

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 20, 2018

7:00 p.m.

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Dr. Toni Lehman, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Nancy Loteck, Principal, Elementary #2
- _____ Jeffrey Ortman, Principal, Middle School
- _____ George West, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 19:03:9/20/18

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 16, 2018
Exhibit M 19:05:9/20/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 19:08:9/20/18
- B. Trip List
Exhibit S 19:09:9/20/18
- C. Discipline Report
Exhibit S 19:10:9/20/18
- D. Attendance Report
None
- E. Fundraising Requests
Exhibit S 19:12:9/20/18
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee – September 17, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 18, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee – September 11, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through August 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2018, no budgetary line item account has encumbrances and

expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The August 31, 2018, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2018, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2018, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the August 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2018

Exhibit B 19:05:9/20/18

Report of Cash – August 31, 2018

Exhibit B 19:06:9/20/18

Motion:		Second:
Vote:	Roll Call	Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 19:09:9/20/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 19:10:9/20/18
- C. PAC Contracts - **None**

- D. To declare as surplus the following items with no fair market value:
- Garland Kitchen Oven (Top) – Tag #02443
Garland Kitchen Oven (Bottom) – Tag #02444
- E. The reinstatement of M.S. Volleyball as recommended by the Extra-Curricular Committee at a Stipend of \$2,145 for One (1) Head Coach.
- F. The transportation jointure for the 2018-2019 year with Lower Cape May Regional School District to transport Choice Students at an annual cost of \$23,000.
- G. The tuition contract between Saddlebrook Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, NM, for the 2018-2019 SY. Saddlebrook Board of Education agrees to pay Middle Township the tuition of \$12,457 at \$1,245.70 monthly.
- H. The tuition contract between Passaic Board of Education (sending) and Middle Township Board of Education (receiving) and for two homeless students, RG & IS, for the 2018-2019 SY. Passaic BOE agrees to pay the tuition of \$12,457 and \$9,788 for a combined total of \$22,245. Payments to be made monthly at a rate of \$2,224.50.
- I. The tuition contract between Galloway Township Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, VC for the 2018-2019 SY. The Galloway Board of Education agrees to pay Middle Township the tuition rate of \$9,788 due monthly at the rate of \$978.80.
- J. The tuition contract between Egg Harbor School District (sending) and Middle Township Board of Education (receiving) for three homeless students, JHF, MHF, JLB, for the 2018-2019 school year. Egg Harbor School District agrees to pay Middle Township Board of Education the total of \$37,289. Payments of \$3,728.90 commence monthly and terminate June 18, 2019.
- K. The tuition contract between Egg Harbor School District (sending) and Middle Township Board of Education (receiving) for one homeless student, TJ, for the 2018-2019 school year. Egg Harbor School District agrees to pay Middle Township Board of Education the total of \$12,400. Payments of \$1,240.00 commence monthly and terminate June 18, 2019.
- L. The tuition contract between Hamilton Township School District (sending) and Middle Township Board of Education (receiving) for one homeless student, ZK, for the 2018-2019 school year. Hamilton Township School District agrees to pay Middle Township Board of Education \$12,375.00. Payments of \$1,237.50 commence monthly and terminate June 18, 2019.
- M. Appointing Laura Bishop Communications, LLC as communications, public relations and grant writer services for the 2018-19 school year at a cost of \$24,000.

Exhibit F 19:13:9/20/18

- N. Elimination of a P.T. Elementary School Teacher at Elementary #2, transitioning to a F.T. Elementary position, posted on Friday, September 14, 2018.
- O. The tuition contract between Middle Township Board of Education (sending) and Egg Harbor School District (receiving) for two DCP & P placed students, OH and BG for the 2018-2019 school year. Middle Township Board of Education agrees to pay Egg Harbor School District the total of \$12,670.00 or \$70.39 per diem, per student.
- P. Permission to accept the Dollar General Literacy Foundation Grant for Elementary #2 School in the amount of \$3,000.
- Q. The contract between Middle Township Public Schools and Flanders Hotel for the H.S. Prom on May 17, 2019, initial deposit of \$500 and final payment three days prior to event.

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 19:03:9/20/18
- C. The following change orders:

Elementary #1 Contract with R. Wilkinson & Sons Construction

#	Reason	Amount	Addition to Contract	Deducted from General Allowance	Deducted from Steel Allowance
	Total Contract Cost		\$ 7,993,529.05		
	Contract allowance remain			\$ 0.00	\$ 551.05
GC-15	Additional concrete by playground area	\$ 15,907.50	\$ 15,907.50		
GC-16	Additional grading in playground area	\$ 3,016.99	\$ 3,016.99		
Totals			\$8,012,453.54	\$ 0.00	\$ 551.05

Elementary #2 Contract with Arthur J. Ogren, Inc.

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	Total Contract Cost		\$ 7,379,775.53	
	Contract allowance remain			\$ 35,558.39
GC-12	Various additions for siding work and DCA requirements; deducts for foam insulation and drafting table	\$ 15,621.09		\$ 15,621.09
GC-13	Additional topsoil removal and replacement due to unforeseen conditions in parking lot	\$ 22,549.80	\$ 2,612.50	\$ 19,937.30
	New Contract Balance		\$ 7,382,388.03	
	Balance remaining in allowances			\$ 0.00

Shunpike, Middle School and High School Contract with MJJ Construction:

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	Total Contract Cost		\$2,912,044	
	Contract allowance remain			\$ 4,233
GC-11	Additions to irrigation, fencing, paving new shoulder access from Shunpike fields, bollards and fire alarm dialer	\$51,110	\$51,110	
	New Contract Balance		\$2,963,154	
	Balance remaining in allowances			\$ 4,233

Motion:

Vote: Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The second reading of the following policies and regulations:

- P Gifts, Grants, Donations and Naming
- P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P & R 5350 Student Suicide Prevention (M) (Revised)

- P 5533 Student Smoking (M) (Revised)
- P 5535 Passive Breath Alcohol Sensor Device (Revised)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (New)

- B. BE IT RESOLVED, by the Middle Township Board of Education to approve the submission of the “**Parking Lot Lighting Replacement at Middle Township High School**” to the New Jersey Department of Education, DOE State Project # 3130-050-19-1000, for review and Department approval of an “other capital project” with no state funding and amendment of the 2008 long range facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.
- C. BE IT RESOLVED, by the Middle Township Board of Education to approve the submission of the “**AHU Replacement at Middle Township High School**” to the New Jersey Department of Education, DOE State Project # 3130-050-18-1000, for review and Department approval of an “other capital project” with no state funding and amendment of the 2008 long range facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.
- D, The Dual Credit Agreement between Stockton University and Middle Township High School for the 2018-2019 school years.

Dual Credit Courses:

Holocaust and Genocide Studies
African American History

- E. The adoption of the following curriculum, as follows:

African American Studies
Anatomy & Physiology
Environmental Science
ESL Grade 3-5
ESL Grade 6-8
Forensics
French I & II
Horticulture
Science K-2
Social Studies K-5
Sociology
Spanish I & II
Stagecraft
Studio Seminar/Dimensions In Design
Theater Survey
World History
US History I

Visual Art Grade 3-5
Survey of Spanish
HOSA

- F. New Jersey Department of Education, Office of Special Education 2017-2018 IEP Facilitation Agreement. This agreement will allow the NJDOE-OSEP to provide IEP support to the district at no cost.

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

- A. The following Resignations/Retirements:

Name: Jocelyn Hagan
Position: Teacher’s Aide
Building: Elem. #1
Type: Resignation
Effective: 8/19/18

Name: Tina Bartleson
Position: Teacher’s Aide
Building: Elem. #1
Type: Resignation
Effective: August 30, 2018

Name: Kathleen Schroeder
 Position: Business Teacher
 Building: High School
 Type: Resignation
 Effective: 10/2/18

Name: Olga Rhile
 Position: Keyboarding Clerk 1
 Building: Administration
 Type: Resignation
 Effective: 9/14/18

B. The following leave(s) of absence:

Michael Peck – 2nd Amendment - to extend a Board Approved LOA through 10/10/18.

Kimberly Thompson – On FMLA from 9/4/18 through end of year; intermittently as needed, paid using sick days.

Adele DePalma - On FMLA from 9/5/18 – 10/3/18. Then Board approved leave 10/4/18 through 11/30/18. Paid using personal days throughout 9/24/18; remainder unpaid.

C. The following substitute teachers:

Name	Cert.	Cert.	Pay
Karen Bohme & Tori Tomlin	Sub. T.A. & Sub. Secretary	N/A	\$12.50 \$12.00
Jeffrey Hebron	Sub. Teacher & Sub. Aide	Sub Cert	\$85 \$12.50

D. The following substitute custodian: Tiffany Springer

E. The following substitute bus aide: Diane Mackey

F. Employment of the following Certified Staff:

Name: Holly Heacock
 Position: L.T. Substitute Teacher
 Building: Middle School
 Effective: September 5, 2018
 Salary: \$50 Upgrade from Teacher's Aide Salary
 Account: 11-120-100-101-00-04
 Replacing: Michael Peck

G. Employment of Non-Certified Staff:

Name: Kristen Reid
 Position: Teacher's Aide – 29.5 hours
 Building: Elementary #1
 Effective: 9/6/18 (Current Sub)
 Salary: \$14,502.00 (17/18 rate)
 Account: 11-000-217-106-00-01
 Replacing: Tina Bartleson

Name: Patrick Vendetta
 Position: Security Guard – 29.5 hours
 Building: High School
 Effective: TBD pending clearance
 Salary: \$13,359.43 (pro-rated)
 Account: 11-000-266-110-01-08
 Replacing: New Position

Name: Bethany Dowling
 Position: Teacher's Aide – 29.5 hours
 Building: Elementary #1
 Effective: TBD pending clearance
 Salary: \$14,502.00 (17/18 rate)
 Account: 11-000-217-106-00-01

H. Employment of the following Schedule B Positions:

Name: Stefan Griffin
 Position: Band Director
 Building: High School/Middle School
 Stipend: TBD

Name: Frank Riggitano
 Position: Summer Weight Training Supervisor (2018)
 Building: High School
 Stipend: TBD

I. The following volunteers:

Name: Oliver Barry
 Position: Volunteer Wrestling Coach
 Building: High School

Name: Stacy Hand
 Position: Volunteer Girls Volleyball Coach
 Building: High School

Name: Caroline Bowman
 Position: Volunteer Field Hockey Coach
 Building: High School

- J. The following Alternative PM School Teacher at a rate of \$30 per hour: Laurel Johanson
- K. Payment for two (2) hours at \$30 per hour to be paid to Tracy Nagle – H.S. Nurse for attendance and participation in the Community Conversation with the Robert Wood Johnson Foundation on July 17, 2018.
- L. CPI Instructor Training for Joshua McCarty, M.S. Teacher, at a cost of \$3,199.00 for training and supplies.
- M. The following certificated teachers as mentors to novice teachers for the 2018/2019 school year.

Novice Teacher	Mentor Teacher
Will Morey HS – CE Cert.	Debbie Dalfonso HS
To be paid 1/5 mentor fee. \$200.00 @ \$10.00 per pay	

- N. Karen Noble, LDTC to provide staff training for hearing impaired student at Middle School for 3 hours at \$30 per hour:

Attendees: Natasha Webster, Susan Pohle, Kelsey Champion, Robert Edwards, Donia Mills, Jennifer Heun, Robert Wishart, Malcolm Talton, Debbie Tweed, Lisa Mericle, Amy McGarrity, June Camizzi, David Moyer, and Amy Schlereth.

- O. The following employees to work the Martin Luther King Center Program beginning Oct. 15, 2018 at \$30.00 per hour:

Co-Supervisors

Laura Lambert
Pamela Shute

Teachers/Substitutes

Katherine Schoyer	William Doan
Kathy Wynn	Katherina Contino
Christine Dagney	Margery DeLollis
Monique Sudan	Anne Colin
Linda Adams	Janice Ricci
LeeAnn Adams	Kristen Frank
Heather Hemingway	Marcella Stahler
Melisha Anderson-Ruiz	Dana Quigley
Ruby Kakembo	Julie Moore
Debbie Avicolli	Rebecca Hannings
Renee Stahl	Rose McGowen

Account #: 20-231-100-101-30-01 Title 1

Motion:

Vote: Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2018-2019 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
<i>None</i>		

Motion: _____
 Vote: _____ Roll Call _____ Second: _____
 Carried: _____

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. Negotiations

Motion: Second:
Vote: Voice Carried:

XIX. RECONVENE TO REGULAR SESSION

Motion was made to reconvene to regular session at p.m.

Motion: Second:
Vote: Voice Carried:

- 1. Motion to ratify the contract between the Middle Township Education Association and the Middle Township Board of Education for the years, July 1, 2018 through June 30, 2022.

Motion: Second:
Vote: Roll Call Carried:

- ___ Dennis Roberts
- ___ George DeLollis
- ___ Calvin Back
- ___ Ed Dagney
- ___ Burgess Hamer
- ___ Gloria Hodges
- ___ James Norris
- ___ Renee Pettit
- ___ Patricia Taylor
- ___ Stephanie Thomas

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion: Second:
Vote: Voice Carried: