

Middle Township Middle School  
300 E. Pacific Avenue  
Cape May Court House, NJ 08210

Request for Medication to be Administered at School

To: Parents, Guardians, and Students:

In order to comply with the guidelines of the NJ School Health Services at the New Jersey Department of Education, please note the policy concerning MEDICATION administered in Middle Township Public Schools. Whenever possible all medication should be given at home.

"The administration of medication should be discouraged by school personnel as it is not normally a function of education. However, some children with chronic illnesses and specific disabilities often require medication during the regular school day" (April 6, 1983, NJ Department of Education).

No medication, prescribed or "over the counter" will be given to any student unless a licensed physician or dentist has ordered it. ("Over the counter" medication may mask symptoms of a serious problem and postpone proper treatment.) These guidelines will be followed:

1. Written orders are to be provided to the school from the private physician/dentist.
2. The parent/guardian should provide a written request for administration of the prescribed medication at school and the time the last dose was given at home.
3. A responsible person should bring the medication to school in the original container. The pharmacy or the physician should appropriately label the container.
4. The school will provide a secure locked space for the safe storage of the medicine.
5. The records are required to be maintained by the school nurse.

Thank you for your cooperation.

MIDDLE TOWNSHIP BOARD OF EDUCATION  
DR. DAVID SALVO, SUPERINTENDENT  
TARA VOGDES D.O. SCHOOL PHYSICIAN  
MIDDLE TOWNSHIP SCHOOL NURSES