

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, APRIL 24, 2014
7:36 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Burgess Hamer
 P Linda Koch
 P Andrew Melchiorre
 P Patricia Taylor
 P Stephanie Thomas
 P Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Johnson, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 14:10:4/24/14

V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, asked that the board have an information session to educate the public in how to read and understand the school district budget. He also, asked the board to consider reopening the various contracts and ask everyone to take a pay cut in order to save jobs. He admonished everyone that we are in danger of the Charter Schools taking over.

Bill Doan, Cape May Court House, asked what classes have been added to the Dual Credit agreement with ACCC.

Ms. Langford responded that they were still the same classes but the contract needs to be renewed on an annual basis.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 20, 2014
Exhibit M 14:23:4/24/14

B. Closed Meeting Minutes – March 20, 2014
Exhibit M 14:24:4/24/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Mr. Back Second: Mr. Hamer
Vote: Voice Carried: Yes

VII. CORRESPONDENCE

None

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 14:33:4/24/14
- B. Trip List
Exhibit S 14:34:4/24/14
- C. Attendance Report
Exhibit S 14:35:4/24/14
- D. Discipline Report
Exhibit S 14:36:4/24/14

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 25, 2014

Mr. Bakley reported that the Facilities Committee met on March 25, 2014 and discussed the following: Parkway construction update; facilities lockdown upgrades; Cenergistics report; CMI Report; snow removal; tank removal (Marathon) update; project list; ROD grant; transportation office renovations; HVAC project; sound system quotes; no net loss grant and fields update.

Motion: Mr. Roberts Second: Ms. Taylor
Vote: Carried: Yes

F. Finance Committee – April 11, 2014

Mr. DeLollis reported that the Finance Committee met on April 11th and discussed the 2014-2015 Budget which was just presented in public hearing.

Motion: Mr. Melchiorre Second: Ms. Koch
Vote: Carried: Yes

G. Performing Arts Committee – April 1, 2014

Ms. Thomas reported that the Performing Arts Center Committee met on April 1, 2014 and discussed the following items: ADA Study; Purchase of piano cover and amplifier; replacement of stage curtains; carpet quotes; approval of contracts; showtix4u online ticketing; and Shore Productions summer camp.

Motion: Ms. Koch Second: Mr. Hamer
Vote: Carried: Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2013-2014 school year through March 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The March 31, 2014, Report of the Secretary for the 2013-2014 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of March 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the March 31, 2014, Report of Cash Funds for the 2013-2014 school year. It is in agreement with the March 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2014

Exhibit B 14:19:4/24/14

Report of Cash – March 31, 2014

Exhibit B 14:20:4/24/14

Motion: Mr. Roberts Second: Ms. Thomas
Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis

- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 14:38:4/24/14
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 14:39:4/24/14
- C. PAC Rental Contract Approvals
Exhibit F 14:40:4/24/14
- D. To declare the following surplus:
 - 1. 15 Damaged Student Desks, Elementary #1, No fair market value
 - 2. 3 Club Cars - A9738-607538, A9738-607541, A9738-607543
2 EZ-Go Carts – 833332, 833328
(To be sold for parts or offered on Govdeals.com)
- E. The purchase of a leftover John Deer 72” Riding Tractor in the amount of \$13,100.
- F. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and to enter into cooperative pricing agreements with other contracting units for HVAC, Refrigeration and Electrical Services for the 2014-2015 SY.
- G. The following contracts with Cape May County Technical School for the year 2014-2015:

Type	Amount per student
Full time Regular	\$ 7,646.00
Full Time Special Education	\$11,226.00
Shared Time Regular	\$ 3,823.00
Shared Time Special Education	\$ 5,613.00

Motion: Mr. Back Second: Ms. Koch
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The Dual Credit Contract between Middle Township School District and Atlantic Cape Community College for the 2014-2015 academic year, as follows:

Middle Township High School will conduct the following course(s) in the high school and Atlantic Cape will provide students who successfully complete the course(s) through the Dual Credit Option with a college transcript. Middle Township High School teachers will instruct the courses with the support of Atlantic Cape. Students and/or the School District will be responsible for payment of all tuition and fees. Middle Township High School will provide all student textbooks. Atlantic Cape will review all instructional materials.

Exhibit A 14:28:4/24/14

- B. A motion to approve the waiver of a discipline hearing for student, D.H. 2014-3, in accordance with the recommendation of the Superintendent and as consented to by the guardian.

Exhibit A 14:29:4/24/14

- C. The Shore Production Summer Theatre Camp for Summer 2014; production will be *The Little Mermaid*. Acct.# 65-800-330-110-90-09 (Stipends to be approved at a later date)

- D. The agreement between Middle Township Public Schools, CMCSSSD and Preferred Home Health Care & Nursing Services, Inc. for one-on-one services provided to a student.

- E. A motion to approve the waiver of a discipline hearing for student, D.H. 2014-2, in accordance with the recommendation of the Superintendent and as consented to by the guardian.

Exhibit A 14:30:4/24/14

F. The 2014-2015 school calendar.
Exhibit A 14:31:4/24/14

Motion: Mr. Melchiorre Second: Ms. Thomas
Vote: Roll Call Carried: Yes

The Board had a lengthy discussion regarding the 2014-15 calendar and the elimination of the week long Easter break.

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre (Voted No to Letter F)
- X Patricia Taylor (Abstained)
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XIII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Melissa Shestack
Position: LDTC Teacher
Building: Elementary #1
Type: Resignation
Effective: June 30, 2014

Name: Julia McNulty
Position: Elementary School Teacher
Building: Elementary #1
Type: Retirement
Effective: July 1, 2014

Name: Lynn Tibbitts
Position: Special Education Teacher
Building: Middle School
Type: Retirement
Effective: July 1, 2014

B. The following leave(s) of absence:

Melanie Lisitski – On FMLA from 4/15/14 through 4/30/14 using 8 sick days

Shannon Farrell – On FMLA/FLA from 9/2/14 through 3/16/15 using sick time, then unpaid. Dates are approximate and may be amended.

C. Placement of the following Practicum in Teaching English as a Second Language (ESL):

School: Rowan University
Dates: Fall 2014: 9/02/2014 – 12/17/2014
Student: Samantha Polis (Connor)
Cooperating
Staff: Nancy Johnson

Placement of the following Practicum in LDTC:

School: The Richard Stockton College of New Jersey
Dates: Summer 2014: June 2014 – August 2014
Student: Julie Foster
Cooperating
Staff: Sandi Garrison-Maund/LDTC

D. The following staff member(s) to tutor at the Middle Township High School Homework Club \$30.00 per hour.

1. Donna Shaw
2. Eileen Duff

Account # 20-231-100-101-20-08

E. Employment of the following Certified Staff:

Name: Leann Adams
Position: P-T Basic Skills Teacher
Status: Long-Term Substitute
Building: Elementary #1
Effective: May 1, 2014
Step/Salary: \$125.00 per day
Account: 11-120-100-101-00-01
Replacing: Mary Rulon

F. Employment of the following Non-Certified Staff:

Name: Susan Blood
Position: Teacher's Aide
Status: Part-Time – 29.5 hours per week
Building: Middle School
Effective: April 25, 2014
Step/Salary: \$13,180.00 (pro-rated)

Account: 11-000-217-106-00-04
Replacing: New Position

Name: Natalia Bada
Position: Payroll Clerk
Status: Permanent
Building: Administration Building
Effective: Upon Completion of Criminal History Clearance
Step/Salary: \$39,000.00 (pro-rated)
Account: 11-000-251-105-00-05
Replacing: Patricia Ryan

G. Employment of the 2014-2015 Staff Listings – **Exhibit H 14:01:4/24/14**

H. Employment of the following Schedule B Positions:

Name: Kay Aspell
Position: Summer Theater Instructor
Building: Performing Arts Center
Stipend: \$2,000.00

Name: Jay Wynn
Position: Summer Theater Instructor
Building: Performing Arts Center
Stipend: \$2,000.00

Name: William Morey
Position: Summer Theater Instructor
Building: Performing Arts Center
Stipend: \$2,000.00

Name: Andrew Bongiovanni
Position: Summer Theater Instructor
Building: Performing Arts Center
Stipend: \$2,000.00

I. The following substitute teacher(s): Paul Burnley

J. The following personnel transfers effective July 1, 2014:

Name: William Orr
New Position: Guidance Counselor
Previous Position: Guidance Counselor
New Location: Middle School
Previous Location: High School
Account: 11-000-218-104-00-04
Salary: No Change

Name: Ellen Muller
New Position: Special Education Teacher

- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Charlotte Sadler, MTEA president, told the board about the need for the Spring Break, speaking as not only the representative for the union but as a teacher in the High School. The children need the break from a psychological viewpoint in able to help them focus for the remainder of the year.

She also, gave the administration many thanks for their patience on the implementation of the Marzano teacher evaluation project. It has been a difficult time, but the administration has been very helpful during this whole time.

She commended Mr. Riggitano on his efforts to do the Athletic Director position in Mr. Lodgek's absence.

Mr. Doniger, Rio Grande, questioned the EZ Pass bill and the Comcast bill.

Ms. Yoa, Ms. Mellon, and Ms. Lenox from the Concerned Citizens against Common Core Standards, spoke to the board again concerning their beliefs about the common core standards and the implementation of the standards.

XVI. BOARD COMMENT

XVII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:40 p.m. for approximately 30 minutes for

1. H.I.B.
2. Litigation

Motion:	Mr. Hamer	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

XVIII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:00 p.m.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

1. Motion was made to approve the 3/20/14 H.I.B. Report.

Motion: Mr. Bakley Second: Ms. Thomas
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

2. Motion was made to approve the Superintendent's Evaluation.

Motion: Mr. Back Second: Ms. Taylor
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- X George DeLollis (Abstained)
- Y Calvin Back
- X Robert Bakley II (Abstained)
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:02 p.m.

Motion: Mr. Melchiorre Second: Ms. Koch
Vote: Voice Carried: Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary