

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, AUGUST 17, 2017

7:00 p.m.

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

P Dennis Roberts
A George DeLollis
P Calvin Back
P Robert Bakley II
A Edward Dagney
P Burgess Hamer
P Gloria Hodges
P Patricia Taylor
P Stephanie Thomas
A Renee Pettit

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- A Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- A Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Kelly Prinz, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of terrorism in Barcelona, Spain.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 18:02:8/17/17

V. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the electric bill and the water bills on the current bill list. He wanted to know whether they are reasonable and if we track this information.

Both Ms. Fox and Mr. Roberts responded that the bills are tracked on a monthly basis with six or more years of comparable history.

Mr. Dagney, Middle Township, spoke to the board regarding his three years on the board and the phenomenal experience that he has had. This is a great district and a great board and he has been thrilled to be a part of the district. He thanked the board for all of their support over the past and would like to have the opportunity to serve again if needed.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – July 20 2017
Exhibit M 18:02:8/17/17

**B. Closed Meeting Minutes – July 20, 2017
Exhibit M 18:03:8/17/17**

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

VII. CORRESPONDENCE

1. Letter of resignation from Mr. Dagney

A. Motion was made to accept the resignation of Mr. Dagney with regrets.

Motion:	Mr. Hamer	Second:	Mr. Back
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
A George DeLollis
Y Calvin Back
Y Robert Bakley II

Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
A Renee Pettit

B. Motion was made to advertise for the vacancy on the board to be filled according to state statute.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
A George DeLollis
Y Calvin Back
Y Robert Bakley II

Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
A Renee Pettit

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 18:05:8/17/17
- B. Trip List
Exhibit S 18:06:8/17/17
- C. Discipline Report - *None*
- D. Attendance Report - *None*
- E. Fundraising Requests - *None*
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – August 15, 2017

Ms. Thomas reported that the Extra-Curricular Committee met on August 15th and discussed the following items: Summer Sports Update, Fall Sports, Schedule B vacancies, Athletic Fields, possible future fundraiser, online payment system for officials, H.S. Gym Restoration, Trips, Retired Jerseys, Banners in Gym, and NJSIAA Update.

Motion:	Ms. Hodges	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee – August 15, 2017

Mr. Roberts reported that the Facilities Committee met on August 15th to discuss the referendum change orders and Maintenance Reserve requests which appear on tonight’s agenda, as well as, the readiness of school buildings, H.S. courtyard, and electronic sign for Administration Building.

Motion:	Mr. Bakley	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – August 16, 2017

Mr. Hamer reported that the Transportation Committee met on August 16th and discussed the following items: Purchase of Buses, Office Relocation, New Hires and Transportation Staff Meeting.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through July 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of July 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The July 31, 2017, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of July 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- C. That the Board approve the July 31, 2017, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the July 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – July 31, 2017

Exhibit B 18:03:8/17/17

Report of Cash – July 31, 2017

Exhibit B 18:04:8/17/17

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II

- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 18:03:8/17/17

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 18:03:8/17/17
- C. Agreement with Partners Engineering to monitor air and test concrete after removal of floors in the gyms and Kindergarten Court area addition to Proposal #17245349 approved in June - \$2,975- Elementary #1
- D. The following Changer Orders for the various referendum contracts:

Elementary #1 Contract with R. Wilkinson & Sons Construction

#	Reason	Amount	Addition to contract	Deducted from Allowance
	Total Contract Cost		\$ 7,631,696.00	
	Contract Allowance			\$ 50,000.00
GC-1	New roof drain section A	\$ 5,347.40	\$ 5,347.40	
GC-2	Provide service feeders	\$ 3,456.17		
	Gray window glass for classrm	\$ 3,365.50		
	17 USB receptacles	\$ 593.78		\$ 12,892.94
	Gym and Kindergarten Abatement	\$ 167,228.89		
	Additional flooring Kindergarten court	\$ 5,477.49	\$ 167,228.89	
	New Contract Balance		\$ 7,829,473.09	
	Balance remaining in allowance			\$ 37,107.06

MJJ Construction, Inc. (High School, Middle School and Shunpike Fields.

#	Reason	Amount	Addition to contract	Deducted from Allowance
	Total Contract Cost		\$ 2,810,000.00	
	Contract Allowance			\$ 49,500.00
GC-1	CM3 controls	\$ 3,800.00		
	Painting entire B gym	\$ 7,990.00		
	Remove door and window boys locker room	\$ 3,951.00		\$ 15,741.00
	New Contract Balance		\$ 2,810,000.00	
	Balance remaining in allowance			\$ 33,759.00

- D. The Proposed Senior Class Trip of 2018 to Disney in Orlando, Fla from Wednesday, March 21, 2018 through Sunday, March 25, 2018 at an approximate cost of \$1,015 per person.
- E. Student I.A. to attend Middle Township Public Schools starting in the 2017-2018 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- F. The revision of the job description for Athletic Director.
Exhibit A 18:02:8/17/17

Motion:	Mr. Roberts	Second:	Mr. Back
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name: Gina Farreny
 Position: Teacher of Science
 Building: Middle School
 Type: Resignation
 Effective: July 26, 2017

Name: Jennifer Parmalee
 Position: 8th Grade Math Teacher & Yearbook Advisor
 Building: Middle School
 Type: Resignation
 Effective: August 10, 2017

Name: Erin Oechslin
 Position: Elementary Teacher
 Building: Elementary #1
 Type: Resignation
 Effective: August 14, 2017

Name: Megan Rada
Position: School Nurse
Building: Cape Christian Academy
Type: Termination
Effective: June 1, 2017

Name: Erin Kohr
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: July 26, 2017

Name: Ciara Burket
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: August 9, 2017

Name: Ariana Rosenberg
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: August 14, 2017

Name: Sheryl Rubin
Position: Teacher's Aide
Building: Elementary #2
Type: Resignation
Effective: August 1, 2017

Name: Lucinda Smith
Position: Bus Aide
Building: Transportation
Type: Resignation
Effective: July 18, 2017

Name: Joseph Sykes
Position: Security Guard
Building: High School
Type: Resignation
Effective: August 17, 2017

Name: Tom Griffin
Position: Assistant Football Coach
Building: High School
Type: Resignation
Effective: August 14, 2017

Name: Nicole McCullen
 Position: Teacher's Aide
 Building: Middle School
 Type: *Rescind* - previously approved in July, but accepted position elsewhere

Name: Chelsea Hoffman
 Position: Teacher's Aide
 Building: High School
 Type: Resignation
 Effective: August 17, 2017

B. The following leave(s) of absence:

Megan Russ – Board Approved Leave from 9/6/17 through 11/11/17, unpaid.

Maura Coskey – FMLA intermittent from 9/5/17 through 4/14/17, reduced schedule weekly as agreed by Mr. Johnson, unpaid.

C. The following substitute teachers/secretaries:

Name	Cert. Type	Pay
Emily Bowman	Sub Secretary	\$9.74/hr
Cleveland Carter	Sub Teacher	\$85
Bruce Engle	Sub Teacher	\$85
Ashley Sardoni	Sub Teacher	\$90

D. The following substitute custodian: Moises Moya (pending criminal clearance)

E. The following substitute security guards pending criminal clearance: David Tomkinson and Greg Neill

F. Employment of the following Non-Certified Staff:

Name: Anthony Samartino
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: Middle School
 Effective: TBD
 Salary: \$14,502.00
 Account: 11-000-217-106-00-04

Name: Dorothy Sheehan
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: Elementary #2
 Effective: September 5, 2017
 Salary: \$14,502.00
 Account: 11-000-217-106-00-02
 Replacing: Sheryl Rubin

Name: Christina Dagney
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: September 5, 2017
Salary: \$14,502.00
Account: 11-000-217-106-00-02
Replacing: Laura Pelouze

Name: Darlene Tschopp
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #2
Effective: September 5, 2017
Salary: Step 2/\$15,002.00
Account: 11-000-217-106-00-02
Replacing: Susan Reder

Name: Tyler Costa
Position: P.T. Custodian
Status: Permanent
Building: District
Effective: August 17, 2017
Salary: \$21,236.23 (74.5% of Step 1)
Account: 11-000-262-110-00-01
Replacing: Julie Shelton

Name: Rosa Carpenter
Position: Teacher's Aide – 19.5 hours
Status: Permanent
Building: Elementary #1
Effective: TBD
Salary: \$9,846.00
Account: 11-000-217-106-00-01

Name: Amy Wilkinson
Position: Teacher's Aide – 19.5 hours
Status: Permanent
Building: Elementary #1
Effective: TBD
Salary: \$9,846.00
Account: 11-000-217-106-00-01

Name: Lisa Galati
Position: School Bus Driver
Status: Permanent
Effective: September 6, 2017
Salary: \$23.94 per hour
Account: 11-000-270-160-00-12

Name: Glenn Smith
Position: School Bus Driver
Status: Permanent
Effective: September 6, 2017
Salary: \$23.94 per hour
Account: 11-000-270-160-00-12

Name: Paul Hoffman
Position: School Bus Driver
Status: Permanent
Effective: September 6, 2017
Salary: \$23.94 per hour
Account: 11-000-270-160-00-12

G. Employment of the following Certified Staff:

Name: Kelsey Champion
Position: Teacher of Science
Status: Permanent
Building: Middle School
Effective: September 1, 2017
Salary: \$54,232
Account: 11-130-100-101-00-04
Replacing: Gina Farreny

Name: Breanne Canetti
Position: Elementary Teacher
Status: Permanent
Effective: September 1, 2017
Salary: BA 2-3/\$54,432.00
Account: 11-120-100-101-00-01
Replacing: New Position

Name: Susan McCarthy-Miller
Position: L.T. Substitute Teacher of English
Status: L.T. Substitute
Effective: September 1, 2017 through Christmas
Salary: \$125 per day
Account: 11-140-100-101-00-08
Replacing: Kiersten McPherson

H. The following volunteer(s):

Name: Steven Gurgiel
Position: Volunteer Soccer Coach
Building: High School

Name: Sam Caraballo
Position: Football Volunteer
Building: High School

Name: Greta Pacevich
Position: Volleyball Volunteer
Building: High School

Name: Sean Gimeno
Position: Soccer Volunteer
Building: High School

Name: Jake Tomlin
Position: Boys Soccer Volunteer
Building: High School

Name: Paul Yerk
Position: Football Volunteer
Building: High School

Name: John Richardson
Position: Football Volunteer
Building: High School

I. The following Schedule B Positions:

Name: Julie Seitz
Position: Child Nutrition Certifier
Building: District
Stipend: \$2,310

Name: Scott Kurkowski
Position: Asst. Boys Soccer Coach
Building: High School
Stipend: \$5,731

J. The following teachers to be paid for New Teacher Orientation Training on August 30th, 31st for up to a total of 8 hours at \$30 per hour.

Shelley McFadden – Elem. #1 (5.5 hours only)
Julie Moore - Elementary #2
Tracy Vanderhoff – M.S.
Dave Farrow – M.S.
Kelley Hogg – H.S.
Deborah Dalfonso – H.S.

K. For Rachel Chew, H.S. Guidance Chairperson, to work 5 additional summer days.

L. The following summer work:

Name: Quinton Thomas
Position: Substitute
Status: Eighth Grade Transition
Building: High School

Effective: Summer 2017
 Salary: 4 hours total at \$30 per hour
 Account: 11-140-100-101-00-08 and 20-231-100-101-30-10

M. The following summer curriculum writing hours at \$30.00 per hour:

Karen Biederman – 3D Art-12 Hrs.
 John Richardson – Manufacturing 1-12 Hrs.
 John Richardson – Manufacturing 2-12 Hrs.

Motion: Ms. Hodges Second: Ms. Thomas
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

School Name	Student	Tuition
East Mountain School	171804	\$34,794.90 (extra ordinary aide)
Y.A.L.E. School	171809	\$ 5,700.00 (ESY-30 days)

Motion: Mr. Roberts Second: Ms. Taylor
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mr. Doniger, Rio Grande, questioned the bond timing issue-when will the old bond be paid off and how will the new bond affect the taxpayers. He further questioned whether the project is under budget.

Ms. Fox stated that the current bond will be paid off in February of 2018 and the new bond interest payments begin in January. The current budget reflects these payments and have kept the debt service tax rate the same. As for the project, we are currently under budget but the work is not complete and will not be until the summer of 2018.

Mr. Doniger asked the superintendent if he had a preliminary enrollment figure for the 2017-18 school year. He stated that compared to other districts in the area Middle Township does an outstanding job. He also questioned the impact of the affordable housing on the district and how we are handling the underfunding of services that we are required to pay.

Dr. Salvo replied that at this point it was too early to speculate on the enrollment figure as parents were continually coming in to register their students but he would have a report at the September meeting. As for the underfunding, he stated that the district continues to discuss the situation with Senator Van Drew and will continue to do so. The Senator has been very sympathetic to our situation and continues to help us in any way possible.

XVII. BOARD COMMENT

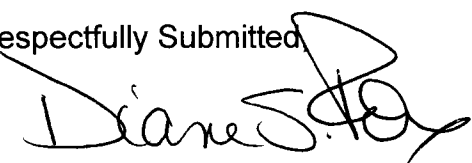
Mr. Roberts thanked Mr. Dagney for his service. He also, commented on the continued great leadership that we have under Dr. Salvo that has allowed the district to provide such excellent services to our students as Mr. Doniger commented on earlier. He further thanked Mr. Hamer for his work on making the National Night Out such a great success. Mr. Hamer sets a great example for all of us in the many things that does for this community.

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:40 p.m.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

Respectfully Submitted



Diane S. Fox
School Business Administrator/Board Secretary