

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, APRIL 24, 2014
7:30 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Burgess Hamer
- Linda Koch
- Andrew Melchiorre
- Patricia Taylor
- Stephanie Thomas
- Patricia Ziolkowski

ATTENDANCE

- _____ Michael J. Kopakowski, Superintendent
- _____ Dr. David Salvo, Assistant Superintendent for Support Services
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Lyn Langford, Director of Curriculum and Instruction
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Toni Johnson, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 14:10:4/24/14

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 20, 2014
Exhibit M 14:23:4/24/14
- B. Closed Meeting Minutes – March 20, 2014
Exhibit M 14:24:4/24/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
Vote: _____ Voice _____ Carried: _____

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 14:33:4/24/14
- B. Trip List
Exhibit S 14:34:4/24/14
- C. Attendance Report
Exhibit S 14:35:4/24/14
- D. Discipline Report
Exhibit S 14:36:4/24/14

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 25, 2014

Motion: Second:
Vote: Carried:

- F. Finance Committee – April 11, 2014

Motion: Second:
Vote: Carried:

- G. Performing Arts Committee – April 1, 2014

Motion: Second:
Vote: Carried:

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2013-2014 school year through March 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The March 31, 2014, Report of the Secretary for the 2013-2014 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of March 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the March 31, 2014, Report of Cash Funds for the 2013-2014 school year. It is in agreement with the March 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2014

Exhibit B 14:19:4/24/14

Report of Cash – March 31, 2014

Exhibit B 14:20:4/24/14

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 14:38:4/24/14
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 14:39:4/24/14
- C. PAC Rental Contract Approvals
Exhibit F 14:40:4/24/14
- D. To declare the following surplus:
 - 1. 15 Damaged Student Desks, Elementary #1, No fair market value

- 2. 3 Club Cars - A9738-607538, A9738-607541, A9738-607543
 2 EZ-Go Carts – 833332, 833328
 (To be sold for parts or offered on Govdeals.com)

- E. The purchase of a leftover John Deer 72” Riding Tractor in the amount of \$13,100.
- F. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and to enter into cooperative pricing agreements with other contracting units for HVAC, Refrigeration and Electrical Services for the 2014-2015 SY.

Motion:
 Vote: Roll Call

Second:
 Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The Dual Credit Contract between Middle Township School District and Atlantic Cape Community College for the 2014-2015 academic year, as follows:

Middle Township High School will conduct the following course(s) in the high school and Atlantic Cape will provide students who successfully complete the course(s) through the Dual Credit Option with a college transcript. Middle Township High School teachers will instruct the courses with the support of Atlantic Cape. Students and/or the School District will be responsible for payment of all tuition and fees. Middle Township High School will provide all student textbooks. Atlantic Cape will review all instructional materials.

Exhibit A 14:28:4/24/14

- B. A motion to approve the waiver of a discipline hearing for student, D.H. 2014-3, in accordance with the recommendation of the Superintendent and as consented to by the guardian.

Exhibit A 14:29:4/24/14

- C. The Shore Production Summer Theatre Camp for Summer 2014; production will be *The Little Mermaid*. Acct.# 65-800-330-110-90-09 (Stipends to be approved at a later date)
- D. The agreement between Middle Township Public Schools, CMCSSSD and Preferred Home Health Care & Nursing Services, Inc. for one-on-one services provided to a student.

Motion: _____
 Vote: _____ Roll Call _____ Second: _____
 Carried: _____

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XIII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following retirements/resignations/terminations:

Name: Melissa Shestack
 Position: LDTC Teacher
 Building: Elementary #1
 Type: Resignation
 Effective: June 30, 2014

- B. The following leave(s) of absence:

Melanie Lisitski – On FMLA from 4/15/14 through 4/30/14 using 8 sick days

- C. Placement of the following Practicum in Teaching English as a Second Language (ESL):

School: Rowan University
 Dates: Fall 2014: 9/02/2014 – 12/17/2014
 Student: Samantha Polis (Connor)
 Cooperating Staff: Rita Tice – High School

Placement of the following Practicum in Teaching English as a Second Language (ESL):

School: The Richard Stockton College of New Jersey
Dates: Summer 2014: June 2014 – August 2014
Student: Julie Foster
Cooperating Staff: Sandi Garrison-Maund/ LDTTC

D. The following staff member(s) to tutor at the Middle Township High School Homework Club \$30.00 per hour.

1. Donna Shaw
2. Eileen Duff

Account # 20-231-100-101-20-08

E. Employment of the following Certified Staff:

Name: Leann Adams
Position: P-T Basic Skills Teacher
Status: Long-Term Substitute
Building: Elementary #1
Effective: May 1, 2014
Step/Salary: \$125.00 per day
Account: 11-120-100-101-00-01
Replacing: Mary Rulon

F. Employment of the following Non-Certified Staff:

Name: Susan Blood
Position: Teacher's Aide
Status: Part-Time – 29.5 hours per week
Building: Middle School
Effective: April 25, 2014
Step/Salary: \$13,180.00 (pro-rated)
Account: 11-000-217-106-00-04
Replacing: New Position

Name: Natalia Bada
Position: Payroll Clerk
Status: Permanent
Building: Administration Building
Effective: Upon Completion of Criminal History Clearance
Step/Salary: \$39,000.00 (pro-rated)
Account: 11-000-251-105-00-05
Replacing: Patricia Ryan

G. Employment of the 2014-2015 Staff Listings – **Exhibit H 14:01:4/24/14**

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XIV. STUDENT PLACEMENT

The placement of student listed below as tuition student at Out of District location for the 2013-2014 school year. Name is on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
Strang School/Ranch Hope	2 (AW, BG)	\$33,647.50 each
It's All About Community	1 (MC)	\$16,335.00

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Burgess Hamer
- _____ Linda Koch
- _____ Andrew Melchiorre
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Patricia Ziolkowski

XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVI. BOARD COMMENT

XVII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

- 1. H.I.B.
- 2. Litigation

Motion:
Vote: _____ Voice

Second:
Carried:

XVIII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion:
Vote: _____ Voice

Second:
Carried:

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at _____

Motion:
Vote: _____ Voice

Second:
Carried: