

**MIDDLE TOWNSHIP PUBLIC SCHOOLS**

**REGULAR BOARD MEETING**

**THURSDAY, MARCH 22, 2018**

**6:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

- Dennis Roberts
- George DeLollis
- Calvin Back
- Ed Dagney
- Burgess Hamer
- Gloria Hodges
- James Norris
- Renee Pettit
- Patricia Taylor
- Stephanie Thomas

**ATTENDANCE**

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Dr. Toni Lehman, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Jeffrey Ortman, Principal, Middle School
- \_\_\_\_\_ George West, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Elco, Board Solicitor

**OTHERS**

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 18:09:3/22/18**

**V. PRESENTATIONS**

- 1. Following the Board Meeting, there will be student performances.

**VI. PUBLIC COMMENT ON AGENDA ITEMS**

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – February 15, 2018  
**Exhibit M 18:15:3/22/18**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion: Second:  
 Vote: Voice Carried:

**VIII. CORRESPONDENCE**

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 18:37:3/22/18**
- B. Trip List  
**Exhibit S 18:38:3/22/18**
- C. Discipline Report  
**Exhibit S 18:39:3/22/18**
- D. Attendance Report  
**Exhibit S 18:40:3/22/18**
- E. Fundraising Requests  
**Exhibit S 18:41:3/22/18**
- F. H.I.B. Report – Confidential

**X. COMMITTEE REPORTS**

- A. Curriculum Committee – February 27, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 16, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee – February 27, 2018 and March 16, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee – February 28, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee

- I. Staff Relations/Negotiations Committee – February 22<sup>nd</sup>, March 5<sup>th</sup> and March 15<sup>th</sup>, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through February 28, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of February 28, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The February 28, 2018, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of February 28, 2018, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the February 28, 2018, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the February 28, 2018, Report of the Secretary, pending audit.

Report of the Secretary – February 28, 2018  
**Exhibit B 18:17:3/22/18**  
 Report of Cash – February 28, 2018  
**Exhibit B 18:18:3/22/18**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Vote: Roll Call Carried: \_\_\_\_\_

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Renee Pettit

\_\_\_\_ Patricia Taylor  
 \_\_\_\_ Stephanie Thomas

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 18:23:3/22/18**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 18:24:3/22/18**
- C. PAC Contracts – *None*
- D. The contract between Middle Township Public Schools and Flanders Hotel for the H.S. Prom on May 22, 2018, initial deposit of \$500 and final payment three days prior to event.
- E. Phoenix Advisors contract as our Continuing Disclosure Agent for \$850 annually and Independent Registered Municipal Advisor at no extra fee.
- F. The cancellation of the outstanding checks in the following funds--General Fund total \$1,377.24, Payroll Account total \$2,955.76 and Agency Account \$5,511.23. The cancelled checks will be recognized as Miscellaneous income.  
**Exhibit F 18:25:3/22/18**
- G. The contract for Bridgeton Board of Education to provide educational services at the rate of \$30.00 per hour for residents of Inspira Health Network-Bridgeton division. Student names on file in the Board of Education Office.
- H. The contract for Brookfield Schools to provide educational services at the rate of \$50.00 per hour for student resident. Student’s name on file in the Board of Education Office.
- I. The adoption and purchase of the following new/updated textbooks for the 2018/2019 school year:
  - a. Course: AP Statistics – Grade 11-12  
 Textbook: “The Practice of Statistics”  
 Publisher: Bedford, Freeman, & Worth  
 Cost: \$3,672.00
  - b. Course: AP Physics– Grades 11-12  
 Textbook: “College Physics: A Strategic Approach”  
 Publisher: Pearson  
 Cost: \$4535.19

- c. Course: AP Chemistry-Grade 11-12  
Textbook: "Chemistry: The Central Science"  
Publisher: Pearson  
Cost: \$4,353.78
  - d. Course: AP Calculus-Grade 11-12  
Textbook: "Graphical, Numeric, Algebraic"  
Publisher: Pearson  
Cost: \$2,720.95
  - e. Course: AP Environmental Science-Grade 11-12  
Textbook: "Environmental Science for AP"  
Publisher: Bedford, Freeman, & Worth  
Cost: \$3,599.54
  - f. Course: Updated Everyday Math-Grades K-2  
Textbook: "Everyday Math"  
Publisher: McGraw Hill  
Cost: \$30,702.61
  - g. Course: Big Ideas Math-Grades 6-8  
Textbook: "Big Ideas Math"  
Publisher: Big Ideas Learning, LLC  
Cost: \$44,382.20
  - h. Course: Science-Grades 6-8  
Textbook: "Elevate Science"  
Publisher: Pearson  
Cost: \$58,383.56
  - i. Course: AP Biology-Grades 11-12  
Textbook: "Campbell Biology"  
Publisher: Pearson  
Cost: \$ 4500.76
- District textbooks: 11-190-100-640-00-05 Total \$156,850.59  
(2018-2019 budget)

Motion:  
Vote:

Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges

- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Renee Pettit
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas

**XIII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 18:11:3/22/18**
- C. The following change orders:

Elementary #1 Contract with R. Wilkinson & Sons Construction

#	Reason	Amount	Addition to Contract	Deducted from General Allowance	Deducted from Steel Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,879,126.99</b>		
	<b>Contract allowance remain</b>			<b>\$ 8,836.24</b>	<b>\$ 551.05</b>
GC-9	Electric to 12 faucets	\$ 4,381.99		\$ 4,381.99	
GC-10	Credit for tree grate	\$ ( 1,500.00)	\$ ( 1,500.00)		
	Change color of accent walls in corridor	\$ 1,044.59	\$ 1,044.59		
	Wire six door holders for fire alarm	\$ 6,636.04	\$ 6,036.04		
GC-11	Install boxes and raceways for speakers and cameras in new gym	\$ 6,494.58	\$ 6,494.58		
<b>Totals</b>			<b>\$7,894,536.27</b>	<b>\$ 4,454.25</b>	<b>\$ 551.05</b>

Elementary #2 Contract with Arthur J. Ogren, Inc.

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,358,354.32</b>	
	<b>Contract allowance remain</b>			<b>\$ 61,865.42</b>
GC-8	Cabinet for the fire pump tap per regulations	\$ 13,042.75	\$ 13,042.75	

	Extend motorized shades for band and choir rooms	\$ 4,410.00	\$ 4,410.00	
	<b>New Contract Balance</b>		<b>\$ 7,375,807.07</b>	
	<b>Balance remaining in allowances</b>			<b>\$ 61,865.42</b>

Motion:  
Vote:                      Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Renee Pettit
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas

**XIV. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. The second reading of the following policies and regulations:
  - P 0169.02 Board Member Use of Social Networks (New)
  - P 3437 Military Leave (Revised)
  - P 4437 Military Leave (Revised)
  - R 5460.1 High School Transcripts (M) (Revised)
  - R 7101 Educational Adequacy of Capital Projects (Revised)
  - P & R 7440 School District Security (M) (Revised)
  - P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
  - P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
  - P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
  - R 8630 Emergency School Bus Procedures (M) (Revised)
  - P 9242 Use of Electronic Signatures (New)



B. The Uniform State Memorandum of Agreement between Middle Township Board of Education and the Township of Middle Law Enforcement for the 2017-2018 SY.  
**Exhibit A 18:15:3/22/18**

C. The Memorandum of Agreement for Livestreaming between Middle Township Board of Education and the Township of Middle Law Enforcement for the 2017-2018 SY.  
**Exhibit A 18:16:3/22/18**

D. The adoption of the following curriculum:

AP Computer Science  
HS Dance History  
ELA 3-5  
Math 3-5  
ESL K-2  
HS French III Honors  
HOSA  
HS Business Law  
HS Calculus  
HS ELA  
HS Health/PE  
HS Math  
HS Psychology  
HS Science  
HS Video Production  
Math K-2  
ELA K-2  
MS Art  
MS ELA  
MS Health/PE  
MS Math  
MS Science  
MS Social Studies  
MS Spanish  
MS Technology  
Health/PE K-2  
PE 3-5  
HS Spanish III Honors  
Technology 3-5  
HS US History II

E. The 2018-2019 Middle Township School Academic Calendar.  
**Exhibit A 18:17:3/22/18**

F. The 2018-2019 Support Staff Holiday Schedule.  
**Exhibit A 18:18:3/22/18**

- G. Student T.G. to attend Middle Township Public Schools starting in the 2017-2018 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- H. Permission for the Middle School to apply for the Ocean's First Foundation Model Classroom Grant through Ocean First Bank in the amount of \$10,000. This grant will be used to create a model classroom for our school to support our Basic Skills Instruction.

Motion:  
Vote:            Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Renee Pettit
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas

**XV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following Resignations/Retirements:

Name:            Jennifer Teller  
 Position:        Bus Driver  
 Building:        Transportation  
 Type:            Retirement  
 Effective:        7/1/18

Name:            Audrey Wilkinson  
 Position:        Teacher's Aide  
 Building:        Elementary #1  
 Type:            Resignation  
 Effective:        2/28/18

Name:            Shawn Sypherd  
 Position:        Teacher  
 Building:        Middle School

Type: Termination  
 Effective: 2/16/18

Name: Frank Stackhouse  
 Position: Day Custodian  
 Building: Middle School  
 Type: Retirement  
 Effective: 6/1/18

Name: Kelly Todd  
 Position: Head Lacrosse Coach  
 Building: High School  
 Type: Resignation  
 Effective: 3/16/18

B. The following leave(s) of absence:

Charles Berrian – On FLA intermittent as needed from 2/21/18 through 2/20/19.

Tina Bartleson – On FMLA, unpaid and intermittently, as need from 2/6/18 to end of school year.

Nancy Simmerman – On FMLA from 3/1/18 to end of school year, intermittently as needed, paid using sick days (not to exceed 60 days).

Deborah Ruffing – On FMLA from 4/4/18 through 5/6/18 paid using personal days. RTW 5/7/18

Jessica DeBiase – ON FMLA from 4/30/18 through end of school year, paid using sick days. RTW September 2018

Anne Colin – On FMLA paid using sick days, intermittently, as needed from 3/1/18 through 2/28/19.

Thea Major – On FMLA/FLA from 4/14/18 through 10/4/18, paid using sick days, then unpaid. RTW 10/5/18

C. The following substitute teachers:

Name	Cert. Type	Pay
Erin Dagney	Sub Cert	\$85
John DiGenni	Sub Cert	\$85
Ellen Kurkowski	Teacher Cert	\$90

D. The following substitute bus drivers: Gayle Levinthal (pending criminal clearance)

E. The following substitute custodial worker: Michael Girardi

F. The following personnel transfer: Fern Mozelle, Custodial L.P., from night shift to day shift at Elementary #2 School (no change in salary or title)

G. Employment of the following Certified Employees:

Name: Robert Edwards  
Position: Special Education Literacy Teacher  
Building: Middle School  
Effective: March 23, 2018  
Salary: MA Step 1/\$55,906.00  
Account: 11-209-100-101-00-04  
Replacing: Jackie Mendel

H. Employment of the following Non-Certified Employees:

Name: Barbara Kardos  
Position: Custodial Worker L.P.  
Building: Elementary #2  
Effective: March 23, 2018  
Salary: Step 3/\$30,005.00  
Account: 11-000-262-110-00-02  
Replacing: Harry Smith

Name: Mikel Mitchell  
Position: Custodial Worker – F.T.  
Building: Elementary #1 and #2  
Effective: March 23, 2018  
Salary: \$28,505.00  
Account: 11-000-262-110-00-01  
Replacing: Barbara Kardos

Name: TBD  
Position: Custodial Worker – P.T. 29.5 hours  
Building: Elementary #2/District  
Effective: April 10, 2018  
Salary: \$21,236.23  
Account: 11-000-262-110-00-02  
Replacing: Mikel Mitchell

I. The following Schedule B Stipend Positions:

Name: Kay Aspell  
Position: Shore Production Summer Theater Director  
Building: PAC  
Stipend: \$2,000

Name: Will Morey  
Position: Shore Production Summer Theater Director  
Building: PAC  
Stipend: \$2,000

Name: Jay Wynn  
Position: Shore Production Summer Theater Director

Building: PAC  
Stipend: \$2,000

Name: Andrew Bongiovanni  
Position: Shore Production Summer Theater Director  
Building: PAC  
Stipend: \$2,000

J. The following volunteer:

Name: Scott Breiner  
Position: Music Volunteer/Piano Accompaniment  
Building: High School

K. The adjustment in salary of a \$2,500 increase in Scott Webster's (Director of Security) salary to carry a weapon. He will be reimbursed for the purchase of the weapon, and any initial fees charged to carry a weapon. In addition, he will be reimbursed annually for any license renewal fees and ammunition required for the gun range recertification.

L. Payment of the following two teachers to conduct the HS Graduation Portfolio Assessments @ \$30.00 hr:

1. Kelly Hogg
2. Kelsey Graham

Motion:  
Vote:

Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Renee Pettit
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas

**XVI. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

School Name	Student	Tuition
DCF Reg School-Cape May	171807	\$149.782 daily
Pineland Learning Center	171815	\$20,148.00 (69 billable days)

Motion:  
Vote:            Roll Call

Second:  
Carried:

- Dennis Roberts
- George DeLollis
- Calvin Back
- Ed Dagney
- Burgess Hamer
- Gloria Hodges
- James Norris
- Renee Pettit
- Patricia Taylor
- Stephanie Thomas

**XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVIII. BOARD COMMENT**

**XIX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:  
Vote:            Voice

Second:  
Carried: