

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, AUGUST 16, 2018

7:00 p.m.

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Ed Dagney
 P Burgess Hamer
 P Gloria Hodges
 P James Norris
 A Renee Pettit
 A Patricia Taylor
 A Stephanie Thomas

ATTENDANCE

- A Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- A Christian Paskalides, Principal, Elementary #1
- A Nancy Loteck, Principal, Elementary #2
- A Jeffrey Ortman, Principal, Middle School
- P George West, Principal, High School
- P William Donio, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

- Don Robertson, Assistant Principal, Elementary #1
- Melanie Lisitski, Assistant Principal, Elementary #2
- Andre Hodges, Jr., Assistant Principal, Middle School

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to all military from Middle Township who paid the ultimate price.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 19:02:8/16/18

V. PRESENTATIONS

- A. Robert Johnson – 2017-2018 NJ State Department of Education Annual District Report of Student Safety Data System – Report Period 2 (Jan. 1, 2018 – June 30, 2018) **Exhibit P 19:01:8/16/18**

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris

- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, had questions concerning the following agenda items:

- The electric bill for the high school, why is it so high?
- Item D under financial, 0% lease, what is the equipment?
- Why hire a teacher at MA-9 and not a brand new teacher out of school?

Ms. Fox replied that the bill was for the month of July where the PAC center was utilized for the entire month for at least 12 hours per day.

Ms. Fox explained that the 0% lease was for a floor polisher and the company has agreed to sell us the equipment under this financing arrangement.

Mr. Roberts responded that the district tries to hire the best qualified person for the position and the superintendent felt that this was the best person for the job.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – July 19, 2018
Exhibit M 19:03:8/16/18
- B. Special Meeting Minutes – August 1, 2018
Exhibit M 19:04:8/16/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Hodges	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 19:06:8/16/18
- B. Trip List
Exhibit S 19:07:8/16/18

- C. Discipline Report - None
- D. Attendance Report - None
- E. Fundraising Requests - None
- F. H.I.B. Report – Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – August 7, 2018

Mr. Roberts reported that the Extra-Curricular Committee met on August 7, 2018 to discuss the following agenda items: Fall Sports update and schedule changes, recruiting video project, Schedule B Positions, Athletic Fields, Fundraising Program, Wrestling room, Special Events, NJSIAA update, ROTC Update, Marching band and Grant application.

Motion:	Mr. Dagney	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee – August 8, 2018

Mr. Dagney reported that the Policy Committee met on August 8th and discussed all of the policies and regulations which appear on tonight's agenda for their first reading.

Motion:	Mr. Back	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2018-2019 school year through July 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of July 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The July 31, 2018, Report of the Secretary for the 2018-2019 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of July 31,

2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- C. That the Board approve the July 31, 2018, Report of Cash Funds for the 2018-2019 school year. It is in agreement with the July 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – July 31, 2018

Exhibit B 19:03:8/16/18

Report of Cash – July 31, 2018

Exhibit B 19:04:8/16/18

Motion:	Ms. Hodges	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 19:07:8/16/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 19:08:8/16/18
- C. PAC Contracts – None
- D. The 3-year, zero interest lease with All-Lines Leasing, a division of First Western Bank & Trust for the purchase of (1) Tennant B7 Battery Walk Behind 27” Burnisher with accessories. Total cost of the 3-year lease is \$35,164.08.
- E. The reimbursement to Commission for the Blind and Visually Impaired for 2018-2019 for educational services. \$5,700.00 for three students. Names on file in the

board office.

- F. Purchase of 5-54 passenger buses bus from Wolfington Bus Company for a total price of \$463,100 under the MRESC bid pricing.

Financing the purchase of all buses through Bci Capital, Inc., Orlando, FL, a subsidiary of City National Bank, at an interest rate of 3.17% for 5 years, total interest cost \$32,693.15.

- G. Permission to apply for Emergency Aid in the amount of \$327,931, which is the amount of state aid reduced on July 13, 2018 by the state legislature.

Motion:	Mr. DeLollis	Second:	Mr. Norris
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 19:02:8/16/18

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit

- A Patricia Taylor
- A Stephanie Thomas

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork placements for the 2018/2019 school year:

School: Stockton University
 Dates: September 2018 thru April 2019
 200 Hrs. @ 2 days per week
 Student: Ashley Steelman
 Staff: Paula Rozyn
 Subject: BSW Social Work

B. The following Mentors to Novice Teachers:

Novice Teacher	Mentor Teacher
Lauren Legler	Linda Kelley- Elem # 1
Nicole Kelley	Shelley McFadden- Elem # 1
Ryan Malinowski	Jennifer Heun- Elem # 2
Michaela Fiorucci	Tracey Vanderhoff-MS
Stefan Griffin	Debbie Dalfonso-HS
Sheryl Rubin	Cyndi Dykhouse- Elem #2
Megan Russ	Roberta Pruszinski – MS
Lelah Eppenbach	June Camizzi - MS

C. Student A.F. to attend Middle Township Public Schools starting in the 2018-2019 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

D. The District Consultation Form for Use with Nonpublic Schools.
Exhibit A 19:02:8/16/18

E. The first reading of the following policies and regulations:

- P Gifts, Grants, Donations and Naming
- P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P & R 5350 Student Suicide Prevention (M) (Revised)
- P 5533 Student Smoking (M) (Revised)
- P 5535 Passive Breath Alcohol Sensor Device (Revised)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
P 8561 Procurement Procedures for School Nutrition Programs (New)
Exhibit A 19:03:8/16/18

- F. The Dual Credit Agreement between Atlantic Cape Community College and Middle Township High School for the 2018-2019 school years.

Dual Credit Course:
MATH155-Calculus Honors

- G. Acceptance of Foreign Exchange Student E.G.J. represented by CIEE, for the 2018-2019 school year. (Application on file in the Board Secretary's Office)

Motion: Mr. Back Second: Ms. Hodges
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- A Patricia Taylor
- A Stephanie Thomas

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

- A. The following Resignations/Retirements:

Name: Jennifer Kabusk
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: July 30, 2018

Name: Olga Rhile
Position: Teacher's Aide

Building: Elementary #1
 Type: Resignation
 Effective: August 27, 2018

Name: Rosa Carpenter
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: August 1, 2018

Name: Ed Beamon
 Position: Security Guard
 Building: High School
 Type: Resignation
 Effective: August 6, 2018

Name: Megan Russ
 Position: Teacher's Aide
 Building: High School
 Type: Resignation
 Effective: August 8, 2018

B. The following leave(s) of absence:

Mike Rash – On FMLA paid using sick days from 8/20/18 through 9/16/18.

Kathleen Schroeder – *Amended* - On FMLA 3/2/18 through 10/1/18, unpaid.

C. The following substitute teachers:

<u>Name</u>	<u>Cert.</u>	<u>Pay</u>
James Marchesani	Teacher's Cert.	\$90
Darla Dean	Teacher's Cert.	\$90

D. The following substitute school bus drivers: Sonya Jackson, Isabelle Sender, JoAnn Wilson, Juanita Barnes, and James Dougherty

E. The following substitute custodians: Jessica Laureano, Joel Rivera and Sam Okezie (pending criminal clearance).

F. Employment of the following Certified Employees:

Name: Katherine King
 Position: Science Teacher
 Status: Long-Term Substitute
 Building: High School
 Effective: 9/4/18
 Salary: \$125 per day
 Account: 11-120-100-101-00-08
 Replacing: Angela Quintana

Name: Tina Prickett
 Position: Business Teacher (Pending N.J. Cert.)
 Status: Long-Term Substitute
 Building: High School
 Effective: 9/4/18
 Salary: \$125 per day
 Account: 11-120-100-101-00-08
 Replacing: Kathy Schroeder

Name: Laurel Johanson
 Position: L.T. Substitute Math Teacher
 Status: L.T. Substitute
 Building: High School
 Effective: 9/4/18
 Salary: \$125 per day
 Account: 11-120-100-101-00-08
 Replacing: Michael Capito

Name: Laura Salveson
 Position: Math Teacher
 Status: Permanent
 Building: High School
 Effective: TBD (Being Held)
 Salary: MA-9/\$57,356.00
 Account: 11-140-100-101-00-08
 Replacing: Michael Capito

Name: Jennifer Peabody
 Position: Math Teacher
 Status: Permanent
 Building: Middle School
 Effective: 9/1/18
 Salary: BA-9/\$55,682.00
 Account: 11-130-100-101-00-04
 Replacing: Jessica Merryman

Name: Megan Russ
 Position: Special Education Teacher
 Status: Permanent
 Building: Middle School
 Effective: 9/1/18
 Salary: BA-1/\$54,232.00
 Account: 11-130-100-101-00-04
 Replacing: New Position

Name: Lelah Eppenbach
 Position: Teacher of Spanish (Pending Certification)
 Status: Permanent
 Building: Middle School
 Effective: 9/1/18

Salary: MA-1/\$55,906.00
Account: 11-130-100-101-00-04
Replacing: Steven Collings

G. The following employee requests for change in hours:

Debora Giuliano, Teacher's Aide at #1, from 19.5 to 29.5 hours
Susan Tozour, Teacher's Aide at #1, from 29.5 to 19.5 hours
Pamela Gray, Teacher's Aide at #1, from 29.5 to 19.5 hours
Candace Young-Fithian, Teacher's Aide at #1, from 29.5 hours to 19.5 hours

H. Employment of the following Non-Certified Employees:

Name: Colleen Galster
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: 9/4/18
Salary: \$14,502.00 (17/18 rate)
Account: 11-000-217-106-00-01
Replacing: Erin McAvoy

Name: Rose McGowen
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: 9/4/18
Salary: \$14,502.00 (17/18 rate)
Account: 11-000-217-106-00-01
Replacing: Sue Tozour

Name: Kayla Olson
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: 9/4/18
Salary: \$14,502.00 (17/18 rate)
Account: 11-000-217-106-00-01

Name: Karen Perugini
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1
Effective: 9/4/18
Salary: \$14,502.00 (17/18 rate)
Account: 11-000-217-106-00-01
Replacing: Allison Arzola

Name: Nicole Leusner
Position: Teacher's Aide – 29.5 hours

Status: Permanent
 Building: Elementary #2
 Effective: 9/4/18
 Salary: \$14,502.00 (17/18 rate)
 Account: 11-000-217-106-00-02
 Replacing: Ryan Malinowsky

Name: Olga Rhile
 Position: Keyboarding Clerk 1
 Status: Permanent
 Building: Administration Building
 Effective: August 27, 2018
 Salary: \$25,600.00 (17/18 rate)
 Account: 11-000-221-105-00-05
 Replacing: Megan Odom

Name: Kelly Grisko
 Position: Keyboarding Clerk I (P.T. 29.5 Hrs - 12-Mnth 85%)
 Status: Permanent
 Building: Transportation Building
 Effective: TBD
 Salary: \$21,760.00 (17/18 rate – 85% P.T.)
 Account: 11-000-270-160-00-12
 Replacing: Erin Heitzmann

Name: Vanessa Clark
 Position: Security Guard – 29.5 hours
 Status: Permanent P.T.
 Building: High School
 Effective: September 5, 2018
 Salary: \$12.51 per hour
 Account: 11-000-266-110-01-08
 Replacing: Clay Simmons

- I. The Cape May County Resiliency Training, 21/hrs @ \$30.00; Samantha Douglass, Jodi Lamoreaux, Michael McGowan, Donna Shaw, Linda Kelley, Paula Rozyn, Rita Willis (19hrs).
- J. Learning Plus, LLC to provide “Working with Co-Teachers” seminars on 10/30/18, 11/7/18, and 12/7/18 @ \$4,800.00 - District staff to attend.
- K. The following addition to summer school:

Name: Amy Giulian
 Position: Teacher
 Status: Eighth Grade Transition
 Building: High School
 Effective: Summer 2018
 Salary: 3.5 hours for two (2) days; \$30 per hour Teachers/School Nurse
 Account: 11-140-100-101-00-08 and 20-231-100-101-30-10

L. The following volunteers:

Name: Matt Waldron
Position: Volunteer Boys Soccer
Building: High School

M. The Superintendent Merit Goals for the school year 2018-19 as approved by the Executive County Superintendent.

- Merit Goal #1 – the Superintendent of Schools will create a district Twitter account to increase public relations for Middle Township Public Schools. If successfully achieved, the Superintendent will receive additional 2.5% compensation (\$4,350). To be paid in a lump sum on approval by the Executive County Superintendent.
- Merit Goal #2—By June 18, 2019, the Superintendent of Schools will work with staff to reduce Middle Township High School out of school suspension by 5%. If successfully achieved, the Superintendent will receive an additional 3.3% compensation (\$5,758). To be paid in a lump sum on approval by the Executive County Superintendent.

Exhibit H 19:01:8/16/18

N. The following summer curriculum writing hours at \$30 per hour:

High School – 10 Hours Spanish II – Maria Brault
High School – 10 Hours French II – Wendy Cope

O. The following Schedule B Positions:

Name: Anthony Farmer
Position: Assistant Football Coach
Building: High School
Stipend: TBD

P. The following additional summer school staff:

Name: Melisha Anderson
Position: Substitute Teacher
Status: Summer School
Building: Elementary #1 School
Effective: Summer 2018
Salary: 3.5 hours per day, July 9 through July 26; (*unless otherwise stated*);
\$30 per hour teachers, \$15.50 per hour teacher aides
Account: 11-130-100-101-00-01 and 20-231-100-101-30-10

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis

Y Calvin Back
Y Ed Dagney
Y Burgess Hamer
Y Gloria Hodges
Y James Norris
A Renee Pettit
A Patricia Taylor
A Stephanie Thomas

XVI. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2018-2019 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
Pineland Learning Center	181901	\$53,460.00 (returning)
	181902	\$62,370.00 (returning)
	181903	\$53,460.00 (returning)
Woods	181904	\$120,816.28 (returning)

Motion: Mr. Roberts Second: Mr. Hamer
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
Y Ed Dagney
Y Burgess Hamer
Y Gloria Hodges
Y James Norris
A Renee Pettit
A Patricia Taylor
A Stephanie Thomas

XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Ms. Carey, Cape May Court House, questioned about the safety of all the students and whether there were security guards at all schools.

Ms. Fox replied that there were security guards at Elementary #1, the High School and Middle School and this year we would have an additional SRO that would be stationed at Elementary #2. This officer would split his time between the two elementary schools and the other officer would be at the high school and middle school.

Mr. Doniger, Rio Grande, questioned the status of the lunch balances and how we were doing with collections.

Mr. Roberts responded that we have collected about 35% of the balances and it is improving daily.

Mr. DeLollis added that we are continually trying to get the parents to fill out the free and reduced lunch forms so that we can alleviate these types of balances from occurring.

XVIII. BOARD COMMENT

None

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:47 p.m.

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary