

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, FEBRUARY 21, 2013  
7:30 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Calvin Back  
  P   Dennis Roberts  
  P   Robert Bakley II  
  P   George DeLollis  
  P   Burgess Hamer  
  P   Linda Koch  
  P   Andrew Melchiorre  
  P   Patricia Taylor  
  P   Stephanie Thomas  
  P   Patricia Ziolkowski

## **ATTENDANCE**

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- A William Donio, Board Solicitor
- A Amy Houck, Board Solicitor
- P Kim Belin, Board Solicitor

## **OTHERS**

### **III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

### **IV. PRESENTATIONS**

Linda Anderson-Towns, superintendent of Woodbine Elementary School, spoke to the Board concerning establishing a send/receive relationship with Middle Township for their incoming freshman class of 13/14.

Sam Carabello, parent of Woodbine students spoke encouraging this relationship and expressing what a positive impact it would have on their students.

Rosie Jefferson expressed that it would be a welcome addition to the High School  
Charlotte Sadler, teacher Middle Township High School, spoke of the amazing things that are going on in the Woodbine District. As a teacher, the Woodbine student s would be a welcome addition to the school.

### **V. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 13:08:2/21/13**

### **VI. PUBLIC COMMENT ON AGENDA ITEMS**

## VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – January 17, 2013  
**Exhibit M 13:17:2/21/13**
- B. Closed Meeting Minutes – January 17, 2013  
**Exhibit M 13:18:2/21/13**
- C. Special Meeting Minutes – January 25, 2013  
**Exhibit M 13:19:2/21/13**
- D. Special Meeting Minutes – February 14, 2013  
**Exhibit M 13:20:2/21/13**

### MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

## VIII. CORRESPONDENCE

## IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report  
**Exhibit S 13:23:2/21/13**
- B. Trip List  
**Exhibit S 13:24:2/21/13**
- C. Attendance Report  
**Exhibit S 13:25:2/21/13**
- D. Discipline Report  
**Exhibit S 13:26:2/21/13**

## X. COMMITTEE REPORTS

- A. Curriculum Committee – February 4, 2013

*Mr. Melchiorre reported that the committee met on February 4<sup>th</sup> and discussed the following items: Project Lead the Way; Bring Your Own Device Initiative; M.S. Facebook Page; Option II Phys. Ed. for 11<sup>th</sup> Grade Students; Comparative Test Data and the adoption of the curriculum that appears on tonight's agenda.*

<b>Motion:</b>	Mr. Roberts	<b>Second:</b>	Mr. Hamer
<b>Vote:</b>	Voice	<b>Carried:</b>	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee

D. Extra-Curricular Committee – February 4, 2013

*Mr. Roberts reported that the committee met on February 4<sup>th</sup> and discussed the following: Creation of an Indoor Performance Ensemble; Trip to Williamsburg and Hampton University for United Young Generation; Senior Trip to Orlando; Trip to Italy for Italian-American Club; Trip to Spain for Spanish class; Spring Schedule B Recommendations and the request for a Fall Drama Producer.*

<b>Motion:</b>	Mr. Melchiorre	<b>Second:</b>	Mr. Hamer
<b>Vote:</b>	Voice	<b>Carried:</b>	Yes

E. Facilities/Grounds/Real Estate Committee

F. Finance Committee

G. Performing Arts Committee – February 7, 2013

*Ms. Thomas reported that the committee met on February 7<sup>th</sup> and discussed the replacement of Ms. Hand, PAC Secretary; Shore Production’s Summer Theatre Camp and the PAC’s Advertising Budget.*

<b>Motion:</b>	Mr. Hamer	<b>Second:</b>	Ms. Taylor
<b>Vote:</b>	Voice	<b>Carried:</b>	Yes

H. Policy Committee

I. Staff Relations/Negotiations Committee – February 7, 2013

*Ms. Koch reported that the Negotiations Committee met on February 7<sup>th</sup> and discussed Grievances, Negotiations with MTEA, Discipline of an employee, Guidance Chairperson’s Compensation and the Excessive Absentee Policy.*

<b>Motion:</b>	Mr. Roberts	<b>Second:</b>	Mr. Melchiorre
<b>Vote:</b>	Voice	<b>Carried:</b>	Yes

J. Transportation Committee – February 19, 2013

Mr. Hamer reported that the Transportation Committee met on February 19<sup>th</sup> to discuss the following items: Termination of an Employee, Advertising on School Buses, TransFinder Program, and Dismissal Traffic Problems at Elem. #2.

<b>Motion:</b>	Ms. Thomas	<b>Second:</b>	Ms. Koch
<b>Vote:</b>	Voice	<b>Carried:</b>	Yes

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2012-2013 school year through January 31, 2013, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of January 31, 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The January 31, 2013, Report of the Secretary for the 2012-2013 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of January 31, 2013, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the January 31, 2013, Report of Cash Funds for the 2012-2013 school year. It is in agreement with the January 31, 2013, Report of the Secretary, pending audit.

Report of the Secretary – January 31, 2013

**Exhibit B 13:15:2/21/13**

Report of Cash – January 31, 2013

**Exhibit B 13:16:2/21/13**

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 13:23:2/21/13**

- B. Bill List - Additional Bill List  
**Exhibit F 13:24:2/21/13**
- C. The tuition contract with Monroe Township Board of Education for one high school student at \$10,002 and Greater Egg Harbor Regional Board of Education for two high school students at \$20,004 for the 2012-2013 school year.
- D. The list of items from high school to be declared surplus with no fair market value.  
**Exhibit F 13:25:2/21/13**
- E. The withdrawal of \$ 7,545 from Capital Reserve to fund the debt service for 2013.
- F. The tuition agreement between Clayton Public Schools (Receiving District) and Middle Township Board of Education (Sending District) from 1/7/13 to 6/30/13 in the amount of \$25,000.00.
- G. The withdrawal of \$195,220 from maintenance reserve for the upgrade of WIFI in Elementary #1, Elementary #2, Middle School, High School and Administration building.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. The request to allow student C.R. to finish out the school year in accordance with Policy 5111/Eligibility of Resident/Non-Resident Pupils.
- B. Placement of the following Physical Therapy student:

School:	Cape May County Special Services
Dates:	Spring 2013
Student:	Vicki Dang Tran

Cooperating  
Staff: Donna Cifichello/ Physical Therapist from Special Services

C. The following at the Middle Township High School:

New Course Adoptions:

1. *Panther Writers*
2. *Algebra 2 (AG) Resource Room*

Course Revision:

1. Name change from *Algebra/Trigonometry to Pre-Calculus CP*

**Exhibit A 13:25:2/21/13**

D. Approval of the following curriculum:

- AP United States History
- AP United States Government and Politics
- Choices/Second Step Grades 6-8
- Social Studies Grades 6-8

**(Sample on table)**

E. The creation of the position of Indoor Performance Ensemble Director at a stipend of \$3,356.00.

F. The elimination of the position of Band Percussion Instructor.

Motion:	Mr. Melchiorre	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

#### XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following leave(s) of absence:

Kelsey Acker – Extension (Amended) – Using FMLA and sick days from 1/23/13 – 1/30/13 (½ day); unpaid 1/30/13 (½ day) – 4/15/13. Then from 4/16/13 through end of school year on board approved leave.

Jennifer Heun – From 1/8/13 – 4/12/13 out on FMLA (paid thru 2/5/13, then unpaid until return); then from 4/15/13 through end of school year on board approved leave. (FLA amendment to follow)

Susan Burba – Using FMLA; personal days 12/17/12 – 1/7/13; then no pay until 1/31/13; does not have health benefits through MTBOE.

Scott Simpkins – From 2/7/13 through 2/21/13 using FLA and sick and vacation time. Return to work 2/22/13.

William Hartley – Amended – Board approved leave extended through 4/12/13, 2013. Return to work on 4/15/13.

Mary Rose Piro – From 1/14/13 through 2/25/13 using FMLA and sick time. Return to work on 2/26/13.

Mary Fondi – From 3/28/13 through end of school year using FMLA and sick time. Return to work 9/1/13

B. The following retirements/resignations/terminations:

Name: Roberta Cash  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: February 1, 2013

Name: John Beckermeyer  
Position: Bus Attendant  
Building: Transportation  
Type: Termination  
Effective: February 8, 2013

Name: Joyce Hedley  
Position: Custodial Worker  
Building: High School  
Type: Disability Retirement  
Effective: February 28, 2013

C. The following substitute teachers: Kristopher Ciuro, Lauren Sullivan, Rebecca Angelastro, Amanda Tozer, Keri Chrzan, Rebecca Smith, Scott Murdock, Justin DeBrosse, Joshua Yoast and Matthew Bradley.

D. The following substitute bus aides: Kristin Hill and Tony Stelacio

E. The following substitute custodian: Margaret Bowen

F. The following substitute bus drivers: Herman Frame, Barbara Crosby



- G. The following staff members to tutor at the Middle Township High School Homework Club at \$30.00 per hour:  
1 Victoria Villano - Acct. # 20-231-100-101-10-02

- H. Employment of the following Schedule B positions:

Name: Matthew D'Apolito  
Position: Asst. Baseball Coach  
Building: High School  
Stipend: \$5,343.00

Name: Andrew Dougherty  
Position: Head Baseball Coach  
Building: High School  
Stipend: \$6,112.00

Name: William Mendo  
Position: Head Golf Coach  
Building: High School  
Stipend: \$5,596.00

Name: Eric Dechert  
Position: Asst. Boys Lacrosse Coach  
Building: High School  
Stipend: \$5,343.00

Name: Thomas Griffin  
Position: Head Boys Lacrosse Coach  
Building: High School  
Stipend: \$6,112.00

Name: Erin Thomas  
Position: Asst. Girls Lacrosse Coach  
Building: High School  
Stipend: \$5,343.00

Name: Jacqueline Scuderi  
Position: Head Girls Lacrosse Coach  
Building: High School  
Stipend: \$6,112.00

Name: Mario Duca  
Position: Asst. Softball Coach  
Building: High School  
Stipend: \$5,343.00

Name: Lauren Ruef  
Position: Head Softball Coach  
Building: High School

Stipend: \$6,112.00

Name: Matthew Gilbert  
 Position: Head Boys Tennis Coach  
 Building: High School  
 Stipend: \$5,596.00

Name: Edward Letts  
 Position: Head Boys Track Coach  
 Building: High School  
 Stipend: \$6,112.00

Name: Samantha Polis  
 Position: Head Girls Track Coach  
 Building: High School  
 Stipend: \$6,112.00

Name: John Richardson  
 Position: Asst. Track Coach (Boys and Girls)  
 Building: High School  
 Stipend: \$5,343.00

Name: Malcolm Talton  
 Position: Weight Training Supervisor (Spring)  
 Building: High School  
 Stipend: \$2,042.00

Name: Robert Wishart  
 Position: Head Baseball Coach  
 Building: Middle School  
 Stipend: \$3,888.00

Name: Tracey Hall  
 Position: Head Softball Coach  
 Building: Middle School  
 Stipend: \$3,888.00

I. Employment of the following Certified Staff:

Name: Michele Smith  
 Position: Teacher of Students with Disabilities  
 Status: Long-term Substitute  
 Building: Middle School  
 Effective: February 5, 2013  
 Step/Salary: \$75.00 per day for the first five consecutive days, then 1/200<sup>th</sup> of BA  
 Step 1 for each consecutive day  
 Account: 11-213-100-101-00-04  
 Replacing: Jennifer Heun

Name: Joshua Conlow  
Position: Basic Skills Teacher  
Status: Long-term Substitute  
Building: Elementary #2 School  
Effective: February 19, 2013  
Step/Salary: \$75.00 per day for the first five consecutive days, then 1/200<sup>th</sup> of  
BA Step 1 for each consecutive day  
Account: 11-120-100-101-00-02  
Replacing: Kelsey Acker

J. The following salary advancements effective February 1, 2013 due to credit completion: Rachel Chew to MA+30/Step 5

K. The payment of \$2,000.00 stipends to each of the following staff members:

Kay Aspell  
Andrew Bongiovanni  
Jay Wynn  
William Morey

for Shore Production's Krazy Kamp Summer Theatre workshop to include:  
Rehearsal time with students: 107 hours  
Production of show: 100 hours  
(Includes staff meetings, set building, prop making, costume design/procuring,  
staff tech rehearsal, program design)  
Acct # 65-800-330-110-90-09

L. Employment of the following Non-Certified Staff:

Name: Rich Costa  
Position: Senior Custodial Worker  
Status: Permanent  
Building: Elementary #2  
Effective: March 1, 2013  
Salary: \$48,251.00 (pro-rated)  
Account: 11-000-262-1103-02  
Replacing: Barbara Walsh

Name: James Quinn  
Position: Bus Driver  
Status: Part-Time – 10 Month  
Building: District  
Effective: March 1, 2013  
Salary: \$20.69 per hour  
Account: 11-000-270-160-00-12  
Replacing: New Position

M. The following personnel transfer:

Name: Stanley Bogan  
 New Position: Custodial Worker  
 Previous Position: Custodial Worker  
 New Location: Elementary School #2  
 Previous Location: Middle School  
 Account: 11-000-262-110-00-02  
 Salary: No Change  
 Effective: March 1, 2013

N. The adjustment in salary to MA+60 for Richard Falletta per the Administrator's Contract Agreement.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Rosie Jefferson, Middle Township, thanked the Board for acting so quickly on the security issues at the schools especially the Middle school.

Madelyn McCarroll, Cape May Court House, expressed her concerns about the summer reading list, teachers' proficiency using technology and how we evaluate the use in the classroom and possible violation of the OPRA concerning the board going into closed session and not giving the public notice as to the time and length of the closed session.

**XVI. BOARD COMMENT**

Kim Belin addressed Ms. McCarroll concerning the OPRA issue and expressed that there were several rulings in the Rutgers case and in fact, the Board is meeting the requirements of the case.

**XVII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at 8:33 p.m. for approximately 45 minutes for

- 1. Personnel
- 2. Contract Negotiations
- 3. Harassment, Intimidation and Bullying

Motion:	Mr. Hamer	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

**XVIII. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at 9:20 p.m.

Motion:	Mr. Hamer	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

**XIX. ACTION ON EXECUTIVE SESSION ITEMS AS APPROPRIATE**

- 1. **A motion was made to approve developing the Send/Receive Relationship with Woodbine Elementary School to begin with incoming freshmen as soon as approved by Commissioner.**
- 2. **Motion was made to accept the 1/17/12 Harassment, Intimidation and Bullying Report.**

Motion:	Mr. Melchiorre	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- Y Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 9:24 p.m.

Motion:	Mr. Hamer	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox  
School Business Administrator/Board Secretary