

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, JANUARY 17, 2019

7:00 p.m.

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

ATTENDANCE

 P Dr. David Salvo, Superintendent of Schools
 P Diane Fox, School Business Administrator/Board Secretary
 P Dr. Toni Lehman, Director of Curriculum and Instruction
 P Robert F. Johnson, Director of Special Education
 P Christian Paskalides, Principal, Elementary #1
 A Nancy Loteck, Principal, Elementary #2
 P Jeffrey Ortman, Principal, Middle School
 P George West, Principal, High School
 A William Donio, Board Solicitor
 P Amy Elco, Board Solicitor

OTHERS

Melanie Lisitski, Assistant Principal, Elementary #2 School
Scott Webster, Director of Security

II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to those displaced by the government shutdown.

III. SWEARING IN OF NEW BOARD MEMBER

A. Mr. David Todd McCarty

Ms. Elco swore in Mr. David McCarty with Ms. Fox holding the bible for him.

IV. ROLL CALL

- P Dennis Roberts
- P George DeLollis
- P Calvin Back
- P Burgess "Butch" Hamer
- P Gloria Hodges
- P Kimberly Krauss
- P David Todd McCarty
- A James Norris
- P Stephanie Thomas
- P Jennifer Hand, D.T. Rep.

V. INFORMATIONAL

A. Sunshine Moments
Exhibit I 19:07:1/17/19

VI. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Rosie Jefferson, Cape May Court House, questioned item G under Administration and the issuance of passports due to the government shutdown. She apologized and realized that the item was for the Senior Trip next year. She was concerned about the current trip in March.

Ms. Fox advised her from personal experience that the passport was issued within three weeks even though the government was shutdown. Mr. McCarty further advised that if you go to Philadelphia passport center that a passport could be issued within 3 days, if not immediately.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – December 13, 2018
Exhibit M 19:10:1/17/19
 Organizational Meeting Minutes – January 3, 2019
Exhibit M 19:11:1/17/19

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Mr. Hamer Second: Ms. Hodges
 Vote: Voice Carried: Yes

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 19:28:1/17/19
- B. Trip List
Exhibit S 19:29:1/17/19
- C. Discipline Report
Exhibit S 19:30:1/17/19
- D. Attendance Report
Exhibit S 19:31:1/17/19
- E. Fundraising Requests
Exhibit S 19:32:1/17/19
- F. H.I.B. Report – Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee – January 15, 2019

Ms. Thomas reported that the Equity Committee met on January 15th and discussed the following agenda items: ACCC Dual Credit Courses and Early College Program, Recovery H.S. Update, Naval Cadet Program, Textbooks for Dual Credit Courses, Academies, Naviance Program for M.S., QSAC Monitoring Results, Resiliency Training, Upcoming Assessment Testing, ECPA/ELLI Report, AP Summer Boot Camp, and Web Design Course.

Motion:	Mr. DeLollis	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee – January 15, 2019

Ms. Hodges reported that the Equity Committee met on January 15th and discussed the following: Strategic Plan Update, Review of Cultural Training, STEAM Program, Demographics, Minority Enrollment in GT, Honors & AP, QSAC Update, and discussion of racial incident.

Motion:	Ms. Thomas	Second:	Mr. Back
Vote:	Voice	Carried:	Yes

D. Extra-Curricular Committee – January 10, 2019

Mr. Roberts reported that the Extra-Curricular Committee met on January 10th and discussed the following: Spring Coaching Recommendations appearing on tonight's agenda, field prep for spring sports, Shunpike Field Lights and Concession, Fundraisers, Senior Trip 2020, Additional Coaching Positions for next year, Special Events, Panther Media project, and summer project for high school cafeteria.

Motion:	Mr. Hamer	Second:	Mr. Back
Vote:	Voice	Carried:	Yes

E. Facilities/Grounds/Real Estate Committee

F. Finance Committee – January 10, 2019

Mr. DeLollis reported on the Finance Committee's January 10th meeting. Discussed were the following: Status of Audit, Maintenance Reserve Requests on tonight's agenda, Budget Discussion, Food Service RFP, Shunpike Field Lights and Concession, Heating/Cooling Unit for Elem. #1 and bid for Elem. #1 Parking Lot and Remediation work.

Motion:	Ms. Thomas	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee

H. Policy Committee

I. Staff Relations/Negotiations Committee

J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through December 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2018, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of

December 31, 2018, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- C. That the Board approve the December 31, 2018, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the December 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2018

Exhibit B 19:13:12/13/18

Report of Cash – December 31, 2018

Exhibit B 19:14:12/13/18

Motion: Mr. Back Second: Ms. Thomas
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Burgess “Butch” Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- Y David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 19:25:1/17/19
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 19:26:1/17/19
- C. PAC Contracts
- D. The donation of the following outdated vehicle to Make-a-Wish Foundation:

1996 Ford Econoline Van - Vin# 1FTEE14Y7THA10429

- E. The tuition contract between Middle Township School District (sending) and Clayton Public School District (receiving) for educational services for 2018-2019 school year. Student MH is a DCP&P placement. The total tuition is \$11318.17 (\$63.94 per diem).
- F. To accept the National Mindset Innovation Network Partnership Grant. This grant aims to address high school students' mindset outcomes as they prepare to fulfill graduation requirements on time, college and career ready.
To be allocated as follows:

\$750 To High School w/\$250 of this, specifically, being used for Math Department
 \$500 Kelly Jo Lasher – School Data Contact
 \$150 Rachel Chew – School Counselor
 \$100 Maria Brault – High School Yearbook Editor

- G. The following maintenance reserve request:

School	Items	Amount
Middle School	Scoreboard replacement	\$ 5,755
Elementary #2	Scoreboard New	\$ 6,150
Memorial Field	Replace fence along loop (back)	\$ 9,865
Total		\$ 21,270

- H. To adopt and purchase the following new/updated textbooks for the 2018/2019 school year:

1. Course: Advanced Video Production-Grades 9-12
 Textbook: "Television Production Handbook 12th Edition-Zettl and Student Workbook for Zettl's Television Production Handbook"
 Publisher: Cengage Learning
 Cost: \$2,293.01
2. Course: Family & Consumer Sciences I, II, & Advanced – Grades 9-12
 Textbook: "Guide To Good Food"
 Publisher: Goodheart-Wilcox 11th Edition
 Cost: \$1992.37
3. Course: Public Speaking
 Textbook: "The Philadelphia Press Guide to Public Speaking 2nd Edition"
 Publisher: Philadelphia Press
 Cost: \$1402.50
4. Course: Music Appreciation
 Textbook: "Music Listening Today" 6th ed.
 Publisher: Cengage
 Cost: \$2,925.00

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 19:07:1/17/19
- C. The purchase and installation of LED field lighting at Shunpike Fields form Musco Sports Lighting, Inc. through the Keystone Purchasing Network. Total costs as follows:

•	Base Cost (2 fields)	\$556,602
•	Steel Caissons if water encountered	\$ 26,950
•	Shed on Concrete Pad	\$ 6,435
Total possible		\$589,987

- D. The following Change Order:

Shunpike, Middle School and High School Contract with MJJ Construction:

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	Total Contract Cost		\$2,963,154	
	Contract allowance remain			\$ 4,233
GC-12	Water conditioner and additional piping required for Health inspection	\$20,439	\$16,206	\$ 4,233
	New Contract Balance		\$2,979,360	
	Balance remaining in allowances			\$ -0-

Motion:	Ms. Hodges	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Burgess “Butch” Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- Y David Todd McCarty

- A James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Student G.O. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- B. A motion to approve the waiver of a discipline hearing for student, DH-3 (2018—19), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 19:15:1/17/19
- C. A motion to approve the waiver of a discipline hearing for student, DH-4 (2018—19), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 19:16:1/17/19
- D. A motion to approve the waiver of a discipline hearing for student, DH-6 (2018—19), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 19:17:1/17/19
- E. A motion to approve the waiver of a discipline hearing for student, DH-7 (2018—19), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 19:18:1/17/19
- F. June Camizzi to attend the NEA National Leadership Summit on March 15th in Denver, Colorado at no cost to the district, utilizing a professional day.
- G. The Senior Class Trip for 2020 - Cruise to Bahamas with Carnival Cruise Lines from March 19-23, 2020
- H. The adoption of the following curriculum – Web Page Design.
- I. The Middle Township High School to partner in the Early College Associates Degree Program with Atlantic Cape Community College starting in the 2019-2020 school year.

Motion:	Mr. DeLollis	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- Y David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

A. The following Resignations/Retirements:

Name: Lyndsey DeSimone
 Position: Custodial Worker
 Building: High School
 Type: Resignation
 Effective: January 11, 2019

B. The following substitute teachers:

<u>Name</u>	<u>Cert.</u>	<u>Pay</u>
Paul Burnley	Teacher Cert.	\$90
Abigail Haury	Sub Cert.	\$85
Kathryn McCallion	Sub Cert.	\$85

C. The following substitute bus aides: Joan Bennis, Maureen Smith, Maria Grohe, and Betina Piergrossi

D. The following leaves of absence:

Nancy Agness – *Amended* - Previous FMLA extended through 1/13/19 unpaid.

Michael Peck – 3rd *and Final Amendment* – To extend previously approved Board Leave through January 30, 2019, at which time employee will either return to work, or agree to an evaluation by school district's physician.

Elizabeth Sublinsky – On FMLA/FLA from 3/1/19 through end of year; paid using time through 3/18/19; remainder unpaid.

Alaina Keating – On FMLA from 5/6/19 through end of year paid using sick time.

Jennifer Heun (M.S.) – On FMLA from 12/3/18 to 12/2/19 paid using sick days through 1/9/19 – remainder unpaid. (Subject to change)

E. The following fieldwork placement:

School: University of Phoenix
Dates: Spring Semester 2/4/19-3/15/19
Student: Jessica L. Chadwick
Staff #1: Vicki Peterson, Pre-K

F. The following salary advancements due to additional credits completed:

Cynthia Dykhouse from MA-18/\$82,418 to MA+15-18/\$82,976 effective February 1, 2019.

Pamela Shute from MA+15-5/\$57,771 to MA+30-5/\$58,329 effective February 1, 2019.

G. The following volunteer:

Name: Joseph Lloyd Jr.
Position: Volunteer Baseball
Building: High School

H. The following teachers to be paid for HS Portfolio Assessments at \$30 per hour:

Kelly Hogg and Victoria Villano to administer, and Rita Willis to score

I. The following curriculum writing hours @ \$30.00 per hour:

High School – 10 Hours British Literature – Rita Willis
High School – 10 Hours Public Speaking – Rita Willis
High School – 10 Hours Public Speaking – Sara Roberts
High School – 20 Hours Statistics – Kelsey Graham
High School – 15 Hours Sociology – Matthew D-Apolito
High School – 10 Hours Television Production – Jackie Buckingham
High School – 20 Hours Music Theory – Debbie Dalfonso

J. Employment of the following Non-Certified Staff:

Name: Amanda Crafts
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: January 14, 2019
Salary: \$14,860.00
Account: 11-000-217-106-00-02
Replacing: Susan Germscheid

Name: Brianna Pizzutilla
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: TBD
Salary: \$14,860.00
Account: 11-000-217-106-00-02
Replacing: Harlee Fisher

K. Employment of the following Certified Staff:

Name: Paul Burnley
Position: Special Education Teacher
Status: Long-Term Substitute
Building: Middle School
Effective: January 15, 2019
Salary: \$125.00 per day
Account: 11-213-100-101-00-04
Replacing: Jennifer Heun

L. Employment of the following Schedule B Positions:

Name: Tina Prickett
Position: Girls Lacrosse – Head Coach
Building: High School
Stipend: \$6,556.00

Name: Heather Heun
Position: Girls Lacrosse – Assistant Coach
Building: High School
Stipend: \$5,731.00

Name: Andrew Dougherty
Position: Baseball – Head Coach
Building: High School
Stipend: \$6,556.00

Name: Chris Branigan
Position: Baseball – Assistant Coach
Building: High School
Stipend: \$5,731.00

Name: Lauren Ruef
Position: Softball – Head Coach
Building: High School
Stipend: \$6,556.00

Name: Megan Russ (Split)
Position: Softball – Assistant Coach
Building: High School

Stipend: \$2,865.50

Name: Jill Mauger (Split)
 Position: Softball – Assistant Coach
 Building: High School
 Stipend: \$2,865.50

Name: Matt Gilbert
 Position: Tennis - Head Coach
 Building: High School
 Stipend: \$6,003.00

Name: Dave Joslin
 Position: Golf - Head Coach
 Building: High School
 Stipend: \$6,003.00

Name: Frank Riggitano
 Position: Weight Training Supervisor – Spring
 Building: High School
 Stipend: \$2,190.00

Name: John Richardson
 Position: Boys Track – Head Coach
 Building: High School
 Stipend: \$6,556.00

Name: Janina Perna
 Position: Girls Track – Head Coach
 Building: High School
 Stipend: \$6,556.00

Name: Matt Wolf
 Position: Boys & Girls Track – Assistant Coach (Split)
 Building: High School
 Stipend: \$2,865.50

Name: Amy Schlereth
 Position: Boys & Girls Track – Assistant Coach (Split)
 Building: High School
 Stipend: \$2,865.50

Name: Bill Handley (split)
 Position: Softball – Head Coach
 Building: Middle School
 Stipend: \$2,085.50

Name: Sean Gimeno (split)
 Position: Softball – Head Coach
 Building: Middle School

Stipend: \$2,085.50
Name: Mario Duca
Position: Baseball – Head Coach
Building: Middle School
Stipend: \$4,171.00

M. The following volunteers:

Name: Anthony DiCicco
Positive: Boys Tennis Volunteer
Building: High School

Name: Danny Fala
Positive: Boys Tennis Volunteer
Building: High School

Name: BJ Mastrangelo
Positive: Boys Tennis Volunteer
Building: High School

Name: Chelsea Bright
Positive: Softball Volunteer
Building: High School

Name: Alison Pfander
Positive: Softball Volunteer
Building: High School

Name: Don Richardson
Positive: Track Volunteer
Building: High School

Name: Paul Schulte
Positive: Golf Volunteer
Building: High School

Name: Joe Lloyd
Positive: Baseball Volunteer
Building: High School

Name: Mary Kate Garry
Positive: Golf Volunteer
Building: High School

Motion: Mr. Hamer Second: Ms. Krauss
Vote: Roll Call Carried: Yes

Y Dennis Roberts (Abstained from Letter I)
Y George DeLollis

- Y Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- Y David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XVI. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2018-2019 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
DCF – Cape May	181912	\$36,247.20
Burlington Special Services	181909	\$38,660.00 (Aide)
Burlington Special Services	181910	\$38,660.00 (Aide)

Motion: Mr. Roberts Second: Ms. Thomas
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Burgess "Butch" Hamer
- Y Gloria Hodges
- Y Kimberly Krauss
- Y David Todd McCarty
- A James Norris
- Y Stephanie Thomas
- Y Jennifer Hand, D.T. Rep.

XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Ms. Rosie Jefferson, Cape May Court House, read a statement concerning the racial social media posting of the previous week. She urged the district to use this as a teaching moment and continue to teach about unity and diversity. She has always been treated with respect by the district and feels that this is truly out of character for the student; however, she does feel that punishment is warranted.

Ms. Anita Shelton, Whitesboro, who is a graduate of Middle Township feels there should be repercussions for the incident on social media. She further stated that she does not like being called a "minority", it puts us in a box and we don't belong there.

Mr. Chris Hines, Wildwood, told the Board that he spoke to the young lady and her mother. He commended Dr. Salvo for his actions and felt that the situation was handled correctly. He then

asked if he could read the Board a letter of apology from one of the young ladies involved. Ms. Elco questioned if he had permission from the person in question and further cautioned him not to reveal the name of the person involved. He then read the apology letter to the Board and audience present.

Mr. Bob Stahler, Cape May Court House, thanked the superintendent and district for how the situation was handled. He wanted everyone to know that the congregation at the Great Commission Baptist Church is praying for them.

Ms. Delores Spaulding, Cape May Court House, believes that the apology letter should be read to the whole school at an assembly.

Ms. Rosie Jefferson, Cape May Court House, had a question about Mr. DeLollis’s report where he mentioned the district was losing state aid. She asked how much are we losing?

Ms. Fox responded that it would be \$3,500,000 over the next six years. For the 2019-20 budget year, the district anticipates a loss of \$433,000.

XVIII. BOARD COMMENT

Ms. Hodges commended the school on how the situation was handled. She was impressed by the quick response and all of the programs that have been going on at the high school. She urged everyone to move on, and continue to do more of the good things that are happening at the school.

Ms. Thomas commended the students and teachers on how they handled the situation. The atmosphere is one that the students feel comfortable and open about their feelings and things can be handled in a mature manner.

XIX. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:02 p.m. for approximately 30 minutes for

- 1. Attorney Client Privilege concerning Real Estate

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

XX. RECONVENE TO REGULAR SESSION

Motion was made to reconvene to regular session at 8:21 p.m.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

XXI. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:22 p.m.

Motion:	Mr. Hamer	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary