

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, MAY 19, 2016
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Jeffrey Trout

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:11:5/19/16
- B. Student Council – Hannah Catonosa and Devon Nagle

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – April 21, 2016
Exhibit M 16:26:5/19/16
- B. Closed Meeting Minutes – April 21, 2016
Exhibit M 16:27:5/19/16
- C. Public Hearing – April 27, 2016
Exhibit M 16:28:5/19/16

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:36:5/19/16
- B. Trip List
Exhibit S 16:37:5/19/16
- C. Discipline Report
Exhibit S 16:38:5/19/16
- D. Attendance Report
Exhibit S 16:39:5/19/16
- E. H.I.B. Report - Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – May 17, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- E. Facilities/Grounds/Real Estate Committee – May 11, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee – May 11, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee – May 9, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through April 30, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of April 30, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The April 30, 2016, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of April 30, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the April 30, 2016, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the April 30, 2016, Report of the Secretary, pending audit.

Report of the Secretary – April 30, 2016

Exhibit B 16:23:5/19/16

Report of Cash – April 30, 2016

Exhibit B 16:24:5/19/16

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:43:5/19/16

- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:44:5/19/16
- C. PAC Contracts – *None*
- D. The following contracts with Cape May County Technical School for the year 2016-2017:

Type	Amount per student
Full time Regular	\$ 8,590
Full Time Special Education	\$ 8,092
Shared Time Regular	\$ 4,295
Shared Time Special Education	\$ 4,046

- E. The agreement with Phoenix Advisors, Inc., the continuing disclosure agent, at a cost of \$850 annually.
- F. Permission to apply for a \$4,000 Health and Wellness Grant through Sustainable Jersey for Schools to enable the Middle School to enhance the events at our annual Girl’s Lock-In, purchase supplies needed to add a Healthy Food Science Unit to our curriculum, promote healthy food choices, and hire fitness instructors for an afterschool Fitness Club.
- G. Merchant Services agreement with Esquire Bank to process our credit cards at the Performing Arts Center.
- H. Agreement with Blackboard Connect Services for our one call system for the 2016-17 school year at an annual cost of \$5,722.
- I. Tuition Contracts with our Sending districts as follows:

District	Program	Amount
Avalon	High School	\$ 74,710.66
Stone Harbor	High School	\$ 85,908.91
Dennis Township	Full time High School	\$ 1,179,044.98
Dennis Township	Shared Time High School	\$ 120,000.00
Dennis Township	PM High School	\$ 26,000.00
Dennis Township	Resource Room	\$ 127,951.51
Woodbine	Full time High School	\$ 612,102.21
Woodbine	Shared Time High School	\$ 48,000.00
Woodbine	Resource Room	\$ 102,508.68
Woodbine	PM High School	\$ 13,000.00

- J. Change order GC-1 Bernal Mechanical Contractors, Inc. for the Chiller project at Elementary #2 – deduct \$2,465 from contingency allowance for air separator tank in the boiler room.
Exhibit F 16:45:5/19/16
- K. Change order GD-1 Falasca Mechanical, Inc. for the HVAC Control project at Elementary #2 – deduct \$1,540 for damaged pipe insulation from allowance AL-2. Add back #1,332 for ceiling mounted cabinet unit heater in Wing C not to be replaced to allowance AL-1
Exhibit F 16:46:5/19/16
- L. Contract with Xtel communications for Fiber/internet and phone service 36 month contract at a monthly cost of \$5,885 and one-time fee of \$570. (covered under the ACT agreement)
Exhibit F 16:47:5/19/16

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Bill List
Exhibit R 16:01:5/19/16
- B. Contract agreement with Spiezle Architectural Group for the referendum project flat fee of \$1,495,000 for architectural services, \$17,610 Geotechnical engineering services, \$150,000 Site/Civil Engineering services, \$18,156 asbestos waste management services, \$13,900 furniture design services plus additional fee of \$48,000 for NJDEP CAFRA permit if needed.
Exhibit R 16:02:5/19/16

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The interlocal services agreements to provide vehicle maintenance services to Avalon Board of Education and CMC Special Services Board of Education.
Exhibit A 16:46:5/19/16
- B. Requisitioning the Township of Middle for their support of the 2016-2017 school district budget in the amount of \$25,011,366 for general fund and \$1,589,992 for debt service to be billed monthly according to the attached schedule.
Exhibit A 16:47:5/19/16
- C. Student M.S. to attend Middle Township Public Schools starting in the 2016-2017 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- D. The following fieldwork placement(s):

School: Stockton University
 Dates: September 6, 2016 to December 15, 2016
 Fall Semester 2016 (80 hours)
 Student: Jesse Munsick
 Cooperating Staff: Nicole DelCorio – Elementary #2/Grade Level 3

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name: Donna Ewing
 Position: Social Studies Teacher
 Building: High School
 Type: Retirement

Effective: July 1, 2016

Name: Kelli Damiana
Position: Phys. Ed Teacher
Building: High School
Type: Retirement
Effective: July 1, 2016

Name: Judi Hamilton
Position: Secretarial Assistant
Building: Administration
Type: Retirement
Effective: August 1, 2016

B. The termination of the following employees:

Name: Erica Bader
Position: Teacher's Aide
Building: High School
Type: Termination
Effective: May 5, 2016

Name: Jamie Rahn
Position: Teacher's Aide
Building: Elementary #2
Type: Termination
Effective: May 13, 2016

C. The following salary advancements due to additional credits completed: Jessie Reeves from MA+15-Step 8 to MA+30-Step 9 effective September 1, 2016

D. The following substitute box office assistant at the Performing Arts Center at the rate of \$13.00 per hour: Alynn Penkethman

E. The following substitute custodians at a rate of \$13.00 per hour: Kathleen Mangan, Paul Burnley, and Cheryl Bulifant.

F. Employment of the following Non-Certified Staff:

Name: Kevin Campbell
Position: Bus Driver
Status: Permanent
Building: Transportation
Effective: May 20, 2016
Salary: \$22.68 per hour
Account: 11-000-270-160-00-12
Replacing: James Quinn

Name: Glenn Wyatt
Position: Bus Driver

Status: Permanent
Building: Transportation
Effective: TBD
Salary: \$22.68 per hour
Account: 11-000-270-160-00-12
Replacing: Harold Hearon

G. Employment of the following 2016-17 School Year Schedule B Fall and Year-Round Positions:

District

Name: Julie Seitz
Position: Child Nutrition Certifier
Building: District
Stipend: \$2254

Name: Evan Weatherby
Position: District Band Director
Building: High School/Middle School
Stipend: \$7926

High School

Name: Lauren Conner
Position: Assistant Field Hockey Coach
Building: High School
Stipend: \$5591

Name: Robert Ridgeway
Position: Assistant Football Coach
Building: High School
Stipend: \$6118

Name: Matthew Wolf
Position: Assistant Football Coach
Building: High School
Stipend: \$6118

Name: William Miller
Position: Assistant Football Coach
Building: High School
Stipend: \$6118

Name: Chris Walters
Position: Assistant Football Coach
Building: High School
Stipend: \$6118

Name: Matthew Gilbert
Position: Assistant Soccer Coach (Boys)
Building: High School

Stipend: \$5591

Name: Sean Gimeno
Position: Assistant Soccer Coach (Girls)
Building: High School
Stipend: \$5591

Name: Nicole Drake
Position: Fall Cheerleading Coach
Building: High School
Stipend: \$3319

Name: Ed Letts
Position: Head Cross Country Coach (Boys)
Building: High School
Stipend: \$5857

Name: Chuck Gehman
Position: Head Cross Country Coach (Girls)
Building: High School
Stipend: \$5857

Name: Janina Perna
Position: Head Field Hockey Coach
Building: High School
Stipend: \$6396

Name: Frank Riggitano
Position: Head Football Coach
Building: High School
Stipend: \$7437

Name: David Pacevich
Position: Head Girls Volleyball Coach
Building: High School
Stipend: \$6396

Name: John Maher
Position: Head Soccer Coach (Boys)
Building: High School
Stipend: \$6396

Name: Robert Wishart
Position: Head Soccer Coach (Girls)
Building: High School
Stipend: \$6396

Name: Mario Duca
Position: Head Tennis Coach (Girls)
Building: High School

Stipend: \$5857

Name: Frank Riggitano
Position: Weight Training Supervisor (Summer)
Building: High School
Stipend: \$2137

Name: Robert Heck
Position: Activities Accountant
Building: High School
Stipend: \$7127

Name: Deborah Dalfonso
Position: Choir Director
Building: High School
Stipend: \$4855

Name: Andrea Davis
Position: Dance Team Instructor
Building: High School
Stipend: \$3033

Name: Jacklyn Buckingham
Position: Drama Coach
Building: High School
Stipend: \$4525

Name: Marie Brault (Split)
Position: FEA Advisor
Building: High School
Stipend: \$1792.50

Name: Amy Giulian (Split)
Position: FEA Advisor
Building: High School
Stipend: \$1792.50

Name: David Joslin
Position: H.I.B. Specialist
Building: High School
Stipend: \$250

Name: Amy Lord
Position: Percussion Ensemble Instructor
Building: High School
Stipend: \$3512

Name: Colleen Dillon
Position: Interact Club

Building: High School
Stipend: \$4595

Name: Laura Lambert
Position: Junior Class Advisor
Building: High School
Stipend: \$4595

Name: Kelly Lasher
Position: National Honor Society Club Sponsor
Building: High School
Stipend: \$3585

Name: Kelly Hogg
Position: Senior Class Advisor
Building: High School
Stipend: \$4595

Name: Jeanne Donohue
Position: Social Media Coordinator
Building: High School
Stipend: \$500

Name: Amy Giulian
Position: Student Council Club Sponsor
Building: High School
Stipend: \$4727

Name: Andrea Davis
Position: United Young Generation Advisor
Building: High School
Stipend: \$4727

Name: Kelly Lasher
Position: Website Coordinator
Building: High School
Stipend: \$1312

Middle School

Name: Denise Coulter
Position: Activities Accountant
Building: Middle School
Stipend: \$3787

Name: June Camizzi
Position: Choir Director
Building: Middle School
Stipend: \$3930

Name: Thea Major

Position: Dance/Step Team Advisor
Building: Middle School
Stipend: \$3033

Name: Chris McMullen
Position: Field Hockey Head Coach
Building: Middle School
Stipend: \$4069

Name: John Leahy
Position: Head Soccer Coach (B)
Building: Middle School
Stipend: \$4069

Name: Sharon Rementer
Position: Head Soccer Coach (G)
Building: Middle School
Stipend: \$4069

Name: Lisa Mericle
Position: Jr. National Honor Society Advisor
Building: Middle School
Stipend: \$2093

Name: Melanie Lisitski
Position: PARCC Testing Coordinator
Building: Middle School
Stipend: \$500

Name: Eileen McGarry
Position: School Musical Choreography
Building: Middle School
Stipend: \$5458

Name: Jay Wynn
Position: School Musical Director
Building: Middle School
Stipend: \$6323

Name: Evan Weatherby
Position: School Musical Production/Band
Building: Middle School
Stipend: \$3331

Name: June Camizzi
Position: School Musical Production/Vocal
Building: Middle School
Stipend: \$3331

Name: Monica DeRose

Position: Social Media Coordinator (Split)
Building: Middle School
Stipend: \$250

Name: Lisa Mericle
Position: Social Media Coordinator (Split)
Building: Middle School
Stipend: \$250

Name: Heather Chew
Position: Website Coordinator
Building: Middle School
Stipend: \$1312

Name: Siobhan Bernhardt
Position: Yearbook Advisor (Split)
Building: Middle School
Stipend: \$1483.50

Name: Jen Parmelee
Position: Yearbook Advisor (Split)
Building: Middle School
Stipend: \$1483.50

Elementary #1 School

Name: Lisa Novsak
Position: H.I.B. Specialist
Building: Elementary #1
Stipend: \$250

Name: Stacy Konczyk
Position: Social Media Coordinator
Building: Elementary #1
Stipend: \$500

Name: Nancy Simmerman
Position: Website Coordinator
Building: Elementary #1
Stipend: \$1312

Elementary #2 School

Name: Kaitlyn Hiltner
Position: Choir Director (Grade 5)
Building: Elementary #2
Stipend: \$3930

Name: Julie Moore
Position: Choir Director (Grades 3-4)
Building: Elementary #2
Stipend: \$3930

Name: Lisa Novsak
Position: H.I.B. Specialist
Building: Elementary #2
Stipend: \$500

Name: Megan Bramble
Position: Website Coordinator
Building: Elementary #2
Stipend: \$1312

Name: Janet Biller
Position: Yearbook Advisor
Building: Elementary #2
Stipend: \$2203

Name: Cindy Yenolevich
Position: Band Director
Building: Elementary #2
Stipend: \$3931

Name: Christal Holmes
Position: Dance-Step Team Advisor
Building: Elementary #2
Stipend: \$3033

Name: Megan Bramble
Position: Social Media Coordinator
Building: Elementary #2
Stipend: \$500

Name: Janet Biller
Position: PARCC Testing Coordinator
Building: Elementary #2
Stipend: \$500

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor

____ Stephanie Thomas
____ Jeffrey Trout

XVI. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
<i>None</i>		

Motion:
Vote: Roll Call

Second:
Carried:

- ____ Dennis Roberts
- ____ George DeLollis
- ____ Calvin Back
- ____ Robert Bakley II
- ____ Edward Dagney
- ____ Burgess Hamer
- ____ Gloria Hodges
- ____ Patricia Taylor
- ____ Stephanie Thomas
- ____ Jeffrey Trout

XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVIII. BOARD COMMENT

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote: Voice

Second:
Carried: