

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, FEBRUARY 16, 2017  
7:00 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  P   George DeLollis  
  P   Calvin Back  
  P   Robert Bakley II  
  P   Edward Dagney  
  P   Burgess Hamer  
  P   Gloria Hodges  
  A   Patricia Taylor  
  A   Stephanie Thomas  
  P   Renee Pettit

**ATTENDANCE**

- P   Dr. David Salvo, Superintendent of Schools
- A   Diane Fox, School Business Administrator/Board Secretary
- A   Kathleen McDonald, Director of Curriculum and Instruction
- P   Robert F. Johnson, Director of Special Education
- A   Christian Paskalides, Principal, Elementary #1
- P   Douglas Penkethman, Principal, Elementary #2
- P   Dr. Toni Lehman, Principal, Middle School
- P   Frank Riggitano, Principal, High School
- A   William Donio, Board Solicitor
- P   Amy Elco, Board Solicitor

**OTHERS**

Donald Robertson, Assistant Principal, Elementary #1

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by Brandon from Boy Scouts of America and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 17:08:2/16/17**

**V. PRESENTATIONS**

Robert Johnson – 2016-2017 NJ State Department of Education Annual District Report of Violence and Vandalism – Report Period 1  
**Exhibit P 17:03:2/16/17**

Motion:	Mr. Hamer	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

- Y   Dennis Roberts
- Y   George DeLollis
- Y   Calvin Back
- Y   Robert Bakley II
- Y   Edward Dagney
- Y   Burgess Hamer
- Y   Gloria Hodges
- A   Patricia Taylor
- A   Stephanie Thomas
- Y   Renee Pettit

**VI. PUBLIC COMMENT ON AGENDA ITEMS**

None

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – January 19, 2017  
**Exhibit M 17:13:2/16/17**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:	Mr. Back	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

**VIII. CORRESPONDENCE**

None

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 17:27:2/16/17**
- B. Trip List  
**Exhibit S 17:28:2/16/17**
- C. Discipline Report  
**Exhibit S 17:29:2/16/17**
- D. Attendance Report  
**Exhibit S 17:30:2/16/17**
- E. Fundraising Requests  
**Exhibit S 17:31:2/16/17**
- F. H.I.B. Report – Confidential

**X. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – February 7, 2017

*Mr. DeLollis reported that the Finance Committee met on February 7<sup>th</sup> and discussed the following: School Lunch Program, Xtel Phone System, Department of Labor Audit, 2017-18 Budget, and Referendum Update.*

Motion:	Mr. DeLollis	Second:	Ms. Pettit
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee – February 6, 2017

*Mr. Bakley reported that the Policy Committee met on February 6<sup>th</sup> and reviewed the policies which appear on tonight’s agenda for their first reading.*

Motion:	Mr. DeLollis	Second:	Ms. Pettit
Vote:	Voice	Carried:	Yes

- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through January 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of January 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The January 31, 2017, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of January 31, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the January 31, 2017, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the January 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – January 31, 2017

**Exhibit B 17:15:2/16/17**

Report of Cash – January 31, 2017

**Exhibit B 17:16:2/16/17**

Motion:	Mr. Hamer	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts

<u>Y</u>	George DeLollis
<u>Y</u>	Calvin Back
<u>Y</u>	Robert Bakley II
<u>Y</u>	Edward Dagney
<u>Y</u>	Burgess Hamer
<u>Y</u>	Gloria Hodges
<u>A</u>	Patricia Taylor
<u>A</u>	Stephanie Thomas
<u>Y</u>	Renee Pettit

## XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 17:21:2/16/17**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 17:22:2/16/17**
- C. The PAC Contract with On Stage America, April 7 – 9, 2017 in the amount of \$15,495.
- D. The tuition contract between Middle Township Board of Education (sending) and Millville Board of Education (receiving) for two homeless students, LC and TC, for the period of November 21, 2016 through June 30, 2017. The sending district agrees to pay the tuition on a per diem rate of \$88.21 each student. Payments to be made at a rate of 1/5 per month February through June, 2017.
- E. The tuition contract between Middle Township Board of Education (sending) and Lower Cape May Regional Board of Education (receiving) for homeless student, TB, for the period of December 21, 2016 through June 14, 2017. The sending district agrees to pay the receiving district a prorated tuition rate of \$7,678.00. Payments to be made at a rate of 1/5 per month February through June, 2017.
- F. The tuition contract between Somers Point Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, H.O., for the period of December 2016 through June 2017. Somers Point Board of Education agrees to pay Middle Township the pro-rated tuition of \$7,385.00 due monthly at the rate of \$1,055.00.
- G. The grant application to The Artists in Education Residency Grant Program for a \$10,000 grant at the high school.  
**Exhibit F 17:23:2/16/17**
- H. Evelyn Perez for conducting Psychological (bilingual) evaluations for Child Study Team at a rate of \$575 per evaluation.

Motion:	Mr. Roberts	Second:	Ms. Pettit
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- N Patricia Taylor
- N Stephanie Thomas
- Y Renee Pettit

**XIII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 17:11:2/16/17**
- C. An additional \$2,000 for EDA Survey at Elementary #2 to locate water pit. Stephen Martinelli Land Surveying, LLC. will complete the work.

Motion:	Ms. Hodges	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- A Stephanie Thomas
- Y Renee Pettit

**XIV. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. A motion to approve the waiver of a discipline hearing for student, DH-3 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:13:2/16/17**
  
- B. Resolution to approve the Middle Township School District Three-Year Preschool Program Plan Update for the 2017-2020 School Years.  
**Exhibit A 17:14:2/16/17**
  
- C. The first reading of the following policies and regulations:  
  
P & R 1510 Americans with Disabilities Act - revised  
P 2415.30 Title I – Educational Stability for Children in Foster Care - new  
P & R 2418 Section 504 of the Rehabilitation Act of 1973 - new  
P & R 5116 Education of Homeless Children - revised  
P 5330.04 Administering an Opioid Antidote - new  
P & R 8330 Student Records – revised  
**Exhibit A 17:15:2/16/17**
  
- D. A motion to approve the waiver of a discipline hearing for student, DH-1 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:16:2/16/17**
  
- E. A motion to approve the waiver of a discipline hearing for student, DH-2 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:17:2/16/17**
  
- F. A motion to approve the waiver of a discipline hearing for student, DH-4 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:18:2/16/17**
  
- G. The following student shadowing experience:  
  
School: ACCC  
Dates: March 6, 2017 (5 Hours)  
Student: Janell Harris  
Coop. Staff: Paula Rozyn
  
- H. Resolution to approve the Elementary and Secondary Education Act (ESEA) Accountability Action Plan 2016- Participation Rate.  
**Exhibit A 17:19:2/16/17**

Motion:	Mr. Back	Second:	Ms. Pettit
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts  
Y George DeLollis  
Y Calvin Back  
Y Robert Bakley II  
Y Edward Dagney  
Y Burgess Hamer  
Y Gloria Hodges  
A Patricia Taylor  
A Stephanie Thomas  
Y Renee Pettit

**XV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following Resignations/Retirements:

Name: James Dougherty  
Position: Bus Driver  
Building: Transportation  
Type: Retirement  
Effective: July 1, 2017

Name: Joseph Cox  
Position: Teacher's Aide  
Building: Middle School  
Type: Resignation  
Effective: January 31, 2017

Name: Jennifer Dolbow  
Position: Teacher's Aide  
Building: Elementary #2  
Type: Resignation  
Effective: February 1, 2017

B. The following terminations:

Name: Tiffany Slick  
Position: Teacher's Aide  
Building: Elementary #1  
Effective: January 19, 2017

Name: Jessica Altiery  
Position: Bus Aide  
Building: Transportation  
Effective: January 3, 2017



C. The following leave(s) of absence:

Michelle Hockenberry – On FMLA from 2/21/17 through 3/12/17 paid using sick days.

Susan Young – Amendment – Request to extend FMLA to 2/10/17, and a Board approved leave from 2/11/17 until approximately 2/21/17.

Fern Mozzelle – On FMLA from 1/24/17 through 3/22/17 paid using sick days.  
Return to work 3/23/17

Charles Gardiner – On FMLA from 1/9/17 through 2/20/17 paid using sick days.

Paula Berrodin – On FMLA from 2/6/17 through 2/20/17 paid using sick days.

D. The following substitute teachers and teacher’s aides:

<u>Name</u>	<u>Cert. Type</u>	<u>Pay</u>
Katherina Contino	Teacher Cert.	\$90
Jesse Munsick	Sub Cert.	\$85
Andrea Schmidt	Teacher Cert.	\$90
Brooke Zukawski	Sub Cert.	\$85
Arianna Rosenberg	Teacher Cert.	\$90
Marilyn Minda	Sub Cert	\$85
Scott Evangelist	Teacher Cert	\$90

E. The following substitute transportation employees: Sylvia Conner, Substitute Bus Aide; Glenn Smith, Substitute Bus Driver (pending criminal history)

F. Employment of the following Non-Certified Employees:

Name: Ciara Burket  
 Position: Teacher’s Aide – 29.5 hours  
 Building: Elementary #1  
 Effective: February 3, 2017  
 Salary: \$14,143.00 (pro-rated)  
 Account: 11-000-217-106-00-01  
 Replacing: Tiffany Slick

Name: Susan Germscheid  
 Position: Teacher’s Aide – 29.5 hours  
 Building: Elementary #2  
 Effective: TBD  
 Salary: \$14,143.00 (pro-rated)  
 Account: 11-000-217-106-00-02  
 Replacing: Jennifer Dolbow

G. Employment of the following Certified Employees:

Name: Melissa Clossey

Position: School Psychologist  
Building: District  
Effective: TBD  
Salary: MA+30/Step 1-2/\$56,377.00 (pro-rated)  
Account: 11-130-100-101-00-08  
Replacing: Dianne Breder

Name: Scott Evangelist  
Position: Long-Term Substitute – Physical Education Teacher  
Building: Elementary #2  
Effective: 2/21/17 through 3/12/17 (subject to change)  
Salary: \$125 per day  
Account: 11-120-100-101-00-02  
Replacing: Michelle Hockenberry

H. Employment of the following Schedule B Positions:

Name: Matt Wolf  
Position: Assistant Track Coach - Boys & Girls  
Building: High School  
Stipend: \$2795.50 (Split Position)

Name: Lauren Conner  
Position: Assistant Track Coach - Boys & Girls  
Building: High School  
Stipend: \$2795.50 (Split Position)

I. The following staff member to work at the Martin Luther King Center After-School Program at \$30.00 per hour:

Substitutes:  
Julie Moore  
Breanne Canetti  
Cody Wayt  
Rebecca Hannings  
Account #: 20-231-100-101-30-01 Title 1

J. The following volunteers:

Name: Stephen Pearson  
Position: El Club Latino Volunteer  
Building: High School

Name: Frank Dougherty  
Position: Baseball Volunteer  
Building: High School

Name: Sam Caraballo  
Position: Baseball Volunteer

Building: High School

Name: Tim Gear  
 Position: Softball Volunteer  
 Building: High School

Name: Allison Pfander  
 Position: Softball Volunteer  
 Building: High School

Name: Matt Mauger  
 Position: Softball Volunteer  
 Building: High School

Name: BJ Mastrangelo  
 Position: Tennis Volunteer  
 Building: High School

Name: Dave Hand  
 Position: Baseball Volunteer  
 Building: High School

Motion: Mr. DeLollis                      Second: Mr. Hamer  
 Vote: Roll Call                              Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- A Stephanie Thomas
- Y Renee Pettit

**XVI. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2016-2017 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
YALE East	1(161711)	\$28,768.41 (99days)

Motion: Mr. Hamer                      Second: Mr. Bakley  
 Vote: Roll Call                              Carried: Yes

Y Dennis Roberts  
Y George DeLollis  
Y Calvin Back  
Y Robert Bakley II  
Y Edward Dagney  
Y Burgess Hamer  
Y Gloria Hodges  
A Patricia Taylor  
A Stephanie Thomas  
Y Renee Pettit

**XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Ms. Hodges praised the work that Ms. Rosie Jefferson does at the MLK center. Ms. Jefferson requested a better flow of communication and data between the school and the MLK center in regards to the after school program.

Ms. Pettit said she had just visited the center for the first time and thought it was great and the atmosphere was pleasant.

Mr. DeLollis opened conversation on the growing Spanish speaking population. He suggested maybe there should be a program similar to the homework club for teachers and students to learn Spanish. Mr. Hamer suggested a partnership with Woodbine for this Spanish program.

Mr. Doniger, Rio Grande, commended the Board and administration on their work on the audit. He was also concerned about the \$38,000 deficit in food service on the audit. He further questioned the PAC showing a deficit of \$52,000.

Mr. DeLollis explained that we were working on reducing the deficit. Many of our parents have fallen on hard times and we don't want to turn a student away because they don't have money.

Mr. Roberts and Mr. DeLollis explained that there are some carry over balances and the board is working on reducing that deficit as well. They discussed the time line for the end of year and when the audit reports are issued.

Ms. Jefferson thanked Joanne Maker, high school secretary for being Joanne-on-the-spot at the homework club. She requested that the school consider all students in creating the summer reading list as not all books on the list are a "fit" for all students.

**XVIII. BOARD COMMENT**

None

**XIX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Vicki Walton  
Assistant Board Secretary