

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 18, 2014
7:30 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

____ Dennis Roberts
____ George DeLollis
____ Calvin Back
____ Robert Bakley II
____ Burgess Hamer
____ Linda Koch
____ Patricia Taylor
____ Stephanie Thomas
____ Patricia Ziolkowski

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Lyn Langford, Director of Curriculum and Instruction
- _____ Robert Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Toni Johnson, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:03:9/18/14

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 21, 2014
Exhibit M 15:05:9/18/14
- B. Closed Meeting Minutes – August 21, 2014
Exhibit M 15:06:9/18/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
Vote: _____ Voice _____ Carried: _____

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:07:9/18/14
- B. Trip List Report
Exhibit S 15:08:9/18/14
- C. Discipline Report
Exhibit S 15:09:9/18/14

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 10, 2014

Motion: Second:
Vote: Carried:

- F. Finance Committee – September 12, 2014

Motion: Second:
Vote: Carried:

- G. Performing Arts Committee – September 10, 2014

Motion: Second:
Vote: Carried:

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through August 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2014, no budgetary line item account has encumbrances and

expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The August 31, 2014, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2014, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the August 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2014

Exhibit B 15:05:9/18/14

Report of Cash – August 31, 2014

Exhibit B 15:06:9/18/14

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:08:9/18/14
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:09:9/18/14
- C. The Performing Arts Center Contracts
Exhibit F 15:10:9/18/14

- D. The following salary advancement for completion of additional credits: Kelsey McKee to MA-3/\$53,571.00 effective September 1, 2014.
- E. The Memorandum of Understanding between Middle Township Public School District, Upper Township Public School District, and Ocean City Public School District to join in a consortium for administration of NCLB Title III funding.
Title III grant allocation as follows:

Middle Township	\$ 10,233
Ocean City	\$ 3,569
Upper	<u>\$ 766</u>
Total	\$ 14,568
- F. The agreement of \$1,254.00 for a stipend amount to be paid to all previously appointed website coordinators for the 14/15 school year.
- G. The English Language Learners Extension Program at Middle Township Middle School and High School:
Cost: 1 teacher at \$30.00 per hour for 66 hours from September 19, 2014 to May 22, 2015. Total: \$1,980 + \$151.47 FICA=\$2131.47

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The second reading of the following bylaws, policies and regulations:

Policy Alert No. 202

- Policy 0141 Board Member Number and Term
- Policy 0143 Board Member Election and Appointment
- Policy 1581 Victim of Domestic or Sexual Violence Leave (M)
- Policy 3125 Employment of Teaching Staff Members (M)
- Policy 3240 Professional Development for Teachers and School Leaders (M)
- Regulation 3240 Professional Development for Teachers and School Leaders

- Policy 4125 Employment of Support Staff Members (M)
- Policy 8507 Breakfast Offer Versus Serve
- Policy 8508 Lunch Offer Versus Serve

Policy Alert No. 203

- Policy and Regulation 2412 Home Instruction Due to Health Condition (M)
- Policy and Regulation 2417 Student Intervention and Referral Services (M)
- Policy and Regulation 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
- Policy 3283 Electronic Communications Between Teaching Staff Members and Students (M)
- Policy 4283 Electronic Communications Between Support Staff Members and Students (M)
- Policy and Regulation 5200 Attendance (M)
- Policy and Regulation 5610 Suspension (M)
- Policy and Regulation 5611 Removal of Students for Firearms Offenses (M)
- Policy and Regulation 5612 Assaults on District Board of Education Members or Employees (M)
- Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses (M)
- Policy 5620 Expulsion
- Policy and Regulation 8462 Reporting Potentially Missing or Abused Children (M)

B. The first reading of the following policies:

- Policy 3230 Outside Activities
- Policy 4230 Outside Activities
- Exhibit A 15:03:9/18/14**

C. The following 2014-2015 Foreign Exchange Student Placement at Middle Township High School:

- Amina Kosbayeva – Kazakhstan
- Tzu-Candy Hsieh – Taiwan
- Nuwapa-Prim Promchotichai – Thailand

D. The agreement between Middle Township Public Schools, CMCSSSD and Preferred Home Health Care & Nursing Services, Inc. for one-on-one services provided to student (AF) for 9/1/14 – 9/30/14 and 10/1/14 – 6/30/15.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Patricia Stocker
Position: Keyboarding Clerk I
Building: Elementary #2
Type: Retirement
Effective: August 26, 2014

Name: Robert Ford
Position: Science Teacher and M.S. Soccer Coach
Building: Middle School
Type: Resignation
Effective: TBD

Name: Lon Carter
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: August 26, 2014

Name: Steven Saylor
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: September 3, 2014

Name: Diane Belz
Position: Secretary
Building: Elementary #1
Type: Retirement
Effective: January 1, 2105

Name: Charlene Seymour
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: September 10, 2014

Name: Dorothy Sheehan
Position: Teacher's Aide
Building: Elementary #2
Type: Resignation
Effective: September 19, 2014

B. The following leave(s) of absence:

Mary Rose Piro – Using FMLA/FLA intermittently from 9/3/14 through end of school year, unpaid, and not to exceed 60 days.

Karen Ortman – Using FMLA/FLA for the month of September, using sick time.

Necheala Pierce – Using FMLA/FLA from 9/9/14 through 2/1/14 without pay. RTW on 2/2/14 (May be amended)

C. Employment of the following Non-Certified Staff:

Name: Marion McCabe
Position: Keyboarding Clerk I (10-Month position)
Status: Permanent – 10 Month
Building: Elementary #2
Salary: \$23,679.70
Effective: TBD
Replacing: Pat Stocker

D. Employment of the following Certified Staff:

Name: Jacklyn Buckingham
Position: Teacher of TV Production/Theatre/Elementary Basic Skills
Status: Permanent
Building: High School/Elementary #2
Effective: TBD
Salary: BA Step 2/\$51,677.00
Account: 11-140-100-101-00-08
11-120-100-101-00-02 (50/50 Split)
Replacing: New

E. Employment of the following Schedule B Positions:

Name: Ralph Nessler
Position: Head Boys Soccer
Building: Middle School
Stipend: \$3,888

F. The following employees to work the Martin Luther King Center Program beginning September 22, 2014, at \$30.00 per hour:

Teachers:

1. Leann Adams
2. Margery DeLollis
3. Roberta Hoffmann
4. Ruby Kakembo
5. Erin Oechslin
6. Katharine Schoyer
7. Robert Stahler

8. Lynsey Venturini

Substitutes:

- 1. Nick Colin
- 2. Dana Quigley
- 3. Marcella Stahler

Supervisor:

- 1. Jesse Morvay

Account #: 20-231-100-101-30-01

G. The payment for Paraprofessional Training by Cynthia Dykhouse @ \$30 per hour for 5 hours on October 10, 2014. Account # 11-000-223-102-00-10 (\$150.00 Total)

H. The following Administration for the PM Alternative School as needed at \$100 per day:

One Administrator per Day

- 1. Frank Riggiano
- 2. Van Cathcart
- 3. Rita Tice
- 4. John King
- 5. Rachel Chew

I. The following Teaching Staff for the PM Alternative School as needed:

- 1. Richard Urbanski (per diem hourly)
- 2. Robert Shamberg (per diem hourly)
- 3. Karen Biederman (per diem hourly)
- 4. Michael Capito (per diem hourly)
- 5. Maripat Perone (Out of District, \$30 per hour)
- 6. Robert Griffith (Out of District, \$30 per hour)

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XV. STUDENT PLACEMENT

1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
<i>None</i>		

Motion:		Second:
Vote:	Roll Call	Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. H.I.B.
2. Personnel
3. Litigation

Motion:		Second:
Vote:	Voice	Carried:

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion:		Second:
Vote:	Voice	Carried:

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote:

Voice

Second:
Carried:

DRAFT