

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, NOVEMBER 15, 2018

7:00 p.m.

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
Y Ed Dagney
Y Burgess Hamer
Y Gloria Hodges
Y James Norris
A Renee Pettit
A Patricia Taylor
A Stephanie Thomas

ATTENDANCE

<u>Y</u>	Dr. David Salvo, Superintendent of Schools
<u>Y</u>	Diane Fox, School Business Administrator/Board Secretary
<u>Y</u>	Dr. Toni Lehman, Director of Curriculum and Instruction
<u>Y</u>	Robert F. Johnson, Director of Special Education
<u>Y</u>	Christian Paskalides, Principal, Elementary #1
<u>Y</u>	Nancy Loteck, Principal, Elementary #2
<u>Y</u>	Jeffrey Ortman, Principal, Middle School
<u>Y</u>	George West, Principal, High School
<u>A</u>	William Donio, Board Solicitor
<u>Y</u>	Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of the California wild fires.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 19:05:11/15/18

V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, commented that he has a new found appreciation for the Business Administrator because of the major swings in the electric bills \$100,000 to \$20,000 monthly. He questioned the water bill amounts and if they were reasonable. He asked for explanations of two other agenda items—Camden County jointure and ESEA funds change.

Ms. Fox stated that the water bills were reasonable for the billing period. The jointure is for special education transportation and the ESEA funds are the various federal title grants that the district receives. Title I is used for at risk students in all schools, Title IIA is used for class size reduction and professional development, Title III is used for ESL student needs and tutoring, and finally, Title IV is being used for STEM education at Elementary #2 and a Student Assistant Counselor at the High School and Middle School.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – October 18, 2018
Exhibit M 19:08:11/15/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Mr. Roberts Second: Ms. Hodges
 Vote: Voice Carried: Yes

VII. CORRESPONDENCE

- 1. Letter from ASBO International regarding Diane Fox, Business Administrator and the passing of the SFO exam.

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 19:18:11/15/18
- B. Trip List
Exhibit S 19:19:11/15/18
- C. Discipline Report
Exhibit S 19:20:11/15/18
- D. Attendance Report
Exhibit S 19:21:11/15/18
- E. Fundraising Requests
Exhibit S 19:22:11/15/18
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – October 30, 2018 (District Equity)

Ms. Hodges reported that the District Equity Committee met on October 30th and discussed the following items: PARCC Scores, District Demographics, Minority Enrollment in GT Classes, Little Bits Program, Post-graduate plans Senior Athletes, and Certified Minority Staff.

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – November 6, 2018

Mr. DeLollis reported that the Finance Committee met on November 6th and discussed the following agenda items: State Aid Cuts, Maintenance Reserve Requests, Debt Collection Agency for food service debt, JIF Renewal, Food Service RFP, and 2019-20 Budget Timeline.

Motion:	Mr. Back	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee - November 6, 2018

Mr. Dagney reported that the Policy Committee met on November 6th and reviewed all of the policies and regulations which appear on tonight's agenda for approval for the 1st reading.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through October 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of October 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The October 31, 2018, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of October 31, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- C. That the Board approve the October 31, 2018, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the October 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – October 31, 2018

Exhibit B 19:09:11/15/18

Report of Cash – October 31, 2018

Exhibit B 19:10:11/15/18

Motion:	Mr. Hodges	Second:	Mr. Back
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts

- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 19:19:11/15/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 19:20:11/15/18
- C. PAC Contracts
Exhibit F 19:21:11/15/18
- D. The following Maintenance Reserve Requests:

<u>School</u>	<u>Items</u>	<u>Amount</u>
PAC	AHU Unit	\$595,400
High School	Parking Lot Lights	\$391,900
- E. The resolution authorizing the Middle Township Board of Education to enter into a cooperative pricing agreement with Camden County Educational Services Commission for the purchase of goods and services.
- F. Bridgeton Board of Education to provide educational services at the rate of \$30.00 per hour for resident of Inspira Health Network (student name on file in the Board of Education office).
- G. The following teachers to be paid out of Federal Grants for the 2018-2019 grant period:

Title I		
Location	Name	Funding %
Elem #1	Linda Adams	100%
Elem #1	Kathryn Wynn	30%
Elem #2	Christal Holmes	100%
Elem #2	Karen Ermelin	48%
Middle School	David Farrow	50%
Middle School	Jessica Debiase	73%
High School	Patricia Franco	75%
High School	Tom Griffin	53%
Title IIA		
Location	Name	Funding %
Elem #1	Lisa Ludman	21%
Elem #1	Lynsey Venturini	100%

- H. The agreement for Professional Services with Burlington County Special Services School District for the 2018-2019 school year to provide testing as needed for students who attend their facility.
- I. The tentative timeline for 2019/2020 Budget Preparation.
Exhibit F 19:22:11/15/18
- J. The salvage of two old cars from transportation and security:
- Vin #2EAFP71WXXX142729, Lic. #MG83942
Vin #2FAFP71W2YX195815, Lic. #MG83941
- (They will be sold for scrap or donated to charity)
- K. To declare the following smart board surplus with no fair market value:
- Make – SMART
Model – SBM680
Serial – G012GW36P0290
- L. The contract with Transworld Systems (collection agency) to act as a collection/billing agent for the district.
- M. Resolution to approve 2018-2019 ESEA grant as revised for carryover funds:

	Original	Revised
Title I Basic	\$676,476	\$708,110
Title II Part A	\$ 99,772	\$100,917
Title III	\$ 21,786	\$ 32,336
Title IV	\$ 40,680	\$ 44,202
Total	\$838,714	\$885,565

Motion: Mr. Hamer Second: Mr. Norris
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 19:05:11/15/18

Motion: Mr. DeLollis Second: Mr. Norris
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement:
 - School: Western Governors University
 - Dates: 9/5/18 – 10/31/18
 - Student: Jennifer Kabusk

Staff: Vincent Tridente (Elem. #1)
 School: Western Governors University
 Dates: 1/2/19 – 3/22/19
 Student: Jennifer Kabusk
 Staff: Claire O’Dea (El. #2, 3rd Grade)

School: Stockton University
 Dates: 9/3/19 – 12/11/19
 Student: Robert Maloney
 Staff: Kim Moore (Social Studies 9-12)

School: Stockton University (100 hours)
 Dates: 1/16/19 – 4/26/19
 Student: Robert Maloney
 Staff: Kim Moore (9-12 Social Studies)

School: Stockton University
 Dates: 9/3/19 – 12/11/19
 Student: Alexandria Byron
 Staff: Susan Carlton (Grade 2)

School: Stockton University (100 hours)
 Dates: 1/16/19 – 4/26/19
 Student: Alexandria Byron
 Staff: Susan Carlton (Grade 2)

- B. Acceptance of Foreign Exchange Student R.S.R. represented by FIEA (Forte International Exchange Student Association), for the 2018-2019 school year. (Application on file in the Board Secretary’s Office)
- C. The Comprehensive Maintenance Plan for 2017-18, 2018-19, and 2019-20 and submission of Form M-1 Annual Maintenance Budget Worksheet to Cape May County Department of Education.
Exhibit A 19:07:11/15/18
- D. The renewal of our membership in the ACCASBO Joint Insurance fund for the period of three year beginning July 1, 2019.
- E. Creation of a Media Club at the High School with Jacklyn Buckingham appointed as volunteer advisor.
- F. The first reading of the following policies and regulations:
 - P & R 1613 Disclosure and Review of Applicant’s Employment History (M) (New)
 - P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised)
 - R 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M) (Abolished)
 - P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with

Disabilities (M) (Revised)
 P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
Exhibit A 19:08:11/15/18

Motion: Mr. Roberts Second: Mr. Back
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
Y Ed Dagney
Y Burgess Hamer
Y Gloria Hodges
Y James Norris
A Renee Pettit
A Patricia Taylor
A Stephanie Thomas

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

A. The following Resignations/Retirements:

Name: Kathy Kehm
 Position: Special Ed. Teacher
 Building: Elementary #2
 Type: Retirement
 Effective: January 1, 2019

Name: Richard Horn
 Position: Art Teacher
 Building: Elementary #2
 Type: Retirement
 Effective: January 1, 2019

B. The following substitute teachers:

Name	Cert.	Pay
Timothy Brown	Sub Cert	\$85
Lani Illick-Dailey	Sub Cert	\$85
Ashley Ryan	Sub Cert	\$85
Linda Kelley	Teacher Cert	\$90
Craig Mericle	Sub Nurse	\$125

C. The following 29.5 hour substitute security guard: Leonard Cooke

D. The following leaves of absence:

Amy Giulian – On FMLA paid using sick days from 11/4/18 through 11/30/18. RTW 12/3/18

Megan Bramble – On FMLA paid using sick days, intermittently as needed, from 10/16/18 through 10/15/19; not to exceed 60 days.

Nancy Agness – On FMLA from 10/29/18 through 1/1/19; paid using days through 11/28, remainder unpaid; RTW 1/2/19

Kristen Frank – On FMLA from 10/21/18 through 10/31/18, paid using sick days.

Robin Lomot – On FMLA from 11/5/18 from 11/25/18 paid using personal days; then intermittently as needed remainder of year.

E. Employment of the following Certified Staff:

Name: Gail Pavlik
Position: School Nurse – P.T.
Building: Cape Christian Academy
Effective: Continuing
Salary: \$17.50 per hour/\$6,982.50 maximum per school year – Funded by IDEA Grant
Account: 20-509-213-101-77-99

Name: Allison Wills
Position: Substitute School Nurse
Building: Cape Christian Academy
Effective: Continuing
Salary: \$17.50 per hour/as needed – Funded by IDEA Grant
Account: 20-509-213-101-77-99

Name: Tina Prickett
Position: Special Education Teacher
Status: Long-Term Substitute
Building: High School
Effective: November 14, 2018
Salary: \$125 per day
Account: 11-120-100-101-00-08
Replacing: Amy Giulian

F. Employment of the following Schedule B positions:

Name: Tom Bisset (pending sub cert)
Position: Asst. Wrestling Coach
Building: High School
Stipend: \$1,910.33 (Split by 3)

Name: Michael Wilson
Position: Asst. Wrestling Coach
Building: High School
Stipend: \$1,910.33 (Split by 3)

Name: Eric Kelly
Position: Asst. Wrestling Coach
Building: High School
Stipend: \$1,910.33 (Split by 3)

G. The following volunteers:

Name: Leonard Cooke
Position: Boys Basketball Volunteer
Building: High School

Name: Stephen Pearson
Position: El Club Latino Volunteer
Building: High School

Name: Steve Prince
Position: Boys Basketball Volunteer
Building: High School

Name: John Richardson
Position: Volunteer Wrestling Coach
Building: High School

H. The following Driver's Education Instructors at \$30 per hour:

- 1. Megan Russ
- 2. Matt Wolf
- 3. Janina Perna
- 4. Robert Ridgeway

Motion: Ms. Hodges Second: Mr. Norris
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit

- A Patricia Taylor
- A Stephanie Thomas

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2018-2019 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
Brookfield Academy	181907	\$53,820.00
The CEA School at South Hunterdon	181908	\$49,897.68
Katzenbach School for Deaf	181906	\$35,000.00 (1-1)

Motion: Mr. Back Second: Mr. DeLollis
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mr. Doniger, Rio Grande, was concerned that now that PARRC testing may be a thing of the past, what is the school district going to do with all the technology that was purchased for this purpose. Dr. Salvo responded that there will still be a standardized test and it will be computerized. The district uses the technology in the curriculum, as well as during testing periods, so it will be used.

XVII. BOARD COMMENT

Mr. Roberts stated that he was pleased that the district is instituting a media club. This will give the students opportunities to live stream various events and athletic games.

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:42 p.m.

Motion:	Mr. Norris	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary