

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, NOVEMBER 20, 2014
7:44 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 A Linda Koch
 P Patricia Taylor
 P Stephanie Thomas
 A Patricia Ziolkowski

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- A Lyn Langford, Director of Curriculum and Instruction
- P Robert Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Johnson, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the tragic fires in Whitesboro and North Wildwood.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:05:11/20/14

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Hamer commended the Middle School on their outstanding Veteran's Day Event.

Mr. Doniger, Rio Grande, questioned the bills for Blackboard Connect and Ford-Scott and Associates, LLC.

Ms. Fox responded that the first was the annual bill for our all call system to inform parents of events, school closings and other school related activities. The auditors bill was within the quote that the district received.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – October 16, 2014
Exhibit M 15:10:11/20/14
- B. Closed Meeting Minutes – October 16, 2014
Exhibit M 15:11:11/20/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Ms. Thomas Second: Mr. DeLollis
Vote: Voice Carried: Yes

VIII. CORRESPONDENCE

Reminder to the board and public that the Organization meeting will be held on January 6, 2015 at 4pm.

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:14:11/20/14
- B. Discipline Report
Exhibit S 15:15:11/20/14
- C. Attendance Report
Exhibit S 15:16:11/20/14
- D. Trip List Report

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – November 11, 2014

Mr. Bakley reported that the Facilities Committee met on November 11th and discussed the Memorial Field Track Repairs, Building Referendum Options, an update of facilities projects completed and a personnel update.

Motion: Mr. Roberts Second: Ms. Thomas
Vote: Voice Carried: Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee – November 3, 2014

Mr. Bakley reported that the committee met on November 3rd and discussed the policies which appear for their first reading on tonight's agenda. He explained that the policies will be itemized on the agenda now for voting reasons.

Motion: Mr. Roberts Second: Ms. Thomas
 Vote: Voice Carried: Yes

I. Staff Relations/Negotiations Committee – November 17, 2014

Ms. Thomas reported that the Staff Relations Committee met on November 17th and discussed a grievance, the MT Administrators Contract, an attendance policy for aides/bus drivers, personnel new hires/transfers, MTEA Negotiations, civil service issues and central administration negotiations.

Motion: Mr. Bakley Second: Ms. Taylor
 Vote: Voice Carried: Yes

J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through October 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of October 31, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The October 31, 2014, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of October 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the October 31, 2014, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the October 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – October 31, 2014

Exhibit B 15:09:11/20/14

Exhibit S 15:17:11/20/14

Report of Cash – October 31, 2014

Exhibit B 15:10:11/20/14

Motion: Mr. Back Second: Ms. Thomas
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis

<u>Y</u>	Calvin Back
<u>Y</u>	Robert Bakley II
<u>Y</u>	Edward Dagney
<u>Y</u>	Burgess Hamer
<u>A</u>	Linda Koch
<u>Y</u>	Patricia Taylor
<u>Y</u>	Stephanie Thomas
<u>A</u>	Patricia Ziolkowski

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:14:11/20/14
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:15:11/20/14
- C. The Performing Arts Center Contracts - *None*
- D. The contract between Lower Cape May Regional Board of Education (sending district) and Middle Township Board of Education at the rate of \$6,180.50 for one homeless student (CF) for the period of September 2014 until February 2015 when his homeless status will end.
- E. The contract between Millville Board of Education (sending district) and Middle Township Board of Education (receiving district) that the sending district agrees to pay the tuition at the rate of \$12,361.00 each for two homeless students (AW & KW) for the 2014-2015 SY.
- F. The joint transportation agreement with Avalon Board of Education to transport 3 high school students to Middle Township High School for the school year 2014-2015 at a cost of \$2,652.00.
- G. To accept a donation of \$200 and 5 finger pulse oximeter for the Athletic Department from Dr. Raymond Marrotta.
- H. The following Dynamic Learning Maps (DLM) Testing in English Language Arts and Mathematics:
District Coordinator: Cynthia Dykehouse - Compensation: \$100 per student taking DLM (42 students) = \$4,200.
- I. The following Alternative Proficiency Assessments (APA) Coordinators:
 1. School #2: Cynthia Dykhouse, \$300 per student portfolio (6 students) = \$1800
 2. Middle School: Jackie Scuderi, \$300 per student portfolio (4 students) = \$1200
 3. High School: Victoria Villano, \$300 per student portfolio (5 students) = \$1500

J. Resolution to approve 2014-2015 NCLB Amendment as Follows:

Title I	\$725,283
Title IIA	\$152,789
Title III	\$19,883

Amended for Carryover funds from 2013-2014.

- K. The withdrawal of \$11,900 from maintenance reserve for the replacement of the 10-ton air conditioning unit over the media center at the Middle School.
- L. The contract between Lower Township Elementary School District BOE (sending district) and Middle Township BOE (receiving district) for two homeless students (SI & HT) that the sending district agrees to pay the tuition at the rate of \$10,572.00 (K) and \$13,007.00 (2nd gr) for the 2014-2015 SY.
- M. The contract between Wildwood BOE (sending district) and Middle Township BOE (receiving district) for two homeless students (J&TR) that the sending district agrees to pay tuition at the rate of \$6,343.20 (K) and \$7,804.20 (2) for the period of September 2014 to February 2015.

Motion:	Mr. Hamer	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- A Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork placement:

School:	Rowan University
Dates:	Spring 2015: 1/6/2015-4/13/2015
Student:	Patricia Attenborough
Cooperating Staff:	Debbie Tweed/ Middle School Health

School: The Richard Stockton College of New Jersey
Dates: Winter 2015: January 2, 2015 to April 18, 2015
Student: Michelle Winter
Cooperating
Staff: Shelley McFadden / Elementary #1 - Grade 1

School: Rowan University
Dates: Spring 2015: 1/6/2015-2/28/2015
Student: Susan J. Blood
Cooperating
Staff: Sheri Highberger/ Middle School Grades 6-8

School: The Richard Stockton College of New Jersey
Dates: Winter 2015:
January 2, 2015 to April 18, 2015
Student: Justin Laird
Cooperating
Staff: Michael Wilson / High School Social Studies

School: Liberty University
Dates: December 15, 2014 to January 15, 2015
Student: Madalyn Anagnou
Cooperating
Staff: Debbie Teise – Grade 2 Self-Contained

- B. A motion to approve the waiver of a discipline hearing for student, D.H. 2015-3, in accordance with the recommendation of the Superintendent and as consented to by the guardian.

Exhibit A 15:08:11/20/14

- C. The first reading of the following policies and regulations:

1. P 1522 School Level Planning (M)
2. P 5305 Health Services Personnel
3. P & R 5306 Health Services to Nonpublic Schools (M)
4. P & R 5308 Student Health Records (M)
5. P & R 5310 Health Services (M)
6. P 5339 Screening for Dyslexia (M)
7. P & R 5530 Substance Abuse (M)
8. P & R 5600 Student Discipline/Code of Conduct (M)
9. P 5756 Transgender Students
10. P 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

Exhibit A 15:09:11/20/14

- D. The 2015 Civil Service Holiday Schedule.

Exhibit A 15:10:11/20/14

- E. A motion to approve the waiver of a discipline hearing for student, D.H. 2015-4, in accordance with the recommendation of the Superintendent and as consented to by the guardian.

Exhibit A 15:11:11/20/14

- F. A motion to approve the waiver of a discipline hearing for student, D.H. 2015-5, in accordance with the recommendation of the Superintendent and as consented to by the guardian.
Exhibit A 15:12:11/20/14

- G. A motion to approve the waiver of a discipline hearing for student, D.H. 2015-6, in accordance with the recommendation of the Superintendent and as consented to by the guardian.
Exhibit A 15:13:11/20/14

- H. A motion to approve the waiver of a discipline hearing for student, D.H. 2015-7, in accordance with the recommendation of the Superintendent and as consented to by the guardian.
Exhibit A 15:14:11/20/14

- I. The Uniform State Memorandum of Agreement between Middle Township Board of Education and the Township of Middle Law Enforcement for the 2014-2015 SY.
Exhibit A 15:15:11/20/14

- J. Resolution to approve the Elementary and Secondary Education Act (ESEA) 2014-2015 Progress Targets Action Plan for Middle Township Elementary #2, Middle Township Elementary #4 (Middle School) and Middle Township High School.
Exhibit A 15:16:11/20/14

- K. The abolishment of the following position: Principal Account Clerk.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II (No to Letter C, Item 9)
- Y Edward Dagney
- Y Burgess Hamer
- A Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Lynette Schroeder
Position: French Teacher
Building: High School
Type: Resignation
Effective: TBD

Name: Melissa Dill
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: November 14, 2014

Name: Lisa Schweizer
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: November 20, 2014

B. The following leave(s) of absence:

Peter Phillips – On FMLA from 11/10/14 through 1/12/15 using sick days (not to exceed 60 days)

John Beers – On FMLA from 10/6/14 through 10/26/14 using personal days.
Return to work on 10/27/14

Deborah Dalfonso – On FMLA from 12/1/14 through 1/4/15, using 17 sick days.
RTW 1/5/15

Fred Seymour, Jr. – On FMLA from 10-15-14 through 11/3/14 using personal days.

C. To rescind the employment offer to the following Teacher's Aide candidate: Glenn Thompson

D. The following substitute custodian: Robert Leap

E. The following substitute teachers: Andrew Bongiovanni, Shirlene Darby, Bernadette DelCorio, Brian Parmelee, Megan Geisel, Maren Levine-Gandy, and Debra McCall

F. The following personnel transfers:

Name: Nicole Dever
 Position: Teacher's Aide
 New Location: Elementary #1
 Previous Location: Middle School
 Effective: September 22, 2014
 New Account: 11-000-217-106-00-01

Name: Ivan Soto
 New Position: Custodial Worker L.P. (Tues. – Sat.)
 Previous Position: Custodial Worker
 Location: No Change
 Previous Salary: \$32,367.00 (Step 6 Custodian)
 New Salary: \$33,091.00 (Step 6 Custodian L.P.)
 Effective: November 21, 2014
 Account: No Change

Name: Stanley Bogan
 Position: Custodial Worker
 New Location: Middle School
 Previous Location: Elementary #1
 Effective: November 21, 2014
 New Account: 11-000-262-110-00-08

Name: Dawn Aftanis
 Previous Position: Principal Account Clerk
 New Position: Account Clerk
 Effective: November 21, 2014
 Salary: No Change
 Account: No Change

G. Employment of the following Non-Certified Staff:

Name: Carol Amundsen
 Position: Teacher's Aide – 29.5 hours
 Building: High School
 Effective: (Pending Criminal Clearance)
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-08
 Replacing: Robert Jones

Name: Rebecca Angelastro
 Position: Teacher's Aide – 29.5 hours
 Building: Elementary #2
 Effective: December 1, 2014 (Pending criminal clearance)
 Step/Salary: \$13,504.00
 Account: 11-213-100-106-00-03
 Replacing: Dorothy Sheehan

Name: Lisa Schweizer
Position: Keyboarding Clerk 1
Building: High School
Effective: November 24, 2014
Step/Salary: \$23,876.00 (pro-rated)
Account: 11-000-240-105-00-08
Replacing: Stacy Konczyk

Name: Luis Perez-Ruiz
Position: Custodial Worker
Building: Elementary #1
Effective: November 21, 2014
Step/Salary: \$28,505 (Step 2 Custodian)
Account: No Change
Replacing: Stanley Bogan

Name: Frank Yacobelli
Position: Custodial Worker – (District-Wide)
Building: Middle School
Effective: November 21, 2014
Step/Salary: \$28,005 (Step 1 Custodian)
Account: 11-000-262-110-00-04
Replacing: Ruth Costa

H. Employment of the following Certified Staff:

Name: Melissa Dill
Position: Teacher of Students with Disabilities
Status: Long-Term Substitute
Building: Elementary #2
Effective: November 17, 2014
Salary: \$125 per day
Account: 11-213-100-101-00-02
Replacing: Jill Taylor

I. The following volunteers:

Name: Jim McCarty
Building: Middle School
Position: Basketball

Name: Megan Russ
Building: High School
Position: Girls Basketball

Name: Jordan Sykes
Building: High School
Position: Girls Basketball

J. The following Schedule B Positions:

Name: LeAnn Russ
 Position: Winter Guard Advisor
 Building: High School
 Stipend: \$4,294

Name: Brynn Caraballo
 Position: Freshman Girls Basketball
 Building: High School
 Stipend: \$5,846

K. The following employee to work the Martin Luther King Center Program at \$30.00 per hour as a teacher:

Teachers:

1. Debra McCall
 Account #: 20-231-100-101-30-01

Motion: Mr. Hamer Second: Mr. Roberts
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
Y Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
A Linda Koch
Y Patricia Taylor
Y Stephanie Thomas
A Patricia Ziolkowski

XV. STUDENT PLACEMENT

1. The placement of student as referred by Division of Children and Families listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
Gloucester Co. SSSD (Bankridge)	1 (JM)	\$33,480
& One-on-One Aide	(JM)	\$35,280

Motion: Mr. Roberts Second: Mr. DeLollis
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis

<u>Y</u>	Calvin Back
<u>Y</u>	Robert Bakley II
<u>Y</u>	Edward Dagney
<u>Y</u>	Burgess Hamer
<u>A</u>	Linda Koch
<u>Y</u>	Patricia Taylor
<u>Y</u>	Stephanie Thomas
<u>A</u>	Patricia Ziolkowski

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Ms. Rosie Jefferson, thanked the board for the homework club and teachers that they dedicate to the MLK Center program for the program. She then referred to the district mission statement and the diversity of the students at the school. She was deeply disturbed by the racist comments in the Herald for the past two weeks.

Mr. Bill Doan, Sr., spoke regarding the possible move to block scheduling at the high school and is very concerned about that possibility as he feels it is not a good move. He also spoke about the possibility of physics being taught at the freshmen level instead of junior or senior level. He believes that the freshmen students do not have enough math background to be successful in the class.

Mr. Doniger, asked for an update on the PAC, garbage bills and what the board is doing regarding the affordable housing project.

Ms. Wanda Shepard, NAACP and Concerned Citizens of Whitesboro, commented about the racist remarks in the Herald for the past two weeks. She would also like the school buses to slow down and not speed through the streets.

XVII. BOARD COMMENT

Mr. Roberts responded to Mr. Doniger, that the audit would be presented next month and the update would be given on the PAC, and that we are talking to the township regarding both the garbage bills and the affordable housing complex.

Dr. Salvo stated the following, Middle Township School District does not respond to anonymous complaints. However, we are proud of all our students. We do not discriminate. We treat all of our students equally. I am saddened that people continue to make disparaging remarks that adversely affect our school community.

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:26 p.m. for approximately 30 minutes for

1. H.I.B.

- 2. Litigation
- 3. Personnel

Motion: Mr. Bakley Second: Mr. Hamer
Vote: Voice Carried: Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:10 p.m.

Motion: Mr. Hamer Second: Mr. Roberts
Vote: Voice Carried: Yes

1. Motion was made to approve the 10/16/14 Harassment, Intimidation and Bullying Report.

Motion: Mr. DeLollis Second: Mr. Roberts
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- A Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

2. Motion was made to reinstate employee S.K. who returned to work on November 12, 2014, with proper physician's clearance.

Motion: Mr. DeLollis Second: Mr. Roberts
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- A Linda Koch
- Y Patricia Taylor

Y Stephanie Thomas
A Patricia Ziolkowski

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:11 p.m.

Motion:	Mr. Hamer	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administration/Board Secretary