

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, FEBRUARY 16, 2012
7:30 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Calvin Back
 P Dennis Roberts
 P Robert Bakley II
 P George DeLollis
 P Burgess Hamer
 P Linda Koch
 A Andrew Melchiorre
 A Daniel Money
 P Stephanie Thomas
 A Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Cherie Ludy, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- A Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 12:08:2/16/12

V. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – January 19, 2012
Exhibit M 12:18:2/16/12
- B. Closed Meeting Minutes – January 19, 2012
Exhibit M 12:19:2/16/12
- C. Special Meeting Minutes – February 10, 2012
Exhibit M 12:20:2/16/12

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

VI. CORRESPONDENCE

E-mail received from Ms. Balliette with regards to lighting in the parking lot. Mr. Roberts stated that the e-mail will be forwarded to the Facilities Committee for their review.

VII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 12:25:2/16/12
- B. Trip List
Exhibit S 12:26:2/16/12
- C. Attendance Report
Exhibit S 12:27:2/16/12
- D. Discipline Report
Exhibit S 12:28:2/16/12

VIII. COMMITTEES

- A. Curriculum Committee - February 6, 2012

Mr. Kopakowski reported that the Curriculum Committee met on February 6th and discussed the following items: NJ World Language Core Curriculum Standards, K-8 Math Curriculum, Power of 10 Program and the Ensuring Equity and Excellence for High Potential Culturally and Linguistically Diverse Students Committee.

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – January 25, 2012 and February 13, 2012

Mr. Roberts reported that the Facilities Committee met on January 25th and February 13th and discussed the following items: GCA Services Group, Constellation Energy, Bathrooms at Memorial Field, and Security at Memorial Field.

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

IX. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2011-2012 school year through January 31, 2012, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of January 31, 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The January 31, 2012, Report of the Secretary for the 2011-2012 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of January 31, 2012, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the January 31, 2012, Report of the Treasurer of School Funds for the 2011-2012 school year. It is in agreement with the January 31, 2012, Report of the Secretary, pending audit.

Report of the Secretary – January 31, 2012

Exhibit B 12:18:2/16/12

Report of the Treasurer – January 31, 2012

Exhibit B 12:19:2/16/12

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- A Andrew Melchiorre
- A Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

X. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 12:29:2/16/12
- B. Bill List – Additional Bill List
Exhibit F 12:30:2/16/12
- C. To declare the following items from high school surplus and list on govdeals.com (Fair Market Value is listed)
- 2 Overhead projectors Model # 566/66rgl Serial #769256 Serial #769263 - \$50
 - 1 new projector model # 9000AJA Serial#1440521 - \$20
 - Sharp TV/Vhs Combo 19" model #20VT-G100 Serial # 514974 - \$20
 - LXI Stereo TV 27" Model #564-42959290 Serial# V2380475900444 - \$20
 - Panasonic 27" TV/VCR combo Model # PVM2759 Serial # B9AA11226 - \$50
 - Toshiba 27" Model # CE27t11 Serial #98513661 - \$50
 - Toshiba 27" TV Model# 27D46 Serial # BA0615041182 – \$50
 - Peerless Ind 30-35 hanging TV stand out of box (used) Model # JMW2660H - \$0
And two of same stands out of box TV bracket only no wall mounts - \$10
 - Peerless Ind /2006 slim line wall mount Model # LWB375T-CB qty 8
unopened boxes and 1 opened box - \$50
 - Mirror dome acrylic 18 /2007 \$65.00 (New) and Model # 1WRL2 Qty 7 unopened
boxes \$20
- D. To void the following checks for M.S. Student Activity Account, both checks lost:
1. Check # 2539 in the amount of \$29.53 dated 12/20/10 to Sean Gimeno please void (no replacement)
 2. Check # 2642 in the amount of \$2561.10 dated 6/22/11 to Craft Clothes, Inc (promotion gowns) please void and replace with check # 2703 dated 2/6/12 in the amount of \$2561.10 to Craft Clothes, Inc.
- E. Motion to approve District-wide IQ wireless clock system replacement by RFP Solutions, Inc. though a lease purchase agreement with Susquehanna Commercial Finance for 5 years at \$18,115.00 per year. First payment due July 2012.

- F. The use of Developmental Center for Children and Families for student augmentative communication evaluations. Fee Schedule as follows:
Initial consultation/assessments - \$200
Follow up sessions or staff training - \$125 per hour
- G. To rescind the resolution approved on March 19, 2009 to enter into the Electrical Generation Service Purchase and Sales Agreement between the Middle Township Board of Education and South Jersey Energy obtained through the Alliance for Competitive Energy Services (ACES) procurement process effective May 2012.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- A Andrew Melchiorre
- A Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

XI. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Field Placement(s) as follows:

School: Drexel University
 Dates: Spring 2012 – 20 hours
 Student: Pamela Shute
 Teacher: Lisa Ludman/Grade 1

School: Drexel University College of Nursing and Health
 Dates: April 2, 2012 (60 hours)
 Student: Jen Moyer
 Teacher: Tracey Nagle, H.S. Nurse

- B. The second reading of the following policies:

Bylaw 0164 CONDUCT OF BOARD MEETING
Exhibit A 12:23:2/16/12

Motion: Mr. Hamer Second: Ms. Koch
Vote: Roll Call Carried: Yes

X Calvin Back
Y Dennis Roberts
Y Robert Bakley II
Y George DeLollis
Y Burgess Hamer
Y Linda Koch
A Andrew Melchiorre
A Daniel Money
Y Stephanie Thomas
A Patricia Ziolkowski

XII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following resignations/retirements:

Name: Richard Stahl
Position: Coordinator of Student Transportation Services
Building: Transportation
Effective: April 30, 2012
Type: Retirement

Name: Robert Conley
Position: Custodian
Building: Elementary #1
Effective: January 20, 2012
Type: Voluntary Resignation

Name: Susan Shepherd
Position: Teacher
Building: High School
Effective: July 1, 2012
Type: Retirement

- B. The following substitute custodian: Brian Angstadt and Ralph Echevarria.
- C. The following substitute teachers: Lisa Evans, Melissa Miller, Rebecca Sykes, Megan McBride, Matthew Betz, Ashley Stickie, Rachel Pippin, Dana Quigley, Carl Ellinwood, Jr., Pamela Givens and Gina Angelozzi.
- D. The following substitute nurse: Taylor Robinson

- E. The following staff members to tutor at the Martin Luther King Center for 1.5 instructional hours per day at \$30 per hour.

Substitutes:

1. Margery DeLollis
2. Loretta Carey

- F. The "After School Achievers Program" at Elementary #1 and the posting of the following positions for a total cost of \$2,250.00.

Four (4) Instructional Staff:

Two (2) First Grade Teachers

Two (2) Second Grade Teachers

Account #11-120-100-101-80-01 \$1950.00

Account #20-231-100-610-01-05 \$ 300.00

- G. The following volunteer(s):

Name: Jill Mauger
Position: Volunteer Softball Coach
Building: High School

- H. An increase in hours for Juanita Jett, Middle School Teacher's Aide, from 19.5 hours to 29.5 hours per week for One-on-One coverage effective 2/21/12.

- I. Employment of the following Non-Certified Staff:

Name: Walter Kowal
Position: Security Guard
Status: Permanent
Building: District
Effective: Upon completion of criminal history background check
Pay Rate: \$11.42 per hour
Account: 11-000-266-110-01-08
Replacing: William Thompson

Name: Seamus Dooley
Position: Security Guard
Status: Permanent
Building: District
Effective: Upon completion of criminal history background check
Pay Rate: \$11.42 per hour
Account: 11-000-266-110-01-08
Replacing: New Position

- J. Employment of the following Certified Staff:

Name: Lynsey Venturini
Position: Part Time Basic Skills Elementary Teacher
Status: Permanent Part-Time

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

<u>X</u>	Calvin Back
<u>Y</u>	Dennis Roberts
<u>Y</u>	Robert Bakley II
<u>Y</u>	George DeLollis
<u>Y</u>	Burgess Hamer
<u>Y</u>	Linda Koch
<u>A</u>	Andrew Melchiorre
<u>A</u>	Daniel Money
<u>Y</u>	Stephanie Thomas
<u>A</u>	Patricia Ziolkowski

XIV. PUBLIC COMMENTS CONCERNING AGENDA/NON-AGENDA ITEMS:

Madelyn McCarroll asked the Board why we pay Pogue for drug testing. She also asked how many students go to the Cape May County Technical School and how many are full-time. Additionally, she asked what the bylaw concerning Board conduct was.

Ms. Jefferson thanked the district for the support and help we have provided with the MLK Center homework club. Ms. Jefferson voiced concerns regarding the Math Curriculum at the Elementary Schools. She also asked if the High School dismisses early for exams and if so, do the teachers leave also? Ms. Sadler, MTEA President, stated they do not, they have an in-service day for the remainder of the day. Ms. Jefferson also questioned the parameters of entering National Honor Society and why the requirements after entrance are not as stringent as the entrance requirements with regards to community service. In conclusion, Ms. Jefferson asked that the school district allow the Middle Township Recreation Department to view student’s report cards to ensure passing grades for participants.

XV. BOARD COMMENT

Response to Ms. McCarroll - The board advised Ms. McCarroll that the drug testing is for bus drivers and mandated by state law. Mr. Falletta stated that there are approximately 80 Tech School students. Mr. Kopakowski will get the break down for her. Mr. Kopakowski stated the bylaw concerning Board conduct was to move Public Comment earlier on the agenda.

Response to Ms. Jefferson - Mr. Kopakowski and Ms. Langford responded that due to State involvement in the Common Core Standards, Middle Township is doing what needs to be done to realign the standards, with positive results. Mr. DeLollis stated National Honor Society is an academic based association, not a community service based association. For a community based association, one would look towards the Key Club

or another of that nature. Mr. Donio stated it is not the schools right to impose the standard that the Recreation Department require report cards for students, but if the Recreation Department establishes criteria the school can meet with them to implement a plan of action.

XVI. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:25 p.m. for approximately 30 minutes for

- 1. Personnel
- 2. Litigation
- 3. Harassment, Intimidation and Bullying

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

XVII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:15 p.m.

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

1. MOTION WAS MADE TO ACCEPT THE JANUARY 19, 2012 HARRASSMENT, INTIMIDATION AND BULLYING REPORT.

Motion:	Mr. DeLollis	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- A Andrew Melchiorre
- A Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

2. MOTION WAS MADE TO APPROVE THE HIRING OF TONI JOHNSON AS FOLLOWS:

Name: Toni Johnson
Position: Assistant Principal
Status: Permanent
Building: Middle School
Effective: February 21, 2012
Step/Salary: \$73,125.00 (pro-rated)
Account: 11-000-221-104-00-04 (25%) 11-000-240-103-00-04 (75%)
Replacing: Christian Paskalides
Job Code: 0222

Motion: Mr. Roberts Second: Ms. Thomas
Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- A Andrew Melchiorre
- A Daniel Money
- Y Stephanie Thomas
- A Patricia Ziolkowski

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:17 p.m.

Motion: Mr. Roberts Second: Ms. Koch
Vote: Voice Carried: Yes

Respectfully Submitted,

Cherie Ludy
School Business Administrator/Board Secretary