

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JANUARY 19, 2012
7:30 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Calvin Back
 P Dennis Roberts (Arrived 7:41 p.m.)
 P Robert Bakley II
 P George DeLollis
 A Burgess Hamer
 P Linda Koch
 P Andrew Melchiorre
 P Daniel Money
 A Stephanie Thomas
 P Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P , School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 12:07:1/19/12

V. PRESENTATIONS

- A. Energy Education – Paul Hamman and Scott Webster

Mr. Hamman and Mr. Webster provided a PowerPoint presentation highlighting the savings due to Energy Education. Mr. Webster thanked all staff for their cooperation with the program.

- B. Middle School Teachers – Prentice Hall Literature 2012

Ms. Pohle, Ms. Johnson, Mr. Gimeno and Ms. Mendel presented the new Prentice Hall Literature program and provided an audio visual demonstration.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – December 15, 2011
Exhibit M 12:14:1/19/12
- B. Closed Meeting Minutes – December 15, 2011
Exhibit M 12:15:1/19/12

- C. Special Meeting Minutes – January 6, 2012
Exhibit M 12:16:1/19/12
- D. Special Closed Meeting Minutes – January 6, 2012
Exhibit M 12:17:1/19/12

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Roberts	Second:	Mr. Money
Vote:	Voice	Carried:	Yes

VII. CORRESPONDENCE

None

Mr. Kopakowski informed the Board that Governor Christie signed into law legislation A-4394 giving municipalities a choice to move April school elections to November. A discussion took place with regards to how this would affect the district if implemented.

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 12:21:1/19/12
- B. Trip List
Exhibit S 12:22:1/19/12
- C. Attendance Report
Exhibit S 12:23:1/19/12
- D. Discipline Report
Exhibit S 12:24:1/19/12

IX. COMMITTEES

- A. Curriculum Committee – December 21, 2011

Mr. Melchiorre reported that the Curriculum Committee met on December 21st to discuss the following items: 2012 Prentice Hall Literature, 2012 Everyday Math Edition, World Language, New A/P Environmental Science Curriculum, Proposed H.S. Courses for 2012-2013 School Year, Power of 10 Program and our NJQSAC Proficiency Score results.

Motion:	Mr. Money	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2011-2012 school year through December 31, 2011, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2011, Report of the Secretary for the 2011-2012 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of December 31, 2011, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the December 31, 2011, Report of the Treasurer of School Funds for the 2011-2012 school year. It is in agreement with the December 31, 2011, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2011

Exhibit B 12:15:1/19/12

Report of the Treasurer – December 31, 2011

Exhibit B 12:16:1/19/12

The Report of the Treasurer for the month ending November 30, 2011 has been amended - Exhibit B 12:17:1/19/12

Mr. Roberts inquired as to whether the amendment was on the Board’s side or the Treasurer’s side. Ms. Ludy stated that the error was on the Treasurer’s side.

Motion:	Mr. Money	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- A Stephanie Thomas
- Y Patricia Ziolkowski

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 12:27:1/19/12
- B. Bill List – Additional Bill List
Exhibit F 12:28:1/19/12
- C. The adoption of a new Literacy Program at the Middle School, “Prentice Hall Literature, 2012, Common Core Edition, Grades 6-8”
Total Cost \$56,705.83 (Samples books will be on display)
- D. The adoption of the Everyday Math 2012 Common Core Edition for Elementary #2 at a cost to the district of \$30,578.70.
- E. To declare the following surplus with no fair market value:

Toshiba Theater View/TV
Serial #40964362 Model #TE50T11

SmartBoard/Rear Projection 2000i DVX-04778

14 Nova Computer Desks
- F. The use of GardenState Hearing and Balance Center for student Audiological Evaluations at a cost of \$90.00 for Audiological Evals, \$125.00 for Central Auditory Processing Evals or \$215.00 for both tests. All certifications and documentation on file.
- G. The tuition contract between Woodstown-Pilesgrove School District (Sending District) and Middle Township Board of Education (Receiving District) in the amount of \$6,901.76 for the 2011-2012 school year.

Motion:	Mr. Money	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- A Stephanie Thomas
- Y Patricia Ziolkowski

XII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. Placement of the following Intermediate Fieldwork (80 hours) applicant:

School: The Richard Stockton College of New Jersey
Dates: Spring 2012
Student: Ashley Napiorkski
Cooperating
Teacher: Linda Kelley/ Elementary #1, Grade 2

B. The following new High School courses for the 2012/2013 school year.

1. AP Environmental Science, Grade 12
 2. Health 10, Grade 10
 3. Calculus-CP, Grade 12
 4. US History II Honors, Grade 11
 5. AP French, Grade 12
 6. Webpage Design 2, Grades 11-12
 7. Music Technology, Grades 10-12
 8. Art Appreciation, Grades 9-12
- Curriculum to be completed over the Summer 2012.

C. The AP Environmental Science Syllabus and Course Overview.

Exhibit A 12:19:1/19/12

D. The formation of a Gay Straight Alliance Club at Middle Township High School.

E. A motion to approve the waiver of a discipline hearing for student, D.H. 2011 – 5, in accordance with the recommendation of the Superintendent and as consented to by the parents.

Exhibit A 12:20:1/19/12

F. The request to grant an early graduation (June 2013) to student E.C. according to Policy 5465.

G. The first reading of the following policies:

Bylaw 0164 CONDUCT OF BOARD MEETING

Exhibit A 12:21:1/19/12

H. Office of Emergency Management installation of additional radio channels on our school bus radios for use in emergency situations.

I. The request from the Cape May County Clerk's Office to reduce the cost of school elections. The proposal would save the district approximately \$2,328.00.

J. The formation of a Distributive Education Clubs of America (DECA) Club at Middle Township High School.

Motion: Mr. Money Second: Mr. Melchiorre
Vote: Roll Call Carried: Yes

X Calvin Back
Y Dennis Roberts
Y Robert Bakley II
Y George DeLollis
A Burgess Hamer
Y Linda Koch
Y Andrew Melchiorre
Y Daniel Money
A Stephanie Thomas
Y Patricia Ziolkowski

(Mr. Bakley voted "No" on Letter D)

XIII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following resignations/retirements:

Name: Allison Logan
Position: Long-Term Substitute
Building: Elementary #2
Effective: December 16, 2011
Type: Resignation

Name: Stanley Traas
Position: Bus Driver
Building: Transportation
Effective: June 1, 2012
Type: Retirement

B. The following salary scale advancements due to the completion of additional credits effective February 1, 2012: Carol Pearson to MA/Step 15; Lacey Huff to BA+30/Step 2 and Andrea Davis to BA+30/Step 16. Also, Robert Ford to BA+15 – Step 6 effective September 1, 2012.

C. The following volunteer(s):

Name: Deborah Dalfonso
Position: Gay Straight Alliance Club Volunteer Advisor
Building: High School

Name: Jennifer Donahue
Position: Winter Guard Volunteer
Building: High School and Middle School

Name: Frank Dougherty
Position: Baseball Volunteer
Building: High School

Name: Sam Caraballo
Position: Baseball Volunteer
Building: High School

Name: Miranda Duca
Position: Softball Volunteer
Building: High School

Name: Susan Toohey
Position: Key Club Volunteer Advisor
Building: High School

Name: Eileen Duff
Position: DECA Volunteer Advisor
Building: High School

Name: Erich Wolf
Position: Volunteer Wrestling Coach
Building: High School

Name: Michael Cooker
Position: Volunteer Wrestling Coach
Building: High School

D. The following personnel transfer effective December 19, 2011:

Name:	Tina Hawthorne
New Position:	Long-term Substitute Teacher for Kathleen Coupland
Previous Position:	Long-term Substitute Teacher for Tory Magnusson
New Location:	Elementary School #2
Previous Location:	Elementary School #2
Account:	11-120-100-101-00-02
Salary:	No Change

E. The following leave of absence:

Robert Ford – From 4/30/12 through 5/2/12 with pay and FLA benefits; 5/3/12 through 8/31/12 without pay and with FLA benefits. Return to work for 2012-2013 orientation.

F. Employment of the following Schedule B Positions:

Name:	Frank Riggitano
Position:	Head Football Coach
Building Assignment:	High School
Stipend:	\$7,107.00
Name:	Jay Wynn
Position:	Choir Director – Grades 3 and 4
Building Assignment:	Elementary #2
Stipend:	\$3,755.00 (pro-rated)
Name:	Matthew D’Apolito
Position:	Assistant Baseball Coach
Building Assignment:	High School
Stipend:	\$5,343.00
Name:	Andrew Dougherty
Position:	Head Baseball Coach
Building Assignment:	High School
Stipend:	\$6,112.00
Name:	William Mendo
Position:	Head Golf Coach
Building Assignment:	High School
Stipend:	\$5,596.00
Name:	Eric Dechert
Position:	Assistant Boys Lacrosse Coach
Building Assignment:	High School
Stipend:	\$5,343.00
Name:	Thomas Griffin
Position:	Head Boys Lacrosse Coach
Building Assignment:	High School
Stipend:	\$6,112.00
Name:	Jacqueline Scuderi
Position:	Head Girls Lacrosse Coach
Building Assignment:	High School
Stipend:	\$6,112.00
Name:	Mario Duca
Position:	Assistant Softball Coach
Building Assignment:	High School
Stipend:	\$5,343.00

Name: Lauren Ruef
Position: Head Softball Coach
Building Assignment: High School
Stipend: \$6,112.00

Name: Matthew Gilbert
Position: Head Boys Tennis Coach
Building Assignment: High School
Stipend: \$5,596.00

Name: Edward Letts
Position: Head Boys Track Coach
Building Assignment: High School
Stipend: \$6,112.00

Name: Samantha Polis
Position: Head Girls Track Coach
Building Assignment: High School
Stipend: \$6,112.00

Name: John Richardson
Position: Assistant Track Coach (Boys and Girls)
Building Assignment: High School
Stipend: \$5,343.00

Name: Matthew Wolf
Position: Weight Training Supervisor (Spring)
Building Assignment: High School
Stipend: \$2,042.00

Name: Robert Ford
Position: Head Baseball Coach
Building Assignment: Middle School
Stipend: \$3,888.00

G. Employment of the following Certified Staff:

Name: Megan Bramble
Position: Associate School Library Media Specialist
Status: Permanent
Building: Elementary #2
Effective: January 20, 2012
Step/Salary: BA+15 – Step 19/\$78,938.00
Account: 11-120-100-101-80-02
Replacing: Sharon Siefken
Job Code: 3105

Name: Ruby Kakembo
Position: Elementary School Teacher
Status: Long-Term Substitute
Building: Elementary #2
Effective: Upon completion of criminal history background check
Step/Salary: \$75.00 per day for the first five consecutive days, then 1/200th of BA Step 1 for each consecutive day
Account: 11-000-222-101-00-02
Replacing: Tory Magnusson

Name: Gina Angelozzi
Position: Teacher of Social Studies
Status: Long-Term Substitute
Building: High School
Effective: Upon completion of criminal history background check
Step/Salary: \$75.00 per day for the first five consecutive days, then 1/200th of BA Step 1 for each consecutive day
Account: 11-120-100-101-00-02
Replacing: William Simmons
Job Code: 2302

Name: Shannon Hagan
Position: Fourth Grade Teacher
Status: Permanent
Building: Elementary #2
Effective: January 19, 2012
Step/Salary: BA Step 7/\$50,220.00
Account: 11-120-100-101-00-02
Replacing: Megan Bramble
Job Code: 1004

- H. The following substitute teachers: Matthew Betz
- I. To advertise for the employment of a part-time (29.5 hours per week) clerk typist at Middle Township High School.
- J. To advertise for the employment of a head girls softball coach at Middle Township Middle School.
- K. To advertise for the employment of a head boys wrestling coach at Middle Township Middle School for the 2012-2013 school year.
- L. The following transfer effective February 1, 2012:

Name: Elizabeth Edwards
New Position: Teacher's Aide
Previous Position: Teacher's Aide
New Location: Middle School
Previous Location: Elementary #2 School
Account: 11-000-217-106-00-04

Salary: No Change

Motion: Mr. Money Second: Mr. Melchiorre
Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- A Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- A Stephanie Thomas
- Y Patricia Ziolkowski

XIV. PUBLIC COMMENTS CONCERNING AGENDA/NON-AGENDA ITEMS:

Ms. Sadler addressed the Board and stated that the MTEA is ready to negotiate the contract.

Mr. Wieland asked the Board when they would release the results of the mold testing.

Mr. Zapiak asked the Board how they decided on the company used to do the remediation. He also asked if testing was done after the remediation.

Mr. Swetzer stated that he understood the mold was remediated, but wanted to know what was found.

Mr. Allen asked when the Board how long they would have to wait to get the mold testing results.

Ms. Adams asked if they found mold in the Pre-K classes.

XV. BOARD COMMENT

Mr. Donio addressed Mr. Zapiak and explained how we came to the decision of the company used. He further explained that public law clearly states that there is an exception to the bid process when there is an emergency situation. The County Superintendent was also contacted and concurred that this was an emergency situation and that we could proceed with the remediation.

Mr. Donio addressed everyone with questions in regards to the Remediation Report and assured them that after the Executive Session portion of tonight’s meeting they would be given a copy of the report.

XVI. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:55 p.m. for approximately 30 minutes for

1. Personnel
2. Litigation
3. Harassment, Intimidation and Bullying

Motion:	Mr. Roberts	Second:	Mr. Money
Vote:	Voice	Carried:	Yes

XVII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:15 p.m.

Motion:	Mr. Roberts	Second:	Mr. Money
Vote:	Voice	Carried:	Yes

1. MOTION WAS MADE TO ACCEPT THE DECEMBER 15, 2011 HARRASSMENT, INTIMIDATION AND BULLYING REPORT.

Motion:	Mr. Roberts	Second:	Mr. Money
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- X Patricia Ziolkowski

2. MOTION WAS MADE TO RATIFY THE ACTIONS TAKEN BY THE CHIEF SCHOOL ADMINISTRATOR AND OTHER DISTRICT EMPLOYEES AND TO AUTHORIZE PAYMENT FOR THE FOLLOWING SERVICES PERFORMED:

QUALITY AIR SPECIALISTS	\$ 1,875.00
PAUL DAVIS EMERGENCY SERVICES	103,258.79
ALS ENVIRONMENTAL	4,560.10

ALS ENVIRONMENTAL (Not to exceed) 5,000.00
(second testing invoice has not been received)

AND ALL THE OTHER WORK AND CONTRACTS ASSOCIATED:

AVALON TILE \$ 9,146.80

PURSUANT TO THE EMERGENCY CONTRACT PROVISION OF PUBLIC SCHOOL CONTRACT LAW AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF LOCAL GOVERNMENTAL SERVICES.

Motion: Mr. Money Second: Ms. Koch
Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Daniel Money
- Y Stephanie Thomas
- X Patricia Ziolkowski

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:30 p.m.

Motion: Mr. Money Second: Mr. Melchiorre
Vote: Voice Carried: Yes

Respectfully Submitted,

Cherie Ludy
School Business Administrator/Board Secretary