

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, AUGUST 15, 2019
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 A Calvin Back
 P Burgess "Butch" Hamer
 P Gloria Hodges
 A Kimberly Krauss
 P David Todd McCarty
 A James Norris (Arrived 7:09 p.m.)
 P Stephanie Thomas
 P Jennifer Hand, D.T. Rep.

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Nancy Loteck, Principal, Elementary #2
- P Jeffrey Ortman, Principal, Middle School
- P George West, Principal, High School
- A William Donio, Board Solicitor
- A Amy Elco, Board Solicitor
- P Camille McKnight, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of the recent mass shootings.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 20:02:8/15/19
- B. AIE Grant Presentation by Karen Biederman
Exhibit I 20:02:8/15/19

V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the following:

- The invoice to Red Hawk in the amount of \$51,500 on the bill list.
- The contract for Acenda Health- is this a required position
- The section under Personnel stating Conditional hiring yet they are marked Permanent.

Ms. Fox explained that Red Hawk is the company that services our intercom systems. They provided outside speakers for every school, so that announcements could be heard while children are on the playground or outside the building.

Dr. Salvo responded that the Acenda Health is for a Student Assistance Counselor and that while not required, is necessary for our student population. Regular guidance counselors are not trained to perform this function.

Mr. Roberts stated that the employees were hired on the condition of receiving the Pre School Expansion grant and should we receive the grant they will be permanent employees.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – July 18, 2019
Exhibit M 20:03:8/15/19
- B. Special Meeting Minutes – July 18, 2019
Exhibit M 20:04:8/15/19
- C. Special Closed Meeting Minutes – July 18, 2019
Exhibit M 20:05:8/15/19

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. DeLollis	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

(Ms. Thomas Abstained from vote)

VII. CORRESPONDENCE

Letter to all Board members from a Middle Township resident.

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 20:07:8/15/19
- B. Discipline Report
Exhibit S 20:08:8/15/19
- C. Fundraising Requests
Exhibit S 20:09:8/15/19
- D. H.I.B. Report - Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – August 13, 2019

Mr. Roberts reported that the Facilities Committee met on August 13th and discussed the following agenda items: HVAC #1 Gym, #1 Parking Lot, Shunpike

Fields, Preschool Expansion Update, Summer Project Update, Maintenance Reserve Requests, and School Walk-thru.

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – August 13, 2019

Mr. Hamer reported that The Transportation Committee met on August 13, 2019 and discussed the following: New Buses Arrival Date, Cameras for buses, Preschool Information, New Laws for lettering on back of buses, and Scheduled Driver/Aide Meetings.

Motion:	Mr. Norris	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2019-2020 school year through July 31, 2019, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of July 31, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The July 31, 2019, Report of the Secretary for the 2019-2020 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of July 31, 2019, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the July 31, 2019, Report of Cash Funds for the 2019-2020 school year. It is in agreement with the July 31, 2019, Report of the Secretary, pending audit.

Report of the Secretary – July 31, 2019

Exhibit B 20:03:8/15/19

Report of Cash – July 31, 2019

Exhibit B 20:04:8/15/19

Motion: Mr. Roberts Second: Mr. Hamer
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- A Kimberly Krauss
- Y David Todd McCarty
- Y James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 20:04:8/15/19
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 20:05:8/15/19
- C. PAC Contracts – None
- D. The End User Agreement between Diligent Corporation and MTBOE for Web-based service known as BoardDocs in the amount of \$11,000 for the 19-20 School Year. **Exhibit F 20:06:8/15/19**
- E. Interlocal agreement with the Township of Middle for a two (2) School Resource Officers (SRO) for the school district. The agreement is for two years with the following costs:
 - 2019-20 \$ 110,364
 - 2020-21 \$112,571
- F. The transportation jointure for the 2019-2020 school year with Cape May County Special Services (joiner district) to transport one (1) student to Pinelands Learning Center for a cost of \$36,900 – SY 19/20; ESY 19 - \$4,100.
- G. The Sign Language Interpreter Agreement between Cape May County Special Services Schools and Middle Township Board of Education from July 1, 2019 through June 30, 2020. (Student name on file in the board office)
- H. To declare the following surplus with no fair market value:

Turbo Air Deluxe Freezer #BM4F406030

C. The following change orders to The Ambient Group for the Elementary #1 Parking Lot:

- GC-1 Provide material and labor to cap the existing sewer line. Total Cost \$500.
- GC-2 Provide material and labor for disposal of asbestos containing transit pipe at the former Bus Garage. Total Cost \$2,587.50 to be deducted from the \$10,000 lump sum allowance leaving \$7,412.50 balance in the allowance.
- GC-3 various additions and deductions from allowances in the contract for additional soil removal, water removal, backfill and compaction and certified clean fill. Total addition to the contract \$117,683.70.

Total contract price will now be \$612,633.70.

D. The purchase of additional Preschool furniture under the ESCS coop bid at a total cost of \$109,915.91.

E. The construction costs for refurbishment of Preschool bathrooms at a total cost of \$26,900 to Lerro Construction.

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- A Kimberly Krauss
- Y David Todd McCarty
- Y James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. To accept Foreign Exchange Students N.S. (Germany) and R.E.G. (Spain) represented by ASSE International Exchange, into the 19-20 school year at Middle Township High School. (Application on file in the Board Secretary's Office)

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	

- Y Dennis Roberts
- Y George DeLollis

- A Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- A Kimberly Krauss
- Y David Todd McCarty
- Y James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

There is a 90-day probationary period for all support staff. If terminated within that probationary period, employee shall not be permitted to grieve the discharge beyond the board level.

A. The following resignations/retirements:

Name: Kenny Camp
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: July 18, 2019

Name: Ashley Nelson
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: July 25, 2019

Name: Anna Marie Burke
Position: Bus Aide
Building: Transportation
Type: Resignation
Effective: August 5, 2019

Name: Laura Salvesen
Position: Math Teacher/Head Girls Soccer Coach
Building: High School
Type: Resignation
Effective: August 15, 2019

Name: Michael Peck
Position: Teacher
Building: Middle School
Type: Retirement
Effective: September 1, 2019

Name: Jennifer Holmstrom
Position: Assistant Principal
Building: High School
Type: Resignation
Effective: August 8, 2019

- B. The following substitute bus drivers: Angelina Demtshuk and Wilbert Downing
- C. The following substitute security guard: Tiffany Stencler
- D. Employment of the following Non-Certified Staff:

Name: Asvaldo Rojas-Morillo
Position: School Bus Driver
Status: Permanent
Building: Transportation
Effective: September 1, 2019
Salary: \$24.95 per hour
Account: 11-000-270-160-00-12
Replacing: Kevin Campbell

Name: Anthony Monte
Position: School Bus Driver
Status: Permanent
Building: Transportation
Effective: September 1, 2019
Salary: \$24.95 per hour
Account: 11-000-270-160-00-12
Replacing: Al Galletta

Name: Claudine Sweeney
Position: Teacher's Aide – 29.5 hours - (Pending ParaPro Test)
Status: Permanent
Building: Elementary #2
Effective: September 1, 2019
Salary: \$14,860.00
Account: 11-000-217-106-00-02

Name: Theresa Allen-Robinson
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: September 1, 2019
Salary: \$14,860.00

Account: 11-000-217-106-00-02

E. Employment of the following Certified Staff:

Name: Holly Heacock
Position: L.T. Substitute Teacher
Building: Middle School
Effective: September 3, 2019
Salary: \$50 Upgrade from Teacher's Aide Salary
Account: 11-120-100-101-00-04
Replacing: Michael Peck

Name: Charles Wyckoff
Position: Math Teacher
Building: High School
Effective: TBD
Salary: MA-8/\$58,625 (pro-rated)
Account: 11-140-100-101-00-08
Replacing: Laura Salvesen

F. The *Conditional* Employment of the following staff, pending approval of Pre-K Expansion Grant:

Name: Theresa Johnson
Position: Preschool Teacher (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: BA+15-Step 1/\$56,309.00

Name: Kelly Edmunds
Position: Preschool Teacher (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: BA-Step 1/\$55,751.00

Name: Candace Young-Fithian
Position: Preschool Teacher (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: BA-Step 2/\$55,951.00

Name: Cierra Burket
Position: Preschool Teacher (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: BA-Step 2/\$55,951.00

Name: Carly Ridgway
 Position: Preschool Teacher (Conditional)
 Status: Permanent (LTS pending Certification)
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: \$125 until Cert.

Name: Katherine Taylor
 Position: Preschool Master Teacher (Conditional)
 Status: Permanent
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: BA-Step 10/\$57,701.00

Name: Kimberly Fenton
 Position: Behavioral Specialist/BCBA (Conditional)
 Status: Permanent
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: MA-Step 1/\$57,425.00

Name: Pamela Shute
 Position: Instructional Supervisor/Special Ed Teacher (Conditional)
 Status: Permanent
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: MA+30-Step 6/\$59,341.00 (plus Extra Comp. of \$4,000)

Name: Katie MacLeod
 Position: Teacher's Aide – 29.5 hours - (Conditional)
 Status: Permanent
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: \$14,860.00
 Account: 11-000-217-106-00-01

Name: Haley Smith
 Position: Teacher's Aide – 29.5 hours (Conditional)
 Status: Permanent
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: \$14,860.00

Name: Dawn Fuget
 Position: Teacher's Aide – 29.5 hours (Conditional)
 Status: Permanent
 Building: Elementary #1
 Effective: September 1, 2019
 Salary: \$14,860.00

Name: Jacklyn Hayes
Position: Teacher's Aide – 29.5 hours (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Paulette Hoffman
Position: Teacher's Aide – 29.5 hours (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Olena Petrovska (Pending Para-Pro)
Position: Teacher's Aide – 29.5 hours (Conditional)
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Karen Bohme (Pending Para-Pro)
Position: Teacher's Aide – 19.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

G. Employment of the following Schedule B Position:

Name: Tina Prickett
Position: Head Girls Soccer Coach
Building: High School
Stipend: \$6,556.00

Name: Tom Griffin
Position: Assistant Football
Building: High School
Stipend: \$5,917.00

H. The following teachers to be paid for New Teacher Orientation Training on August 27th to 29th for up to a total of 8 hours at \$30 per hour:

HS- Kelly Hogg
HS- Deborah Dalfonso
#2-Julie Moore
#1-Shelley McFadden

I. The following volunteers:

Name: Brandon Haring
Position: Volunteer Boys Lacrosse
Building: High School

Name: Matt Waldron
Position: Volunteer Boys Soccer
Building: High School

Name: Anthony DiCicco
Position: Volunteer Boys Soccer
Building: High School

Name: Danny Fala
Position: Volunteer Boys Soccer
Building: High School

Name: Jake Tomlin
Position: Volunteer Boys Soccer
Building: High School

J. The following certificated teachers as mentors to novice teachers for the 2019/2020 school year.

June Camizzi mentoring Adam Nuzzi MS/HS- CEAS \$550
Gary Rhile mentoring Tara Krajicek MS- CEAS \$550
Amy Giulian mentoring Paul Burnley HS- CEAS \$550
Theresa Clark mentoring Erin Duffy CE #1-\$1000
Gary Rhile replacing Tracy Vanderhoff mentoring final month Michaela Repici MS CEAS 1/10th of \$550

K. Connie Chabok to conduct a District-Wide Mentoring Training Workshop for new mentors, with payment of \$30 per hour for three (3) hours.

L. The following staff to be paid to attend the Implementing the Creative Curriculum for Preschool Teachers training on August 29th at the Middle Township Board of Education building. Teachers to be paid at the rate of \$30 per hour not to exceed 6 hours each. Aides to be paid at the rate of \$15.50 per hour not to exceed 6 hours each.

Teachers

Christine D'Antonio
Deborah Hess
Deidre Bossaco
Jacqueline Mendel
Judi Richardson
Pamela Shute
Vicki Peterson

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:40 p.m. for approximately 20 minutes for

- 1. Personnel
- 2. Litigation

Motion:	Mr. McCarty	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

(Action to be taken)

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 7:59 p.m.

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Roll Call	Carried:	Yes

XX. ACTION ON EXECUTIVE SESSION ITEMS AS APPROPRIATE

- 1. Motion was made to employ the following Assistant Principal:

Name:	Rachelle Quick
Position:	10-Month Assistant Principal (10-days in summer)
Status:	Permanent – Full-Time
Building:	High School
Effective:	September 1, 2019
Salary:	\$83,000
Replacing:	Brad MacLeod
Account:	11-000-221-104-00-08
	11-000-240-103-00-08

- 2. Motion was made to accept the litigation settlement as presented in closed session:

Motion:	Mr. Norris	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back
Y Burgess Hamer
Y Gloria Hodges
A Kimberly Krauss
Y David Todd McCarty
Y James Norris
Y Jennifer Hand
Y Stephanie Thomas

3. Motion was made to hire staff as needed prior to next board meeting.

Motion:	Mr. Norris	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back
Y Burgess Hamer
Y Gloria Hodges
A Kimberly Krauss
Y David Todd McCarty
Y James Norris
Y Jennifer Hand
Y Stephanie Thomas

XXI. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:02 p.m.

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox, CPA, SFO
 School Business Administrator/Board Secretary