

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, AUGUST 21, 2014
7:30 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Lyn Langford, Director of Curriculum and Instruction
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Toni Johnson, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:02:8/21/14

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – July 17, 2014
Exhibit M 15:03:8/21/14
- B. Closed Meeting Minutes – July 17, 2014
Exhibit M 15:04:8/21/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
Vote: _____ Voice _____ Carried: _____

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:05:8/21/14
- B. Trip List Report
Exhibit S 15:06:8/21/14

X. COMMITTEE REPORTS

- A. Curriculum Committee - August 6, 2014

Motion: Second:
Vote: Carried:

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee - August 15, 2014

Motion: Second:
Vote: Carried:

- E. Facilities/Grounds/Real Estate Committee – August 20, 2014

Motion: Second:
Vote: Carried:

- F. Finance Committee
- G. Performing Arts Committee – August 20, 2014

Motion: Second:
Vote: Carried:

- H. Policy Committee – August 6, 2014

Motion: Second:
Vote: Carried:

- I. Staff Relations/Negotiations Committee – August 7, 2014

Motion: Second:
Vote: Carried:

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through July 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of July 31, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The July 31, 2014, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of July 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the July 31, 2014, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the July 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – July 31, 2014

Exhibit B 15:03:8/21/14

Report of Cash – July 31, 2014

Exhibit B 15:04:8/21/14

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:06:8/21/14

- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:07:8/21/14
- C. The following salary advancement effective September 1, 2014: Sharon Rementer to MA+15-Step 5 / \$54,529.00.
- D. The agreement between Middle Township Board of Education (sending district) and Wildwood Board of Education (receiving district) to pay tuition costs for homeless student A.R. in the amount of \$3,820.00 for the period of February 2014 until June 2014.
- E. The following list from Elementary #1 School of items to be declared surplus with no fair market value.

Overhead Projectors:

Buhl Industries (2): Serial C-30369, C-98400

DA-LITE (2): No serial number

4 Mini projector carts- No serial number

Televisions:

Emerson 25" Serial 4027A122-2201341

Panasonic 27" (2) Serial D8AA10781, D8AA10770

RCA 19"- No Serial

Zenith 19" TV/VCR/DVD Combo Serial 7061NMF307427

Toshiba 19" TV/VCR/DVD Combo (2) Serial BAC365018818, 66954929A

JVC TV/VCR Combo Serial 13684792

1 large metal TV cart- No serial number

2 small metal TV carts- No serial number

- F. The agreement between the Middle Township Board of Education and Cape Christian Academy for the School Year 2013-2014 Non-Public Entitlement.

Nursing Aid 20-509-213-100-77-99	\$ 8,631.00
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Textbook Aid 20-501-100-640-77-99	\$ 5,422.00
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Technology 20-510-100-610-77-99	\$ 2,912.00
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- G. The agreement between the Middle Township School District and Dr. Gerald Mingin to provide consulting services for the 2014-15 school year for a sum (not to exceed) \$18,000.00 for ten months (to be paid out of IDEA grant).
- H. The purchase of a new wrestling mat for the high school in the amount of \$13,163.00
- I. The reinstatement of the following Schedule B programs:
 - Elementary #2 Yearbook - \$2,105.00
 - Middle School Yearbook - \$2,835.00
 - Middle School Wrestling - \$3,888.00
 - Future Educators of America (FEA) - \$3,426.00

J. The purchase of a sound system for all of the fields at Boyd Street Fields in the amount of \$10,200.00.

K. The purchase new Middle Township High School textbooks, as follows:

Course: Anatomy & Physiology
Textbook: Essentials of Anatomy & Physiology
Publisher: F.A. Davis Company
Cost: \$1,301.86

Course: Sports & Entertainment Marketing Grades 10-12
Textbook: Sports & Entertainment Marketing
Publisher: Glencoe
Cost: \$2,120.46

District funding: 11-190-100-640-00-05 \$3422.32

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork placement requests:

School: The Richard Stockton College of New Jersey
Dates: Fall 2014: September 3, 2014 to December 10, 2014 (80 hours)
Student: Justin Laird
Cooperating Staff: Michael Wilson / High School Social Studies

School: The Richard Stockton College of New Jersey
Dates: Fall 2014 September 15 to December 5, 2014
Student: Sarah Gaglione
Cooperating Staff: Paula Berrodin/ MT Occupational Therapist

School: Rowan University – School Nurse Practicum
 Dates: Fall 2014: 8/26/2014-11/28/2014
 Student: Patricia Attenborough
 Cooperating
 Staff: Lee Ann Kane/ Middle School Nurse

- B. The Five-Year Strategic Plan.
Exhibit A 15:02:8/21/14

- C. The following teacher(s) as mentor(s) to novice teacher(s) for the 2014/2015 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Leann Adams	Kathy Wynn/Elementary #1
2. Erin Oechslin	Karen Ortman/Elementary #1

- D. Resolution to re-adopt current Title I – Parental Involvement Policy 2415.04 as required by NCLB

Exhibit A 15:03:8/21/14

- E. Approval to adopt new Middle Township High School courses and curriculum, as follows:

1. Science: Anatomy & Physiology
2. Business: Sports & Entertainment Marketing (curriculum tentative)

- F. Approval of the following course revisions, adding “Advanced” section to:
 Algebra 1, Algebra 2, Geometry, English 1, English 2, English 3, English 4, Biology, Chemistry, Physics, US History 1, US History 2, and World History

- G. The first reading of the following bylaws, policies and regulations:

Policy Alert No. 202

- Policy 0141 Board Member Number and Term
- Policy 0143 Board Member Election and Appointment
- Policy 1581 Victim of Domestic or Sexual Violence Leave (M)
- Policy 3125 Employment of Teaching Staff Members (M)
- Policy 3240 Professional Development for Teachers and School Leaders (M)
- Regulation 3240 Professional Development for Teachers and School Leaders
- Policy 4125 Employment of Support Staff Members (M)
- Policy 8507 Breakfast Offer Versus Serve
- Policy 8508 Lunch Offer Versus Serve

Policy Alert No. 203

- Policy and Regulation 2412 Home Instruction Due to Health Condition (M)
- Policy and Regulation 2417 Student Intervention and Referral Services (M)
- Policy and Regulation 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
- Policy 3283 Electronic Communications Between Teaching Staff Members and Students (M)
- Policy 4283 Electronic Communications Between Support Staff Members and Students (M)
- Policy and Regulation 5200 Attendance (M)

- Policy and Regulation 5610 Suspension (M)
- Policy and Regulation 5611 Removal of Students for Firearms Offenses (M)
- Policy and Regulation 5612 Assaults on District Board of Education Members or Employees (M)
- Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses (M)
- Policy 5620 Expulsion
- Policy and Regulation 8462 Reporting Potentially Missing or Abused Children (M)

H. The 2014-2015 Purchasing Manual.

Exhibit A 15:04:8/21/14

I. The Varsity Baseball Trip to Orlando, Florida from Thursday, April 2nd to Friday April 10th, 2015.

J. The adoption of the following new Middle Township High School textbooks, as follows:

Course: Anatomy & Physiology
 Textbook: Essentials of Anatomy & Physiology
 Publisher: F.A. Davis Company

Course: Sports & Entertainment Marketing Grades 10-12
 Textbook: Sports & Entertainment Marketing
 Publisher: Glencoe
 Cost: \$2,120.46

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Karen Langley
 Position: Elementary School Teacher

Building: Elementary #2
Type: Resignation
Effective: August 11, 2014

Name: Steven Gurdgiel
Position: Teacher's Aide
Building: Middle School
Type: Resignation
Effective: July 23, 2014

Name: Raymond Stopyra
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: August 23, 2014

Name: Kathleen Boyle
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: August 8, 2014

Name: Elizabeth Volpe
Position: Teacher
Building: High School
Type: Resignation
Effective: August 31, 2014

Name: Donna Civera
Position: Teacher
Building: Elementary #1
Type: Retirement
Effective: May 1, 2014

Name: Rebecca Carr
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: August 14, 2014

B. The following leave(s) of absence:

Cassandra Haubensak – (**Amended**) - On FMLA/FLA from 9/2/14 through 11/26/14 using sick days. RTW on 12/1/14

Nancy Johnson – On FMLA from 9/12/14 through 9/25/14 using 10 sick days.

C. The following substitute custodian/groundskeeper: Neil A. Hagerty

- D. The following substitute teachers: Elizabeth VanTrieste, Cynthia Smilyk and Kaitlyn Berringer
- E. Employment of the following Certified Staff:

Name: Johni Leith
 Position: School Psychologist
 Status: Permanent
 Building: Elementary #1
 Effective: September 2, 2014
 Salary: MA-Step 9/\$54,810.00
 Account: 11-130-100-101-00-04
 Replacing: Joell Worster

Name: Erin Majane
 Position: Learning Disabilities Teacher Consultant
 Status: Permanent
 Building: Elementary #1
 Effective: September 2, 2014
 Salary: MA-Step 8/\$54,571.00
 Account: 11-000-219-104-62-06
 Replacing: Melissa Shestak

Name: Samantha Douglass
 Position: Elementary School Teacher – Grade 3
 Status: Long-term Substitute
 Building: Elementary #2
 Effective: September 2, 2014
 Salary: \$125.00 per day
 Account: 11-120-100-101-00-02
 Replacing: Julie Moore

Name: Cynthia Smilyk
 Position: High School Science Teacher
 Status: Long-term Substitute
 Building: High School
 Effective: September 2, 2014
 Salary: \$125.00 per day
 Account: 11-140-100-101-00-08
 Replacing: Kristina Ortman

Names: Kathy Kehm
 Position: Teacher
 Status: **Summer School**
 Building: Elementary #2
 Effective: Summer 2014
 Salary: 20 days; 3.5 hours per day; \$30 per hour
 Account: 20-233-100-101-03-05 (contingent upon enrollment)

Name: Brian Hindle
 Position: Teacher (Substitute)
 Status: **Summer School**
 Building: High School
 Effective: Summer 2014
 Salary: \$30 per hour
 Account: 11-140-100-101-00-08

Name: Shelly Hope
 Position: Elementary Education Teacher
 Status: Part-Time
 Building: Cape Christian Academy
 Effective: September 2, 2014
 Salary: \$11,331.00 (IDEA/192/193 Account # 20-250-100-101-00-99)

F. Employment of the following Non-Certified Staff:

Name: Chelsea Otton
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: High School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-08
 Replacing: New

Name: Genevieve Robinson
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: High School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-08
 Replacing: New

Name: Amy Wuko
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: Steven Gurdgiel

Name: Richard Crean
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00

Account: 11-000-217-106-00-04
Replacing: New

Name: Nicole Dever
Position: Teacher's Aide
Status: Part-Time – 29.5 hours
Building: Middle School
Effective: Upon completion of criminal history background check
Step/Salary: \$13,504.00
Account: 11-000-217-106-00-04
Replacing: New

Name: Melissa Bechtold
Position: Teacher's Aide
Status: Part-Time – 29.5 hours
Building: Elementary #1
Effective: Upon completion of criminal history background check
Step/Salary: \$13,504.00
Account: 11-000-217-106-00-01
Replacing: Jessica Wheaton

Name: Fran Giameo
Position: Teacher's Aide
Status: Part-Time – 29.5 hours
Building: Elementary #1
Effective: Upon completion of criminal history background check
Step/Salary: \$13,504.00
Account: 11-000-217-106-00-01
Replacing: Lisa Vazquez

Name: Danielle Mann
Position: Teacher's Aide
Status: Part-Time – 29.5 hours
Building: Elementary #2
Effective: Upon completion of criminal history background check
Step/Salary: \$13,504.00
Account: 11-000-217-106-00-02
Replacing: Laura Caron

Name: Tiffany Holmes
Position: Teacher's Aide
Status: Part-Time – 29.5 hours
Building: Elementary #2
Effective: Upon completion of criminal history background check
Step/Salary: \$13,504.00
Account: 11-000-217-106-00-02
Replacing: New

Name: Rebecca Carr
Position: Keyboarding Clerk 1
Status: Permanent 12-Month
Building: Elementary #2
Effective: September 2, 2014
Step/Salary: 23,876.00
Account: 11-000-240-105-00-02
Replacing: Sakinah Masud

- G. Monica DeRose to be paid \$30 per hour for 2.5 hours of summer work.
- H. To reinstate the following two bus drivers, previously affected by the RIF, to continue employment with Middle Township Board of Education and return in September 2014: Lon Carter and Steven Davis
- I. The following stipend position:

Name: LeAnn Kane
Position: Department Chairperson – Nurses
Building Assignment: District
Stipend: \$1,000.00

- J. The following *amended* Schedule B position:

Name: John Richardson
Position: Assistant Football Coach
Building Assignment: High School
Stipend: \$5,846.00 (Full Stipend)

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XV. STUDENT PLACEMENT

1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

School Name	Number of Students	Tuition
YALE School	1 (TM)	\$57,264.90
Gloucester Co. SSSD	1 (JM)	(ESY) \$3900.00

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. H.I.B.
2. Personnel
3. Litigation

Motion: _____
 Vote: _____ Voice

Second: _____
 Carried: _____

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion: _____
 Vote: _____ Voice

Second: _____
 Carried: _____

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at _____

Motion: _____
 Vote: _____ Voice

Second: _____
 Carried: _____