

**MIDDLE TOWNSHIP PUBLIC SCHOOLS**

**REGULAR BOARD MEETING**

**THURSDAY, AUGUST 17, 2017**

**7:00 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  A   George DeLollis  
  P   Calvin Back  
  P   Robert Bakley II  
  A   Edward Dagney  
  P   Burgess Hamer  
  P   Gloria Hodges  
  P   Patricia Taylor  
  P   Stephanie Thomas  
  A   Renee Pettit

## ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- A Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- A Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Kelly Prinz, Board Solicitor
- A Amy Elco, Board Solicitor

## OTHERS

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of terrorism in Barcelona, Spain.

### IV. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 18:02:8/17/17**

### V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the electric bill and the water bills on the current bill list. He wanted to know whether they are reasonable and if we track this information.

Both Ms. Fox and Mr. Roberts responded that the bills are tracked on a monthly basis with six or more years of comparable history.

Mr. Dagney, Middle Township, spoke to the board regarding his three years on the board and the phenomenal experience that he has had. This is a great district and a great board and he has been thrilled to be a part of the district. He thanked the board for all of their support over the past and would like to have the opportunity to serve again if needed.

### VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – July 20 2017  
**Exhibit M 18:02:8/17/17**

B. Closed Meeting Minutes – July 20, 2017  
**Exhibit M 18:03:8/17/17**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

**VII. CORRESPONDENCE**

1. Letter of resignation from Mr. Dagney

**A. Motion was made to accept the resignation of Mr. Dagney with regrets.**

Motion:	Mr. Hamer	Second:	Mr. Back
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts  
A George DeLollis  
Y Calvin Back  
Y Robert Bakley II

Y Burgess Hamer  
Y Gloria Hodges  
Y Patricia Taylor  
Y Stephanie Thomas  
A Renee Pettit

**B. Motion was made to advertise for the vacancy on the board to be filled according to state statute.**

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts  
A George DeLollis  
Y Calvin Back  
Y Robert Bakley II

Y Burgess Hamer  
Y Gloria Hodges  
Y Patricia Taylor  
Y Stephanie Thomas  
A Renee Pettit

**VIII. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 18:05:8/17/17**
- B. Trip List  
**Exhibit S 18:06:8/17/17**
- C. Discipline Report - *None*
- D. Attendance Report - *None*
- E. Fundraising Requests - *None*
- F. H.I.B. Report – Confidential

**IX. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – August 15, 2017

*Ms. Thomas reported that the Extra-Curricular Committee met on August 15<sup>th</sup> and discussed the following items: Summer Sports Update, Fall Sports, Schedule B vacancies, Athletic Fields, possible future fundraiser, online payment system for officials, H.S. Gym Restoration, Trips, Retired Jerseys, Banners in Gym, and NJSIAA Update.*

Motion:	Ms. Hodges	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee – August 15, 2017

*Mr. Roberts reported that the Facilities Committee met on August 15<sup>th</sup> to discuss the referendum change orders and Maintenance Reserve requests which appear on tonight's agenda, as well as, the readiness of school buildings, H.S. courtyard, and electronic sign for Administration Building.*

Motion:	Mr. Bakley	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – August 16, 2017

*Mr. Hamer reported that the Transportation Committee met on August 16<sup>th</sup> and discussed the following items: Purchase of Buses, Office Relocation, New Hires and Transportation Staff Meeting.*

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

**X. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through July 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of July 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The July 31, 2017, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of July 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- C. That the Board approve the July 31, 2017, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the July 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – July 31, 2017

**Exhibit B 18:03:8/17/17**

Report of Cash – July 31, 2017

**Exhibit B 18:04:8/17/17**

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

**XI. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 18:03:8/17/17**

B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 18:04:8/17/17**

C. Vicki Boyer to attend an Advanced Placement Certification Training Workshop for Computer Science at Rutgers for a cost of \$1,050.00

D. The Memorandum of Understanding between Middle Township Public School District, Upper Township Public School District, and Ocean City Public School District to join in a consortium for administration of ESSA 2017-2018 Title III funding

Title III grant allocations as follows:

Middle Township	\$ 13574.00
Ocean City	\$ 9403.00
Upper	<u>\$ 657.00</u>
Total	\$23634.00

E. The Purchase of 5-54 passenger buses, 1-50+ passenger wheelchair bus and 1-26 passenger bus from Wolfington Bus Company for a total price of \$677,400 under the MRESC bid pricing.

Financing the purchase of all buses through US Bancorp Government Leasing & Finance, Inc at an interest rate of 1.963% for 5 years, total interest cost \$28,510.

F. The following maintenance reserve request:

School	Items	Amount
Elementary #1	Desks, Dry Erase Board, Various furniture needs	\$ 13,763.56
Elementary #2	Painting, new classroom carpet, classroom wall cabinets	\$ 25,700.00
High School	Various Classroom and Cafeteria furniture	\$ 19,184.99
High School	Dance Studio	\$ 7,207.13
High School	Weight room supplies	\$ 10,840.52
<b>Total</b>		<b>\$ 76,696.20</b>

Motion: Mr. Hamer  
Vote: Roll Call

Second: Mr. Bakley  
Carried: Yes

Y Dennis Roberts  
A George DeLollis  
Y Calvin Back  
Y Robert Bakley II

Y Burgess Hamer  
Y Gloria Hodges  
Y Patricia Taylor  
Y Stephanie Thomas  
A Renee Pettit

**XII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 18:03:8/17/17**
- C. Agreement with Partners Engineering to monitor air and test concrete after removal of floors in the gyms and Kindergarten Court area addition to Proposal #17245349 approved in June - \$2,975- Elementary #1
- D. The following Changer Orders for the various referendum contracts:

**Elementary #1 Contract with R. Wilkinson & Sons Construction**

#	Reason	Amount	Addition to contract	Deducted from Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,631,696.00</b>	
	<b>Contract Allowance</b>			<b>\$ 50,000.00</b>
GC-1	New roof drain section A	\$ 5,347.40	\$ 5,347.40	
GC-2	Provide service feeders	\$ 3,456.17		
	Gray window glass for classrm	\$ 3,365.50		
	17 USB receptacles	\$ 593.78		\$ 12,892.94
	Gym and Kindergarten Abatement	\$ 167,228.89		
	Additional flooring Kindergarten court	\$ 5,477.49	\$ 167,228.89	
	<b>New Contract Balance</b>		<b>\$ 7,829,473.09</b>	
	<b>Balance remaining in allowance</b>			<b>\$ 37,107.06</b>

**MJJ Construction, Inc. (High School, Middle School and Shunpike Fields.**

#	Reason	Amount	Addition to contract	Deducted from Allowance
	<b>Total Contract Cost</b>		<b>\$ 2,810,000.00</b>	
	<b>Contract Allowance</b>			<b>\$ 49,500.00</b>
GC-1	CM3 controls	\$ 3,800.00		
	Painting entire B gym	\$ 7,990.00		
	Remove door and window boys locker room	\$ 3,951.00		\$ 15,741.00
	<b>New Contract Balance</b>		<b>\$ 2,810,000.00</b>	
	<b>Balance remaining in allowance</b>			<b>\$ 33,759.00</b>

**Arthur J. Ogren, Inc. -Elementary #2 and Transportation building**

#	Reason	Amount	Addition to contract
	<b>Total Contract Cost</b>		<b>\$ 6,872,355.00</b>
	<b>Contract Allowance</b>		
GC-1	Abatement and installation of gym floor	\$ 258,767.00	
	Asbestos removal old transportation building	\$ 9,345.00	\$ 268,112.00
GC-2	Deduct replacement of gym floor	\$ (74,975.00)	\$ (74,975.00)
	<b>New Contract Balance</b>		<b>\$ 7,220,910.90</b>

Motion: Ms. Hodges Second: Ms. Taylor  
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
  
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. Acceptance of Foreign Exchange Student S.C. represented by LAB Education International, for the 2017-2018 school year. (Application on file in the Board Secretary's Office)
- B. Acceptance of Foreign Exchange Student Z.T. from New Zealand for the 2017-2018 school year. (Application on file in the Board Secretary's Office)
- C. The following fieldwork placement:

Name: Megan Russ (Student Teaching)  
 School: Rowan University  
 Dates: 9/6/17 – 11/8/17  
 Staff: Tom Griffin (High School)





Name: Megan Rada  
Position: School Nurse  
Building: Cape Christian Academy  
Type: Termination  
Effective: June 1, 2017

Name: Erin Kohr  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: July 26, 2017

Name: Ciara Burket  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: August 9, 2017

Name: Ariana Rosenberg  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: August 14, 2017

Name: Sheryl Rubin  
Position: Teacher's Aide  
Building: Elementary #2  
Type: Resignation  
Effective: August 1, 2017

Name: Lucinda Smith  
Position: Bus Aide  
Building: Transportation  
Type: Resignation  
Effective: July 18, 2017

Name: Joseph Sykes  
Position: Security Guard  
Building: High School  
Type: Resignation  
Effective: August 17, 2017

Name: Tom Griffin  
Position: Assistant Football Coach  
Building: High School  
Type: Resignation  
Effective: August 14, 2017

Name: Nicole McCullen  
 Position: Teacher's Aide  
 Building: Middle School  
 Type: *Rescind* - previously approved in July, but accepted position elsewhere

Name: Chelsea Hoffman  
 Position: Teacher's Aide  
 Building: High School  
 Type: Resignation  
 Effective: August 17, 2017

B. The following leave(s) of absence:

Megan Russ – Board Approved Leave from 9/6/17 through 11/11/17, unpaid.

Maura Coskey – FMLA/FLA intermittent from 9/5/17 through 4/14/17, reduced schedule weekly as agreed by Mr. Johnson, unpaid.

C. The following substitute teachers/secretaries:

Name	Cert. Type	Pay
Emily Bowman	Sub Secretary	\$9.74/hr
Cleveland Carter	Sub Teacher	\$85
Bruce Engle	Sub Teacher	\$85
Ashley Sardoni	Sub Teacher	\$90

D. The following substitute custodian: Moises Moya (pending criminal clearance)

E. The following substitute security guards pending criminal clearance: David Tomkinson and Greg Neill

F. Employment of the following Non-Certified Staff:

Name: Anthony Samartino  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Middle School  
 Effective: TBD  
 Salary: \$14,502.00  
 Account: 11-000-217-106-00-04

Name: Dorothy Sheehan  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #2  
 Effective: September 5, 2017  
 Salary: \$14,502.00  
 Account: 11-000-217-106-00-02  
 Replacing: Sheryl Rubin

Name: Christina Dagney  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #2  
 Effective: September 5, 2017  
 Salary: \$14,502.00  
 Account: 11-000-217-106-00-02  
 Replacing: Laura Pelouze

Name: Darlene Tschopp  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #2  
 Effective: September 5, 2017  
 Salary: Step 2/\$15,002.00  
 Account: 11-000-217-106-00-02  
 Replacing: Susan Reder

Name: Tyler Costa  
 Position: P.T. Custodian  
 Status: Permanent  
 Building: District  
 Effective: August 17, 2017  
 Salary: \$21,236.23 (74.5% of Step 1)  
 Account: 11-000-262-110-00-01  
 Replacing: Julie Shelton

Name: Rosa Carpenter  
 Position: Teacher's Aide – 19.5 hours  
 Status: Permanent  
 Building: Elementary #1  
 Effective: TBD  
 Salary: \$9,846.00  
 Account: 11-000-217-106-00-01

Name: Amy Wilkinson  
 Position: Teacher's Aide – 19.5 hours  
 Status: Permanent  
 Building: Elementary #1  
 Effective: TBD  
 Salary: \$9,846.00  
 Account: 11-000-217-106-00-01

Name: Lisa Galati  
 Position: School Bus Driver  
 Status: Permanent  
 Effective: September 6, 2017  
 Salary: \$23.94 per hour  
 Account: 11-000-270-160-00-12

Name: Glenn Smith  
 Position: School Bus Driver  
 Status: Permanent  
 Effective: September 6, 2017  
 Salary: \$23.94 per hour  
 Account: 11-000-270-160-00-12

Name: Paul Hoffman  
 Position: School Bus Driver  
 Status: Permanent  
 Effective: September 6, 2017  
 Salary: \$23.94 per hour  
 Account: 11-000-270-160-00-12

G. Employment of the following Certified Staff:

Name: Kelsey Champion  
 Position: Teacher of Science  
 Status: Permanent  
 Building: Middle School  
 Effective: September 1, 2017  
 Salary: \$54,232  
 Account: 11-130-100-101-00-04  
 Replacing: Gina Farreny

Name: Breanne Canetti  
 Position: Elementary Teacher  
 Status: Permanent  
 Effective: September 1, 2017  
 Salary: BA 2-3/\$54,432.00  
 Account: 11-120-100-101-00-01  
 Replacing: New Position

Name: Susan McCarthy-Miller  
 Position: L.T. Substitute Teacher of English  
 Status: L.T. Substitute  
 Effective: September 1, 2017 through Christmas  
 Salary: \$125 per day  
 Account: 11-140-100-101-00-08  
 Replacing: Kiersten McPherson

H. The following volunteer(s):

Name: Steven Gurgiel  
 Position: Volunteer Soccer Coach  
 Building: High School

Name: Sam Caraballo  
 Position: Football Volunteer  
 Building: High School

Name: Greta Pacevich  
Position: Volleyball Volunteer  
Building: High School

Name: Sean Gimeno  
Position: Soccer Volunteer  
Building: High School

Name: Jake Tomlin  
Position: Boys Soccer Volunteer  
Building: High School

Name: Paul Yerk  
Position: Football Volunteer  
Building: High School

Name: John Richardson  
Position: Football Volunteer  
Building: High School

I. The following Schedule B Positions:

Name: Julie Seitz  
Position: Child Nutrition Certifier  
Building: District  
Stipend: \$2,310

Name: Scott Kurkowski  
Position: Asst. Boys Soccer Coach  
Building: High School  
Stipend: \$5,731

J. The following teachers to be paid for New Teacher Orientation Training on August 30<sup>th</sup>, 31<sup>st</sup> for up to a total of 8 hours at \$30 per hour.

Shelley McFadden – Elem. #1 (5.5 hours only)  
Julie Moore - Elementary #2  
Tracy Vanderhoff – M.S.  
Dave Farrow – M.S.  
Kelley Hogg – H.S.  
Deborah Dalfonso – H.S.

K. For Rachel Chew, H.S. Guidance Chairperson, to work 5 additional summer days.

L. The following summer work:

Name: Quinton Thomas  
Position: Substitute  
Status: Eighth Grade Transition  
Building: High School

Effective: Summer 2017  
 Salary: 4 hours total at \$30 per hour  
 Account: 11-140-100-101-00-08 and 20-231-100-101-30-10

M. The following summer curriculum writing hours at \$30.00 per hour:

Karen Biederman – 3D Art-12 Hrs.  
 John Richardson – Manufacturing 1-12 Hrs.  
 John Richardson – Manufacturing 2-12 Hrs.

Motion: Ms. Hodges Second: Ms. Thomas  
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

School Name	Student	Tuition
East Mountain School	171804	\$34,794.90 (extra ordinary aide)
Y.A.L.E. School	171809	\$ 5,700.00 (ESY-30 days)

Motion: Mr. Roberts Second: Ms. Taylor  
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Mr. Doniger, Rio Grande, questioned the bond timing issue-when will the old bond be paid off and how will the new bond affect the taxpayers. He further questioned whether the project is under budget.

Ms. Fox stated that the current bond will be paid off in February of 2018 and the new bond interest payments begin in January. The current budget reflects these payments and have kept the debt service tax rate the same. As for the project, we are currently under budget but the work is not complete and will not be until the summer of 2018.

Mr. Doniger asked the superintendent if he had a preliminary enrollment figure for the 2017-18 school year. He stated that compared to other districts in the area Middle Township does an outstanding job. He also questioned the impact of the affordable housing on the district and how we are handling the underfunding of services that we are required to pay.

Dr. Salvo replied that at this point it was too early to speculate on the enrollment figure as parents were continually coming in to register their students but he would have a report at the September meeting. As for the underfunding, he stated that the district continues to discuss the situation with Senator Van Drew and will continue to do so. The Senator has been very sympathetic to our situation and continues to help us in any way possible.

**XVII. BOARD COMMENT**

Mr. Roberts thanked Mr. Dagney for his service. He also, commented on the continued great leadership that we have under Dr. Salvo that has allowed the district to provide such excellent services to our students as Mr. Doniger commented on earlier. He further thanked Mr. Hamer for his work on making the National Night Out such a great success. Mr. Hamer sets a great example for all of us in the many things that does for this community.

**XVIII. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 7:40 p.m.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

Respectfully Submitted,



Diane S. Fox  
School Business Administrator/Board Secretary