

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 21, 2017
7:00 p.m.

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Open Seat*
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Renee Pettit

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Dr. Toni Lehman, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 18:03:9/21/17

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 17, 2017
Exhibit M 18:04:9/21/17
- B. Closed Meeting Minutes – None

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 18:07:9/21/17
- B. Trip List
Exhibit S 18:08:9/21/17
- C. Discipline Report - *None*
- D. Attendance Report - *None*
- E. Fundraising Requests - *None*
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – August 30, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 14, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee – September 11, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee – September 19, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through August 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2017, no budgetary line item account has encumbrances and

expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The August 31, 2017, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2017, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the August 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2017

Exhibit B 18:05:9/21/17

Report of Cash – August 31, 2017

Exhibit B 18:06:9/21/17

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ *Open Seat*
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 18:05:9/21/17
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 18:06:9/21/17
- C. PAC Contracts

Christmas Show – Keith Hickman	December 9, 2017	\$2,200.00
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- D. The transportation agreement for the 2017-2018 year with Alloway Township School District to transport 1 Student from Ranch Hope to Woodstown High School at an annual cost of \$6,600.
- E. The transportation jointure for the 2017-2018 year with Lower Cape May Regional School District to transport Choice Students at an annual cost of \$8,398.
- F. The following teachers to be paid out of Federal Grants for the 2017-2018 grant period:

Title I		
Location	Name	Funding %
Elem #1	Linda Adams	100%
Elem #1	Jennifer Pfander	34%
Elem #2	Cristal Holmes	100%
Elem #2	Karen Ermelin	53%
Middle School	David Farrow	50%
Middle School	Jessica Debiase	75%
High School	Patricia Franco	75%
High School	Tom Griffin	55%
Title IIA		
Location	Name	Funding %
Elem #1	Lisa Ludman	25%
Elem #1	Lynsey Venturini	100%

- G. Approval to pay the following teaching staff member out of IDEA Basic funds and Non-Public Supplemental Funds for Cape Christen Academy:

Shelly Hope

20-250-100-101-00-99	\$6,101
20-506-100-101-00-99	<u>\$7,930</u>
Total Salary	\$14,031

- H. Contract with Laura Bishop Communications for district communications services for the school year 2017-18 at an annual cost of \$24,000.
Exhibit F 18:07:9/21/17
- I. Permission for the high school to offer three online courses during its PM program through the Virtual High School, VHS, at a cost of \$450 per pupil.

Motion:
Vote: Roll Call

Second:
Carried:

____ Dennis Roberts
____ George DeLollis

- _____ Calvin Back
- _____ Robert Bakley II
- _____ *Open Seat*
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 18:04:9/21/17
- C. The following change orders:

Elementary #1 Contract with R. Wilkinson & Sons Construction

#	Reason	Amount	Addition to Contract	Deducted from General Allowance	Deducted from Steel Allowance
	Total Contract Cost		\$ 7,804,272.29		
	Contract allowance remain			\$ 37,107.06	\$ 12,000.00
GC-3	Masonry Rehab-Front Wall	\$ 25,200.80		\$ 25,200.80	
	Furnish & Install steel angles and beam lintels in existing Gym area	\$ 7,901.79			\$ 7,901.79
	New Contract Balance		\$ 7,804,272.29		
	Balance remaining in allowances			\$ 11,906.26	\$ 4,098.21

Elementary #2 Contract with Arthur J. Ogren, Inc.

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	Total Contract Cost		\$ 7,065.492.00	
	Contract allowance remain			\$ 100,000.00
GC-3R	Install new water line to #2 and replace valves	\$ 92,138.00	\$ 92,138.00	
GC-4R	Seal and replace gym floor	\$ 106,921.50	\$ 106,921.50	
	New Contract Balance		\$ 7,264,551.50	
	Balance remaining in allowances			\$ 100,000.00

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ *Open Seat*
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Student A.A. to complete his required courses through an online program, International Academy. International Academy is accredited, approved, or licensed by Southern Association of Colleges and Accreditation and School Improvement (SACA CASI). Student A.A. will meet all State of New Jersey requirements after completing these online classes.
- B. Student J.K. to attend Middle Township Public Schools starting in the 2017-2018 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- C. The following certificated teachers as mentors to novice teachers for the 2017/2018 school year

Novice Teacher	Mentor Teacher
1. Crystal Hutchinson	1. Lisa Ludman –Elem #1
2. Michael McGowan	2. Susan Carlton –Elem #1
3. Kelsey Champion	3. Tracy Vanderhoff –Middle School
4. Jessica Merryman	4. David Farrow –Middle School
5. Joshua McCarty	5. Heather Chew –Middle School
6. Brooke Zukawski	6. Susan Toohey-High School
7. Amy Wuko	8. Roberta Pruszinski – Middle School

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ *Open Seat*
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following Resignations/Retirements:

Name: Katie Cruz
Position: P.T. Basic Skill Teacher (Moving to F.T.)
Building: Elementary #2
Type: Resignation
Effective: 8/17/17

Name: Christopher Evans (Moving To F.T.)
Position: P.T. Music Teacher
Building: Elementary #2
Type: Resignation
Effective: 8/30/17

Name: Amy Wuko
Position: Teacher's Aide (Moving to Teacher)
Building: Middle School
Type: Resignation
Effective: 8/21/17

Name: Thea Major
Position: United Young Generation Advisor
Building: Middle School
Type: Resignation
Effective: 8/16/17

Name: Jennifer Kane
Position: Music Teacher
Building: Elementary #1
Type: Resignation
Effective: 10/20/17

Name: Kathleen McDonald
Position: Director of Curriculum and Instruction
Building: Administration
Type: Resignation
Effective: 11/15/17

Name: Tim Bermudez
Position: Elementary School Teacher
Building: Elementary #2
Type: Rescind (Accepted another job offer)
Effective: 8/25/17

Name: Christine Dagney
Position: Teacher's Aide
Building: Elementary #2
Type: Rescind (Accepting P.T. Teacher position)
Effective: 9/1/17

Name: Charles Walters
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: 8/24/17

Name: Kirby Stiltner
Position: Custodial Worker LPL
Building: High School
Type: Retirement
Effective: 12/31/17

Name: Sandra Flynn
Position: Custodial Worker LPL
Building: Elementary #1
Type: Retirement
Effective: 12/31/17

Name: Michael Owens
Position: School Bus Driver
Building: Transportation
Type: Resignation
Effective: 8/31/17

Name: Kevin Campbell
Position: School Bus Driver
Building: Transportation
Type: Resignation
Effective: 8/31/17

Name: Scott Lodgek
Position: Athletics Director

Building: High School
 Type: Resignation
 Effective: 9/14/17

B. The following leave(s) of absence:

Vicki Peterson – On FMLA, intermittently, paid using sick time as needed. Not to exceed 60 working days.

Joseph Chambers – On FMLA from 9/27/17 – 11/08/17 paid using sick and vacation days.

Harry Smith – On FMLA from 9/7/17 – 9/22/17 paid using sick days.

Christine Law – On FMLA from 12/12/17 – 2/19/18 paid using sick days.

C. The following substitute teachers:

<u>Name</u>	<u>Cert. Type</u>	<u>Pay</u>
Jessica Chadwick	Sub Cert.	\$85
Jeffrey Haberstroh	Teacher Cert.	\$90
Nicole Leusner	Teacher Cert.	\$90
Lisa Porto	Sub Cert.	\$85
Hailey Wunder	Sub Cert.	\$85

D. Allison Wills to substitute as School Nurse for Cape Christian Academy at an hourly rate of \$17.25 per hour.

E. The following substitute bus drivers: Michael Owens, Kevin Campbell and Sandra Adams

F. The following substitute bus aides pending criminal clearance: Antonio Shockley, Robin Moran, Judith Murawski and Christine Conway

G. The following substitute PAC box office assistant: Joanne Maker

H. The following substitute custodial worker: Michael Law

I. The following as substitute teacher’s aides and substitute secretaries: Crystal Neill and Janet Loefflad

J. Employment of the following Non-Certified Staff:

Name: Harold Robert Wunder
 Position: Teacher’s Aide – 29.5 hours
 Status: Permanent
 Building: High School
 Effective: 9/5/17
 Salary: \$14,502.00

Account: 11-000-217-106-00-08
Name: Ashley Quinlan
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: High School
Effective: TBD – Pending Criminal Clearance
Salary: \$14,502.00
Account: 11-000-217-106-00-08

Name: Carlissa Bell
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Middle School
Effective: September 5, 2017
Salary: \$14,502.00
Account: 11-000-217-106-00-04

Name: Kenneth Camp
Position: Teacher's Aide – 19.5 hours
Status: Permanent
Building: Elementary #1
Effective: TBD
Salary: \$9,846.00
Account: 11-000-217-106-00-01

K. Employment of the following Certified Staff:

Name: Amy Schlereth
Position: Special Education Teacher
Status: Permanent
Building: Middle School
Effective: September 1, 2017
Salary: BA Step 1/\$54,232
Account: 11-209-100-101-00-04
Replacing: Jennifer Parmelee

Name: Katie Cruz
Position: Elementary School Teacher
Status: Permanent
Building: Elementary #2
Effective: September 1, 2017
Salary: BA-5/\$54,832
Replacing: Kelsey Acker
Account: 11-120-100-101-00-02

Name: Christine Dagney
Position: P.T. Elementary School Teacher
Status: Permanent
Building: Elementary #2

Effective: September 1, 2017
Salary: BA 1/\$22,777.44 (42% P.T.)
Replacing: Katie Britton-Cruz
Account: 11-120-100-101-00-02

Name: Christopher Evans
Position: F.T. Music Teacher
Status: Permanent
Building: Elementary #1
Effective: September 1, 2017
Salary: \$54,432
Replacing: Jennifer Kane
Account: 11-120-100-101-00-01

Name: Kelsey Bradley
Position: 2nd Grade Teacher
Status: Permanent
Building: Elementary #1
Effective: TBD
Salary: BA-1/\$54232
Replacing: Erin Oechslin
Account: 11-120-100-101-00-01

Name: Courtney Mulgrew
Position: L.T. Substitute Teacher of Math
Status: L.T. Substitute
Building: Middle School
Effective: September 5, 2017
Salary: \$125 per day
Replacing: Sharon Rementer
Account: 11-130-100-101-00-04

L. The following Schedule B Positions:

Name: David Farrow
Position: United Young Generation
Building: Middle School
Stipend: \$2,145

Name: Lisa Mericle
Position: Yearbook Advisor
Building: Middle School
Stipend: \$3,041

M. The 2017 Marzano Focused Protocol Training 8/21/17- 8/22/17, to be paid at a rate of \$30.00 per hour totaling 64 hrs. inclusive for all teachers.

Attendees:
Amy Casterline
Kelsey McKee

Shelley McFadden
 Lisa Mericle
 Sharon Rementer
 Tracy Vanderhoff
 Jessica DeBiase
 David Farrow
 Julie Moore
 Susan Vallese
 Kathleen Watts
 Anne Colin
 Pam Shute
 Stephanie Greenberg
 Edward Letts
 Amy Guilian
 Rita Willis
 Victoria Villano-Tirado
 Connie Chabok

Account #
Total \$1920.00

N. Approval of the following summer curriculum writing hours @ \$30.00 per hour:
 Melodee Mallek-ESL Curriculum- Grades 3-5 for a total of \$180.00.

O. The following department stipends:

Last Name	First Name	Department	Amount
Chew	Rachel	Guidance	\$975.00
Kane	Leann	School Nurses	\$1,000.00

P. The following Instructional Coaches for the 17/18 school year at a stipend of \$1,500 each.

1. Karen Ortman – Elementary #1
2. Janet Biller – Elementary #2

Q. The following Schedule B Stipend Positions:

Name: Kimberly Bruckno-Moore (Split Position)
 Position: Mock Trial Advisor
 Building: High School
 Stipend: \$3,163.00

Name: Lisa Taylor (Split Position)
 Position: Mock Trial Advisor
 Building: High School
 Stipend: \$3,163.00

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
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XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
Pineland Learning Center	171810	\$52,560.00

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
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- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:

Vote:

Voice

Second:

Carried:

DRAFT