

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 17, 2019
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Burgess "Butch" Hamer
- Gloria Hodges
- Kimberly Krauss
- David Todd McCarty
- James Norris
- Stephanie Thomas
- Jennifer Hand, D.T. Rep.

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Dr. Toni Lehman, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Nancy Loteck, Principal, Elementary #2
- _____ Jeffrey Ortman, Principal, Middle School
- _____ George West, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 20:05:10/17/19

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 19, 2019
Exhibit M 20:08:10/17/19

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 20:14:10/17/19
- B. Trip List Report
Exhibit S 20:15:10/17/19
- C. Discipline Report
Exhibit S 20:16:10/17/19
- D. Attendance Report
Exhibit S 20:17:10/17/19
- E. Fundraising Report
Exhibit S 20:18:10/17/19
- F. H.I.B. Report - Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee – October 10, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – October 10, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – October 8, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – October 3, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee – October 2, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2019-2020 school year through September 30, 2019, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2019, Report of the Secretary for the 2019-2020 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2019, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2019, Report of Cash Funds for the 2019-2020 school year. It is in agreement with the September 30, 2019, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2019
Exhibit B 20:07:10/17/19
 Report of Cash – September 30, 2019
Exhibit B 20:08:10/17/19

Motion: _____ Second: _____
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess “Butch” Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds

Exhibit F 20:12:10/17/19

B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 20:13:10/17/19

C. The following PAC Contracts

CONTRACT	DATES	CONTRACT TOTAL
Cape May Dancers	December 5, 2019	\$11,775.00
Cape May Dancers	May, 2020	\$490.00
Jersey Shore Pops	July, 2020	2,800.00

D. The following list from Elem. #1 to be declared surplus with no fair market value:

Chromebooks:

5CD539299C
5CD53864KB
5CD53929JR
5CD5386T3J

iPads:

DMPN4J2EF182
DYTL2EEEDFHW
DMPHHJ8RDFHW
DN6HMUVFDFHW
DVPHMOWKDFHW
DR6HNECPDFHW
DVPHMAQ3DFHW
DYTL2DG5DFHW

Laptops:

64W5XL1
4Q52F12

Printer:

HP Color Pro 452dw

Desktop CPU:

56OFLJ1
5Z787V1
5ZGB7V1

Smartcart:

UHVF840959L

E. The transportation jointure for the 2019-2020 year with Lower Cape May Regional School District to transport Choice Students at an annual cost of \$27,000.

- F. The agreement between MTBOE and Atlantic County Special Services School District for Itinerant/Shared Service rates for the 2019-2020 School Year.
- G. Acceptance of the following donations:

<u>Donor</u>	<u>Amount</u>	<u>Club</u>
Sturdy Savings	\$1000	Renaissance Club
Lions Club	\$1000	Interact Club

- H. Permission to apply for the following two grants:
 1. \$5,000 grant through State Farm’s Good Neighbor Citizenship Grant, to benefit the Naval Cadet Program. Money would be used for Uniform and Drill Equipment.
 2. \$2,500 grant through Albertson’s (ACME) to be used for Naval Cadet Program, Uniform and Drill equipment.
- I. Permission to post for an additional 29.5 hour P.T. Custodial Worker for Elementary #1.

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess “Butch” Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 20:04:10/17/19
- C. Close out of MJJ Construction Contract for Shunpike Fields and close out of the Elem. #1 Parking Lot project with Ambient Construction, LLC.

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess "Butch" Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The second reading of the following policies and regulations:

- P & R 1642 Earned Sick Leave Law (M) (New)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)
- P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P 5517 School District Issued Student Identification Cards (Revised)
- P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P & R 7440 School District Security (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- R 8600 Student Transportation (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 8670 Transportation of Special Needs Students (M) (Revised)
- P 9210 Parent Organizations (Revised)
- P 9400 Media Relations (Revised)

B. The adoption of the following curriculum:

- HS-Robotics
- HS-Home Economics
- MS-Financial Literacy

C. The following fieldwork placement:

School: Rowen University
Dates: January 21, 2020- March 16, 2020
Student: Breanne Canetti

Staff: Rebecca Hannings, Elem. #1
Subject: Special Education

- D. The Affiliation Agreement between Middle Township BOE and Atlantic Cape Community College to provide Nursing/Allied Health/Education students with clinical and field experiences. This agreement will commence on January 1, 2020 and will automatically renew every year unless terminated by either party.

Exhibit A 20:03:10/17/19

- E. The following overnight school trips:

Middle School’s Choir/Band Adjudication Trip to Williamsburg, VA on May 8-9, 2020.

High School’s Thespian Drama Club Trip to Robbinsville on December 7-8, 2019.

High School Girls Lacrosse Trip to Orlando, FL April 13-17, 2019

- F. The newly revised Bus Driver Drop-Off Procedures for Elementary Students Pre-K through Grade 5.

Exhibit A 20:04:10/17/19

- G. The request to grant an early graduation to student M.V. according to Policy 5465.

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess “Butch” Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

There is a 90-day probationary period for all support staff. If terminated within that probationary period, employee shall not be permitted to grieve the discharge beyond the board level.

A. The following resignations/retirements:

Name: Lisa Novsak
 Position: Guidance Counselor
 Building: Elementary #1/#2
 Type: Retirement
 Effective: December 31, 2019

Name: Richard Urbanski
 Position: Science Teacher
 Building: High School
 Type: Retirement
 Effective: January 1, 2020

Name: Robin Lomot
 Position: Bus Driver
 Building: Transportation
 Type: Retirement
 Effective: December 31, 2019

B. The following leaves of absence:

Lena Rhoda - TBD

C. The following substitute teachers:

Name	Type	Pay per day
Marguerite Jordan	Sub Cert.	\$90

D. The following substitute custodial/grounds workers: Drew Gibbs, Felicita Ramos (pending criminal clearance), and Anthony Grisko (pending criminal clearance).

E. The following substitute security guard: William Norbeck (pending criminal clearance).

F. The following substitute bus aides: Eileen Erwin and Bruce Levinthal

G. Employment of the following Certified Staff:

Name: Kristina Barone
 Position: Behavioral Specialist/BCBA
 Status: Permanent
 Building: Elementary #1
 Effective: TBD
 Salary: MA-Step 5/\$58,025.00
 Replacing: New Position

H. Employment of the following Non-Certified Staff:

Name: Sherri Weber
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: TBD
Salary: \$14,860.00

Name: Alyssa Hansberry
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: TBD
Salary: \$14,860.00

Name: Kelly Dagney
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00

Name: Cristin Clarke
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00

Name: Eric Emmel
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00

Name: Roseanna Dominick
Position: Cape Trinity Teacher's Aide
Status: Part-Time
Building: Cape Trinity
Effective: September 1, 2019
Salary: \$12.52 per hour not to exceed \$5870
Account: NCLB Title I - 20-231-100-106-99-05

Name: Anthony Conner
Position: Bus Aide
Status: Permanent
Building: Bus Garage
Effective: November 1, 2019

Salary: \$17.72 per hour

Name: Judy Howe
Position: Bus Aide
Status: Permanent
Building: Bus Garage
Effective: November 1, 2019
Salary: \$17.72 per hour

Name: Elaine Starrett
Position: Bus Aide
Status: Permanent
Building: Bus Garage
Effective: November 1, 2019
Salary: \$17.72 per hour

Name: Tiffany Stencler
Position: Security Guard – 29.5 hours
Building: High School
Effective: October 18, 2019
Salary: \$13.70 per hour; 29.5 hours p/w
Account: 11-000-266-110-01-08

Name: Jennifer Sheehan
Position: P.T. Custodial Worker – 29.5 hours (74.5%)
Status: Permanent
Building: District
Effective: October 18, 2019
Salary: \$21,747.30
Account: 11-000-262-110-00-05
Replacing: Jessica Laureano

Name: Jaime Perez
Position: Custodial Worker – Full-Time
Status: Permanent
Building: District
Effective: October 18, 2019
Salary: \$29,191.00
Account: 11-000-262-110-00-05
Replacing: William Knight

I. The following Schedule B Stipend Position:

Name: Andrea Davis
Position: Dance Team Instructor
School: High School
Stipend: \$3,210

J. The following employee to work the Martin Luther King Center Program beginning Oct. 14, 2019 at \$30.00 per hour:

Teachers/Substitutes

Steven Lord

Account #: 20-231-100-101-30-01 Title 1

- K. The following certificated teachers as mentors to novice teachers for the 2019/2020 school year starting 9/20/2019:

Linda Adams mentoring Bethany Dowling - #1 – CEAS \$550
Mathew Wolf mentoring Chris Branigan – H.S. – CEAS \$550

- L. The following Schedule B Winter Coaching Stipends:

High School

Name: Matt Wolf
Position: Head Wrestling Coach
Building: High School
Stipend: \$6769

Name: Tom Bisset (Split 70%)
Position: Assistant Wrestling Coach
Building: High School
Stipend: \$4141.90

Name: Ryan Freyer (Split 30%)
Position: Assistant Wrestling Coach
Building: High School
Stipend: \$1775.10

Name: Deidre Bosacco
Position: Head Swim Coach
Building: High School
Stipend: \$6556

Name: Kirstin Logan
Position: Assistant Swim Coach
Building: High School
Stipend: \$5731

Name: Tom Feraco Sr
Position: Head Boys Basketball Coach
Building: High School
Stipend: \$7635

Name: Rewi Thompson
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: \$6475

Name: Tommy Feraco Jr.
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: \$6475

Name: John Leahy
Position: Head Girls Basketball Coach
Building: High School
Stipend: \$7635

Name: Brandee Day
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: \$6475

Name: Brynn Caraballo
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: \$6475

Name: Kim Moore
Position: Head Cheerleading Coach
Building: High School
Stipend: \$4619

Name: Frank Riggiano
Position: Fitness Instructor/Winter Weight Room
Building: High School
Stipend: \$2261

Middle School

Name: Sarah Roberts
Position: Head Girls Basketball Coach
Building: Middle School
Stipend: \$4307

Name: Megan Russ
Position: Assistant Girls Basketball Coach
Building: Middle School
Stipend: \$1599

Name: Josh McCarty
Position: Head Boys Basketball Coach
Building: Middle School
Stipend: \$4307

Name: Malcolm Talton
Position: Head Wrestling Coach
Building: Middle School
Stipend: \$4307

Name: Shannon Hunsicker
Position: Cheer Coach
Building: Middle School
Stipend: \$4266

M. The following volunteers:

Name: John Richardson
Position: Wrestling Volunteer
Building: High School

Name: Oliver Barry
Position: Wrestling Volunteer
Building: High School

Name: Justin Rhinesmith
Position: Wrestling Volunteer
Building: High School

Name: Paul Connor
Position: Wrestling Volunteer
Building: High School/Middle School

Name: Jordan Sykes
Position: Girls Basketball Volunteer
Building: High School

Name: Renee Carr-Wing
Position: Girls Basketball Volunteer
Building: High School

Name: Andy Ludman
Position: Boys Basketball Volunteer
Building: High School

Name: Steve Prince
Position: Boys Basketball Volunteer
Building: High School

Name: Randy Clark
Position: Boys Basketball Volunteer
Building: High School

Name: Lazaar Greer
Position: Boys Basketball Volunteer
Building: High School

Motion:

Vote:

Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess "Butch" Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
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XV. STUDENT PLACEMENT

A. The placement of students listed below as tuition students at Out of District locations for the school year indicated. Names on file in the Office of the Superintendent.

School Name	Student	Tuition	Trans	1:1 Aide	Total Cost	School Year
Burlington County SSSD	192012	\$52,942.00			\$52,942.00	2019-20

Motion:

Vote: Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess "Butch" Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote:

Voice

Second:
Carried:

DRAFT