

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, MARCH 19, 2015
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Anne Haig

ATTENDANCE

 P Dr. David Salvo, Superintendent of Schools
 P Diane Fox, School Business Administrator/Board Secretary
 A Dr. Lyn Langford, Director of Curriculum and Instruction

- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

A. Sunshine Moments **Exhibit I 15:08:3/19/15**

Ms. Thomas, board member, commented on the nice write up in the Atlantic City Press on Ms. Dykhouse at Elementary #2 and the good things she is doing with their school store.

B. Student Council – Blake Brown and Morgan Goranson

Morgan Goranson, High School Student Council, gave the board an update on the happenings at the high school. The high school sponsored a second spirit week in late February, which included various theme days each day of the week, a pep rally on Friday of that week to honor the winter sports and mock trial team, culminating in a dance that had to be rescheduled to Sunday of that week due to snow.

Blake Brown, High School Student Council, gave a breakdown of events at the high school related to the Relay for Life campaign sponsored by student council. They include the following:

- *February 27th Wear Purple Day-over \$3,500 was raised on that day for Relay for Life.*
- *March 20th Volleyball Tournament*
- *April 18th Bark for Life event*
- *June 6th & 7th will be the Relay for Life event.*

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Stanley Doniger, Rio Grande, questioned the energy bills on the bills list, if anyone was tracking the expenses on a monthly or yearly basis and why the high school electric bill was so high, compared to the other schools.

Ms. Fox explained the energy education program that the district has been involved in for over four years and that we do track the monthly expenses in a computer system provided to us through this program. In addition, the district has saved over \$365,000 since the program was initiated. The electric bill at the high school is high in comparison to the other schools because of the square footage and usage of the building.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – February 19, 2015
Exhibit M 15:25:3/19/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Hamer	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

(Ms. Haig Abstained)

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:26:3/19/15
- B. Discipline Report
Exhibit S 15:27:3/19/15
- C. Attendance Report
Exhibit S 15:28:3/19/15
- D. Trip List Report
Exhibit S 15:29:3/19/15

X. COMMITTEE REPORTS

- A. Curriculum Committee – March 12, 2015

Ms. Thomas reported that the committee met on March 12th and discussed the following agenda items: Textbook adoption for AP Psychology, curriculum adoption, Adoption of the Proposed Program and Curriculum for Community

Based Instruction, grading proposal MS/HS, and Star Growth data for literacy and math from September 2014 to January 2015.

Motion:	Mr. Hamer	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee – March 12, 2015

Ms. Thomas reported that the Equity Committee met on March 12th and discussed Minority Representation in EA, Honors, and AP Courses and Minority Representation in Staff. Ms. Thomas mentioned some of the ideas the committee came up with to improve our minority representation in these areas. Ms. Hodges also added that we would be reviewing discipline reports each month and tracking this area, as well.

Motion:	Ms. Hodges	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 10, 2015

Mr. Bakley reported that the Facilities Committee met on March 10th to discuss the following agenda items: Boyd Street Field Update, relining of Memorial Field Track, NJQSAC Monitoring work list, status of architect RFP, budget update, and summer project lineup.

Motion:	Mr. Roberts	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

- F. Finance Committee – March 4, 2015 and March 18, 2015

Mr. DeLollis reported that the Finance Committee met on March 4th, as well as March 18th, to discuss the budget which appears on tonight’s agenda for approval. Also discussed were the Affordable Housing Project, Affordable Health Care Act Update and the resignation of Mr. Cathcart.

Motion:	Ms. Thomas	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee – March 10, 2015

Ms. Thomas stated that the PAC Committee met on March 10th and discussed the contracts which are on tonight’s agenda for approval, summer food sales, and some equipment requests.

Motion:	Ms. Hodges	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee – February 24, 2015

Mr. Roberts reported that the Staff Relations Committee met on February 24th to discuss the MTSSA Agreement, as well as MTEA Negotiations.

Motion:	Ms. Thomas	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through February 28, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of February 28, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The February 28, 2015, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of February 28, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the February 28, 2015, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the February 28, 2015, Report of the Secretary, pending audit.

Report of the Secretary – February 28, 2015

Exhibit B 15:17:3/19/15

Report of Cash – February 28, 2015

Exhibit B 15:18:3/19/15

Motion:	Ms. Haig	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer

- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:31:3/19/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:32:3/19/15
- C. The Performing Arts Center Contracts – **Exhibit F 15:33:3/19/15**
- D. **Resolved** to approve the 2015/2016 preliminary school district budget for submission to the County Office as follows:

		Local Tax Levy
General Fund	\$ 42,006,383	\$ 24,520,947
Special Revenue Fund	\$ 2,140,236	
Debt Service	\$ 1,639,250	\$ 1,639,250
Total Budget	\$ 45,785,869	

And to set the General Fund tax levy at \$ 24,520,947.

- E. The following equipment from high school to be declared surplus and sold on govdeal.com or disposed of:
 - 4 – 2 Basket Fryers, 2 Imperial, 2 Dean
 - Hobart Large Buffalo Chopper (poor condition)
 - Hobart Small Buffalo Chopper
 - Asst. Stock Pots
 - 4 - Large Stainless Steel Buckets
 - French Fry Station Tag 02417
 - Large Stand Mixer Tag 06636 (poor condition)
 - Delfield 4 Door Refrigerator Tag 02428 (cannot be repaired)
- F. The adoption and purchase of the following textbooks for the 2015-2016 school year for Middle Township High School:
 - 1. Advanced Placement Psychology/Worth Publishers
 - Account #11-190-100-640-00-05 \$6,283.20
 - (Sample on table)
- G. Withdrawal of \$46,632 from Maintenance Reserve for the following:
 - HS Band Room LED lights \$ 5,600

- Various doors at high school and middle school \$13,440
- Bleachers for Lacrosse/Field Hockey Field \$ 7,650
- Backstop Repairs \$ 8,917
- Speaker system in Gym A at High School \$ 3,825
- Carpeting Business office \$ 4,200

Motion: Mr. DeLollis Second: Mr. Back
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. A motion to approve the waiver of a discipline hearing for student, D.H. **2015-13**, in accordance with the recommendation of the Superintendent and as consented to by the guardian.
Exhibit A 15:31:3/19/15
- B. A motion to approve the waiver of a discipline hearing for student, D.H. **2015-14**, in accordance with the recommendation of the Superintendent and as consented to by the guardian.
Exhibit A 15:32:3/19/15
- C. A motion to approve the waiver of a discipline hearing for student, D.H. **2015-15**, in accordance with the recommendation of the Superintendent and as consented to by the guardian.
Exhibit A 15:33:3/19/15
- D. The revised 2014-2015 school calendar (due to snow).
Exhibit A 15:34:3/19/15
- E. The adoption of the new Middle Township School District curriculum, as follows:
 - 1. Art (Grades K-2)
 - 2. Advanced Choir (High School)
 - 3. Piano (High School)

Name: Van Cathcart
 Position: Assistant Principal
 Building: High School
 Type: Resignation
 Effective: July 1, 2015

B. The following leave(s) of absence:

Kimberlee Davis – On FMLA, Intermittently, from 1/13/15 through 3/6/15 (RTW 3/9); paid thru 2/12/15; remainder unpaid.

Susan Kolesaire – On FMLA from 2/6/15 to 5/12/15 paid using sick days. Recommended Board leave from 5/13/15 to end of school year paid using sick days.

Jessica Canzano – On FLA from 3/4/15 to 3/31/15, paid thru 3/13/15; remainder unpaid. RTW 4/1/15

C. Employment of the following substitute teachers:

Kaitlin Rodia	Sub Cert.	\$85
Quanette Vasser	Sub Cert.	\$85
Jon Decker	Teacher Cert.	\$90
Justin Laird	Sub Cert	\$85

D. Employment of the following substitute box office assistant at \$13.00 per hour:
 Diane Breder

E. Employment of the following Schedule B Position:

Name: Janina Perna
 Position: Head Girls Track Coach
 Building: High School
 Stipend: \$6,112.00

Name: John Richardson
 Position: Boys Head Spring Track Coach
 Building: High School
 Stipend: \$6,112

Name: Matt Wolf
 Position: Assistant Coach Boys & Girls Track
 Building: High School
 Stipend: \$2,671.50 (*Split*)

Name: Malcolm Talton
 Position: Assistant Coach Boys & Girls Track
 Building: High School
 Stipend: \$2,671.50 (*Split*)

Name: Matt Wolf
Position: Weight Room Training Supervisor
Building: High School
Stipend: \$1,021 (*Split*)

Name: Malcolm Talton
Position: Weight Room Training Supervisor
Building: High School
Stipend: \$1,021 (*Split*)

F. The following volunteers:

Name: Zachary Russ
School: High School
Position: Percussion Ensemble Volunteer

Name: Dave Joslin (H.S. Guidance)
School: High School
Position: Golf Volunteer

G. Employment of the following Certified Staff:

Name: JoAnn VanHorn
Position: Speech Therapist
Status: Long-Term Substitute
Building: District-Wide
Effective: March 16, 2015
Salary: \$125 per day
Account: 11-000-219-104-64-06
Replacing: Jessica Canzano

Name: Robert Griffith
Position: Special Education Teacher
Status: Long-Term Substitute
Building: High School
Effective: TBD
Salary: \$125 per day
Account: 11-213-100-101-00-08
Replacing: Susan Kolesaire

H. The following staff member to tutor at the Middle Township High School Homework Club \$30.00 per hour.

1. Kimberle Bruckno Moore
 2. Samantha Polis
- Account # 20-231-100-101-20-08

I. Employment of the following Non-Certified Staff:

- How many more CHOICE students is the district anticipating?

Ms. Fox described the “new” regulations regarding CHOICE. The district is now only allowed to replace the amount of “graduating” seats vacated up to the maximum number of seats reported on the October 15, 2014 student count. This amounts to a total of 17 seats for the district.

- What does the board consider a minority?

Ms. Thomas answered by definition a minority is any non-Caucasian. The district is actively seeking anyone in this category to apply for positions within the district.

Ms. Haig informed him that Dennis Township has had a program to actively seek minority applicants for over twelve years.

Ms. Hodges replied that the district is seeking to increase the minority staff in order to mirror the existing student population breakdown. This encompasses every minority.

- Is the district considering additional curriculum in Islamic studies or Jewish history in light of what is going on in the world today?

Morgon Goranson spoke to Mr. Doniger’s concern about other culture studies and said that world history does touch on each of these and other cultures, but it encompasses over 1,000 years of history so there is no in-depth study into any one culture.

Mr. Dagney expounded on the African-American History class that is part of the high school curriculum saying that our US History is intertwined with African-American History and he feels that it is appropriate to delve farther into those 200 years of history as it is part of our culture.

Ms. Charlotte Sadler, MTEA president, questioned the finance committee’s report about the health care issues the board was examining.

Mr. DeLollis clarified that the board is not looking at changing any health plan, but looking for a program for the reporting that will need to be done as part of the Affordable Care Act.

Ms. Allison Hallam, parent, brought the unsafe parking situation at Elementary #1 to the board’s attention. She was concerned about the parent pick-up area and gave suggestions as to how to make it better.

Mr. Roberts and Dr. Salvo assured Ms. Hallam that the situation would be examined, and steps would be taken to help rectify this situation.

Ms. Hodges suggested that parents be notified by the district calling system to inform them about proper parking procedures.

Morgon Goranson, student council, asked the board if they have ever considered outreach to the students to find out what the students would like to see at the schools. He suggested that they have a committee meeting with the students to hear their views. This suggestion was well received by the Board.

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:07 p.m. for approximately 15 minutes for

- 1. H.I.B.
- 2. Contracts

Motion:	Mr. DeLollis	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:57 p.m.

Motion:	Ms. Haig	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- 1. **A motion was made to accept the 2/19/15 Harassment, Intimidation and Bullying Report.**

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

- 2. **A motion was made to accept the Middle Township Administrators Agreement.**

Resolved, In accordance with the authority granted by N.J.S.A.18A:29-4.1 the Board adopts the collective bargaining agreement with the Middle Township Administrators Association covering the period from July 1, 2014 to June 30, 2017. The collective bargaining agreement sets forth terms and conditions of employment and salaries for the current administrative staff and for employees hired during the term of the agreement.

Motion:	Ms. Haig	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- X George DeLollis (Abstained)
- Y Calvin Back
- X Robert Bakley II (Abstained)
- Y Edward Dagney
- Y Burgess Hamer
- X Gloria Hodges (Abstained)
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

3. A motion was made to approve the Architect of Record as Speizle Group.

Motion:	Mr. Bakley	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- X Calvin Back (Abstained)
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- X Anne Haig (Abstained)

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:00 p.m.

Motion:	Mr. DeLollis	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary