

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 17, 2019
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 A Calvin Back
 P Burgess "Butch" Hamer
 P Gloria Hodges
 P Kimberly Krauss
 A David Todd McCarty
 A James Norris
 P Stephanie Thomas
 A Jennifer Hand, D.T. Rep.

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- A Nancy Loteck, Principal, Elementary #2
- P Jeffrey Ortman, Principal, Middle School
- P George West, Principal, High School
- A William Donio, Board Solicitor
- P Camille McKnight, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

Melanie Lisitski, Assistant Principal, Elementary #2

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to Kanen Keating-Wear, Breast Cancer Survivors and all those fighting cancer now.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 20:05:10/17/19

V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, asked about the various line item charges on the bill list for Chartwells totaling \$112,000.

Ms. Fox explained that the bill in question was for the month September operations of the service program for the district. The \$6,000 charge was the management fee for the month as negotiated in the contract.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 19, 2019
Exhibit M 20:08:10/17/19

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Mr. Hamer Second: Ms. Thomas
 Vote: Voice Carried: Yes

VII. CORRESPONDENCE

None

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 20:14:10/17/19
- B. Trip List Report
Exhibit S 20:15:10/17/19
- C. Discipline Report
Exhibit S 20:16:10/17/19
- D. Attendance Report
Exhibit S 20:17:10/17/19
- E. Fundraising Report
Exhibit S 20:18:10/17/19
- F. H.I.B. Report - Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee – October 10, 2019

Ms. Thomas reported that the Curriculum Committee met on October 10th and discussed the following items: Dual Credit Courses for ACCC & Stockton University, NJSLA Performance Data, Five-Year Strategic Plan, Curricula being approved on tonight’s agenda, Professional Development, AP Summer Bootcamp, Textbook Adoptions, MLK Afterschool Program, and Dress Code proposed changes.

Motion:	Ms. Hodges	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – October 10, 2019

Mr. Roberts reported that the Extra-Curricular Committee met on October 10th to review the following items: Fall Sports Update, Homecoming Week, Winter Schedule B’s on tonight’s agenda, Gym Preparation for Winter Sports, Sports Performance Room, District Winter Concert Schedule, Car Fundraiser, Special

Events Update, Team/Club Trip on tonight's agenda, M.S. Track/Field Recommendation, NJSIAA and Cape Atlantic League realignment this year.

Motion:	Ms. Thomas	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – October 8, 2019

Mr. DeLollis stated that the Finance Committee met on October 8th and discussed these topics: Update of current projects, possibility of a future referendum, State Aide Reduction for 20-21 Budget and Food Service Audit Results.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – October 3, 2019

Ms. Thomas reported that Staff Relations met on October 3rd and reviewed the following topics: Current vacancies in district, Transportation routes, Dr. Salvo's Contract, Winter Coaching Recommendations, Litigation, Administrators Contract Negotiations, and a personnel matter.

Motion:	Mr. Hamer	Second:	Ms. Krauss
Vote:	Voice	Carried:	Yes

- J. Transportation Committee – October 2, 2019

Mr. Hamer reported that the Transportation Committee met October 2nd and discussed: Elementary Drop Off Procedures, Staffing of Bus Runs and Driver Benefits, Smooth opening of the School Year.

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2019-2020 school year through September 30, 2019, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The September 30, 2019, Report of the Secretary for the 2019-2020 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2019, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2019, Report of Cash Funds for the 2019-2020 school year. It is in agreement with the September 30, 2019, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2019

Exhibit B 20:07:10/17/19

Report of Cash – September 30, 2019

Exhibit B 20:08:10/17/19

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Burgess “Butch” Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- A David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- A Jennifer Hand, D.T. Rep.

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 20:12:10/17/19
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 20:13:10/17/19
- C. The following PAC Contracts

CONTRACT	DATES	CONTRACT TOTAL
Cape May Dancers	December 5, 2019	\$11,775.00
Cape May Dancers	May, 2020	\$490.00
Jersey Shore Pops	July, 2020	2,800.00

D. The following list from Elem. #1 to be declared surplus with no fair market value:

Chromebooks:

5CD539299C
5CD53864KB
5CD53929JR
5CD5386T3J

iPads:

DMPN4J2EF182
DYTL2EEEDFHW
DMPHHJ8RDFHW
DN6HMUVFDFHW
DVPHMOWKDFHW
DR6HNECPDFHW
DVPHMAQ3DFHW
DYTL2DG5DFHW

Laptops:

64W5XL1
4Q52F12

Printer:

HP Color Pro 452dw

Desktop CPU:

56OFLJ1
5Z787V1
5ZGB7V1

Smartcart:

UHV840959L

E. The transportation jointure for the 2019-2020 year with Lower Cape May Regional School District to transport Choice Students at an annual cost of \$27,000.

F. The agreement between MTBOE and Atlantic County Special Services School District for Itinerant/Shared Service rates for the 2019-2020 School Year.

G. Acceptance of the following donations:

<u>Donor</u>	<u>Amount</u>	<u>Club</u>
Sturdy Savings	\$1000	Renaissance Club
Lions Club	\$1000	Interact Club

H. Permission to apply for the following two grants:

1. \$5,000 grant through State Farm’s Good Neighbor Citizenship Grant, to benefit the Naval Cadet Program. Money would be used for Uniform and Drill Equipment.
2. \$2,500 grant through Albertson’s (ACME) to be used for Naval Cadet Program, Uniform and Drill equipment.

I. Permission to post for an additional 29.5 hour P.T. Custodial Worker for Elementary #1.

J. The following homeless contracts:

HOMELESS CONTRACTS	RECEIVING	SENDING
SCHOOL DISTRICT	AMOUNT	AMOUNT
Hamilton	5,495.60	
Upper Township	18,741.00	
LCMR	18,741.00	
Middle sending to Wildwood		24,301.00
Middle sending to Millville		21,696.35
Middle sending to Gloucester		2,195.00
Avalon	17,387.44	
Mainland Regional	16,866.90	

Motion: Mr. Roberts Second: Mr. DeLollis
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Burgess “Butch” Hamer
- Y Gloria Hodges
- Y Kimberly Krauss (Abstained from Letter B – Gallo/Middle Township)
- A David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- A Jennifer Hand, D.T. Rep.

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 20:04:10/17/19

C. Close out of MJJ Construction Contract for Shunpike Fields and close out of the Elem. #1 Parking Lot project with Ambient Construction, LLC.

Motion: Mr. Hamer Second: Ms. Thomas
Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back
Y Burgess "Butch" Hamer
Y Gloria Hodges
Y Kimberly Krauss
A David Todd McCarty
A James Norris
Y Stephanie Thomas
A Jennifer Hand, D.T. Rep.

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The second reading of the following policies and regulations:

- P & R 1642 Earned Sick Leave Law (M) (New)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)
- P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P 5517 School District Issued Student Identification Cards (Revised)
- P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P & R 7440 School District Security (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- R 8600 Student Transportation (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 8670 Transportation of Special Needs Students (M) (Revised)
- P 9210 Parent Organizations (Revised)
- P 9400 Media Relations (Revised)

B. The adoption of the following curriculum:

- HS-Robotics
- HS-Home Economics
- MS-Financial Literacy

- A David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- A Jennifer Hand, D.T. Rep.

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

There is a 90-day probationary period for all support staff. If terminated within that probationary period, employee shall not be permitted to grieve the discharge beyond the board level.

A. The following resignations/retirements:

Name: Lisa Novsak
Position: Guidance Counselor
Building: Elementary #1/#2
Type: Retirement
Effective: December 31, 2019

Name: Richard Urbanski
Position: Science Teacher
Building: High School
Type: Retirement
Effective: January 1, 2020

Name: Robin Lomot
Position: Bus Driver
Building: Transportation
Type: Retirement
Effective: December 31, 2019

Name: Robert Bethel
Position: Bus Driver
Building: Transportation
Type: Retirement
Effective: November 1, 2019

B. The following leaves of absence:

Lena Rhoda – *Amend leave approved on 4/18/19; FMLA leave 10/23/19 through 12/8/19; paid through 11/6/19 then remainder unpaid; RTW 12/9/19*

C. The following substitute teachers:

Name	Type	Pay per day
Marguerite Jordan	Teacher's Cert.	\$90
David Salvo, Jr.	Sub Cert.	\$85

D. The following substitute custodial/grounds workers: Drew Gibbs, and Anthony Grisko (pending criminal clearance).

E. The following substitute security guard: William Norbeck (pending criminal clearance).

F. The following substitute bus aides: Eileen Erwin and Bruce Levinthal

G. Employment of the following Certified Staff:

Name: Kristina Barone
 Position: Behavioral Specialist/BCBA
 Status: Permanent
 Building: Elementary #1
 Effective: TBD
 Salary: MA-Step 4-5/\$58,025.00
 Replacing: New Position

Name: Anna Lazos
 Position: Math Teacher
 Status: Permanent
 Building: High School
 Effective: TBD
 Salary: MA-Step 4-5/\$58,025.00
 Replacing: Laura Salvesen

H. Employment of the following Non-Certified Staff:

Name: Sherri Weber
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: Elementary #1
 Effective: October 24, 2019
 Salary: \$14,860.00

Name: Alyssa Hansberry
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: Elementary #1
 Effective: TBD
 Salary: \$14,860.00

Name: Kelly Dagney
 Position: Teacher's Aide – 29.5 hours

Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00

Name: Cristin Clarke
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00

Name: Eric Emmel
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00

Name: Roseanna Dominick
Position: Cape Trinity Teacher's Aide
Status: Part-Time
Building: Cape Trinity
Effective: September 1, 2019
Salary: \$12.52 per hour not to exceed \$5870
Account: NCLB Title I - 20-231-100-106-99-05

Name: Anthony Conner
Position: Bus Aide
Status: Permanent
Building: Bus Garage
Effective: November 1, 2019
Salary: \$17.72 per hour

Name: Judy Hawe
Position: Bus Aide
Status: Permanent
Building: Bus Garage
Effective: November 1, 2019
Salary: \$17.72 per hour

Name: Elaine Starrett
Position: Bus Aide
Status: Permanent
Building: Bus Garage
Effective: November 1, 2019
Salary: \$17.72 per hour

Name: Tiffany Stencler
Position: Security Guard – 29.5 hours

Building: High School
Effective: October 18, 2019
Salary: \$13.70 per hour; 29.5 hours p/w
Account: 11-000-266-110-01-08

Name: Jennifer Sheehan
Position: P.T. Custodial Worker – 29.5 hours (74.5%)
Status: Permanent
Building: District
Effective: October 18, 2019
Salary: \$21,747.30
Account: 11-000-262-110-00-05
Replacing: Jessica Laureano

Name: Jaime Perez
Position: Custodial Worker – Full-Time
Status: Permanent
Building: District
Effective: October 18, 2019
Salary: \$29,191.00
Account: 11-000-262-110-00-05
Replacing: William Knight

I. The following Schedule B Stipend Position:

Name: Andrea Davis
Position: Dance Team Instructor
School: High School
Stipend: \$3,210

J. The following employee to work the Martin Luther King Center Program beginning Oct. 14, 2019 at \$30.00 per hour:

Teachers/Substitutes

Steven Lord
Account #: 20-231-100-101-30-01 Title 1

K. The following certificated teachers as mentors to novice teachers for the 2019/2020 school year starting 9/20/2019:

Linda Adams mentoring Bethany Dowling - #1 – CEAS \$550
Mathew Wolf mentoring Chris Branigan – H.S. – CEAS \$550

L. The following Schedule B Winter Coaching Stipends:

High School

Name: Matt Wolf
Position: Head Wrestling Coach
Building: High School
Stipend: \$6769

Name: Tom Bisset (Split 70%)
Position: Assistant Wrestling Coach
Building: High School
Stipend: \$4141.90

Name: Ryan Freyer (Split 30%)
Position: Assistant Wrestling Coach
Building: High School
Stipend: \$1775.10

Name: Deidre Bosacco
Position: Head Swim Coach
Building: High School
Stipend: \$6556

Name: Kirstin Logan
Position: Assistant Swim Coach
Building: High School
Stipend: \$5731

Name: Tom Feraco Sr
Position: Head Boys Basketball Coach
Building: High School
Stipend: \$7635

Name: Rewi Thompson
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: \$6475

Name: Tommy Feraco Jr.
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: \$6475

Name: John Leahy
Position: Head Girls Basketball Coach
Building: High School
Stipend: \$7635

Name: Brandee Day
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: \$6475

Name: Brynn Caraballo
Position: Assistant Girls Basketball Coach
Building: High School

Stipend: \$6475

Name: Kim Moore
Position: Head Cheerleading Coach
Building: High School
Stipend: \$4619

Name: Frank Riggitano
Position: Fitness Instructor/Winter Weight Room
Building: High School
Stipend: \$2261

Middle School

Name: Sarah Roberts
Position: Head Girls Basketball Coach
Building: Middle School
Stipend: \$4307

Name: Megan Russ
Position: Assistant Girls Basketball Coach
Building: Middle School
Stipend: \$1599

Name: Josh McCarty
Position: Head Boys Basketball Coach
Building: Middle School
Stipend: \$4307

Name: Tom Catanoso (pending clearance)
Position: Assistant Boys Basketball Coach
Building: Middle School
Stipend: \$1599

Name: Malcolm Talton
Position: Head Wrestling Coach
Building: Middle School
Stipend: \$4307

Name: Shannon Hunsicker
Position: Cheer Coach
Building: Middle School
Stipend: \$4266

M. The following volunteers:

Name: John Richardson
Position: Wrestling Volunteer
Building: High School

Name: Oliver Barry

Position: Wrestling Volunteer
Building: High School

Name: Justin Rhinesmith
Position: Wrestling Volunteer
Building: High School

Name: Paul Connor
Position: Wrestling Volunteer
Building: High School/Middle School

Name: Jordan Sykes
Position: Girls Basketball Volunteer
Building: High School

Name: Renee Carr-Wing
Position: Girls Basketball Volunteer
Building: High School

Name: Andy Ludman
Position: Boys Basketball Volunteer
Building: High School

Name: Steve Prince
Position: Boys Basketball Volunteer
Building: High School

Name: Randy Clark
Position: Boys Basketball Volunteer
Building: High School

Name: Lamaar Greer
Position: Boys Basketball Volunteer
Building: High School

Motion:	Ms. Thomas	Second:	Ms. Krauss
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts (Abstained from Letters L & M)
- Y George DeLollis
- A Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges (Abstained from Letters I & M)
- Y Kimberly Krauss
- A David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- A Jennifer Hand, D.T. Rep.

XV. STUDENT PLACEMENT

A. The placement of students listed below as tuition students at Out of District locations for the school year indicated. Names on file in the Office of the Superintendent.

School Name	Student	Tuition	Trans	1:1 Aide	Total Cost	School Year
Burlington County SSSD	192012	\$52,942.00			\$52,942.00	2019-20

Motion: Ms. Hodges Second: Mr. Hamer
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- A David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- A Jennifer Hand, D.T. Rep.

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mr. Dillio, Stagecoach Road, spoke regarding his grandson and what a fantastic teacher Ms. VanTrieste is. His grandson is making excellent progress and he had to come to thank Dr. Salvo and the Board for allowing his grandson to remain in district for the rest of the school year.

Mr. Doniger, Rio Grande, asked the following questions:

- What is the board policy on feeding students with overdue accounts and how large is the balance due?
- What is the cost of the last referendum since you are discussing a new one in the future?
- Why the contract extension for Dr. Salvo?

Mr. DeLollis and Mr. Roberts both addressed the overdue lunch balances. The board has elected to continue to feed the student and not offer an alternative lunch as that became too costly for the district. As for the balances, they have been holding steady around the \$30,000 mark. The board office continues in the collection efforts.

Mr. Roberts spoke to the new referendum question posed by Mr. Doniger. The committees are exploring the idea and gathering information for the possibility of another referendum. With the preschool expansion grant, the only way for the district to open more classrooms would be to build. As for the cost of the last referendum, we did have bonds coming off the books and the new one took its place for a close to net zero effect. The bond proceeds that are left from this

referendum will help to reduce the cost to the taxpayers by paying down the principal on the bond. Ms. Fox will work with the finance professionals to come up with possible scenarios.

Mr. Roberts explained to Mr. Doniger that the superintendent contract will be discussed publicly at the next meeting, as the board is required to have a public hearing on the new contract. The board would like to have continuity in the Superintendent position and that is why we are entertaining this extension.

XVII. BOARD COMMENT

None

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:52 p.m.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox, CPA, SFO
School Business Administrator/Board Secretary