



Middle Township Board of Education

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March 13, 2020

Dear School Community,

The COVID-19 situation is evolving quickly and it's essential that the Middle Township School District be prepared for all possible scenarios moving forward. Preparation and appropriate response will be the key in providing our students and staff with a safe and secure school environment.

Over the past few days, our administrative team, nurses and other essential personnel have participated in many conferences with local and state officials to learn as much as we can about COVID -19. We have been instructed to follow the guidelines of the Cape May County Health Department, which follows the advice, guidelines and directives from both the CDC, and the New Jersey Department of Health. Our staff discussed the evolving COVID-19 situation, specifically what to do if our school district is ordered to close.

The New Jersey Department of Education or the Department of Health may direct us to close school for health related reasons. If this happens, we are then required to provide a home-instruction plan to County Education Office. This approved plan allows our district to count those home-instruction days as part of the mandated 180 student school days. Please note that we have submitted our home-instruction plan to the County Department of Education.

Our home-instruction plan provides educational equity to all students while keeping our educational community safe. If we are closing you will receive a global connect message from me instituting the home-instruction protocols. Please check the district and school webpages for instruction and/ or guidelines for home-instruction once the message is received. Teachers will be checking their email regularly and essential staff will be in each of the school buildings answering phones and assisting you if necessary.

If you are traveling out of state in the next 30 days, we ask as a courtesy, to contact the school nurse so we can track areas affected by COVID-19.

We have already taken several steps in preparation for COVID-19, they include:

1. Cancelling all field trips for the remainder of the year
2. Cancelling all events at the PAC through April
3. Postponed large school events through April
4. Prohibited outside groups from using our school facilities
5. In addition to regular cleaning, all high touch areas are being cleaned with an EPA approved disinfected chemicals on a daily basis

Finally, it is extremely important, that we remain informed from reliable sources and avoid spreading rumors. Our number one priority is the safety and wellbeing of our students and staff. Our school district, with the assistance from its community members, is prepared and will respond appropriately to COVID-19.

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Dr. David Salvo". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Dr. David Salvo
Superintendent of Schools