

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, MAY 17, 2012  
7:30 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Calvin Back  
  P   Dennis Roberts  
  P   Robert Bakley II  
  P   George DeLollis  
  P   Burgess Hamer  
  P   Linda Koch  
  P   Andrew Melchiorre  
  P   Daniel Money  
  P   Stephanie Thomas  
  A   Patricia Ziolkowski

## ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Cherie Ludy, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- A William Donio, Board Solicitor
- P Amy Houck, Board Solicitor

## OTHERS

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

### IV. PRESENTATIONS

- A. Lisa Taylor – Trip to Italy and Greece

Ms. Taylor made a presentation on the Trip to Italy and Greece. Mr. Falletta read all the highlights of his sunshine moments including the successes of all the sports teams. (These are included in official minute's book.)

### V. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 12:11:5/17/12**

### VI. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Sadler, MTEA President, recommended that when we approve the stipends for 2012-2013 school year, we don't include the amounts due to this being a negotiated item.

Mr. Kopakowski stated that we will only approval 2012-2013 Fall stipends and he will amend the motion.

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – April 19, 2012  
**Exhibit M 12:30:5/17/12**
- B. Closed Meeting Minutes –April 19, 2012  
**Exhibit M 12:31:5/17/12**
- C. Special Regular Meeting Minutes – May 3, 2012  
**Exhibit M 12:32:5/17/12**
- D. Special Closed Meeting Minutes – May 3, 2012  
**Exhibit M 12:33:5/17/12**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

**VIII. CORRESPONDENCE**

None

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 12:37:5/17/12**
- B. Trip List  
**Exhibit S 12:38:5/17/12**
- C. Attendance Report  
**Exhibit S 12:39:5/17/12**
- D. Discipline Report  
**Exhibit S 12:40:5/17/12**

**X. COMMITTEE REPORTS**

- A. Curriculum Committee – May 16, 2012

<b>Motion:</b>	Mr. Roberts	<b>Second:</b>	Mr. Hamer
<b>Vote:</b>	Voice	<b>Carried:</b>	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – May 7, 2012



<u>Y</u>	Dennis Roberts
<u>Y</u>	Robert Bakley II
<u>Y</u>	George DeLollis
<u>Y</u>	Burgess Hamer
<u>Y</u>	Linda Koch
<u>Y</u>	Andrew Melchiorre
<u>Y</u>	Daniel Money
<u>Y</u>	Stephanie Thomas
<u>A</u>	Patricia Ziolkowski

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 12:37:5/17/12**
- B. Bill List - Additional Bill List  
**Exhibit F 12:38:5/17/12**
- C. Resolution to approve the cost for 2012-2013 SY for Audio-Visual Services through Cape May County AVA Commission in the amount of \$4,792.00.
- D. Resolution for the 2012/13 school year, Middle Township Board of Education does not require Yale School East Campus, Inc. to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23-4.5iii.
- E. The tuition contract between Middle Township Board of Education (sending district) and Y.A.L.E. School East, Inc. (approved private school) for student K.W. for the 2011-2012 School Year commencing on April 16, 2012 in the amount of \$242.33 per diem.
- F. The tuition contract between C.M.C. Special Services School District (receiving district) and Middle Township Board of Education (sending district) for the Extended School Year Program beginning July 3, 2012 and ending July 31, 2012 for \$2,300.00 per student. One-on-one aide services will be an additional \$1,660.00 per student.
- G. The tuition contract between C.M.C. Special Services School District (receiving district) and Middle Township Board of Education (sending district) for the 2012-2013 School Year for educational services (COMPACT) in the amount of \$15,250.00 per month.
- H. The tuition contract between C.M.C. Special Services School District (receiving district) and Middle Township Board of Education (sending district) for the 2012-2013 School Year for educational services (COMPACT HYBRID) in the amount of \$18,500.00 per month.

- I. The tuition contracts between C.M.C. Special Services School District (receiving district) and Middle Township Board of Education (sending district) for the 2012-2013 School Year for the following classifications:

Multiple Disabilities - \$31,832.00  
 Cognitive Severe - \$31,092.00  
 Behavioral Disabilities - \$38,231  
 Autism - \$37,103  
 Pre-School Disabilities - \$25,162

- J. Resolution to approve the transfer of \$18,005.46 from the Maintenance Reserve Account (10-310) to cover mold testing before and after remediation at Elem #2 (11-000-261-420-02-11)

- K. Resolution to approve 2011-2012 NCLB Amendment #1 to reallocate \$115,000 of SES funds to support a summer program (\$60,000) for Elem #1 and the MS and reallocate remaining SES funds (\$46,519) into supply accounts for Elem #1 and MS.

- L. Resolution to approve the preliminary allocation of the Perkins Grant for the School Year 2012-2013 -- \$21,043  
**Exhibit F 12:39:5/17/12**

- M. The 2012-2013 contract for participation in Cape May County Shared Services Transportation for the fixed cost of 5% of the district's portion of each route.

- N. To award the following bids for services for the 2012/2013 SY:

**HVAC Services** – Core Mechanical Rates: Journeyman 71.90 per hour, Helper 65.90 per hour, 12% above wholesale for supplies

**Refrigeration Services** – Core Mechanical Rates: Journeyman 71.90 per hour, Helper 66.90 per hour, 12% above wholesale for supplies

**Tires & Mounting Services** – Custom Bandag

**Off-Site Fueling** – Riggins Net bid per gallon: Unleaded 3.559, Diesel 3.45

**Electrical Services** – Northern Electrical Contractors Rates: Journeyman 80.00, Helper 25.00, 10% above wholesale for supplies

Motion:	Mr. Money	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

X Calvin Back  
Y Dennis Roberts  
Y Robert Bakley II  
Y George DeLollis  
Y Burgess Hamer

<u>Y</u>	Linda Koch
<u>Y</u>	Andrew Melchiorre
<u>Y</u>	Daniel Money
<u>Y</u>	Stephanie Thomas
<u>A</u>	Patricia Ziolkowski

### XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Application for approval to operate summer school, including, Elementary #1, Elementary #2, Middle School, and High School.  
**Exhibit A 12:30:5/17/12**
- B. The 2012-2013 School Calendar  
**Exhibit A 12:31:5/17/12**
- C. Student T.N. to attend Middle Township Public Schools, in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- D. The following completed curriculum aligned with the new Common Core State Standards:
  - Math Curriculum High School –
    - Algebra/Geometry I
    - Algebra/Geometry II
    - Algebra/Geometry III
    - Algebra 1 CP
    - Algebra 2 CP
    - Algebra 2 AG
    - Advanced Algebra 2-H
    - Geometry CP
    - Advanced Geometry Honors
    - Honors Pre-Calculus
  - English Language Arts Curriculum - Grades 6 to 8
  - English Language Arts Curriculum High School –
    - English 1 – Grade 9
    - English 2 – Grade 10
    - English 3 – Grade 11
    - English 4 – Grade 12
    - Reading/Writing Lab - Grade Level 11-12
    - Survey of Spanish - Grades 9-12
    - Spanish 1 – Grades 9-12
    - Spanish 2 – Grades 9-12
    - Spanish 3 – Grades 10-12

- Spanish 4 – Grades 11-12
- Social Studies Curriculum - Grades Kindergarten to Grade 2
- Social Studies Curriculum High School –
  - World History – Grade Level 9
  - United States History – Grade Level 10

**(Sample on Display)**

E. The Risk Management Consultant on record:

**RESOLVED** that the Board of Education appoints Harry Mossbrook, Sr. of Mossbrook and & Hicks, Inc. as Risk Management Consultant and Broker of Record for Student Accident Insurance for the 2012/2013 fiscal year.

**Exhibit A 12:32:5/17/12**

F. Approval to post for the following positions for Summer School 2012:

Elementary #1:

- (5) Elementary School Teachers (regular ed)
  - (5) Elementary School Teachers (special ed)
  - (10) Instruction Aides (for 1-1 students, as per IEP)
  - (1) School Nurse (shared between #1 & #2)
- Account #20-233-100-101-03-05

Elementary #2:

- (6) Regular education teachers for grades 3-5
  - (1) Teacher's aide
  - (2) 1-1 Instructional aides
  - (4) Special education teachers for grades 3-5
- One school nurse

**Account#11-120-100-101-00-02**

Middle School:

- (4) Positions for 6th Grade summer Experience
  - (3) Math; (4) Literacy - regular education teachers
  - (1) Math; ( 1) Literacy - special education
- positions will be filled based on enrollment.
- Account #20-233-100-101-03-05

High School:

- (4) Teachers
- 5 Days  
20.5 hours total (includes 1 hour prep each day)

**Account #11-140-100-101-00-08**

G. Placement of the following Introductory Fieldwork (80 hours) applicants:

School: The Richard Stockton College of New Jersey  
Dates: Fall 2012 -September 17 to December 11, 2012  
Student: Merrill Anderson  
Cooperating





B. The following resignations/retirements:

Name: Carolyn Smith-Eldon  
Position: Teacher  
Building: Elementary #2  
Type: Retirement  
Effective: July 1, 2012

Name: Richard Pass  
Position: Teacher's Aide  
Building: Elementary #2  
Type: Resignation  
Effective: May 17, 2012

C. Employment of the following Summer Technology Technician at \$25.00 per hour not to exceed 120 hours: Ralph Nessler

D. The following personnel transfer effective July 1, 2012:

Name: Lisa Hickman  
New Position: Custodian  
Previous Position: Custodian  
New Location: Elementary School #1  
Previous Location: Elementary School #2  
Account: 11-000-262-110-00-01  
Salary: No Change

E. The following substitute teachers: Linda Gibson (upon retirement) and Tanya Hunter.

F. Approval of 10 hours of summer work for Kathy Wynn as Reading Coordinator @\$30.00 per hour. Account #20-231-200-101-00-01 Title I

G. The following 2012/2013 Schedule B stipends **(amounts pending negotiation agreement)**:

Name: Richard Sterling  
Position: District Band Director  
Building: District  
Stipend:

Name: Kathleen Schroeder  
Position: District Webmaster  
Building Assignment: District  
Stipend:

Name: Nancy Simmerman  
Position: Website Coordinator  
Building Assignment: Elementary School #1  
Stipend:

Name: Kathleen Watts  
Position: Choir Director (Harmony & Grade 5)  
Building Assignment: Elementary School #2  
Stipend:

Name: Jay Wynn  
Position: Choir Director (Grades 3 & 4)  
Building Assignment: Elementary School #2  
Stipend:

Name: Jay Wynn  
Position: Website Coordinator  
Building Assignment: Elementary School #2  
Stipend:

Name: Janet Biller  
Position: Yearbook Advisor  
Building Assignment: Elementary School #2  
Stipend:

Name: Robert Heck  
Position: Activities Accountant  
Building Assignment: High School  
Stipend:

Name: Deborah Dalfonso  
Position: Choir Director  
Building Assignment: High School  
Stipend:

Name: Andrea Davis  
Position: Dance Team Instructor  
Building Assignment: High School  
Stipend:

Name: Elizabeth Volpe  
Position: Drama Coach  
Building Assignment: High School  
Stipend:

Name: Kelsey McKee (split)  
Position: Junior Class Advisor  
Building Assignment: High School  
Stipend:

Name: Camala Walter (split)  
Position: Junior Class Advisor

Building Assignment: High School  
Stipend:

Name: Martina Trapani  
Position: Mock Trial Advisor  
Building Assignment: High School  
Stipend:

Name: Deborah Dalfonso  
Position: Musical Director  
Building Assignment: High School  
Stipend:

Name: Marni McCann  
Position: Musical Choreography Director  
Building Assignment: High School  
Stipend:

Name: Kelley Hogg (Split)  
Position: Musical Producer  
Building Assignment: High School  
Stipend:

Name: Marni McCann (Split)  
Position: Musical Producer  
Building Assignment: High School  
Stipend:

Name: Dawn Brewer  
Position: National Honor Society Advisor  
Building Assignment: High School  
Stipend:

Name: Amy Giulian  
Position: Senior Class Advisor  
Building Assignment: High School  
Stipend:

Name: Andrea Davis  
Position: United Young Generation Advisor  
Building Assignment: High School  
Stipend:

Name: Kathleen Schroeder  
Position: Website Coordinator  
Building Assignment: High School  
Stipend:

Name: Martina Trapani  
Position: Yearbook Advisor

Building Assignment: High School  
Stipend:

Name: Eileen Douglass  
Position: Activities Accountant  
Building: Middle School  
Stipend:

Name: Richard Sterling  
Position: Musical Production – Band Director  
Building: Middle School  
Stipend:

Name: June Camizzi  
Position: Choir Director  
Building: Middle School  
Stipend:

Name: Kay Aspell  
Position: Musical Director  
Building: Middle School  
Stipend:

Name: June Camizzi  
Position: Musical Production – Vocal Director  
Building: Middle School  
Stipend:

Name: Dawn Brewer  
Position: Musical Choreography Director  
Building: Middle School  
Stipend:

Name: Heather Chew  
Position: Website Coordinator  
Building: Middle School  
Stipend:

Name: Siobhan Bernhardt  
Position: Yearbook Advisor  
Building: Middle School  
Stipend: (split)

Name: Jennifer Parmalee  
Position: Yearbook Advisor  
Building: Middle School  
Stipend: (split)

Name: Julie Seitz  
Position: Child Nutrition Certifier

Building: Middle School  
Stipend:

Name: Nicole Roppoli  
Position: Head Cheerleading Coach - Fall  
Building: High School  
Stipend:

Name: Ed Letts  
Position: Head Boys' Cross Country Coach  
Building: High School  
Stipend:

Name: Chuck Gehman  
Position: Head Girls' Cross Country Coach  
Building: High School  
Stipend:

Name: Yvonne Carey  
Position: Assistant Field Hockey Coach  
Building: High School  
Stipend:

Name: Janina Perna  
Position: Head Field Hockey Coach  
Building: High School  
Stipend:

Name: Matt Gilbert  
Position: Assistant Boys' Soccer Coach  
Building: High School  
Stipend:

Name: John Maher  
Position: Head Boys' Soccer Coach  
Building: High School  
Stipend:

Name: Mike Fiorucci  
Position: Assistant Girls Soccer Coach  
Building: High School  
Stipend:

Name: Bob Wishart  
Position: Head Girls Soccer Coach  
Building: High School  
Stipend:

Name: Tracey Hall  
Position: Head Girls Tennis Coach

Building: High School  
 Stipend:

Name: Greta Pacevich  
 Position: Head Girls Volleyball Coach  
 Building: High School  
 Stipend:

Name: Malcolm Talton  
 Position: Fall Weight Training  
 Building: High School  
 Stipend:

Name: Chris McMullen  
 Position: Head Field Hockey  
 Building: Middle School  
 Stipend:

Name: Cassandra Mills  
 Position: Head Coach Soccer Girls  
 Building: Middle School  
 Stipend:

H. The following 2012-2013 Instructional Supervisors and Department Chairpersons:

Name: Rita Tice  
 Position: Instructional Supervisor – Language Arts  
 Building: High School  
 Stipend: \$4,000.00  
 Effective: 9/1/2012

Name: Van Cathcart  
 Position: Instructional Supervisor – Mathematics  
 Building: High School  
 Stipend: \$4,000.00  
 Effective: 9/1/2012

I. To approve the following department chairpersons and stipends for the 2012-2013 school year:

School Nurses	Nancy Polt	\$1,000
Guidance Department	Rachel Chew	\$1,000

J. Employment of the following Certified Staff:

Name: Jennifer Sheeran  
 Position: Special Education Teacher  
 Status: Long-Term Substitute  
 Building: High School  
 Effective: May 18, 2012





Ms. Bakley asked how the savings amount was come to on what the district would save to go to an outside company. She further asked if the number of aides bid on, where the same number of aides we have and if the public could see the bids.

Ms. Casper stated that her kids went through Kindergarten when we wanted to eliminate the kindergarten aides. The aides are paraprofessional. She would hate to think we would privatize this juncture. She further asked if everyone got slips.

Mr. Doan stated that students are being penalized for not getting good grades on advanced placement testing.

Ms. Sadler thanked the Board for negotiations and stated that they are looking forward to the next meeting. She reminded the board that aides will be needed for summer school.

Mr. Stahler, Teacher's Aide, thanked the board for listening. He stated that the aides are still anxious to keep things as they are and that they are grateful for the board negotiating and listening.

## **XVII. BOARD COMMENT**

Mr. Roberts stated that the Prom and After Prom were the best we have ever had. This is testament to our community for supporting the school district.

**Response to Ms. Bakley** – Mr. Kopakowski stated that the number of aides were the exact same number we have now. He further stated that we do not have a company at present as we did not go to bid. Ms. Houck responded that the board used approximate numbers for budgeting purposes. They looked at things such as costs, subs, benefits, but this is only an approximation, as we have not gone to bid yet. Mr. Kopakowski stated that we cannot give numbers anyway, because then the bidders would know what to bid.

**Response to Ms. Casper** – Mr. Kopakowski stated that all part-time aides received slips. Mr. Back added that negotiations will be key with the layoffs.

**Statement from Mr. Kopakowski** - Mr. Kopakowski stated that there is a lot of misinformation regarding the privatization of our part-time paraprofessionals and bus attendants and he would like to set the record straight. The following items were noted in his presentation:

Mr. Kopakowski made the proposal for privatization of the paraprofessionals and the bus attendants. It was never put forward by any other administrator or board member.

The school district could realize a savings of approximately \$100,000 per year by implementing the proposal.

The main reason for his proposal was from an educational standpoint. Aides work September through June and work 184 days per year, most are 29.5 or 19.5 hours per week. They are governed by rules and regulations of the NJ Civil Service Commission. Because of these regulations, our part-time paraprofessionals receive 12.5 sick days per year. They also receive vacation days based on their years of service. An employee with up to 9 years of service receives 9 vacation days per year. An employee with 10-15 years of service receives 11.5

vacation days per year, and an employee with 16 or more years of service receives 15 vacation days per year.

This means that a paraprofessional is absent approximately 20 days during the 180-day school year, and the school district must employ substitutes to provide the valuable services that our students are expected to receive.

Due to the fiscal realities facing the school district during these difficult economic times, the district can no longer afford to provide these types of benefits. Also, there are many times when the school district is unable to employ substitute paraprofessionals, and the students receive no services at all.

Mr. Kopakowski reviewed a sampling of some data he has used in his analysis. He stated that in March 2011, there were a total of 139 paraprofessional absences. The district was able to fill 53 of these absences with substitutes. 62% of these paraprofessional absences were not able to be covered by a substitute.

In June 2011, there were a total of 127 paraprofessional absences. The district was able to fill 15 of these absences with substitutes. 88% of these paraprofessional absences were not able to be covered by a substitute.

In November 2011, there were a total of 129 paraprofessional absences. The district was able to fill 59 of these absences with substitutes. 54% of these paraprofessional absences were not able to be covered by a substitute, and in February 2012, there were a total of 133 paraprofessional absences. The district was able to fill 53 of these absences with substitutes. 60% of these paraprofessional absences were not able to be covered by substitutes.

Mr. Kopakowski stated that as everyone can see by this data, the absences of the paraprofessionals do have a negative impact on our students' educational programs. He further stated that the district's paraprofessionals do an excellent job of providing services when they are in the classrooms working with our children, and they are taking sick days and vacation days that they are legally allowed to take by civil service regulations. However, the proposal he has put forth attempts to improve the overall absentee rate of our paraprofessionals, and in doing so, improve the educational services they provide for our children.

In summation, he stated that the district is currently involved in negotiations and discussions with the Middle Township Education Association. These discussions have been very positive, and we are optimistic that an amicable solution that allows for most, if not all, of these employees to remain employees of the school district can be reached. He thanked the Middle Township Education Association, on behalf of the Board of Education, for their positive involvement in these discussions, and stated that he and the Board look forward to a constructive agreement that benefits both the students and employees of the school district.

## **XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at 8:45 p.m. for approximately 15 minutes for

1. Personnel
2. Litigation
3. Harassment, Intimidation and Bullying

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

**XIX. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at 8:55 p.m.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

**XX. ACTION ON EXECUTIVE SESSION ITEMS AS APPROPRIATE**

**XXI. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 9:00 p.m.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Cherie Ludy  
School Business Administrator/Board Secretary