

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 17, 2013
7:30 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Calvin Back
 P Dennis Roberts
 P Robert Bakley II
 P George DeLollis
 P Burgess Hamer
 A Linda Koch
 A Andrew Melchiorre
 P Patricia Taylor
 P Stephanie Thomas
 P Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Johnson, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to Andre Hodges, former board member, who recently passed away.

IV. PRESENTATIONS

- A. Keeping the Lights On After School: A Proclamation – Michael J. Kopakowski

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

V. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 14:04:10/17/13

VI. PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes –September 19, 2013
Exhibit M 14:09:10/17/13
- B. Closed Meeting Minutes – September 19, 2013
Exhibit M 14:10:10/17/13

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 14:09:10/17/13
- B. Trip List
Exhibit S 14:10:10/17/13
- C. Attendance Report
Exhibit S 14:11:10/17/13
- D. Discipline Report
Exhibit S 14:12:10/17/13

X. COMMITTEE REPORTS

- A. Curriculum Committee – October 7, 2013

Ms. Thomas reported that the Curriculum Committee met on October 7th and discussed the following items: 2013 Advanced Placement results, field trip to Washington, D.C., homework and grading procedures for M.S. and H.S., 2013 NJ ASK and HSPA results, and the need for additional staffing for the K-5 ESL Program.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- B. Discipline Committee – September 30, 2013

Mr. Kopakowski reported that the Discipline Committee met on September 30th to discuss the disciplinary action taken against a student.

Motion:	Ms. Thomas	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- C. Equity/Affirmative Action Committee – October 3, 2013

Ms. Thomas reported that the Equity Committee met on October 3rd and discussed the following items: Minority representation in EA, Honors, and AP courses, minority representation in staff, Review of NJASK and HSPA results, ESEA Waiver, and LEADTOOL.

Motion:	Mr. Roberts	Second:	Ms. Ziolkowski
Vote:	Roll Call	Carried:	Yes

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2013-2014 school year through September 30, 2013, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2013, Report of the Secretary for the 2013-2014 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2013, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2013, Report of Cash Funds for the 2013-2014 school year. It is in agreement with the September 30, 2013, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2013

Exhibit B 14:07:10/17/13

Report of Cash – September 30, 2013

Exhibit B 14:08:10/17/13

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- A Linda Koch
- A Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 14:13:10/17/13

B. Bill List - Additional Bill List
Exhibit F 14:14:10/17/13

C. To declare the following surplus:

1. 25 old student desks – Elementary #1 – No fair market value
2. The following school buses that are being replaced:
 - Bus A9
 - Bus A6
 - Bus A44
 (To be sold on Gov Deals)

D. Contract proposal for Christy Montanero, consultant for deaf student, for the 2013-14 school year.

E. The English Language Learners Extension Program at Elementary #1 and Elementary #2: Cost: 1 teacher at \$30.00 per hour @ 83 hours from October 21, 2013 to April 30, 2014
Total: \$2,490 & \$190.49 FICA=\$2,680.49

and the English Language Learners Extension Program at Middle School and High School: Cost: 1 teacher at \$30.00 per hour @ 83 hours from October 21, 2013 to May 23, 2014
Total: \$2,490 & \$190.49 FICA=\$2,680.49

Account: Title III salary 20-241-100-100-00-05

F. Carol MacFeat to provide Learning Disability Teacher Consultant Services for 12 hours per week at the rate of \$75.00 per hour (effective 11/1/13).

Motion:	Mr. DeLollis	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- A Linda Koch
- A Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork placements:

Master of Science in Occupational Therapy Level II Fieldwork student:

School: The Richard Stockton College of New Jersey

Dates: Fall 2013

Student: Brett R. Gottman

Cooperating

Staff: Paula Berrodin/ MT Occupational Therapist

Educational Psychology (40 hours) applicant:

School: The Richard Stockton College of NJ

Dates: Fall 2013

Student: Cherie Law

Cooperating

Teacher: Linda Bakley/ Elementary #1

B. A motion to approve the waiver of a discipline hearing for student, D.H. 2013-2, in accordance with the recommendation of the Superintendent and as consented to by the parents.

Exhibit A 14:09:10/17/13

C. Student R.C. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

D. To Submit DPR and Statement of Assurances New Jersey Quality Single Accountability Continuum:

Whereas, the Middle Township Board of Education in the County of Cape May is evaluating the Statement of Assurances as required,

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's responses to the Statement of Assurance with respect to this process, and

Whereas, the Middle Township Board of Education in the County of Cape May has reviewed the district's responses to the Statement of Assurance and hereby approves these documents.

Now Therefore Be It Resolved, that the Middle Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

Exhibit A 14:10:10/17/13

- E. The request to advertise for a Part-time, Elementary, English as a Second Language (ESL) teacher.
- F. The request to advertise for a Middle School Junior National Honor Society Advisor at a stipend amount of \$2,000.
- G. The trip request from Robert Shamberg to take students on an overnight trip to Washington, D.C. in Spring 2014.

Motion: Mr. Roberts Second: Mr. DeLollis
Vote: Roll Call Carried: Yes

- P Calvin Back
- P Dennis Roberts
- P Robert Bakley II (Abstained from Letter A)
- P George DeLollis
- P Burgess Hamer
- A Linda Koch
- A Andrew Melchiorre
- P Patricia Taylor
- P Stephanie Thomas
- P Patricia Ziolkowski

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following retirements/resignations/terminations:

Name: Daniel Snyder
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: September 24, 2013

Name: Dianne Saunders
Position: School Social Worker
Building: High School
Type: Retirement
Effective: November 1, 2013

- B. The following leave(s) of absence:

Shannon Hunsicker – **Amended** – Using FMLA/FLA from 9/23/13 to 10/22/13 paid using sick days; then 10/23/13 through 2/21/14 unpaid.

Kay Aspell – **Amended** - Using FMLA from 9/6/13 through 10/18/13; using sick days; return to work on 10/21/13

Jennifer Heun – Using FLA, Intermittently as needed, from 9/18/13 through end of school year, unpaid.

Kirby Stiltner – Using FMLA, from 9/23/13 through 10/31/13, using sick days. Return to work 11/12/13 (May be amended)

Ruth Costa – Using FMLA, from 10/3/13 through 10/28/13, using sick/vacation days. (May be amended)

Christal Holmes – Using FMLA, from 9/16/13 through (Undecided), using sick days.

- C. The following substitute teachers: Lillian Alexander, Derick Logan, Lisa Taylor, Brian Allen, Lewis Whilden, Anthony Melchiorre, David Powell, Jacqueline Paules, Justyna Lychacz, Lillian Alexander, Dion Armstrong, Brian T. Allen, Matthew C. Bridgeman, Kevin L. Clarke, Derick W. Logan, Charlotte Konopka, Allison J. Loefflad, Kelly M. McGlynn, David E. Powell, Chelsie A. Volpe, Kevin Hrubos, Linda Gray, Gary DeMarzo and Lewis Whilden.
- D. The following substitute teachers' aides: Jacqueline Paules, Justyna Lychacz
- E. The following substitute bus aide: Margo Santiago, Betty Pollanti
- F. To rescind the employment of John Maurer, Security Guard (took another position).
- G. Employment of the following Non-Certified Staff:

Name: Regina Baker
Position: Teacher's Aide
Status: Part-time – 19.5 hours per week
Building: Elementary #1
Effective: Upon completion of criminal history background check
Step/Salary: \$8,638.00
Account: 11-000-217-106-00-01
Replacing: Patricia Cullen

Name: Kathleen Douglass
Position: Teacher's Aide
Status: Part-time – 29.5 hours per week
Building: Elementary #1
Effective: Upon completion of criminal history background check
Step/Salary: \$13,180.00
Account: 11-000-217-106-00-01
Replacing: New Position

Name: Jessica Wheaton
 Position: Teacher's Aide
 Status: Part-time – 29.5 hours per week
 Building: Elementary #1
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,180.00
 Account: 11-000-217-106-00-01
 Replacing: New Position

Name: Lon Carter
 Position: Bus Driver
 Status: Part-Time – 10 Month
 Building: Transportation
 Effective: October 18, 2013
 Step/Salary: \$21.65 per hour
 Account: 11-000-270-160-00-12
 Replacing: Daniel Snyder

H. The following Schedule B positions:

Name: Kelley Hogg **(Amended)**
 Position: Musical Producer
 Building Assignment: High School
 Stipend: \$3,098.00 (split stipend)

Name: Marni McCann **(Amended)**
 Position: Musical Producer
 Building Assignment: High School
 Stipend: \$3,098.00 (split stipend)

Name: Andrew Ludman
 Position: Assistant Boys Basketball Coach
 Building Assignment: High School
 Stipend: \$5,846.00

Name: Rewi Thompson
 Position: Assistant Boys Basketball Coach
 Building Assignment: High School
 Stipend: \$5,846.00

Name: Tom Feraco
 Position: Head Boys Basketball Coach
 Building Assignment: High School
 Stipend: \$6,894.00

Name: Brandee Day
 Position: Assistant Girls Basketball Coach
 Building Assignment: High School
 Stipend: \$5,846.00

Name: Brynn DeGroff
 Position: Assistant Girls Basketball Coach
 Building Assignment: High School
 Stipend: \$5,846.00

Name: John Leahy
 Position: Head Girls Basketball Coach
 Building Assignment: High School
 Stipend: \$6,894.00

Name: Nicole Drake
 Position: Head Cheerleading Coach - Winter
 Building Assignment: High School
 Stipend: \$4,171.00

Name: Deidre Bosacco
 Position: Assistant Swimming Coach
 Building Assignment: High School
 Stipend: \$5,343.00

Name: William Orr
 Position: Head Swimming Coach
 Building Assignment: High School
 Stipend: \$6,112.00

Name: Malcolm Talton
 Position: Weight Training Supervisor - Winter
 Building Assignment: High School
 Stipend: \$2,042.00

Name: Lee Ann Russ
 Position: Winter Guard Advisor
 Building Assignment: High School
 Stipend: \$4,294.00

Name: Brian Hindle
 Position: Assistant Wrestling Coach
 Building Assignment: High School
 Stipend: \$5,343.00

Name: Matthew Wolf
 Position: Head Wrestling Coach
 Building Assignment: High School
 Stipend: \$6,112.00

Name: TBD
 Position: Assistant Boys Basketball Coach
 Building Assignment: Middle School
 Stipend: \$1,549.00

Name: Joshua McCarty
Position: Head Boys Basketball Coach
Building Assignment: Middle School
Stipend: \$3,888.00

Name: Sean Gimeno
Position: Assistant Girls Basketball Coach
Building Assignment: Middle School
Stipend: \$1,549.00

Name: Robert Wishart
Position: Head Girls Basketball Coach
Building Assignment: Middle School
Stipend: \$3,888.00

Name: Shannon Hunsicker
Position: Cheerleading Coach
Building Assignment: Middle School
Stipend: \$3,852.00

Name: Thomas Griffin
Position: Head Wrestling Coach
Building Assignment: Middle School
Stipend: \$3,888.00

- I. The following staff members to work the High School SAT Program at \$30.00 per hour, not to exceed \$1,440.00.

1. Susan Toohey
2. Samantha Polis
3. Kelsey McKee

Account # 11-140-100-101-00-08

- J. The following staff members to tutor at the Middle Township High School Homework Club @ \$30.00 per hour.

1. Timothy Moore, Jr.
2. Samantha Polis
3. Richard Urbanski
4. Ellen Muller

Account # 20-231-100-101-20-08

- K. The following volunteer:

Name: Megan Russ
Position: Winter Guard Volunteer
Building: High School

Name: Jennifer Donahue
Position: Winter Guard Volunteer
Building: High School

L. The following Certified Staff:

Name: John King
 Position: Instructional Supervisor
 Status: Permanent
 Building: High School
 Effective: October 18, 2013
 Step/Salary: \$4,000.00
 Account: 11-000-240-104-00-08
 Replacing: Van Cathcart
 Job Code: 0304

Motion: Mr. Roberts Second: Mr. DeLollis
 Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- A Linda Koch
- A Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Jennifer Mader, parent, read a request to reinstate the Winter Track program at the High School for the winter of 2013-14.

Madelyn McCarroll, Cape May Court House, requested to see a copy of the QSAC SOA.

Stanley Doniger, Rio Grande, asked the following questions of the Board:

- Have you looked into advertising on the buses?
- Have you looked at alternate ways to raise money—one suggestion would be to pass the hat the PAC center when you are having the concerts for the kids?
- If we are replacing boilers at the High School and Middle School, who installed them originally, are they warranted, have you pursued a lawsuit against the installer, designer, architect, or engineer?
- As for affirmative action are you following the laws and how?

XVI. BOARD COMMENT

Mr. Donio, Board Attorney, answered the question concerning the boiler replacement and legal action.

Mr. Hamer, Board member, told Mr. Doniger that the board has looked at advertising and at this time they do not feel that it would be profitable for the board to enter into any agreement. He stated that Dennis Township has entered an agreement and they do not have any advertisements after one year. Ms. Ziolkowski confirmed that statement.

XVII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:34 p.m. for approximately 15-20 minutes for

1. H.I.B.
2. Personnel
3. Litigation

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

XVIII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:09 p.m.

Motion:	Mr. Hamer	Second:	Ms. Ziolkowski
Vote:	Voice	Carried:	Yes

1. Motion was made to approve the termination of the following employee:

Name:	Robert Willins
Position:	Coordinator of Pupil Transportation Services
Building:	Transportation
Type:	Termination
Effective:	October 11, 2013

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- Y Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer

A Linda Koch
 A Andrew Melchiorre
 Y Patricia Taylor
 Y Stephanie Thomas
 Y Patricia Ziolkowski

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:10 p.m.

Motion:	Mr. Hamer	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary