

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, OCTOBER 18, 2018

7:00 p.m.

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Ed Dagney
 P Burgess Hamer
 P Gloria Hodges
 P James Norris
 P Renee Pettit
 P Patricia Taylor
 P Stephanie Thomas

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- A Christian Paskalides, Principal, Elementary #1
- A Nancy Loteck, Principal, Elementary #2
- P Jeffrey Ortman, Principal, Middle School
- P George West, Principal, High School
- A William Donio, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

Melanie Lisitski, Assistant Principal, Elementary #2
Kelly Prinz, Board Solicitor

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence and dedicated to all those affected by hurricanes and adverse weather.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 19:04:10/18/18

V. PRESENTATION

- A. Robert Johnson - Presentation of the 2017-2018 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School – July 1, 2017 through June 30, 2018, **Exhibit P 19:02:10/18/18**

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, had questions concerning the following agenda items:

- The electric bills for the month of September, why is it over \$100,000?
- What is the snow remover for the buses?
- Sycamore bus route-where is this and why?

Ms. Fox replied that the bills for the month of September were high due to the high heat and humidity we experienced. The decision was made to run air conditioning and dehumidification,

in order to alleviate the risk of mold. As for solar, the district is at capacity for solar production and we have already been through two energy audits.

Ms. Fox explained that snow remover was a drive through apparatus that takes the snow off the top of the buses. This will cut down on the need for overtime and the scaffolding used to remove the snow from the buses.

Dr. Salvo responded that the bus route was necessary, so that there will be only one bus through the development in Rio Grande. The bus will pass through there twice every morning and afternoon—once for elementary students, and once for high school/middle school students.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 20, 2018
Exhibit M 19:06:10/18/18
- B. Closed Meeting Minutes – September 20, 2018
Exhibit M 19:07:10/18/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. DeLollis	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 19:13:10/18/18
- B. Trip List
Exhibit S 19:14:10/18/18
- C. Discipline Report
Exhibit S 19:15:10/18/18
- D. Attendance Report
Exhibit S 19:16:10/18/18
- E. Fundraising Requests
Exhibit S 19:17:10/18/18
- F. H.I.B. Report – Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – October 10, 2018

Ms. Thomas reported that the Extra-Curricular Committee met on October 10th and discussed the following items: Fall Sports Update, Homecoming Week Events, Winter Schedule B's, Gym Prep for Winter Sports, Coaches/Advisor Handbook, District Winter Concert, Fundraisers, Special Events Update, Team/Club Trips, Additional Coaching Positions Needed, NJSIAA, Update on Shunpike Fields.

Motion:	Mr. Back	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

E. Facilities/Grounds/Real Estate Committee – October 17, 2018

Mr. Roberts reported that the Facilities Committee met October 17th and reviewed the following items: Referendum HVAC Issues, Fork Lift/Scissor Lift Trailer, PAC HVAC Unit Bid Results, H.S. Parking Lot Lights Project, Change of hours for Maintenance workers, Update on Shunpike Fields/Playground.

Motion:	Ms. Thomas	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – October 10, 2018

Mr. Hamer stated that the Transportation Committee met on October 10th and discussed the following: Additional Bus Route for Sycamore Drive, Fork Lift/Scissor Lift Trailer, Upcoming Training for Drivers/Aides, Transportation Employee of Month Program, Hiring of two Drivers, and proposal for snow removal equipment.

Motion:	Mr. Norris	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through September 30, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2018, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over

expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- C. That the Board approve the September 30, 2018, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the September 30, 2018, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2018

Exhibit B 19:07:10/18/18

Report of Cash – September 30, 2018

Exhibit B 19:08:10/18/18

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 19:14:10/18/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 19:15:10/18/18
- C. PAC Contracts – **None**
- D. The transportation jointure for the 2018-2019 year with Cape May County Special Services School District to transport various special education and homeless students. Costs subject to change based on enrollment.
- E. The Letter of Intent and Letter of Authorization for On-Tech Consulting, Inc. to complete the Universal Service Fund (E-Rate) Application process for the 2019-2020 SY for a fee equal to 20% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC.
Exhibit F 19:16:10/18/18

- F. Permission for the Middle School to accept a \$500 Amazon Gift Card from the Ocean First Foundation which will be used for student incentives as part of the WIN Program.
- G. Permission for Elementary #2 to accept a \$500 Amazon Gift Card from the Ocean First Foundation which will be used for student incentives in the newly formed STEM Club.
- H. The agreement between Middle Township Board of Education and Cape Counseling Services for Substance Abuse Counseling Services for the School Year 2018-2019 at a total of \$35,000.00 partially funded by Title IV Funds.
Exhibit F 19:17:10/18/18
- I. Permission to create a new bus route with one of our spare buses to accommodate all Sycamore students on one bus. There are currently 82 plus students split between five buses.
- J. Permission to purchase portable snow removal equipment for buses at a cost of \$30,280.
- K. The Guarantee of Payment Agreement for Hospital School Services - Children's Hospital of Philadelphia (CHOP). Home instruction services at \$56.57 per hour/per eligible day of service. Maximum 5 hours per week. Student name on file in BOE office.

L. The following tuition contracts for homeless students:

HOMELESS CONTRACTS		
SENDING SCHOOL DISTRICT	STUDENT	AMOUNT
SOMERS POINT	SR	9,788.00
"	CR	12,457.00
"	MB	9,788.00
EGG HARBOR TOWNSHIP	RJ	12,457.00
ABSECON	RS	12,457.00
FLORENCE TOWNSHIP	AL	9,788.00
"	BO	12,457.00

- M. The purchase of a covered trailer from Franklin Trailers in the amount of \$18,983.28, to be used to transport scissor lift and fork lift throughout district.
- N. The agreement with NRG for participation in the NRGCS PowerPay! Program of 2019-2020 adding Elementary #2 to the system.
- O. The transportation jointure for the 2018-2019 year with Camden County Educational Service Commission to transport one special education at an annual cost of \$27,242.46.
- P. Awarding of the AHU Replacement at the Performing Arts Center at Middle Township High School to LGB Mechanical, Inc for the total bid price of \$555,000. Work to be

completed over spring break 2019.
Exhibit F 19:18:10/18/18

Motion: Mr. DeLollis Second: Ms. Thomas
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 19:04:10/18/18

Motion: Mr. Roberts Second: Mr. Norris
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The two additional dual credit courses between Stockton University and Middle Township High School for the 2018-2019 school year as follows: Civic Learning & Democratic Engagement and Intro to Environmental Studies
- B. The Middle Township High School and Elementary #2 would like to request approval to submit an application through BASF Science Education Grant in the amount of \$5000.00 for each school to utilize funding to upgrade resources and equipment. Elementary #2 has been awarded the grant.
- C. The Revised Bilingual/ESL Three-Year Program Plan School Years 2017-2020.
Exhibit A 19:06:10/18/18
- D. Collaboration with the Regional McKinney-Vento Program Administrator at Woodstown-Pilesgrove Regional School District (Region 8 Stewart B. McKinney-Vento Homeless Education Program).
- E. A motion to approve the waiver of a discipline hearing for student, DH-01 (2018—19), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 19:05:10/18/18
- F. Student T.B. and L.B. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

A. The following Resignations/Retirements:

Name: Katherine Contino
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: October 6, 2018

Name: Nancy Johnson
 Position: Elementary Teacher
 Building: Elementary #2
 Type: Retirement
 Effective: January 1, 2018

B. The following substitute teachers:

Name	Cert.	Pay
Dario Colombo	Sub Cert.	\$85
Jennifer Kabusk	Sub Cert.	\$85
Eric Kelly	Sub Cert.	\$85

C. The following leaves of absence:

Paula Rozyn – On FMLA, intermittently as needed, paid using sick days from 10/18/18 to 10/17/19. (Not to exceed 60 working days)

D. The following substitute bus drivers: Michael Owens, Christopher Jonassaint, and Stephen Fecteau

E. The following substitute bus aide: Crystal Hamer, Michele Weiss, and Kathleen Wahler

F. The following salary advancements due to additional credits completed:

Lisa Mericle from MA+15-12 to MA+30-12/\$64,579.00 effective September 1, 2018

Jodi Lamoreux from BA+15-8 to MA-8/\$57,813.00 effective September 1, 2018.

G. Employment of the following Certified Staff:

Name: Melanie Collette
 Position: Teacher of Business
 Building: High School
 Effective: TBD
 Salary: MA Step 8/\$57,813.00
 Account: 11-140-100-101-00-08
 Replacing: Kathleen Schroeder

Name: Sheryl Rubin
 Position: Basic Skills Elem. Teacher
 Status: Change in status from P.T. to F.T.
 Building: Elementary #2
 Effective: November 1, 2018
 Salary: BA-2/\$55,139.00
 Account: 11-120-100-101-00-02

H. Employment of the following Non-Certified Staff:

Name: Roberta Juska
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: Elementary #1
 Effective: TBD
 Salary: \$14,860.00
 Account: 11-000-217-106-00-01
 Replacing: Katherine Contino

Name: Cheryl Tolan
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: Elementary #2
 Effective: October 23, 2018
 Salary: Step 9/\$17,643.00
 Account: 11-000-217-106-00-02

Name: Martha Crawley
 Position: Keyboarding Clerk 1
 Status: Permanent
 Building: Administration Building
 Effective: October 19, 2018
 Salary: \$26,201.00
 Account: 11-000-221-105-00-05
 Replacing: Megan Odom

Name: Mary Senec
 Position: School Bus Driver
 Status: Permanent
 Building: Transportation
 Effective: October 19, 2018
 Salary: \$24.27 per hour
 Account: 11-000-270-160-00-12
 Replacing: Jennifer Teller

Name: Franklin Pierce
 Position: School Bus Driver
 Status: Permanent
 Building: Transportation
 Effective: October 19, 2018

Salary: \$24.27 per hour
Account: 11-000-270-160-00-12
Replacing: New Position

Name: Roseanna Dominick
Position: Cape Trinity Teacher's Aide
Status: Part-Time
Building: Cape Trinity
Effective: September 1, 2018
Salary: \$12.52 per hour not to exceed \$6,557
Account: NCLB Title I 20-231-100-106-99-05

Name: Ruth Rosenberg
Position: NCLB-Title I tutor
Status: Part-Time
Building: Cape Christian Academy
Effective: September 1, 2018
Salary: \$30.00 per hour not to exceed \$3,817
Account: NCLB Title I 20-231-100-106-98-05

- I. Frank Yacobelli to cover Temporary M.S. Day Shift Custodial Position until 4/1/18.
- J. Payment to Connie Chabok for conducting a District-Wide Mentoring Training Workshop for new mentors: 4 hours @ \$30.00 per hour
- K. Payment for 2 hours each to Debbie Giuliano and Christine Volpe, as teacher's Aides, for Elem. #1 Preschool Orientation at \$15.50 per hour.
- L. The following Schedule B Positions:

HIGH SCHOOL

Name: Matt Wolf
Position: Head Wrestling Coach
Building: High School
Stipend: \$6,556

Name: Deidre Bosacco
Position: Head Swim Coach
Building: High School
Stipend: \$6,556

Name: Michael Campbell
Position: Assistant Swim Coach
Building: High School
Stipend: \$5,731

Name: Anthony Farmer
Position: Head Boys Basketball Coach
Building: High School

Stipend: \$7,395

Name: Andy Ludman
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: \$6,271

Name: Tommy Feraco
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: \$6,271

Name: John Leahy
Position: Head Girls Basketball Coach
Building: High School
Stipend: \$7,395

Name: Brandee Day
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: \$6,271

Name: Kim Moore
Position: Head Cheerleading Coach
Building: High School
Stipend: \$4,474

Name: Frank Riggitano
Position: Winter Weight Room
Building: High School
Stipend: \$2,190

MIDDLE SCHOOL

Name: Sarah Roberts
Position: Head Girls Basketball Coach
Building: Middle School
Stipend: \$4,171

Name: Megan Russ
Position: Assistant Girls Basketball Coach
Building: Middle School
Stipend: \$1,663

Name: Bob Ridgway
Position: Head Boys Basketball Coach
Building: Middle School
Stipend: \$4,171

stage to have class, and are not in this classroom all the time. She would like to see the board purchase a Harlequin dance floor for this room. She handed out printouts from their website. She further stated that she is concerned about when they are in the classroom, that the doors do not lock for lockdown purposes.

Mr. West responded that she was misinformed on that issue, as the doors do lock and they are checked on a continuous basis. Mr. Roberts responded that he tried to get into the room the other day, and the doors were locked so that he could not enter.

Mr. Roberts thanked her for the information, and stated he would have the administration look into her concerns.

XVIII. BOARD COMMENT

Mr. Norris stated that this being the last meeting before the election, he wanted to wish everyone that is running good luck.

Mr. Roberts thanked Ms. Taylor for her service, as she is not running for the board again at this time.

Mr. Dagney asked if there was a way to capture the costs of the no cost events at the PAC. Mr. Roberts said that we would look into this concern.

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:08 p.m.

Motion:	Mr. Norris	Second:	Mr. Dagney
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary