

**MIDDLE TOWNSHIP PUBLIC SCHOOLS**

**REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 20, 2018**

**7:00 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  P   George DeLollis  
  P   Calvin Back  
  P   Ed Dagney  
  P   Burgess Hamer  
  P   Gloria Hodges  
  P   James Norris  
  P   Renee Pettit  
  P   Patricia Taylor  
  P   Stephanie Thomas

## ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- A Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Nancy Loteck, Principal, Elementary #2
- P Jeffrey Ortman, Principal, Middle School
- A George West, Principal, High School
- A William Donio, Board Solicitor
- P Amy Elco, Board Solicitor

## OTHERS

Brad MacLeod, Assistant H.S. Principal  
Vicki Walton, Assistant Board Secretary

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

### IV. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 19:03:9/20/18**

Mr. Roberts stated he would like to applaud Ms. Fox for a great job filling in for Dr. Salvo as Interim Superintendent in his absence.

Ms. Petit commented that the first week of high school went well for the Dennis Township students and all were happy.

### V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger questioned item F under Financial – what is a transportation jointure...Dr. Salvo explained.

He also wanted to know if the numerous homeless students took up choice spots...Dr. Salvo replied.

He asked about the additional items listed for the referendum...Mr. Roberts explained they were change orders for various reasons, unforeseen at the time of developing the plans (asked why they removed topsoil...Mr. Roberts stated for more parking spots)

Mr. Doniger wanted to know what an AHU was...Dr. Salvo explained this is an Air Handling Unit.

He also asked what a recover high school was...Dr. Salvo deferred to Dr. Lehman...after the explanation, Mr. Doniger was very pleased that we were helping such an important cause.

Lastly, he questioned the PAC expenses...were we charging enough and why are there always so many things being done to the PAC...Mr. Roberts explained that we receive a great deal of revenue from groups using the facility and that our pricing was at an appropriate level as to not make it unaffordable sending the groups elsewhere, and that the building is very old and requires a lot of attention.

**VI. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 16, 2018  
**Exhibit M 19:05:9/20/18**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:	Mr. Hamer	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

**VII. CORRESPONDENCE**

None

**VIII. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 19:08:9/20/18**
- B. Trip List  
**Exhibit S 19:09:9/20/18**
- C. Discipline Report  
**None**
- D. Attendance Report  
**None**
- E. Fundraising Requests  
**Exhibit S 19:12:9/20/18**
- F. H.I.B. Report – Confidential

**IX. COMMITTEE REPORTS**

A. Curriculum Committee – September 17, 2018

*Ms. Thomas reported that the Curriculum Committee met on September 17<sup>th</sup> and discussed the following items: ACCC and Stockton Dual Credit Courses for 18/19, 17/18 PARCC District Performance Analysis, NJSLA Science Assessment, Curriculum to be approved, future curricula work to be completed, P.T. BSI to F.T. position, Professional Development, NJCEE Workshops & Student Leadership Institutes, Textbook Adoptions, AP Courses, STEAM #2 School, MLK Afterschool Program, Recover H.S., Seal of Bi-Literacy program, College Application Process, College Visits, Scholarships, and School Guard App.*

Motion:	Mr. Norris	Second:	Ms. Pettit
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 18, 2018

*Mr. Roberts reported that the Facilities Committee met September 18<sup>th</sup> to discuss: Three referendum change orders on tonight’s agenda, Floor Painting at PAC, PAC HVAC Unit, and container storage trailer for PAC*

Motion:	Mr. DeLollis	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee – September 11, 2018

*Ms. Thomas stated that the PAC Committee met on September 11<sup>th</sup> to review the following items: Several Contracts for review, PAC Floor Cleaning/Painting, Rental Fees for Girlscouts and Hospital Church Fundraiser, and Purchase of Storage Container Trailer for Stage Sets.*

Motion:	Mr. Hamer	Second:	Ms. Pettit
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

**X. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through August 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The August 31, 2018, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2018, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2018, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the August 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2018

**Exhibit B 19:05:9/20/18**

Report of Cash – August 31, 2018

**Exhibit B 19:06:9/20/18**

Motion:	Mr. Roberts	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

**XI. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 19:09:9/20/18**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 19:10:9/20/18**

- C. PAC Contracts - **None**
- D. To declare as surplus the following items with no fair market value:
  - Garland Kitchen Oven (Top) – Tag #02443
  - Garland Kitchen Oven (Bottom) – Tag #02444
- E. The reinstatement of M.S. Volleyball as recommended by the Extra-Curricular Committee at a Stipend of \$2,145 for One (1) Head Coach.
- F. The transportation jointure for the 2018-2019 year with Lower Cape May Regional School District to transport Choice Students at an annual cost of \$23,000.
- G. The tuition contract between Saddlebrook Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, NM, for the 2018-2019 SY. Saddlebrook Board of Education agrees to pay Middle Township the tuition of \$12,457 at \$1,245.70 monthly.
- H. The tuition contract between Passaic Board of Education (sending) and Middle Township Board of Education (receiving) and for two homeless students, RG & IS, for the 2018-2019 SY. Passaic BOE agrees to pay the tuition of \$12,457 and \$9,788 for a combined total of \$22,245. Payments to be made monthly at a rate of \$2,224.50.
- I. The tuition contract between Galloway Township Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, VC for the 2018-2019 SY. The Galloway Board of Education agrees to pay Middle Township the tuition rate of \$9,788 due monthly at the rate of \$978.80.
- J. The tuition contract between Egg Harbor School District (sending) and Middle Township Board of Education (receiving) for three homeless students, JHF, MHF, JLB, for the 2018-2019 school year. Egg Harbor School District agrees to pay Middle Township Board of Education the total of \$37,289. Payments of \$3,728.90 commence monthly and terminate June 18, 2019.
- K. The tuition contract between Egg Harbor School District (sending) and Middle Township Board of Education (receiving) for one homeless student, TJ, for the 2018-2019 school year. Egg Harbor School District agrees to pay Middle Township Board of Education the total of \$12,400. Payments of \$1,240.00 commence monthly and terminate June 18, 2019.
- L. The tuition contract between Hamilton Township School District (sending) and Middle Township Board of Education (receiving) for one homeless student, ZK, for the 2018-2019 school year. Hamilton Township School District agrees to pay Middle Township Board of Education \$12,375.00. Payments of \$1,237.50 commence monthly and terminate June 18, 2019.
- M. Appointing Laura Bishop Communications, LLC as communications, public relations and grant writer services for the 2018-19 school year at a cost of \$24,000.

**Exhibit F 19:13:9/20/18**

- N. Elimination of a P.T. Elementary School Teacher at Elementary #2, transitioning to a F.T. Elementary position, posted on Friday, September 14, 2018.
- O. The tuition contract between Middle Township Board of Education (sending) and Egg Harbor School District (receiving) for two DCP & P placed students, OH and BG for the 2018-2019 school year. Middle Township Board of Education agrees to pay Egg Harbor School District the total of \$12,670.00 or \$70.39 per diem, per student.
- P. Permission to accept the Dollar General Literacy Foundation Grant for Elementary #2 School in the amount of \$3,000.
- Q. The contract between Middle Township Public Schools and Flanders Hotel for the H.S. Prom on May 17, 2019, initial deposit of \$500 and final payment three days prior to event.

Motion:	Ms. Hodges	Second:	Ms. Pettit
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

**XII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 19:03:9/20/18**
- C. The following change orders:

## Elementary #1 Contract with R. Wilkinson &amp; Sons Construction

#	Reason	Amount	Addition to Contract	Deducted from General Allowance	Deducted from Steel Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,993,529.05</b>		
	<b>Contract allowance remain</b>			<b>\$ 0.00</b>	<b>\$ 551.05</b>
GC-15	Additional concrete by playground area	\$ 15,907.50	\$ 15,907.50		
GC-16	Additional grading in playground area	\$ 3,016.99	\$ 3,016.99		
<b>Totals</b>			<b>\$8,012,453.54</b>	<b>\$ 0.00</b>	<b>\$ 551.05</b>

## Elementary #2 Contract with Arthur J. Ogren, Inc.

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	<b>Total Contract Cost</b>		<b>\$ 7,379,775.53</b>	
	<b>Contract allowance remain</b>			<b>\$ 35,558.39</b>
GC-12	Various additions for siding work and DCA requirements; deducts for foam insulation and drafting table	\$ 15,621.09		\$ 15,621.09
GC-13	Additional topsoil removal and replacement due to unforeseen conditions in parking lot	\$ 22,549.80	\$ 2,612.50	\$ 19,937.30
	<b>New Contract Balance</b>		<b>\$ 7,382,388.03</b>	
	<b>Balance remaining in allowances</b>			<b>\$ 0.00</b>



Shunpike, Middle School and High School Contract with MJJ Construction:

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	<b>Total Contract Cost</b>		<b>\$2,912,044</b>	
	<b>Contract allowance remain</b>			<b>\$ 4,233</b>
GC-11	Additions to irrigation, fencing, paving new shoulder access from Shunpike fields, bollards and fire alarm dialer	\$51,110	\$51,110	
	<b>New Contract Balance</b>		<b>\$2,963,154</b>	
	<b>Balance remaining in allowances</b>			<b>\$ 4,233</b>

Motion: Mr. Back Second: Ms. Pettit  
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

A. The second reading of the following policies and regulations:

- P Gifts, Grants, Donations and Naming
- P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P & R 5350 Student Suicide Prevention (M) (Revised)

- P 5533 Student Smoking (M) (Revised)
- P 5535 Passive Breath Alcohol Sensor Device (Revised)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (New)

- B. BE IT RESOLVED, by the Middle Township Board of Education to approve the submission of the “**Parking Lot Lighting Replacement at Middle Township High School**” to the New Jersey Department of Education, DOE State Project # 3130-050-19-1000, for review and Department approval of an “other capital project” with no state funding and amendment of the 2008 long range facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.
- C. BE IT RESOLVED, by the Middle Township Board of Education to approve the submission of the “**AHU Replacement at Middle Township High School**” to the New Jersey Department of Education, DOE State Project # 3130-050-18-1000, for review and Department approval of an “other capital project” with no state funding and amendment of the 2008 long range facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.
- D. The Dual Credit Agreement between Stockton University and Middle Township High School for the 2018-2019 school years.

**Dual Credit Courses:**

Holocaust and Genocide Studies  
African American History

- E. The adoption of the following curriculum, as follows:

African American Studies  
Anatomy & Physiology  
Environmental Science  
ESL Grade 3-5  
ESL Grade 6-8  
Forensics  
French I & II  
Horticulture  
Science K-2  
Social Studies K-5  
Sociology  
Spanish I & II  
Stagecraft  
Studio Seminar/Dimensions In Design  
Theater Survey  
World History  
US History I

Visual Art Grade 3-5  
Survey of Spanish  
HOSA

- F. New Jersey Department of Education, Office of Special Education 2017-2018 IEP Facilitation Agreement. This agreement will allow the NJDOE-OSEP to provide IEP support to the district at no cost.

Motion: Mr. Hamer Second: Mr. Back  
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

*All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13*

- A. The following Resignations/Retirements:

Name: Jocelyn Hagan  
Position: Teacher’s Aide  
Building: Elem. #1  
Type: Resignation  
Effective: 8/19/18

Name: Tina Bartleson  
Position: Teacher’s Aide  
Building: Elem. #1  
Type: Resignation  
Effective: August 30, 2018

Name: Kathleen Schroeder

Position: Business Teacher  
 Building: High School  
 Type: Resignation  
 Effective: 10/2/18

Name: Olga Rhile  
 Position: Keyboarding Clerk 1  
 Building: Administration  
 Type: Resignation  
 Effective: 9/14/18

B. The following leave(s) of absence:

Michael Peck – 2<sup>nd</sup> Amendment - to extend a Board Approved LOA through 10/10/18.

Kimberly Thompson – On FMLA from 9/4/18 through end of year; intermittently as needed, paid using sick days.

Adele DePalma - On FMLA from 9/5/18 – 10/3/18. Then Board approved leave 10/4/18 through 11/30/18. Paid using personal days throughout 9/24/18; remainder unpaid.

C. The following substitute teachers:

<u>Name</u>	<u>Cert.</u>	<u>Cert.</u>	<u>Pay</u>
Karen Bohme & Tori Tomlin	Sub. T.A. & Sub. Secretary	N/A	\$12.50 \$12.00
Jeffrey Hebron	Sub. Teacher & Sub. Aide	Sub Cert	\$85 \$12.50

D. The following substitute custodian: Tiffany Springer

E. The following substitute bus aide: Diane Mackey

F. Employment of the following Certified Staff:

Name: Holly Heacock  
 Position: L.T. Substitute Teacher  
 Building: Middle School  
 Effective: September 5, 2018  
 Salary: \$50 Upgrade from Teacher's Aide Salary  
 Account: 11-120-100-101-00-04  
 Replacing: Michael Peck

G. Employment of Non-Certified Staff:

Name: Kristen Reid  
 Position: Teacher's Aide – 29.5 hours  
 Building: Elementary #1

Effective: 9/6/18 (Current Sub)  
Salary: \$14,502.00 (17/18 rate)  
Account: 11-000-217-106-00-01  
Replacing: Tina Bartleson

Name: Patrick Vendetta  
Position: Security Guard – 29.5 hours  
Building: High School  
Effective: TBD pending clearance  
Salary: \$13,359.43 (pro-rated)  
Account: 11-000-266-110-01-08  
Replacing: New Position

Name: Bethany Dowling  
Position: Teacher's Aide – 29.5 hours  
Building: Elementary #1  
Effective: TBD pending clearance  
Salary: \$14,502.00 (17/18 rate)  
Account: 11-000-217-106-00-01

H. Employment of the following Schedule B Positions:

Name: Stefan Griffin  
Position: Band Director  
Building: High School/Middle School  
Stipend: TBD

Name: Frank Riggitano  
Position: Summer Weight Training Supervisor (2018)  
Building: High School  
Stipend: TBD

I. The following volunteers:

Name: Oliver Barry  
Position: Volunteer Wrestling Coach  
Building: High School

Name: Stacy Hand  
Position: Volunteer Girls Volleyball Coach  
Building: High School

Name: Caroline Bowman  
Position: Volunteer Field Hockey Coach  
Building: High School

J. The following Alternative PM School Teacher at a rate of \$30 per hour: Laurel Johanson

- K. Payment for two (2) hours at \$30 per hour to be paid to Tracy Nagle – H.S. Nurse for attendance and participation in the Community Conversation with the Robert Wood Johnson Foundation on July 17, 2018.
- L. CPI Instructor Training for Joshua McCarty, M.S. Teacher, at a cost of \$3,199.00 for training and supplies.
- M. The following certificated teachers as mentors to novice teachers for the 2018/2019 school year.

Novice Teacher	Mentor Teacher
Will Morey HS – CE Cert.	Debbie Dalfonso HS
To be paid 1/5 mentor fee. \$200.00 @ \$10.00 per pay	

- N. Karen Noble, LDTC to provide staff training for hearing impaired student at Middle School for 3 hours at \$30 per hour:

Attendees: Natasha Webster, Susan Pohle, Kelsey Champion, Robert Edwards, Donia Mills, Jennifer Heun, Robert Wishart, Malcolm Talton, Debbie Tweed, Lisa Mericle, Amy McGarrity, June Camizzi, David Moyer, and Amy Schlereth.

- O. The following employees to work the Martin Luther King Center Program beginning Oct. 15, 2018 at \$30.00 per hour:

Co-Supervisors

Laura Lambert  
Pamela Shute

Teachers/Substitutes

Katherine Schoyer	William Doan
Kathy Wynn	Katherina Contino
Christine Dagney	Margery DeLollis
Monique Sudan	Anne Colin
Linda Adams	Janice Ricci
LeeAnn Adams	Kristen Frank
Heather Hemingway	Marcella Stahler
Melisha Anderson-Ruiz	Dana Quigley
Ruby Kakembo	Julie Moore
Debbie Avicolti	Rebecca Hannings
Renee Stahl	Rose McGowen

Account #: 20-231-100-101-30-01 Title 1

Motion:	Ms. Hodges	Second:	Ms. Pettit
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts  
Y George DeLollis (Abstained from Letter O)

- Y Calvin Back
- Y Ed Dagney (Abstained from Letter O)
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2018-2019 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
<b>None</b>		

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Mr. Doniger said how pleased he was to see that we made public the amount we were paying for the resource officer, and that we did a great thing by hiring him to make our children safer.

**XVII. BOARD COMMENT**

None

**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at 8:05 p.m. for approximately 5 minutes for

1. Negotiations

Motion:	Mr. Back	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

**XIX. RECONVENE TO REGULAR SESSION**

Motion was made to reconvene to regular session at 8:35 p.m.

Motion:	Mr. Back	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

1. Motion to ratify the contract between the Middle Township Education Association and the Middle Township Board of Education for the years, July 1, 2018 through June 30, 2022.

Motion:	Mr. Norris	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- X Dennis Roberts (Abstained)
- X George DeLollis (Abstained)
- Y Calvin Back
- X Ed Dagney (Abstained)
- Y Burgess Hamer
- X Gloria Hodges (Abstained)
- Y James Norris
- Y Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 8:38 p.m.

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Vicki Walton  
Assistant Board Secretary