

**MIDDLE TOWNSHIP PUBLIC SCHOOLS**

**REGULAR BOARD MEETING**

**THURSDAY, NOVEMBER 16, 2017**

**7:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**ATTENDANCE**

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Dr. Toni Lehman, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Jeffrey Ortman, Principal, Middle School
- \_\_\_\_\_ Frank Riggitano, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Elco, Board Solicitor

**OTHERS**

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 18:05:11/16/17**

**V. PUBLIC COMMENT ON AGENDA ITEMS**

**VI. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – October 19, 2017  
**Exhibit M 18:07:11/16/17**
- B. Closed Meeting Minutes – October 19, 2017  
**Exhibit M 18:08:11/16/17**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:		Second:
Vote:	Voice	Carried:

**VII. CORRESPONDENCE**

**VIII. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 18:17:11/16/17**
- B. Trip List  
**Exhibit S 18:18:11/16/17**
- C. Discipline Report  
**Exhibit S 18:19:11/16/17**
- D. Attendance Report  
**Exhibit S 18:20:11/16/17**
- E. Fundraising Requests  
**Exhibit S 18:21:11/16/17**
- F. H.I.B. Report – Confidential

**IX. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – November 2, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- D. Extra-Curricular Committee – October 31, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- E. Facilities/Grounds/Real Estate Committee - October 31, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee – November 2, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

**X. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through October 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of October 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The October 31, 2017, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of October 31, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the October 31, 2017, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the October 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – October 31, 2017

**Exhibit B 18:09:11/16/17**

Report of Cash – October 31, 2017

**Exhibit B 18:10:11/16/17**

Motion:

Second:

Vote: Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XI. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 18:09:11/16/17**

- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 18:10:11/16/17**

- C. PAC Contracts

<b>CONTRACT</b>	<b>DATES</b>
<b>Paperbag Players</b>	<b>Thursday, February 15, 2018</b>
<b>NJ Ballet</b>	<b>November 19, 2017</b>

- D. The tuition contract between Commercial School District (sending) and Middle Township Board of Education (receiving) for one homeless student, JM, for the 2017-2018 school year. Commercial School District agrees to pay Middle Township Board of Education \$10,800.00 (\$12,000-1,200). Payments of \$1,200.00 commence monthly and terminate June 16, 2018.
- E. The tuition contract between Wildwood Crest Board of Education (sending) and Middle Township Board of Education (receiving) for a homeless student, GJ, for the 2017-2018 SY. Wildwood Crest agrees to pay Middle Township the tuition of \$12,000.00 at \$1,200.00 per month.
- F. The contract between Middle Township BOE (sending district) for six (6) homeless students (DS,GF,BQ,JLQ,FQ AND EQ) and that the Stafford Township BOE (receiving district). Middle Township agrees to pay tuition at the rate of \$15,297 per student (5) and \$14,411 (1) for the 2017-2018 SY. The total cost \$90,896.00
- G. Permission to apply for Middle School Industrial Arts Program, to support the Sustainability in Education - Career and Technical Category. If awarded this grant could be used to replace the existing scroll saws. Total of grant \$2,000
- H. The tuition contract between Bridgeton City School District (sending) and Middle Township Board of Education (receiving) for two homeless students, GK & SD, for the 2017-2018 school year. Bridgeton City School District agrees to pay Middle Township Board of Education \$13,973.00 and \$12,000.00 respectively. Payments of \$2,597.30 commence monthly and terminate June 16, 2018.
- I. The joint transportation agreement with Lower Township Board of Education to provide transportation to Middle Township students attending Lower Township as Choice students. The district agrees to pay \$1,000 per student for the transportation services.
- J. To partner with FEMA on generator grant at no cost to the district to be used by Emergency Management at Elementary #2.

Motion:  
Vote:

Roll Call

Second:  
Carried:

\_\_\_\_\_ Dennis Roberts  
 \_\_\_\_\_ George DeLollis  
 \_\_\_\_\_ Calvin Back  
 \_\_\_\_\_ Robert Bakley II  
 \_\_\_\_\_ Ed Dagney  
 \_\_\_\_\_ Burgess Hamer  
 \_\_\_\_\_ Gloria Hodges  
 \_\_\_\_\_ Patricia Taylor  
 \_\_\_\_\_ Stephanie Thomas  
 \_\_\_\_\_ Renee Pettit

## XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 18:06:11/16/17**
- C. The following Change Orders:

Elementary #1 Contract with R. Wilkinson & Sons Construction

#	Reason	Amount	Addition to Contract	Deducted from General Allowance	Deducted from Steel Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,839,718.15</b>		
	<b>Contract allowance remain</b>			<b>\$ 11,906.26</b>	<b>\$ 4,098.21</b>
GC-5	Replace existing CMU veneer with brick veneer	\$ 28,039.28	\$ 28,039.28	\$ 25,200.80	
GC-6	Ladder for AHU unit in Gym	\$ 3,601.14			
	Rubber gym floor instead of wood	\$ ( 4,925.00)	\$ ( 1,326.86)		
	Loading dock rebar	\$ 3,547.16			\$ 3,547.16
	downspout gym and connection	\$ 3,070.02		\$ 3,070.02	
<b>Totals</b>			<b>\$7,866,433.57</b>	<b>\$ 8,836.24</b>	<b>\$ 551.05</b>

**Exhibit R 18:07:11/16/17**

Motion:  
Vote:           Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. The Comprehensive Maintenance Plan for 2016-17, 2017-18, and 2018-19 and submission of Form M-1 Annual Maintenance Budget Worksheet to Cape May County Department of Education.  
**Exhibit A 18:06:11/16/17**

- B. To Submit DPR and Statement of Assurances New Jersey Quality Single Accountability Continuum:

**Whereas**, the Middle Township Board of Education in the County of Cape May is evaluating the Statement of Assurances as required,

**Whereas**, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s responses to the Statement of Assurance with respect to this process, and

**Whereas**, the Middle Township Board of Education in the County of Cape May has reviewed the district’s responses to the Statement of Assurance and hereby approves these documents.

**Now Therefore Be It Resolved**, that the Middle Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2

**Exhibit A 18:07:11/16/17**

- C. Approval to send resolution regarding Cost Reimbursement for Food Service Management Services to NJ Legislators, NJASBO, NJ Secretary of Agriculture, NJ School Boards, NJSSA, NJPSA and NJ PTA.

**Exhibit A 18:05:11/16/17**

Motion:		Second:
Vote:	Roll Call	Carried:

\_\_\_\_ Dennis Roberts  
\_\_\_\_ George DeLollis  
\_\_\_\_ Calvin Back  
\_\_\_\_ Robert Bakley II  
\_\_\_\_ Ed Dagney  
\_\_\_\_ Burgess Hamer  
\_\_\_\_ Gloria Hodges  
\_\_\_\_ Patricia Taylor  
\_\_\_\_ Stephanie Thomas  
\_\_\_\_ Renee Pettit

#### **XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following Resignations/Retirements:

Name: Theresa Capocci  
Position: Elementary Teacher  
Building: Elementary #1  
Type: Retirement  
Effective: December 31, 2017

Name: Evelyn Minecci  
Position: Elementary Teacher  
Building: Elementary #2  
Type: Retirement  
Effective: January 1, 2018

Name: William Stahl  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: November 18, 2017

Name: Charles Walters  
Position: Head Boy's Lacrosse Coach  
Building: High School  
Effective: November 8, 2017

B. The following leave(s) of absence:

Mary Engiles – On FMLA, paid using sick days from 10/23/17 through 12/10/17.

Megan Russ – *Amended* - Board Approved Leave from 9/6/17 through 10/31/2017, unpaid.



Michael McCormick – On FMLA paid using sick days from 11/27/17 through 1/25/18.

Paul Elco – On FMLA paid using sick days from 10/16/17 through 12/15/17.

Elizabeth Churchill-Gira – On FMLA paid using sick days from 11/6/17 through 12/18/17.

Samantha Kennedy – On FMLA/FLA 1/20/18 through EOY, paid through 2/23/18, remainder unpaid. RTW first day of SY 18-19.

C. The following substitute teachers:

Name	Cert. Type	Pay
Melisha Anderson-Ruiz	Sub Cert	\$85
Holly Heacock	Sub Cert	\$85
Tanya Hunter	Teacher Cert	\$90
Tarin Mason	Teacher Cert	\$90
Amy Strolle	Sub Cert	\$85
Linda Miller	Sub Cert	\$85
Christine Scarpa	Teacher Cert	\$90

D. The following Substitute Bus Aide: John Marten, Cierra Godwin, Tina Green, and Elaine Starrett

E. Employment of the following Certified Staff:

Name: Megan Russ  
 Position: L.T. Substitute Special Education  
 Status: L.T. Substitute  
 Building: High School  
 Effective: November 2, 2017  
 Salary: \$50 Upgrade from Teacher's Aide Salary  
 Replacing: Donna Shaw  
 Account: 11-130-100-101-00-04

Name: Melissa Alvord  
 Position: L.T. Substitute Social Studies  
 Status: L.T. Substitute  
 Building: Middle School  
 Effective: October 27, 2017  
 Salary: \$125 per day  
 Replacing: Shawn Sypherd  
 Account: 11-130-100-101-00-04

Name: Allison Logan  
 Position: L.T. Substitute Basic Skills  
 Status: L.T. Substitute  
 Building: Elementary #1 School

Effective: October 23, 2017  
 Salary: \$125 per day  
 Replacing: Mary Engles  
 Account: 11-130-100-101-00-01

F. Employment of the following Non-Certified Staff:

Name: Pamela Gray  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #1  
 Effective: TBD - Pending Criminal Clearance  
 Salary: \$14,502.00 (pro-rated)  
 Account: 11-000-217-106-00-01

Name: Alexandra Teise  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #1  
 Effective: TBD - Pending Criminal Clearance  
 Salary: \$14,502.00 (pro-rated)  
 Account: 11-000-217-106-00-01

Name: Holly Heacock  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Middle School  
 Effective: November 27, 2017  
 Salary: \$14,502.00 (pro-rated)  
 Account: 11-000-217-106-00-04

Name: Roseanna Dominick  
 Position: Cape Trinity Teacher's Aide  
 Status: Part-Time  
 Building: Cape Trinity  
 Effective: September 1, 2017  
 Salary: \$30.00 per hour not to exceed \$5,852  
 Account: NCLB Title I 20-231-100-106-99-05

Name: David Allison  
 Position: NCLB-Title I-Small Group Instruction  
 Building: Bishop McHugh Regional Catholic School  
 Effective: September 1, 2017  
 Salary: \$24.00 per hour not to exceed \$2,837  
 Account: NCLB Title I 20-231-100-106-98-05

Name: Ruth Rosenberg  
 Position: NCLB-Title I tutor  
 Status: Part-Time  
 Building: Cape Christian Academy

Effective: September 1, 2017  
Salary: \$30.00 per hour not to exceed \$7,000  
Account: NCLB Title I 20-231-100-106-98-05

Name: Matthew Schelling  
Position: NCLB – Title I tutor  
Status: Part-Time  
Building: Wildwood Catholic High School  
Effective: September 1, 2017  
Salary: \$30.00 per hour not to exceed \$5,675  
Account: NCLB Title I  
20-231-100-106-97-05

- G. The following staff to be awarded 2 hours of planning for the October 6th Diversity Training In-service.

Anne Berkey  
Kim Moore  
Quinton Thomas  
Josh McCarty  
Lisa Mericle  
Dave Farrow  
Mike Capito  
Debby Jenkins/Dalfonso  
Morgan Phillips  
Jacklyn Buckingham  
Laura Lambert

- H. The following Schedule B Positions:

Name: Lisa Taylor  
Position: Sophomore Class Advisor  
Building: High School  
Stipend: \$4,710

Name: Jackie Buckingham  
Position: Freshman Class Advisor  
Building: High School  
Stipend: \$4,710 (*Pro-rated \$4,534, turned in card for portion*)

Name: Rachel Chew  
Position: PARCC Testing Coordinator  
Building: High School  
Stipend: \$500

Name: Tracey Nagle  
Position: Red Cross Advisor  
Building: High School  
Stipend: \$3,675

Name: Kimberly Moore  
Position: Winter Cheerleading Coach (Split)  
Building: High School  
Stipend: \$2,237

Name: Kelsey McKee  
Position: Winter Cheerleading Coach (Split)  
Building: High School  
Stipend: \$2,237

I. The following volunteer(s):

Name: Chelsea Bright (Current Substitute Teacher)  
Position: Volunteer Softball Coach  
Building: High School

Name: Oliver Barry  
Position: Volunteer Wrestling Coach  
Building: High School

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

School Name	Student	Tuition
<i>None</i>		

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis

- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Ed Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVII. BOARD COMMENT**

**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion was made to move to closed session at \_\_\_\_\_ p.m. for approximately \_\_\_\_\_ minutes for

- 1. Personnel

Motion:		Second:
Vote:	Voice	Carried:

**XIX. RECONVENE TO REGULAR SESSION**

Motion was made to reconvene to regular session at \_\_\_\_\_ p.m.

Motion:		Second:
Vote:	Voice	Carried:

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:		Second:
Vote:	Voice	Carried: