

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

**THURSDAY, JULY 19, 2018
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Ed Dagney
 P Burgess Hamer
 P Gloria Hodges
 P James Norris
 A Renee Pettit
 P Patricia Taylor
 P Stephanie Thomas

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Nancy Loteck, Principal, Elementary #2
- P Jeffrey Ortman, Principal, Middle School
- P George West, Principal, High School
- P William Donio, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence in memory of Dr. Ted Johnson.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 19:01:7/19/18

Ms. Hodges spoke about a Middle Township 5th grader that competed in a Nationwide Gymnastics Competition on July 17th. William Calvin Davis, III took 1st place at the competition. He performs with the Art of Gymnastics group here in Middle Township.

V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the following items on the bill list:

- Cape Assist
- Cape Counseling
- JAZ Transportation.

Ms. Fox responded that Cape Assist and Cape Counseling were partners with the district in the planning grant for the new Recovery High School and they were payments for their collaboration in the process. As for JAZ Transportation, that is a bill for special education student busing because of a special situation, the district cannot do the busing internally.

Mr. Doniger further questioned the item on the agenda concerning the change in dress code and what the change was.

Mr. Roberts asked Mr. West, high school principal, to respond. Mr. West stated that the only change would be to allow “hoodies” to be worn. They can only be Middle Township spirit wear or small logo sweatshirts.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – June 14, 2018
Exhibit M 19:01:7/19/18
- B. Closed Meeting Minutes – June 14, 2018
Exhibit M 19:02:7/19/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

VII. CORRESPONDENCE

None

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 19:01:7/19/18
- B. Trip List
Exhibit S 19:02:7/19/18
- C. Discipline Report
Exhibit S 19:03:7/19/18
- D. Attendance Report
Exhibit S 19:04:7/19/18
- E. Fundraising Requests
Exhibit S 19:05:7/19/18
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – July 12, 2018

Ms. Hodges reported that the Equity/Affirmative Action Committee met on July 12th and discussed the following: Discipline & Attendance Comparisons, AP Scores, SAT Announcement, GT Classes, STEM program, Credit Completion, Summer School Student Data, Summer Enrichment, MLK Homework Club participation, Athlete recruiting, Wall of Fame, and Civil Service.

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee - July 17, 2018

Mr. Roberts reported that the Facilities Committee met on July 17th and reviewed the following: Referendum items including old transportation building demolition, #1 Parking Lot, and Certificate of Occupancy for new building; Summer Projects/Maintenance Reserve; New Spiezle Contracts; Superintendent Wall of Fame; and PAC Floor Cleaning.

After Mr. Roberts presented the items from the Facilities Committee meeting, a discussion ensued concerning the naming of any of the school buildings, fields or driveways. Mr. Roberts suggested that the PAC be named for Dr. Ted Johnson and either the Boyd street field or Shunpike field should be named for Mr. Back.

Ms. Hodges, Ms. Taylor and Mr. Hamer all endorsed the idea of naming the PAC after Dr. Johnson. Mr. Roberts said that these were ideas but Mr. Donio needed to write a board policy concerning naming of facilities and then further discussions would take place at the committee levels.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- F. Finance Committee - July 17, 2018

Mr. Roberts reported that the Finance Committee met July 17th. Items discussed were as follows: State Aid Cuts and budget adjustment plan, Maintenance reserve requests, and progress on opening of new Transportation Building.

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through June 30, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The June 30, 2018, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2018, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the June 30, 2018, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the June 30, 2018, Report of the Secretary, pending audit.

Report of the Secretary – June 30, 2018

Exhibit B 19:01:7/19/18

Report of Cash – June 30, 2018

Exhibit B 19:02:7/19/18

Motion:	Mr. DeLollis	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 19:01:7/19/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 19:02:7/19/18
- C. PAC Contracts - None
- D. Resolution to approve joining the ACE’s program to go out to bid for electric generation services.
Exhibit F 19:03:7/19/18

- E. Resolution to approve joining the ACE's program to go out to bid for natural gas services.
Exhibit F 19:04:7/19/18
- F. Union County Educational Services Revised Schedule of Tuition Rates and Fees for 2018-2019.
Exhibit F 19:05:7/19/18

G. Bayada Home Health Care Inc. Contract for In School Nursing Services 7/1/18-6/30/19 at the rate of \$55.00/ hour for RN and \$45.00/ hour for LPN. Student names on file in the board office.

H. The school lunch prices for the 2018-2019 School Year:

School	Breakfast	Lunch
Elementary #1	\$1.65	\$2.75
Elementary #2	\$1.65	\$2.75
Middle School	\$1.75	\$2.95
High School	\$1.75	\$2.95
Reduced rate (All schools)	\$0.30	\$0.40

I. **Resolved** to approve the 2018/2019 revised school district budget to reflect a decrease in school aid that was issued July 13, 2018:

		Local Tax Levy
General Fund	\$ 43,802,340	\$ 26,400,435
Special Revenue Fund	\$ 2,042,279	
Debt Service	\$ 1,632,006	\$ 1,458,866
Total Budget	\$ 47,476,625	

And to set the General Fund tax levy at \$ 26,400,435;
And to decrease expenditure lines by \$327,931 to balance the budget that was previously approved by this board on April 26, 2018.

J. To approve the following contracts with Spiegle Architects:

Parking Lot Lighting Replacement High School and PAC	\$17,500
Air Handling Unit Replacement	\$39,900

K. The request to use \$31,898 of Maintenance Reserve for summer projects.
 Exhibit F 19:06:7/19/18

L. An agreement between the Middle Township Board of Education and Cape Christian Academy for the School Year 2018-2019 Non-Public Entitlement.
 Nursing Aid 20-509-213-100-77-99 \$7,556
 Textbook Aid 20-501-100-640-77-99 \$4,165
 Technology Aid 20-510-100-610-77-99 \$2,808

Security Aid 20-511-200-610-77-99 \$5,850

- M. Resolution to accept the donation of the following vehicle from the Township of Middle as follows:
2007 Ford Crown Victoria VIN# 2FAFP71W37X146220

Motion:	Mr. Back	Second:	Mr. Norris
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 19:01:7/19/18

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The second reading of the revised Policy 5511: Dress and Grooming
- B. The report of NJQSAC Performance Results and the approval of the NJQSAC 3-Year District Improvement Plan.
Exhibit A 19:01:7/19/18
- C. Student J.W. to attend Middle Township Public Schools starting in the 2018-2019 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- D. The appointing of Diane S. Fox, SBA/Board Secretary, as Acting Superintendent beginning August 9th for approximately 6-weeks.
- E. The regular season football regulations set forth by NJSIAA for the 2018 Football Tournament season.
Exhibit A 19:02:7/19/18
- F. BE IT RESOLVED that the Middle Township Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2018/2019 fiscal year.

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

All new hires are pending criminal background check and subject to N.J.S.A. 18A: 6-7 to N.J.S.A. 18A:6-7.13

A. The following Resignations/Retirements:

Name: Michael Capito
Position: Teacher of Math
Building: High School
Type: Resignation
Effective: 7/1/18

Name: Christine Belger
Position: Bus Aide
Building: Transportation
Type: Resignation
Effective: 6/22/18

Name: Harold Wunder
Position: Teacher's Aide
Building: High School
Type: Resignation
Effective: 7/1/18

Name: Steven Collings
Position: Teacher of Spanish/ESL
Building: Middle School
Type: Resignation
Effective: 7/3/18

Name: Megan Odom
Position: Keyboarding Clerk 1
Building: Administration
Type: Resignation
Effective: 8/2/18

Name: Jessica Merryman
Position: Teacher of Math
Building: Middle School
Type: Resignation
Effective: 7/10/18

B. The following leave(s) of absence:

Angela Quintana – On FMLA from 9/3/18 through 10/26/18 paid using sick time.

Thea Major – *Amended* - On FMLA/FLA from 4/14/18 through 8/24/18, paid using sick days, then unpaid. RTW 8/27/18

Lois Gruenler – LOA Amended to return early on 7/16/18 part-time, then full-time beginning 7/30/18.

Crystal Hatcher – On FMLA/FLA from 9/4/18 to 11/4/18; paid using sick through 9/28, then remainder unpaid. RTW 11/5/18.

Crystine Whitaker – On FMLA/FLA from 9/24/18 through 3/31/19; paid using sick/vacation through 12/30/18; then remainder unpaid . RTW 4/1/19

Katie Cruz – On FMLA from 9/4/18 through 11/15/18; paid using sick days 9/4-10/2 (1/2 day), then unpaid; RTW 11/5/18

C. The following substitute teachers, aides, secretaries:

Name	Cert.	Pay
Karen Bohme	Sub Secretary	\$12.00
Carrie Courtney	Teacher Cert.	\$125 L.T. Sub

D. Employment of the following Certified Employees:

Name: Tammy Hall (Pending Paperwork)
 Position: Teacher of Dance
 Status: Long-Term Substitute
 Building: High School
 Effective: 9/4/18
 Salary: \$125 per day
 Account: 11-120-100-101-00-08
 Replacing: Morgan Tridente

Name: Carrie Courtney
 Position: 4th Grade Teacher
 Status: Long-Term Substitute
 Building: Elementary #2
 Effective: 9/4/18
 Salary: \$125 per day
 Account: 11-120-100-101-00-02
 Replacing: Katie Cruz

Name: Michaela Fiorucci
 Position: Science Teacher
 Status: Permanent
 Building: Middle School
 Effective: 9/1/18
 Salary: MA Step 1/\$55,906.00 (17/18 rate)
 Account: 11-130-100-101-00-04
 Replacing: Susan Blood

Names: Mary Rose Piro
 Shannon Hunsicker (Substitute)
 Position: Teacher
 Status: **Summer School**
 Building: **Middle School**
 Effective: Summer 2018

Salary: 3.5 hours per day, July 9 through July 26 at \$30 per hour
Account: 11-130-100-101-00-04 and 20-231-100-101-30-10

E. The following personnel transfer:

Denise Coulter from M.S. to Administration Building, no change in salary, effective August 6, 2018.

Julie Seitz from Elementary #2 to M.S., no change in salary, effective August 6, 2018.

Doreen Swanson from H.S. to Elementary #2, no change in salary, effective August 6, 2018.

Rescind the previously approved transfer of Cathy Johnson. She will remain at High School.

F. The following summer curriculum writing hours @ \$30.00 per hour:

Grade HS Anatomy and Physiology-10 hrs.

Laura Lambert

Grade HS-HOSA-10 Hours

Angela Quintana

G. The following salary advancement due to additional credits completed: Pamela Shute from MA-4/\$56,306 to MA+15-4/\$56,864 (17-18 Guide) effective September 1, 2018.

H. The summer hours for the following High School staff @ \$25.00 per hour:

- Tracey Nagle (School Nurse) – 10 Hours

I. The following teachers to be paid for New Teacher Orientation Training on August 28th to 30th for up to a total of 8 hours at \$30 per hour:

1. David Farrow – M.S.
2. Tracy Vanderhoff – M.S.
3. Debbie Dalfonso – H.S.
4. Kelley Hogg – H.S.
5. Shelley McFadden - #1
6. Julie Moore - #2

J. Employment of the following Schedule B positions:

Name: Frank Riggitano
Position: Head Football Coach
Building: High School
Stipend: TBD

Name: Heather Heun
Position: Assistant Field Hockey Coach
Building: High School
Stipend: TBD

Name: Nicole Robinson
Position: Head Girls Volleyball Coach
Building: High School
Stipend: TBD

Name: Eric Kelly
Position: Assistant Football Coach
Building: High School
Stipend: TBD

K. The following Summer Theater Camp stipend positions (funded by program):

Name: Mary Beth Novsak
Position: Lighting Tech.
Stipend: \$500

Name: Angelina Montello
Position: Set Design
Stipend: \$1,000

Name: Kathy Wynn
Position: Rehearsal Coordinator
Stipend: \$1,000

Name: Tracey Hall
Position: Stage Coordinator
Stipend: \$1,000

Name: Kathy Kehm
Position: Stage Coordinator
Stipend: \$1,000

Name: Lisa Novsak
Position: Costume Designer
Stipend: \$1,000

Name: Nancy Gibson
Position: Camp Choreographer
Stipend: \$1,000

L. The following volunteers:

Name: John Richardson
Position: Volunteer Football

Building: High School

- M. The provisional appointment of William Knight to Senior Custodial Worker effective July 1, 2018 at an increase of \$1,500 annually.
- N. The following teacher (a licensed Learning Disabilities Teacher/Consultant) to be paid \$150 per evaluation to complete learning evaluations as required for student IEPs; work to be completed outside of school hours: Donna Shaw (H.S. Special Education Teacher).

Motion:	Mr. Norris	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y James Norris
- A Renee Pettit
- Y Patricia Taylor
- Y Stephanie Thomas

XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
<i>None</i>		

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

None

XVII. BOARD COMMENT

Mr. Norris wished Dr. Salvo a speedy recovery from his impending surgery.

Mr. Dagney commented on the Memorial Day events that the students participated in and was very glad to see them taking part in the celebrations.

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:34 p.m.

Motion:	Mr. Hamer	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary