

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, MARCH 16, 2017
6:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 17:09:3/16/17

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – February 16, 2017
Exhibit M 17:14:3/16/17

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 17:32:3/16/17
- B. Trip List
Exhibit S 17:33:3/16/17
- C. Discipline Report
Exhibit S 17:34:3/16/17
- D. Attendance Report
Exhibit S 17:35:3/16/17
- E. Fundraising Requests
Exhibit S 17:36:3/16/17
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – March 8, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee – March 8, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – March 3, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through February 28, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of February 28, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The February 28, 2017, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of February 28, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the February 28, 2017, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the February 28, 2017, Report of the Secretary, pending audit.

Report of the Secretary – February 28, 2017

Exhibit B 17:17:3/16/17

Report of Cash – February 28, 2017

Exhibit B 17:18:3/16/17

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 17:23:3/16/17
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 17:24:3/16/17
- C. The contract between Monroe Township (sending district) and Middle Township BOE (receiving district) for three homeless students (AC, JL and CL) that the sending district agrees to pay tuition at the rate of \$13,311.00 (AC) and \$13,973.00 each (JL & CL) for the period of 12/12/16 to 6/16/17.

- D. Phoenix Advisors contract as our Continuing Disclosure Agent for \$850 annually and Independent Registered Municipal Advisor at no extra fee.
Exhibit F 17:25:3/16/17
- E. The Dynamic Learning Maps (DLM) Testing in English Language Arts and Mathematics District Coordinator: Cynthia Dykhouse - Compensation: \$100 per 2 additional students taking DLM for a total amount of \$200.00
- F. **Resolved** to approve the 2017/2018 preliminary school district budget for submission to the County Office as follows:

		Local Tax Levy
General Fund	\$ 42,775,923	\$ 25,511,593
Special Revenue Fund	\$ 2,130,418	
Debt Service	\$ 1,698,274	\$ 1,671,568
Total Budget	\$ 46,604,615	

And to set the General Fund tax levy at \$ 25,511,593.

Motion: _____ Second: _____
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 17:12:3/16/17

- C. Resolution determining the form and other details of \$24,645,000 school bonds of the Board of Education of the Township of Middle in the County of Cape May, NJ and providing for their sale.
 - Notice of bond sale published 5/31/17
 - Bond Sale 6/14/17
 - Closing of Bond Sale 7/13/17

Exhibit R 17:13:3/16/17

Motion: _____ Second: _____
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The second reading of the following policies and regulations:
 - P & R 1510 Americans with Disabilities Act - revised
 - P 2415.30 Title I – Educational Stability for Children in Foster Care - new
 - P & R 2418 Section 504 of the Rehabilitation Act of 1973 - new
 - P & R 5116 Education of Homeless Children - revised
 - P 5330.04 Administering an Opioid Antidote - new
 - P & R 8330 Student Records – revised
- B. The tentative 2017-2018 Middle Township School District Calendar.
Exhibit A 17:20:3/16/17
- C. The Middle Township School District Summer Hours as Monday through Thursday from 7:30 a.m. to 4:00 p.m. beginning Monday, June 19th and ending Friday, August 18, 2017.
- D. The following certificated teachers as mentors to novice teachers for the 2016/2017 school year:

Novice Teacher	Mentor Teacher
1. Morgan Phillips	1. Debbie Dalfonso/High School
2. Chris Evans	2. Paul Schirmer/ #2
3. Katie Britton	3. Cyndi Dykhouse/ #2

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following Resignations/Retirements:

Name: Scott Simpkins
 Position: Senior Bus Mechanic
 Type: Retirement
 Effective: June 1, 2017

Name: Charles Gardiner
 Position: Custodial Worker LPL
 Type: Retirement
 Effective: July 1, 2017

Name: Angelica Brown
 Position: Teacher’s Aide
 Type: Resignation
 Effective: March 11, 2017

Name: Lauren Conner
 Position: Asst. Track Coach, Boys & Girls
 Type: Resignation
 Effective: February 28, 2017

B. The following leave(s) of absence:

Anne Marie Hendee – On FMLA from 2/13/17 to 3/16/16, paid using personal thru 2/16 then unpaid for remainder. RTW 3/17/16

Nancy Agness – On FMLA from 3/14/17 to 4/25/17 paid using sick days.

C. The following substitute teachers:

<u>Name</u>	<u>Cert. Type</u>	<u>Pay</u>
Ethan Brandenburg	Sub Cert	\$85
John McNorton	Sub Cert	\$85
Jamie Richter	Sub Cert	\$85
Quiana White	Sub Cert	\$85

D. The following substitute transportation employees: Kenneth Benjamin and Lisa Galiti - Sub. Bus Drivers

E. The following substitute custodians: Gilberto O. Figueroa

F. Employment of the following Non-Certified Employees:

Name: Ryan Adams
 Position: Bus Mechanic
 Building: Transportation
 Effective: May 1, 2017
 Salary: \$55,900.00
 Account: 11-000-270-160-03-12
 Replacing: Scott Simpkins

G. Employment of the following Certified Employees:

Name: Morgan Phillips
 Position: Dance Instructor
 Status: Permanent
 Building: High School
 Effective: March 1, 2017
 Salary: BA Step 1-2/\$53,587.00
 Replacing: P.T. to F.T.
 Account: 11-140-100-101-00-08

H. Employment of the following Schedule B positions:

Name: Megan Russ
 Position: Assistant Softball (split)
 Building: High School
 Stipend: \$2,795.50

Name: Jill Mauger
 Position: Assistant Softball (split)

Building: High School
Stipend: \$2,795.50

Name: Jeanne Donohue (*replacing Lauren Conner*)
Position: Assistant Track Coach - Boys & Girls
Building: High School
Stipend: \$2795.50 (Split Position)

Name: Kay Aspell
Position: Shore Production Summer Theater Director
Building: PAC
Stipend: \$2,000

Name: Will (Bud) Morey
Position: Shore Production Summer Theater Director
Building: PAC
Stipend: \$2,000

Name: Jay Wynn
Position: Shore Production Summer Theater Director
Building: PAC
Stipend: \$2,000

Name: Andrew Bongiovanni
Position: Shore Production Summer Theater Director
Building: PAC
Stipend: \$2,000

I. The following teacher salary advancement due to credits earned: Jodi Lamoreux to BA+15-7/\$55,790.00, effective 9/1/17.

J. The following volunteers:

Name: William Miller
Position: Track Volunteer
Building: High School

Name: Mike Wilson
Position: Track Volunteer
Building: High School

Name: Donald Richardson
Position: Track Volunteer
Building: High School

Name: Judi Richardson
Position: Track Volunteer
Building: High School

Name: Tamara Gonnam
Position: Softball Volunteer
Building: High School

Name: Malcolm Talton
Position: Track Volunteer
Building: High School

Name: Katelyn Kelly
Position: Lacrosse Volunteer
Building: High School

Name: Brooke Zukawski
Position: Lacrosse Volunteer
Building: High School

Name: Da’Ron Jones
Position: Track Volunteer
Building: High School

- K. The permanent appointment of Stacy Konczyk to Keyboarding Clerk 4 effective February 16, 2017, as notified from civil service for an increase of \$624 annually (pro-rated).
- L. The provisional appointment of Travis Day to Senior Mechanic effective May 1, 2017 for an increase of \$2,455 annually (pro-rated).

Motion:
Vote:

Roll Call

Second:
Carried:

- _____ Dennis Roberts
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XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2016-2017 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
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None at this time

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote: Voice

Second:
Carried: