

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 20, 2012
7:31 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Calvin Back
 P Dennis Roberts
 P Robert Bakley II
 P George DeLollis (Arrived at 7:34 p.m.)
 A Burgess Hamer
 P Linda Koch
 P Andrew Melchiorre
 P Daniel Money (Arrived at 7:36 p.m.)
 P Stephanie Thomas
 A Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- A William Donio, Board Solicitor
- P Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 13:03:9/20/12

V. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Madelyn McCarroll asked what Item D Travel Expense was for. Mr. Kopakowski explained that this is a blanket approval which is approved each year at our Organizational Meeting in May. This year the meeting was not done due to the fact that we have changed to a November election, so we are approving it on tonight's agenda.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 16, 2012
Exhibit M 13:05:9/20/12
- B. Closed Meeting Minutes –August 16, 2012
Exhibit M 13:06:9/20/12

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

**Mr. DeLollis and Mr. Money were not present yet for this vote.*

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 13:05:9/20/12
- B. Trip List
Exhibit S 13:06:9/20/12

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee - September 10, 2012

Mr. Money reported that the Extra-Curricular Committee met on September 10th and discussed the following agenda items: Trip to Costa Rica for the Go Green Club, Softball and Baseball Trips to Disney, Evaluation of Coaches.

Motion:	Mr. Roberts	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee – September 6th and September 17, 2012

Mr. Roberts stated that the Facilities Committee met on September 6th as well as September 17th, and discussed the following items: Energy Audit, Elementary #1 Moisture Recommendations, Middle Township Open Space and Recreation Plan Project, Infrared Study at Elementary #2, District Recycling Procedures, and Concorde Engineering Scope of Work.

Motion:	Mr. Melchiorre	Second:	Mr. Money
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee - September 18, 2012

Mr. Money reported that the committee met on September 18th and recommended the following policies, bylaws and regulations which appear on tonight's agenda for the first reading.

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

I. Staff Relations/Negotiations Committee – August 29, 2012 and September 4, 2012

Mr. Money reported that the Staff Relations Committee met on August 29th and discussed the following items: Substitute Pay for Athletic Trainer, Negotiations with the MTEA, Other Employee Contracts, Schedule B Positions, and Overtime.

Motion:	Mr. Melchiorre	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

J. Transportation Committee – September 18, 2012

Mr. Hamer reported that the Transportation Committee met on September 18, 2012 and discussed Policy 6164 Advertising on School Buses, Parent Not at Home Procedures, Transfinder Bus Software, New Hires and National Night Out.

Motion:	Mr. Money	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2012-2013 school year through August 31, 2012, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The August 31, 2012, Report of the Secretary for the 2012-2013 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2012, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2012, Report of the Treasurer of School Funds for the 2012-2013 school year. It is in agreement with the August 31, 2012, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2012

Exhibit B 13:05:9/20/12

Report of the Treasurer – August 31, 2012

Exhibit B 13:06:9/20/12

Motion: Mr. Money Second: Mr. Roberts
 Vote: Roll Call Carried: Yes

X Calvin Back
Y Dennis Roberts
Y Robert Bakley II
Y George DeLollis
A Burgess Hamer
Y Linda Koch
Y Andrew Melchiorre
Y Daniel Money
Y Stephanie Thomas
A Patricia Ziolkowski

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 13:06:9/20/12

- B. Bill List - Additional Bill List
Exhibit F 13:07:9/20/12

- C. To declare the following surplus with no fair market value:
 293 clocks of various makes and models – Simplex, Edwards, American Time, Quartz, Standard, Institutional Systems, Sapling, and Lathem.

- D. Resolution to approve the submission of NCLB 2012-2013 grant allocation as follows: **Exhibit F 13:08:9/20/12**
 - Title 1: \$561,376
 - Title IIA: \$110,730
 - Title III: \$ 9,402

- E. The transportation jointure for the 2012-2013 school year with Cape May County Special Services to transport 2 students to Yale Academy for a cost of \$21,917.05 plus a 5% fixed fee.

- F. The Memorandum of Understanding between Middle Township Public School District, Upper Township Public School District, and Ocean City Public School District to join in a consortium for administration of NCLB Title III funding. This is necessary for us to retain our Title III NCLB funds being less than \$10,000 minimum. **Exhibit F 13:09:9/20/12**

- G. The following teachers as Title I designated teachers for the following schools:
 Elementary #1 Donna Civera \$ 56,335

Old Account # 11-213-100-101-00-04
New Account # 20-231-100101-00-01
Elementary #2 Christal Holmes \$53,335
Old Account # 11-120-100-101-00-02
New Account # 20-231-100-101-00-02

Middle School Susan Pohle \$51,894
Account # 20-231-100-101-00-04

High School Brian Hindle \$49,000
Old Account # 11-209-100-101-00-08
New Account # 20-231-100-101-00-08

- H. Resolution to approve the Food Service Addendum between Compass Group USA, Inc. by and through Chartwell’s Division and the Middle Township School District for SY 2012/2013 with a management fee of \$.0659 per meal, with an administrative of \$62,473 annually. (Chartwell’s guarantees that the bottom line of the operational financial report for the school year will be a profit of \$5,000 subsidy to the bottom line by the LEA. In the event that the costs of operating the Food Service Program exceed total revenue (from all sources), Chartwell’s will be responsible for any losses (shortfalls) incurred, but in no event shall the reimbursement obligation exceed the amount of the Chartwell’s Management Fee. **Exhibit F 13:10:9/20/12**

- I. The withdrawal of \$167,500 from maintenance reserve for the repair of HVAC at Elementary #1, Elementary #2, Middle School and High School and the repairs to the bathrooms at Memorial Field.

- J. To post for the following positions for the Martin Luther King Center beginning October 1, 2012 until May 2, 2013:

- 9 Instructional Staff:
 - 1- Kindergarten Teacher
 - 1- First Grade
 - 1- Second Grade Teacher
 - 1- Third Grade Teacher
 - 1- Fourth Grade Teacher
 - 1- Fifth Grade Teacher
 - 1- Middle School Teacher
 - 1- Acceleration Teacher
 - 1- Supervisor

Account #11-401-100-101-00-10
Cost \$44,470.00

- K. The contract with Dome-Tech, Inc. to conduct the district energy audit at a cost of \$24,595. Exhibit F 13:11:9/20/12

Motion:	Mr. Money	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

XII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Approval of the following teacher(s) as mentor(s) to novice teacher(s) for the 2012/2013 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Brian Hindle	Monica Gannon/ High School

- B. Resolution to adopt current Title I – Parental Involvement Policy 2415.04 as required by NCLB.

Exhibit A: 13:03:9/20/12

- C. The following teacher(s) as mentor(s) to novice teacher(s) for the 2012/2013 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Pamela Shute	Andrea Davis/Elem. #1
2. Jennifer Kane	Karen Ortman/Elem. #1

- D. TRAVEL AND RELATED EXPENSE REIMBURSEMENT

WHEREAS, the Middle Township Board of Education recognizes school staff and Board members will incur travel and related expenses in accordance with N.J.A.C. 6A:10A-8.3 et seq. Travel by school staff and Board members shall be educationally necessary and fiscally prudent; and

WHEREAS, N.J.A.C. 6A:10A-8.3 (g) requires staff members to receive prior approval of these expenses by the Superintendent of schools and a majority of the full voting membership of the Board and N.J.A.C. 6A:10A-8.3 (h) requires Board Members to receive prior approval of these expenses by a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff/Board Member where prior Board approval shall not be required unless this annual threshold for a staff/Board Member is exceeded in a given school year (July 1, 2012 through June 30, 2013); and

WHEREAS, upon Board approval, any travel outside New Jersey where the total cost will exceed \$2,500.00 or if more than two staff members or Board Members plan to attend the same event will be submitted to the Department of Education for approval as required by N.J.A.C. 6A:10-8.3(0); and

THEREFORE, BE IT RESOLVED, the Board of Education approves the travel and unrelated expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

- E. The School Physician contract as amended to include the employee physical at \$60 per physical to include a mantoux (TB) test for pre-employment and \$50 per physical for a post-employment evaluation.
- F. The 2012-2013 Memorandum of Agreement with Law Enforcement.
- G. The following class trips:
 - Disney World Trip from 3/27 to 4/2/13 for softball team.
 - Disney World Trip from 3/28 to 4/5/13 for baseball team.
 - San Jose, Costa Rica Trip from 6/24 to 7/1/13 for Go Green Club.
- H. The bus rental contract with Sheppard Bus Service to rent buses on an as needed basis due to bus breakdowns.
Exhibit A: 13:05:9/20/12
- I. The request to grant an early graduation (June 2013) to student S.M. according to Policy 5465, based on completion of all necessary graduation requirements.
- J. The following Exchange Students for the 2012-2013 School Year: Julia Heveling – Germany, Reham Ibrahim – Egypt, Tristan Moseler – Germany.
- K. Student J.H. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- L. The first reading of the following policies/regulations/bylaws:
 - Bylaws 0151 Organization Meeting
 - Bylaws 0153 Annual Appointments
 - Bylaws 0167 Public Participation in Board Meetings
 - Policy 2361 Acceptable Use of Computer Networks/Computers and Resources

Regulation 2361 Acceptable Use of Computer Networks/Computers and Resources

Policy 2363 Pupil Use of Privately-Owned Technology

Policy 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

Policy 2622 Pupil Assessment

Policy 3282 Use of Social Networking Sites – Teaching Staff

Policy 4282 Use of Social Networking Sites – Support Staff

Policy 6164 Advertising on School Buses

Policy 6470 Payment of Claims

Regulation 6470 Payment of Claims

Regulation 7510 Use of School Facilities

(Copy located on board room table)

- M. The contract with Greater Wildwoods Tourism Improvement and Development Authority for the rental of the Wildwood Convention Center on April 27, 2013 for the Junior/Senior Prom.
- N. An increase in substitute athletic trainer compensation to \$100.00 per day.
- O. BE IT RESOLVED that the Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2012/2013 fiscal year.

Motion:

Mr. Money

Second:

Mr. Melchiorre

Vote:

Roll Call

Carried:

Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following leave(s) of absence:

Dawn DeVico – From 9/17/12 to 12/10/12 to be used intermittently, as needed, with and without pay using sick days, not to exceed 60 days (FMLA).

Kathleen Kehm – From 9/4/12 to 10/15/12 using sick days not to exceed 60 days (FMLA).

B. The following retirements/resignations:

Name: William Miller
Position: Teacher's Aide
Building: Middle School
Type: Resignation
Effective: August 30, 2012

Name: Catherine DeSantis
Position: Teacher's Aide
Building: High School
Type: Resignation
Effective: August 29, 2012

Name: Danielle Wilson
Position: Teacher's Aide
Building: High School
Type: Resignation
Effective: September 9, 2012

Name: Bernadette O'Keefe
Position: Teacher's Aide
Building: High School
Type: Resignation
Effective: Upon filling position with replacement

Name: Marnie McCabe
Position: Secretary
Building: Elementary #2
Type: Resignation
Effective: September 28, 2012

C. The following substitute teachers: Martha Chambers, Gabrielle Craig, Bernadette O'Keefe, Alyssa Bukowski, Theresa Langton and Martina Boone.

D. The following substitute school nurses: Martha Chambers and Mary Webster.

E. The following substitute bus drivers: Joseph Cuomo, Walter Morrell and Christopher Fox.

F. The following substitute custodian: Joseph Underwood.

G. The following fieldwork placement:

School: East Carolina University
Dates: August 21 to December 4, 2012 (16 hours per week)
Student: Jessica Canzano
Cooperating
Teacher: Shannon Farrell/Speech Therapist Elementary #1

H. An additional 4 hours each @\$30.00 per hour for Social Studies curriculum writing for the following Elementary #2 staff members:

Grade 3

1. Claire O'Dea
2. Margie DeLollis

Grade 4

3. Sue Young
4. Anne Naticchione

Grade 5

5. Sue Vallese
 6. Scott Salinsky
- Account #11-000-221-104-00-05 \$720.00

I. Employment of the following Non-Certified Staff:

Name: Rosanna Dominick
Position: Teacher's Aide
Status: 29.5 hours per week
Building: Cape Trinity Catholic
Effective: September 4, 2012
Hourly: \$12.52
Account: NCLB Title I non-public salary, not to exceed \$13,617.22
FICA \$596.00

Name: Amanda Fulton
Position: Teacher's Aide
Status: 19.5 hours per week
Building: Cape Christian Academy
Effective: September 4, 2012
Hourly: \$12.52
Account: NCLB Title I non-public salary, not to exceed \$5,009.00
FICA \$383.00

Name: Sandra Flynn
Position: Custodial Worker Low-Pressure License
Status: Permanent

Building: Elementary #1
 Effective: September 24, 2012
 Step/Salary: \$46,888.00
 Account: 11-000-262-110-00-01
 Replacing: Richard Costa

Name: Roberta Cash
 Position: Teacher's Aide
 Status: Part-Time – 19.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$8,638.00
 Account: 11-000-217-106-00-01
 Replacing: Necheala Pierce

Name: Kimberlee Davis
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-01
 Replacing: New Position

Name: Erin Thomas
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-01
 Replacing: New Position

Name: Erin Heitzmann
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$12,746.00
 Account: 11-000-217-106-00-01
 Replacing: Alyssa Bukowski

Name: Christie Volpe
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$12,746.00
 Account: 11-000-217-106-00-01
 Replacing: New Position

Name: John Lombardelli
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-01
 Replacing: New Position

Name: Erica Waldron-Hawk
 Position: Teacher's Aide – **Long-Term Substitute**
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #2
 Effective: Upon completion of criminal history background check
 Step/Salary: \$9.00 per hour
 Account: 11-000-217-106-00-02
 Replacing: Necheala Pierce

Name: Dena Sutor
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Jacqueline Paules
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Louis Vito
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Emily Little
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Middle School

Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Justyna Lychacz
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Geraldine Schlenger
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours per week
 Building: Elementary #2
 Effective: Upon completion of criminal history background check
 Step/Salary: \$12,746.00
 Account: 11-000-217-106-00-02
 Replacing: Susan Reder

Name: Michael Tubbs
 Position: Security Guard
 Status: Part-Time - 20 Hours per week
 Building: District
 Effective: Upon completion of criminal history background check
 Step/Salary: \$11.42 per hour
 Account: 11-000-266-110-01-08
 Replacing: Seamus Dooley

J. Employment of the following Certified Staff:

Name: Gina Angelozzi
 Position: Teacher of Social Studies
 Status: Permanent
 Building: High School
 Effective: Upon completion of criminal history background check
 Step/Salary: BA Step 2/\$49,200.00
 Account: 11-140-100-101-00-08
 Replacing: Lisa Taylor
 Job Code: 2302

Name: Joyce Cantz
 Position: Elementary School Teacher
 Status: Permanent
 Building: Elementary School #1
 Effective: Upon completion of criminal history background check
 Step/Salary: BA Step 5/\$49,820.00

Account: 11-120-100-101-00-01
 Replacing: Susan Hinchey
 Job Code: 1004

Name: Katharine Schoyer
 Position: Basic Skills Teacher
 Status: **Long-Term Substitute**
 Building: Elementary School #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$75.00 per day for the first five consecutive days, then 1/200th of BA Step 1 for each consecutive day

Account: 11-120-100-101-00-01
 Replacing: Amber Russell

Name: Marcie Samartino
 Position: Special Education Teacher
 Status: **Long-Term Substitute**
 Building: Elementary School #2
 Effective: Upon completion of criminal history background check
 Step/Salary: \$75.00 per day for the first five consecutive days, then 1/200th of BA Step 1 for each consecutive day

Account: 11-190-100-106-00-10
 Replacing: Kathy Kehm

Name: David DelConte
 Position: Instructional Supervisor
 Status: Permanent
 Building: Elementary #1 and Elementary #2
 Effective: November 1, 2012
 Step/Salary: \$4,000.00
 Account: 20-231-100-101-20-04
 Replacing: New Position
 Job Code: 0303

K. The following personnel transfer effective September 1, 2012:

Name: Susan Reder
 New Position: Teacher's Aide
 Previous Position: Teacher's Aide
 New Location: Elementary #1
 Previous Location: Elementary #2
 Account: 11-000-217-106-00-01
 Salary: No change

L. The following salary advancement effective January 1, 2013: Robert Ford to BA+30.

M. The reappointment of Shelly Hope as Special Education teacher at Cape Christian Academy for the 2012-2013 school year.

N. The following volunteers:

Name: Christopher Jones
Position: Winter Guard Volunteer
Building: High School

O. Approval to pay the District Evaluation Advisory Committee \$30.00 per hour for 6 hours per day, 3 training days during the 2012/2013 school year.

Staff members include:

Anne Colin
David DelConte
Shelley McFadden
Jesse Morvay
Julie Moore
Kathleen Watts
Susan Young
Jennifer Parmalee
Sean Gimeno
William Handley
David Farrow
Debby Dalfonso
John King
James Ratchford
Vicki Villano
Account #11-000-223-320-00-10
Total \$8,100.00

P. It is requested that the BOE approve the difference in payment for Anna Thompson who served as a substitute teacher in the absence of Lori Fox.

- Regular daily aide pay from 9/4 to 9/17 (hours 8:50-3:10)
- Difference between aide and substitute pay for 9/4, 5, 6, 7, 10
- 1/200th for 9/11, 12, 13, 14, 17

Q. The Learning Focused Training, \$30 per hour for 10 hours, by Rita Tice to new teachers.

Account #11-140-100-101-00-08

R. The English Language Learners Extension Program at Elementary #1 and Elementary #2:

Cost: 1 teacher at \$30.00 per hour @ 83 hours from October 1, 2012 to April 30, 2012; Total: \$2,490 & \$190.49 FICA=\$2,680.49

The English Language Learners Extension Program at Middle School and High School:

Cost: 1 teacher at \$30.00 per hour @ 83 hours from September 25, 2012 to May 23, 2012; Total: \$2,490 & \$190.49 FICA=\$2,680.49

Account: Title III salary 20-241-100-100-00-05

Motion: Mr. Money Second: Ms. Koch
 Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

(Mr. DeLollis abstained from Letter H.)

XIV. STUDENT PLACEMENT

1. The placement of students listed below as tuition students at Out of District locations for the 2012-2013 school year. Names on file in the Office of the Superintendent.

School Name	Number of Students	Tuition
YALE School	1 (BH)	\$46,236.60

Motion: Mr. Money Second: Mr. Melchiorre
 Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Madelyn McCarroll addressed the board and brought up the following questions:

- Question concerning payments on the bill list
- Have we researched the reason for the 80% graduation rate from our high school
- How do we ensure that newly hired teachers are proficient in technology use, how do we determine, and specifically what do we ask
- As to the excess surplus where did it come from
- Do we have the bandwidth to support the number of iPads purchased in the district
- How do we track the use of technology in the district?

She also commented that New Jersey Monthly has moved the High School from Number 263 to 199, and commended the district on the improvement.

XVI. BOARD COMMENT

Mr. Kopakowski told Ms. McCarroll that the business administrator would look into the concerns with the bill list. He further commented that the district is focusing on school attendance from K to 12 as a whole school initiative. As to the bandwidth in the district, it is sufficient to handle all devices that the district has. The district is using all of the technology purchased and usage can be tracked.

Ms. Langford spoke to the question of what we ask teachers regarding technology; a sample question would be “How do you infuse technology into the curriculum?”

Mr. Roberts and Mr. DeLollis provided an explanation of the excess surplus and reiterated that the budget was only raised by 2%, excess surplus was used to fund that and keep the tax increase at zero.

Mr. Roberts assured her that the board is confident the technology is being used.

Mr. Melchiorre assured her that the technology has allowed the teachers and students to zero in on problems, isolate those problems and maximized teaching. The technology in the district is used to its maximum potential.

XVII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:16 p.m. for approximately ½ hour for

1. Personnel
2. Litigation

Motion:	Mr. Money	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

XVIII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:35 p.m.

Motion:	Mr. Roberts	Second:	Mr. Money
Vote:	Voice	Carried:	Yes

1. MOTION WAS MADE TO APPROVE THE FOLLOWING CERTIFIED STAFF:

Name: Donald Robertson
 Position: Assistant School Principal
 Status: Permanent
 Building: Elementary #1 and Elementary #2
 Effective: Upon completion of criminal history background check
 Step/Salary: \$75,669.00 (Pro-rated)
 Account: 11-000-240-103-00-01 (50%)
 11-000-240-103-00-02 (50%)
 Replacing: Donald Robertson and Nancy Loteck
 Job Code: 0232

Motion:	Mr. Roberts	Second:	Mr. Money
Vote:	Roll Call	Carried:	Yes

- Y Calvin Back
- Y Dennis Roberts
- X Robert Bakley II (*Excused from Session*)
- X George DeLollis (*Excused from Session*)
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIX. ACTION ON EXECUTIVE SESSION ITEMS AS APPROPRIATE

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:36 p.m.

Motion:	Mr. Money	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary