

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, APRIL 21, 2016
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis (Arrived at 7:07 p.m.)
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Jeffrey Trout

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence and dedicated to Autism Awareness Month.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:10:4/21/16
- B. Student Council – None

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

None

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 17, 2016
Exhibit M 16:25:4/21/16

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Ms. Hodges Second: Mr. Trout
 Vote: Voice Carried: Yes

VIII. CORRESPONDENCE

1. Letter from Shelby Smith
2. Sale of Temporary Note Information

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:32:4/21/16
- B. Trip List
Exhibit S 16:33:4/21/16
- C. Discipline Report
Exhibit S 16:34:4/21/16
- D. Attendance Report
Exhibit S 16:35:4/21/16
- E. H.I.B. Report - Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee – April 13, 2016

Ms. Thomas reported that the Curriculum Committee met on April 13th and discussed the following: ACCC Dual Credit Courses, Pilot Course, and Tuition Update; Stockton Dual Credit Course; PARCC Data; Math Gap Analysis; Curricula for approval; Modification and Update of GT Programs; New Template for Curricula selection; and New Schedules for M.S. and H.S.

Mr. Dagney complimented the principals and staff on the planning and follow-through of the schedule change project. He knows it was a huge effort and liked their persistence in seeing it get done.

Motion:	Mr. Back	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee
- G. Performing Arts Committee – April 18, 2016

Ms. Thomas reported that the PAC Committee met on April 18th and discussed the following: Concerned Citizens of Whitesboro Fundraiser Rental, Parkway Player Talent Show Rental, House Lighting, Improvement to Website Search, and Cape May County Performing Arts Academy Show.

Motion:	Mr. Hamer	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – April 12, 2016

Mr. Hamer reported that the Transportation Committee met on April 12th and reviewed the following items: Bus Back Door Evacuation Drills, CPI-Student Management, State Inspections, New Buses, and Substitute Bus Driver Law Changes.

Motion:	Ms. Thomas	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through March 31, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The March 31, 2016, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of March 31, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the March 31, 2016, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the March 31, 2016, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2016
Exhibit B 16:21:4/21/16
 Report of Cash – March 31, 2016
Exhibit B 16:22:4/21/16

Motion: Ms. Thomas Second: Mr. DeLollis
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:40:4/21/16

- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:41:4/21/16

- C. PAC Contracts - *None*

- D. The contract between Salem City School District (sending district) and Middle Township BOE (receiving district) for one homeless student (AM) that the sending district agrees to pay tuition at the rate of \$60.91 per diem \$426.37 (\$10,964./180)(K) for the period of February 18, 2016 to March 10, 2016 with 7 days in attendance.

- E. Approval of the addendum to the Phoenix Advisors contract to include Municipal advisor services relating to the issuance of the following:
 - a. \$2,000,000 temporary note \$750
 - b. \$11,000,000 temporary note \$2,500
 - c. \$24,644,000 bonds \$19,500**Exhibit F 16:42:4/21/16**

- F. The authorization of two additional bank accounts at Sturdy Savings Bank:
 - Building Account-to handle referendum related expenditures
 - Three required signatures on this account—Dennis Roberts, David Salvo and Diane Fox
 - Elementary #2 student activity account-transfer from previous bank
 - One signature required on account—principal at Elementary #2

- G. The contract between Middle Township BOE (sending district) and Galloway Township Public Schools (receiving district) for one DCP&P placed student (AB)

that the sending district agrees to pay tuition at the rate of \$114.56 per diem (GR1) for the period of November 2015 to June 2016.

- H. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and the enter into cooperative pricing agreements with other contracting units for HVAC, Refrigeration, and Electrical Services for the 2016-2017 School Year.
- I. The purchase of Glencoe Math Textbooks Grades 6-8 at a cost of \$13,115.74. (Sample textbooks on table)
- J. Permission for child study team member, Maura Heenan, to attend the Speech - Social Thinking Conference at the Doubletree by Hilton in Baltimore, Maryland on May 13, 2016, Cost \$196.00

(Ms. Heenan will be funding her own transportation, lodging, and other needs.)

Motion:	Mr. Dagney	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement(s):

School: Stockton University/LDTC 90-hour
 Dates: Summer Semester – June to August 2016
 Student(s): Robert Johnson
 Donna Shaw
 Cooperating
 Staff: Jesse Reeves/ LDT/C

- B. The request to enter into a Hospital/Facility agreement for Practical Nurse Training between the Board of Education of the Technical School in County of Cape May, New Jersey and the Middle Township School District for the 2016/2017 school year. **Exhibit A 16:45:4/21/16**

- C. Permission to participate in the Cooperative Transportation routing service with Cape May County Special Services for the 2016-2017 school year.
Exhibit A 16:46:4/21/16
- D. The **Revised** 2016 Civil Service Commission Holiday Schedule
Exhibit A 16:47:4/21/16
- E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 21, in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 16:48:4/21/16
- F. Adoption of the High School and Middle School new Master Schedule effective for the 2016-2017 school year.
Exhibit A 16:49:4/21/16
- G. The adoption of the following Middle Township High School curriculum:
 - Medical Terminology
 - Dance I
 - Dance II

(Curriculum in binder on table)

Motion:	Ms. Hodges	Second:	Mr. Back
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II (No to Letter F)
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name:	Alison Wills
Position:	School Nurse

Building: Elementary #2
 Type: Retirement
 Effective: July 1, 2016

Name: Joei Viviani
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: April 20, 2016

Name: James Quinn
 Position: Bus Driver
 Building: Transportation
 Type: Resignation
 Effective: April 8, 2016

B. The following leaves of absence:

Jennifer Heun (M.S.) – On FMLA starting on 3/3/16 paid through ½ day 4/8/16. Return to work 4/21/16, then concurrent intermittent leave from 5/2/17 through 3/30/17, No days/No Pay, as needed, not to exceed a total of 60 days for both.

Loretta Fox – Amended – Remainder of FMLA to be used; 16 days paid using sick days extending leave through 6/3/16; RTW 6/6/16.

Crystal Neil – On FMLA 4/4/16 through 5/8/16; paid using 15 sick days, 8 vacation days and 2 personal; RTW 5/9/16.

Linda Bakley – Board approved leave of absence from May 2nd to June 30th without pay.

C. Employment of the following substitute teachers:

Monica Rojas	Sub Cert.	\$85
Curtis McKonly	Sub Cert.	\$85

D. Employment of the following Certified Staff:

Name: Howard Trout
 Position: Special Education – Social Studies
 Status: Long-Term Substitute
 Building: High School
 Effective: 4/4/16 through end of school year
 Salary: \$125 per day
 Account: 11-213-100-101-00-08
 Replacing: Donna Ewing

Name: Ruby Kakembo and Megan Russ (**4-Weeks Each**)
 Position: Physical Education/Health Teacher

Status: Long-Term Substitute
Building: High School
Effective: 4/4/16 through end of school year
Salary: \$125 per day
Account: 11-213-100-101-00-08
Replacing: Kelli Damiana

Name: Katherine Schmidt
Position: Special Education – English
Status: Long-Term Substitute
Building: High School
Effective: 4/18/16 to end of school year
Salary: \$125 per day
Account: 11-209-100-101-00-08
Replacing: Angela Mattera

Name: Nicolette Naticchione
Position: Grade 5 Teacher
Status: Long-Term Substitute
Building: Elementary #2
Effective: June 1st to end of school year
Salary: \$125 per day
Account: 11-120-100-101-00-02
Replacing: Jennifer Heun

Name: Katie Britton
Position: Grade 3 Teacher
Status: Long-Term Substitute
Building: Elementary #2
Effective: May 27th through June 3rd, 2016
Salary: \$125 per day
Account: 11-120-100-101-00-02
Replacing: Lori Fox

E The following changes to the Custodial Schedule:

Pete Phillips to Temporary Custodial Day Worker Position – M.S. – April 18th through end of school year.

Luis Perez and William Knight to Temporary Grounds Worker Position – District – 29.5 hours per week, weather permitting, April through October.

Jim Crowther to Temporary Substitute Maintenance Worker Position – District – 25 hours per week, starting immediately through end of May 2016, \$13.00 per hour.

F. The 2016-2017 Staff Rehire List.

Exhibit H 16:01:4/21/16

G. The following volunteer:

Name: Katelyn Kelly
Position: Lacrosse Volunteer
Building: High School

H. The following Schedule B Position:

Name: Frank Riggitano
Position: Winter Weight Training
Building: High School
Stipend: \$2,085

I. The adjustment to Laura Lambert’s salary for completion of credits from BA-Step 8/\$54,277 to BA+15-Step 8/\$54,835 effective 2/1/16.

Motion: Mr. DeLollis Second: Mr. Hamer
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis (Abstain from Letter F)
- Y Calvin Back
- Y Robert Bakley II (Abstain from Letters B, F)
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges (Abstain from Letter F)
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

Dr. Salvo wished Alison Wills the best in her retirement. He also wished Coach Ferraco the best after coaching basketball for the district since 1981; he will be missed.

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
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None

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mr. Doniger, Rio Grande, questioned the board as to the impact of not receiving any PILOT money from the township. In his estimation that amounts to \$50,000 the board will not receive. The township has already said they will not be sharing any of the money with the school board. How will that affect the tax rate and the programs at the school?

Mr. Roberts replied that the tax increase is based on the current taxes and can only be raised 2% by law. The board will instruct the superintendent and the business administrator to write a letter to request the school district percentage of the PILOT money.

XVII. BOARD COMMENT

Mr. Roberts commented on the retirement of longtime basketball coach Tom Ferraco and all the good he has given to the community. It will be hard to find someone to fill his shoes. It is with sadness we see him go and wish him well in his retirement.

Mr. Hamer stated that the kids were very fortunate to have a coach like Mr. Ferraco. He spent countless hours with the students, hats off to him; he was an excellent coach and did an outstanding job.

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:44 p.m. for approximately 10 minutes for

1. Superintendent's Evaluation

Motion:	Mr. Hamer	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 7:56 p.m.

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

1. **Motion was made to approve the Superintendent's Evaluation.**

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
A George DeLollis

Y Calvin Back
A Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
A Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
Y Jeffrey Trout

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:58 p.m.

Motion:	Mr. Hamer	Second:	Mr. Back
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary