

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, NOVEMBER 17, 2016
7:01 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Jeffrey Trout

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- A Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 17:05:11/17/16

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, had the following questions:

- The electric bill for Elementary #2, why is it so high? It is over \$72,000.
- On page 10 of agenda, student placement in YALE at \$45,000, is that the best placement? Are there any less expensive placement options?

Ms. Fox stated that the records are kept on the electric used in the district. There is a history of over six years on file and are reviewed on a monthly basis.

Dr. Salvo stated that at this point in time this has been determined as the best placement for the student.

J. Transportation Committee – November 7, 2016

Mr. Hamer reported that the Transportation Committee met on November 7th and discussed Personnel Issues, Office relocation during construction, new buses for SY 17/18 and advertising on buses.

Motion:	Ms. Hodges	Second:	Mr. Trout
Vote:	Voice	Carried:	Yes

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through October 31, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of October 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The October 31, 2016, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of October 31, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the October 31, 2016, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the October 31, 2016, Report of the Secretary, pending audit.

Report of the Secretary – October 31, 2016

Exhibit B 17:09:11/17/16

Report of Cash – October 31, 2016

Exhibit B 17:10:11/17/16

Motion:	Mr. DeLollis	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges

- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 17:14:11/17/16
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 17:15:11/17/16
- C. PAC Contracts - *None*
- D. An agreement between the Middle Township Board of Education and Cape Christian Academy for the School Year 2016-2017 Non-Public Entitlement. Additional aid received 10/24/2016.

Security Aid 20-511-200-610-77-99 \$3,400.00
- E. Adoption of the tentative timeline for the 2017-18 School Budget.
Exhibit F 17:16:11/17/16
- F. Tuition contract with West Cape May Elementary School for one special education elementary student for the 2016-17 school year at a rate of \$17,462.
- G. The quote for McCarvill, LLC, for HIB Management Services from 1/1/17 through 12/31/17 at a cost of \$2,168.72.

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 17:07:11/17/16
- C. An agreement between the Middle Township Board of Education and the Township of Middle for the Sanitary Sewer Easement for the sum of \$1.

Motion:	Mr. Back	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement:
 - School: Stockton University
 - Dates: January 1, 2017 to May 8, 2017
 - Student: Jesse Munsick
 - Cooperating Staff: Nicole DelCorio, Grade 3
- B. The Comprehensive Maintenance Plan for 2015-16, 2016-17, and 2017-18 and submission of Form M-1 Annual Maintenance Budget Worksheet to Cape May County Department of Education.
Exhibit A 17:06:11/17/16

Motion:	Ms. Hodges	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
Y Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
Y Jeffrey Trout

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following Resignations/Retirements:

Name: Nicole Sammartino
 Position: Teacher's Aide
 Building: Middle School
 Type: Resignation
 Effective: November 5, 2016

Name: April Oxley
 Position: School Bus Driver
 Building: Transportation
 Type: Resignation
 Effective: November 5, 2016

Name: Francis Verrichia
 Position: School Bus Driver
 Building: Transportation
 Type: Retirement
 Effective: December 9, 2016

Name: Kaitlyn Hiltner
 Position: Speech-Language Pathologist
 Building: Elementary #2
 Type: Resignation
 Effective: December 23, 2016 (Date Amended)

Name: Diane Breder
 Position: School Psychologist
 Building: High School
 Type: Resignation
 Effective: January 1, 2017

Name: Jill Quintas
 Position: Teacher's Aide
 Building: Elementary #2
 Type: Resignation
 Effective: November 17, 2016

Name: Deborah McCall
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: December 9, 2016

B. The termination of the following employee:

Name: Eric Baroni
 Position: Teacher's Aide and PM School Teacher
 Building: High School
 Effective: November 8, 2016

C. The following leave(s) of absence:

Cassandra Haubensak – On FMLA from 1/3/17 to 4/2/17; paid using days through 3/1/17. RTW 4/3/17

Celia Llaberia Vilalta – On FLA from 10/28/16 to 1/6/17 unpaid; RTW 1/9/17

Jennifer A. Heun, M.S. – On FLA, intermittently, as needed, without pay from 10/19/16 – TBD.

Susan Young – On FMLA from 11/2/16 through 1/3/17 paid using sick days.

Colleen Dillon – On FMLA from 11/3/16 through 12/15/16 using sick days.

D. Employment of the following substitute teachers:

Deborah Avicolti	Sub Cert.	\$85
Ciara Burket	Sub Cert.	\$85
Joseph Cox	Teachers Cert.	\$90
Mark Gabriel	Sub Cert.	\$85
Tracy Grant	Sub Cert.	\$85
Patti-Jo Gear	Teachers Cert.	\$90
Michael Law	Sub Cert.	\$85
Tiffany Slick	Sub Cert.	\$85
Ashley Stevens	Sub Cert.	\$85
Katherine Swayer	Sub Cert.	\$85
Erin Sweeney	Sub Cert.	\$85
Anna Ulbrich	Sub Cert.	\$85
Leah Yost	Sub Cert.	\$85

E. Employment of the following substitute custodial workers: Julie Shelton

F. Employment of the following Certified Employees:

Name: Maren Gandy
 Position: L.T. Substitute Grade 3 Teacher
 Building: Elementary #2
 Effective: 10/17/16 through 10/28/16
 Salary: \$125 per day
 Account: 11-120-100-101-00-02
 Replacing: Julie Moore

Name: Amanda Crafts
 Position: L.T. Substitute Grade 4 Teacher
 Building: Elementary #2
 Effective: 11/7/16 through TBD
 Salary: \$125 per day
 Account: 11-120-100-101-00-02
 Replacing: Susan Young

Name: Kelsey Champion
 Position: L.T. Substitute – Grade 6th Math Teacher
 Building: Middle School
 Effective: 1/3/17 through 4/2/17
 Salary: \$125 per day
 Account: 11-130-100-101-00-04
 Replacing: Cassandra Haubensak

Name: Megan Russ
 Position: L.T. Substitute – Special Ed. Math Teacher
 Building: High School
 Effective: 10/31/16 through 1/2/17
 Salary: \$50 upgrade to T.A. pay
 Account: 11-213-100-101-00-08
 Replacing: Tom Griffin

Name: Angelica Brown
 Position: L.T. Substitute Spanish Teacher
 Building: High School
 Effective: 10/28/16 through 1/6/17
 Salary: \$50 upgrade to T.A. pay
 Account: 11-140-100-101-00-08
 Replacing: Celia Llaberia Villalta

G. Employment of the following Non-Certified Employees:

Name: Courtney Mulgrew
 Position: Teacher's Aide – 29.5 hours
 Building: Elementary #2
 Effective: Pending Criminal Clearance
 Salary: \$14,143.00
 Account: 11-000-217-106-00-04

Replacing: Nicole Sammartino
Name: Joseph Chambers
Position: Custodial Worker (Full-Time)
Building: District
Effective: To Be Determined
Salary: \$28,005.00
Account: 11-000-262-110-00-02
Replacing: David Urquhart

Name: Barbara Kardos
Position: Custodial Worker (Full-Time)
Building: District
Effective: To Be Determined
Salary: \$28,505.00
Account: 11-000-262-110-00-01
Replacing: Rich Costa

Name: James Crowther
Position: Maintenance Repairer (Full-Time)
Building: District
Effective: To Be Determined
Salary: \$31,847.00
Account: 11-000-262-110-00-05
Replacing: William Ritchie

Name: Matthew Betson
Position: Teacher's Aide (Reinstatement)
Building: Elementary #2
Effective: November 14, 2016
Salary: \$14,143.00
Account: 11-000-217-106-00-02

H. Employment of the following Schedule B Position:

Name: Shai Henry
Position: Assistant Basketball Coach
Building: High School
Stipend: \$6,118

I. The following Volunteer Positions:

Name: Tariq Gaskins
Position: Volunteer Basketball Coach
Building: High School

Motion:	Mr. Bakley	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

XVIII. BOARD COMMENT

Ms. Hodges stated that the AP scores for our students are very good and complemented the staff on the terrific job they are doing in preparing the students.

Mr. Bakley wanted to recognize Dr. Salvo and Ms. Fox for all the hard work that they have put in on the referendum to date. It is a big job, well done.

Mr. Dagney thanked the Middle School for their Veteran's Day event, it is much appreciated. He was impressed by the enthusiasm that was shown at the High School Open House event, it was a great thing to see.

Ms. Thomas spoke about attending an education class at ACCC as a guest speaker. In that class they were discussing honors and AP classes and wanted everyone to know that the instructor in the class was very enthusiastic about those programs, encouraging students to take advantage and complementing Middle Township School district.

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:34 p.m.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary