

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 19, 2019
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess "Butch" Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Dr. Toni Lehman, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Nancy Loteck, Principal, Elementary #2
- _____ Jeffrey Ortman, Principal, Middle School
- _____ George West, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 20:04:9/19/19

V. PRESENTATIONS

- A. Robert Johnson – Presentation of the 2018-2019 NJ State Department of Education Annual District Report of Student Safety Data System – Report Period 2 (Jan. 1, 2019 – June 30, 2019) **Exhibit P 20:02:9/19/19**

Robert Johnson - Presentation of the HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School. **Exhibit P 20:03:9/19/19**

Approval to submit the HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back

- _____ Burgess "Butch" Hamer
- _____ Gloria Hodges
- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 15, 2019
Exhibit M 20:06:9/19/19
- B. Closed Meeting Minutes – August 15, 2019
Exhibit M 20:07:9/19/19

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
Vote: _____ Voice _____ Carried: _____

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 20:10:9/19/19
- B. Trip List Report
Exhibit S 20:11:9/19/19
- C. Discipline Report
Exhibit S 20:12:9/19/19
- D. Fundraising Requests
Exhibit S 20:13:9/19/19
- E. H.I.B. Report - Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee

- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 12, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee – September 12, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee – September 13, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2019-2020 school year through August 31, 2019, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The August 31, 2019, Report of the Secretary for the 2019-2020 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2019, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2019, Report of Cash Funds for the 2019-2020 school year. It is in agreement with the August 31, 2019, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2019

Exhibit B 20:05:9/19/19

Report of Cash – August 31, 2019

Exhibit B 20:06:9/19/19

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess "Butch" Hamer
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- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
- _____ Jennifer Hand, D.T. Rep.

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
 Exhibit F 20:08:9/19/19
- B. Bill List/Additional Bill List/PAC Bill List
 Exhibit F 20:09:9/19/19
- C. The following PAC Contracts

CONTRACT	DATES	CONTRACT TOTAL
ANDREA BURLEIGH – Support Program	September 26, 2019	\$800.00

- D. Acceptance of the 2019-2020 PEA Grant in the amount of \$687,686.
- E. The professional services contract with Cape Assist to provide professional substance abuse counselors and other professional services and coordination with the families and school officials at a cost of \$9,000.00 per month for July and August 2019 and \$19,983.00 per month September 1, 2019 – June 30, 2020.

 Acct. Recovery HS Grant Rental funds
 (pending additional grant funding)
- F. Monmouth –Ocean Educational Services Commission’s New Jersey Virtual School to be used as the online educational component of the Coastal Prep Recovery High School. Services utilized through June 2020.

 Paid through the NJ Dept. of Education’s Recovery High School Access Grant.
 (pending additional grant funding)

- G. Appointing Laura Bishop Communications, LLC as communications, public relations and grant writer services for the 2019-20 school year at a cost of \$24,000.
Exhibit F 20:10:9/19/19
- H. The agreement with Educational Development Software for electronic HIB reported (HIBster) at a cost of \$2,700. This replaces our previous reporting system - myK12.
- I. The Nemours Foundation to provide home instruction services for a student that is currently hospitalized in Delaware at a rate of \$40 per hour. (Student name on file in board office)
- J. Gloucester County Special Services School District to provide 100 hours of home instruction/travel/prep at \$77 per hour for total of \$7,700.00. (Student name on file in the board office)
- K. MaryAnn D. Joseph, M.Ed/NBCT, to provide professional development to district staff for two days at a total cost of \$3,500.
- L. Permission for Continuum-Autism Spectrum Alliance to conduct student evaluations, prepare reports, and provide teacher professional development, as needed, based on the following rates:

 - \$55 per hour for Tutor
 - \$160 per hour for Senior Consultant
 - \$300 per hour for Expert and Legal Services
- M. The following homeless contracts:

HOMELESS CONTRACTS	
SENDING SCHOOL DISTRICT	AMOUNT
Gloucester Township	11,805.00
Burlington City	14,440.00
"	14,440.00
"	13,739.00
Ocean City	14,440.00

Motion:
Vote:

Roll Call

Second:
Carried:

- _____ Dennis Roberts
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- _____ Kimberly Krauss

- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
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XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 20:03:9/19/19

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Burgess “Butch” Hamer
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- _____ Kimberly Krauss
- _____ David Todd McCarty
- _____ James Norris
- _____ Stephanie Thomas
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XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement:

Student: Matthew Wolf
 Dates: 2019-20 School Year (360 hours)
 Cooperating
 Administrator: Sharon Rementer

- B. Permission for the Middle School to apply for the Target Grant to support educational field trips.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
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XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

There is a 90-day probationary period for all support staff. If terminated within that probationary period, employee shall not be permitted to grieve the discharge beyond the board level.

A. The following resignations/retirements:

Name: Susan Toohey
Position: Math Teacher
Building: High School
Type: Retirement
Effective: January 1, 2020

Name: Patricia Schifferdecker
Position: Teacher of Handicapped
Building: High School
Type: Retirement
Effective: January 1, 2020

Name: Marissa Warling Reeve
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: August 26, 2019

B. The following leaves of absence:

Donna Rubcich on FMLA from 9/3/19 through 11/25/19 paid using sick days; subject to change.

C. The following substitute teachers:

Name	Type	Pay per day
Thomas Bisset	Sub Cert	\$85
Dawn Fuget	sub Cert	\$85
Richard Ziegler	Sub Cert	\$85

- D. The following substitute bus driver: Al Galletta
- E. The following substitute security guard: Timothy Rollo
- F. The following substitute weight room coordinators at \$30 per hour: Nick Elisano and Tom Bisset
- G. Employment of the following Certified Staff:

Name: Holly Heacock
 Position: Teacher of Social Studies
 Status: Permanent
 Building: Middle School
 Effective: September 1, 2019
 Salary: BA-1/\$55,751.00
 Account: 11-120-100-101-00-04
 Replacing: Michael Peck

Name: Jennifer Kabusk
 Position: Preschool Teacher
 Status: Long-Term Substitute
 Building: Elementary #1 School
 Effective: September 4, 2019
 Salary: \$125 per day
 Account: 11-120-100-101-00-01
 Replacing: Ciera Burket (Being Held)

Name: Deborah Avicolti
 Position: Teacher of Special Education
 Status: Long-Term Substitute
 Building: Middle School
 Effective: September 3, 2019
 Salary: \$50 Upgrade from Teacher's Aide
 Account: 11-120-100-101-00-04
 Replacing: Donna Rubcich

Name: Ruth Rosenberg
 Position: ESEA Title I
 Status: Part-Time
 Building: Cape Christian Academy
 Effective: July 1, 2019
 Salary: \$30.00 per hour not to exceed \$10,175.00
 Account: ESEA Title I 20-231-100-106-98-05

H. To rescind employment to the following candidate approved at the August 15, 2019 Board Meeting: Charles Wyckoff – H.S. Math Teacher

I. Employment of the following Schedule B Positions:

Name: Adam Nuzzi
Position: District Band Director
Building: H.S. and M.S.
Stipend: \$8,388.00

Name: Adam Nuzzi
Position: Percussion Ensemble Instructor
Building: High School
Stipend: \$3,600.00

Name: Connie Chabok
Position: NJSLA Testing Coordinator
Building: Middle School
Stipend : \$500

J. The following volunteers:

Name: Nicholas Elisano
Position: Overall Athletic/Fitness Volunteer
Building: High School

Name: Robert Edwards
Position: Assistant Cross Country Coach Volunteer
Building: Middle School

K. The Superintendent Merit Goals for the school year 2019-20 as approved by the Executive County Superintendent.

- Merit Goal #1 – the Superintendent of Schools will work with appropriate staff to increase the high school graduation rate from its 6 year average of 85.5% The graduation rate will be calculated after all 2020 seniors have officially completed all requirements for graduation, including summer school. The goal will be evaluated on a tiered scale. The scale is as follows:

Graduation rate of 90% - \$5758

Graduation rate of 89% - \$5125

Graduation rate of 88% - \$4510

Graduation rate of 87% - \$3924

Graduation rate of 86% - \$3375

(Graduation rate of less than 86% would not meet the goal)

To be paid in a lump sum on approval by the Executive County Superintendent.

- Merit Goal #2—By June 30th, 2020, the Middle Township School District will increase engagement with its alumni by hosting 5 community events. The Superintendent will provide the Board of Education with an end of the year merit goal report for its July Board of Education Meeting. The dollar value of merit goal will be \$4350.

To be paid in a lump sum on approval by the Executive County Superintendent.

Exhibit H 20:01:9/19/19

L. Employment of the following Non-Certified Staff:

Name: Tashie Anderson-Bryant
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Moriah Nelson
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Sydia Cedeno
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Alexandra Hannings
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Megan Hess
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

Name: Shelly Breeze
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: September 1, 2019
Salary: \$14,860.00

M. The following salary advancements due to additional credits completed:

Nicole Drake from BA-Step 10 to BA+15-Step 10/\$58,259.00 effective September 1, 2019

N. The provisional appointment of the following employees to Senior Custodial Worker effective October 1, 2019 at an increase of \$1,500 annually (pro-rated):

1. Mikel Mitchell
2. Julie Shelton
3. Barbara Kardos

O. The following certificated teachers as mentors to novice teachers for the 2019/2020 school year starting 9/1/2019.

1. William Handley mentoring Holly Heacock - MS – CEAS \$550
2. Vicki Peterson mentoring Kelly Edmunds - #1 – CEAS \$550
3. Christine D’Antonio mentoring Carly Ridgway - #1 – CEAS \$550
4. Rhonda Rosamilia mentoring Paul Burnley – HS- CEAS \$550

P. The following Coast Prep High School Staff:

Name: Frank Riggitano
Position: Interim Director
Term: September 1, 2019 – June 30, 2020
Rate: \$250 per day

Names: Rosemary Lafferty and Margaret Fulton
Position: P.T. Teachers
Term: September 1, 2019 – June 30, 2020
Rate: \$42.44 per hour; not to exceed combined total of 30 hrs/week

Acct: Recovery HS Grant Salary Acct.
(pending additional grant funding)

Q. The following curriculum writing hours @ \$30.00 per hour:

Grade HS – Strength & Agility Course - Matt Wolf- 20 hrs.

Motion:
Vote:

Roll Call

Second:
Carried:

- _____ **Dennis Roberts**
- _____ **George DeLollis**
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XVI. STUDENT PLACEMENT

A. The placement of students listed below as tuition students at Out of District locations for the school year indicated. Names on file in the Office of the Superintendent.

School Name	Student	Tuition	Trans	1:1 Aide	Total Cost	School Year
Bancroft NeuroHealth	192007	77,132.34		41,400.00	118,532.34	2019-20
Atlantic County SSSD	192011	57,460.00			57,460.00	2019-20
DCF	192001 192008 192009 192010	51,792.40			207,716.60	2019-20

Motion:
Vote: Roll Call

Second:
Carried:

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XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVIII. BOARD COMMENT

XIV. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote:

Voice

Second:
Carried:

DRAFT