

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, MARCH 21, 2013
7:31 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 A Calvin Back
 P Dennis Roberts
 P Robert Bakley II
 P George DeLollis
 P Burgess Hamer
 P Linda Koch
 P Andrew Melchiorre
 P Patricia Taylor
 A Stephanie Thomas
 A Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the Vice President of the Middle Township Board of Education and followed by a moment of silence, which was dedicated to the last six months of school violence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 13:09:3/21/13

V. PUBLIC COMMENT ON AGENDA ITEMS

None

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – February 21, 2013
Exhibit M 13:21:3/21/13
- B. Closed Meeting Minutes – February 21, 2013
Exhibit M 13:22:3/21/13
- C. Special Meeting Minutes – March 5, 2013
Exhibit M 13:23:3/21/13

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Melchiorre	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

VII. CORRESPONDENCE

None

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 13:27:3/21/13
- B. Trip List
Exhibit S 13:28:3/21/13
- C. Attendance Report
Exhibit S 13:29:3/21/13
- D. Discipline Report
Exhibit S 13:30:3/21/13

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – February 26, 2013

Mr. Bakley reported that the Facilities Committee met on February 26th and discussed the following items: school security projects, carbon monoxide detectors, Middle School electrical balance and harmonics and traffic problems at Elementary #2.

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

- F. Finance Committee – March 15, 2013; and March 20, 2013

Mr. DeLollis reported that the Finance Committee met on March 15th and 20th and discussed the proposed cuts for 2013-2014 budget. He further stated that this is an ongoing process with budget cuts still under review, and changes could still be made pending possible retirements.

Motion:	Mr. Melchiorre	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2012-2013 school year through February 28, 2013, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of February 28, 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The February 28, 2013, Report of the Secretary for the 2012-2013 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of February 28, 2013, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the February 28, 2013, Report of Cash Funds for the 2012-2013 school year. It is in agreement with the February 28, 2013, Report of the Secretary, pending audit.

Report of the Secretary – February 28, 2013

Exhibit B 13:17:3/21/13

Report of Cash – February 28, 2013

Exhibit B 13:18:3/21/13

Motion:	Mr. DeLollis	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- A Calvin Back
- P Dennis Roberts
- P Robert Bakley II
- P George DeLollis
- P Burgess Hamer
- P Linda Koch
- P Andrew Melchiorre
- P Patricia Taylor
- A Stephanie Thomas
- A Patricia Ziolkowski

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 13:26:3/21/13

- B. Bill List - Additional Bill List
Exhibit F 13:27:3/21/13
- C. Resolution for the 2013/2014 school year, Middle Township Board of Education does not require Pineland Learning Center, Inc. to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23-4.5iii.
- D. The transportation agreement between Clayton Board of Education (host district) and the Middle Township Board of Education (joiner district) for the 2012-2013 school year
- E. BE IT RESOLVED that the Board of Education approves an annual tuition rate of \$10,500 for the Middle Township High School Regular Program and \$11,500 for the PM Program.

Motion:	Mr. Roberts	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- A Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- A Stephanie Thomas
- A Patricia Ziolkowski

XII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Resolution to approve the Middle Township School District One-Year Preschool Program Plan Update for the 2013-2014 school year.
Exhibit A 13:26:3/21/13
- B. The renewal of our membership in the ACCASBO Joint Insurance fund for the period of three years beginning July 1, 2013.
- C. Student M.B. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

- D. Student M.G. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

Motion: Mr. Melchiorre Second: Ms. Koch
 Vote: Roll Call Carried: Yes

- A Calvin Back
- P Dennis Roberts
- P Robert Bakley II
- P George DeLollis
- P Burgess Hamer
- P Linda Koch
- P Andrew Melchiorre
- P Patricia Taylor
- A Stephanie Thomas
- A Patricia Ziolkowski

XIII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following leave(s) of absence:

Larissa Snyder – From 3/12/13 through 3/25/13 with benefits using sick days and FMLA.

- B. The following retirements/resignations:

Name: Deborah Anselmo
 Position: Secretary
 Building: Elementary #2
 Type: Retirement
 Effective: July 1, 2013

- C. The following substitute teachers: Anna Ulbrich, Alicia Trace, Michelle Winter

- D. The following substitute bus aides: Karen Kohler

- F. The following substitute bus drivers: James Lamach

- G. Employment of the following Non-Certified Staff:

Name: Michael Law
 Position: Part-time Maintenance Worker (29.5 hours per week)
 Building: District
 Status: Temporary (Approximately 2 Months)

XIV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

No Comments

XV. BOARD COMMENT

No Comments

XVI. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:54 p.m. for approximately 30 minutes for

- 1. Personnel
- 2. Litigation
- 3. Harassment, Intimidation and Bullying

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

XVII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:46 p.m.

Motion:	Mr. Melchiorre	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

XVIII. ACTION ON EXECUTIVE SESSION ITEMS AS APPROPRIATE

A. Motion was made to accept the 2/21/13 Harassment, Intimidation and Bullying Report.

Motion:	Mr. Melchiorre	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- A Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- A Stephanie Thomas
- A Patricia Ziolkowski

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:48 p.m.

Motion:	Mr. Hamer	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary