

**MIDDLE TOWNSHIP PUBLIC SCHOOLS**

**REGULAR BOARD MEETING**

**THURSDAY, FEBRUARY 21, 2019**

**7:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

Motion:  
Vote:            Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Burgess "Butch" Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Kimberly Krauss
- \_\_\_\_\_ David Todd McCarty
- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jennifer Hand, D.T. Rep.

**ATTENDANCE**

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Dr. Toni Lehman, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Nancy Loteck, Principal, Elementary #2
- \_\_\_\_\_ Jeffrey Ortman, Principal, Middle School
- \_\_\_\_\_ George West, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Elco, Board Solicitor

**OTHERS**

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 19:08:2/21/19**

**V. PRESENTATIONS**

- A. Smokey the Bear Presentation
- B. Ford-Scott - 2017-2018 Management Report and Synopsis of the Audit Report – Corrective Action Plan - **Exhibit P 19:02:2/21/19**
- C. Motion to accept the 2017-2018 Comprehensive Annual Financial Report, Synopsis of the Audit Report and the Management Plan.

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Burgess "Butch" Hamer
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- \_\_\_\_\_ Kimberly Krauss

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- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jennifer Hand, D.T. Rep.

**VI. PUBLIC COMMENT ON AGENDA ITEMS**

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – January 17, 2019  
**Exhibit M 19:12:2/21/19**  
Closed Session Meeting Minutes – January 17, 2019  
**Exhibit M 19:13:2/21/19**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion: Second:  
Vote: Voice Carried:

**VIII. CORRESPONDENCE**

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 19:33:2/21/19**
- B. Trip List  
**Exhibit S 19:34:2/21/19**
- C. Discipline Report  
**Exhibit S 19:35:2/21/19**
- D. Attendance Report  
**Exhibit S 19:36:2/21/19**
- E. Fundraising Requests  
**Exhibit S 19:37:2/21/19**
- F. H.I.B. Report – Confidential

**X. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee

- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – February 19, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee – February 12, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee – January 30, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – January 30, 2019

Motion:		Second:	
Vote:	Voice	Carried:	

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through January 31, 2019, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of January 31, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The January 31, 2019, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of January 31, 2019, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the January 31, 2019, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the January 31, 2019, Report of the Secretary, pending audit.

Report of the Secretary – January 31, 2019

**Exhibit B 19:15:2/21/19**

Report of Cash – January 31, 2019

**Exhibit B 19:16:2/21/19**

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Burgess “Butch” Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Kimberly Krauss
- \_\_\_\_\_ David Todd McCarty
- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jennifer Hand, D.T. Rep.

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 19:28:2/21/19**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 19:29:2/21/19**
- C. PAC Contracts
- D. The contract between Middle Township BOE (sending district) and Millville BOE (receiving district) for 4 homeless students, names on file, that the sending district (MT) agrees to pay tuition of \$64,688.00 in total (grades KF-8) for the 18-19 school year.
- E. Monmouth-Ocean Educational Services New Jersey Virtual School as the online educational component of the Coastal Prep Recovery High School. Services will be utilized through June 2019, paid through the NJDOE’s Recovery H.S. Access Grant. **Exhibit F 19:30:2/21/19**
- F, The recommendation to increase the Summer Theater Camp Registration fee to \$325 per student, and to increase the four main Directors stipends to \$2,500 each.
- G. The transportation jointure for the 2018-2019 year with Delsea Regional School District to transport one special education at a cost of \$2,080 for one month.

- H. The reimbursement to The Commission for the Blind and Visually Impaired for 2018-2019 for educational services. \$1,900.00 for one student. (Name on file in the board office)
- I. The Sign Language Interpreter Agreement with Cape May County Special Services School District for Student # 181911 at a cost of \$65,010.22 (pro-rated from 1/14/19)

- J. Permission for Middle Township High School to apply for an Artists in Education Residency Grant funded by the New Jersey State Council on the Arts & Young Audiences New Jersey & Eastern Pennsylvania.

This grant will allow a resident artist to work on a school based art project with staff and students culminating in a community event showcasing the completion of the team based efforts.

Amount of Grant: Funded up to \$10,000.00

- K. Bridgeton Board of Education to provide Home Instruction Services for students at Inspira Health in Bridgeton at a rate of \$30 per hour. (Student names on file in the board office)

- L. To declare the following surplus from Elem. #1 School with no fair market value:

Two broken cafeteria tables  
 Two smartboards – Model SBM680, Serial Numbers: SB680-M2-E60075 and G012GW36P0374

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Vote: Roll Call \_\_\_\_\_ Carried: \_\_\_\_\_

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
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- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Kimberly Krauss
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- \_\_\_\_\_ James Norris
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jennifer Hand, D.T. Rep.

**XIII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 19:08:2/21/19**
- C. The following change order:

Elementary #1 Contract with R. Wilkinson & Sons Construction

#	Reason	Amount	Addition to Contract	Deducted from General Allowance	Deducted from Steel Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,867,594.89</b>		
	<b>Contract allowance remain</b>			<b>\$ 0.00</b>	<b>\$ 551.05</b>
GC-18	Sealant and recaulk brick joints and water repellent to gym storage area.	\$ 4,178.97	\$ 4,178.97		
<b>Totals</b>			<b>\$7,871,773.86</b>	<b>\$ 0.00</b>	<b>\$ 551.05</b>

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_ Roll Call \_\_\_\_\_ Carried: \_\_\_\_\_

- \_\_\_\_\_ Dennis Roberts
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**XIV. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement:

School: Liberty University  
 Dates: 1/18/19 to 5/10/19  
 Student: Jessica Jarman  
 Staff: Sharon McAnany

- B. Permission for Lisa Mericle and Sharon Rementer to conduct research studies in Middle Township School District as part of their doctoral dissertations with Stockton University.
- C. The Out of State Travel for Michael McGowen and Breanne Canetti to attend "Get Your Teach On" Conference from January 21<sup>st</sup> to January 22<sup>nd</sup>, 2019.
- D. The Hospital/Facility Agreement for Practical Nurse Training with Cape May County Technical School and Middle Township School District 2018-2019; Practical Nursing Clinical rotations at Elementary #1, Elementary #2, and the Middle School.
- E. The Uniform State Memorandum of Agreement between Middle Township Board of Education and the Township of Middle Law Enforcement for the 2018-2019 SY.  
**Exhibit A 19:19:2/21/19**

Motion:

Second:

Vote: Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
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**XV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

*All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13*

- A. The following Resignations/Retirements:

Name: Jane Ratchford Gosney  
 Position: Teacher's Aide  
 Building: Elementary #1  
 Type: Resignation  
 Effective: January 29, 2019

Name: Ruby Kakembo



Position: Teacher's Aide  
 Building: High School  
 Type: Resignation  
 Effective: February 1, 2019

Name: Vanessa Clark  
 Position: Security Guard  
 Building: High School  
 Type: Resignation  
 Effective: February, 2019

B. The following substitute teachers:

<b>Name</b>	<b>Cert.</b>	<b>Pay</b>
Julie DeRose	Sub Nurse	\$125
Nancy Notaro	Sub Teacher	\$90
Carly Ridgway	Sub Teacher/Aide	\$85/\$12.50
Matthew Waldron	Sub Teacher/Aide	\$85/\$12.50

C. The following substitute security guard: Paul Loefflad (pending criminal clearance)

D. The following leaves of absence:

Joseph Foglio – On FMLA from 1/23/19 through 1/22/20, intermittently, to be used as needed.

Christine McMullen – On FMLA from 2/13/19 to 2/12/20, intermittently, paid using sick days as needed.

Laura Caron – On FMLA/FLA from 4/8/19 through 9/1/19 paid using sick days through 5/30/19; remainder unpaid.

E. Employment of the following staff members for the Coastal Prep High School:

Name: Frank Riggitano  
 Position: Interim Director  
 Term: March 1, 2019 – June 28, 2019  
 Rate: \$250 per day  
 Account: H.S. Recover Grant Account

Names: Rosemary Lafferty  
 Margaret Fulton  
 Celeste Conaghy  
 Position: P.T. Teachers  
 Term: March 1, 2019 – June 28, 2019  
 Rate: \$42.44 per hour, not to exceed 10 hours per week each  
 Account: H.S. Recover Grant Account

F. Employment of the following Non-Certified Staff:

Name: Marcia Leimberg  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: High School  
 Effective: TBD  
 Salary: \$14,860.00  
 Account: 11-000-217-106-00-08  
 Replacing: Ruby Kakembo

Name: Michele Smith  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: High School  
 Effective: March 1, 2019  
 Salary: \$14,860.00  
 Account: 11-000-217-106-00-08  
 Replacing: Suzette Edmunds

Name: Suhail Rivera  
 Position: Custodial Worker – Full Time  
 Status: Permanent  
 Building: District  
 Effective: February 22, 2019  
 Salary: \$29,191.00  
 Account: 11-000-262-110-00-08  
 Replacing: Lyndsey DeSimone

Name: TBD  
 Position: P.T. Custodial Worker – 29.5 hours (74.5%)  
 Status: Permanent  
 Building: District  
 Effective: TBD  
 Salary: \$21,236.23  
 Account: 11-000-262-110-00-05  
 Replacing: Suhail Rivera

G. The following teaching staff member out of IDEA Basic Nonpublic School Funds and Non-Public Supplemental Funds for Cape Christian Academy:

<b>Ruth Rosenberg</b>	
20-250-100-101-00-99	\$8,416
20-506-100-101-00-99	<u>\$7,930</u>
Total Salary	\$16,346

H. The following volunteers:

Name: Glenn Wyatt  
 Position: Baseball Volunteer  
 Building: High School

Name: Jon Gansert  
Position: Baseball Volunteer  
Building: High School  
Name: Jonas McInnis  
Position: Baseball Volunteer  
Building: High School

Name: Nick Garcia  
Position: Baseball Volunteer  
Building: High School

Name: John Leahy  
Position: Volunteer Boys Tennis  
Building: High School

Motion:  
Vote: Roll Call

Second:  
Carried:

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**XVI. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2018-2019 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
Bonnie Brae	181907	\$48,125.00 (prorated from 11/27/18)
DCF-Cape May	181913	\$36,247.20 (prorated from 1/20/19)
Atlantic County SSSD	181914	\$48,240.00 (pro-rated from 2/4/19)

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
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- \_\_\_\_\_ Jennifer Hand, D.T. Rep.

**XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVIII. BOARD COMMENT**

**XIX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:

Vote:

Voice

Second:

Carried:

