

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, MARCH 20, 2014  
7:30 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Linda Koch
- \_\_\_\_\_ Andrew Melchiorre
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Patricia Ziolkowski

## ATTENDANCE

- \_\_\_\_\_ Michael J. Kopakowski, Superintendent
- \_\_\_\_\_ Dr. David Salvo, Assistant Superintendent for Support Services
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Lyn Langford, Director of Curriculum and Instruction
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Toni Johnson, Principal, Middle School
- \_\_\_\_\_ Frank Riggitano, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Houck, Board Solicitor

## OTHERS

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

### IV. PRESENTATIONS

- A. The NJ Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (District and School Grade Report).  
**Exhibit A 14:26:3/20/14**

### V. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 14:09:3/20/14**

### VI. PUBLIC COMMENT ON AGENDA ITEMS

### VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – February 20, 2014  
**Exhibit M 14:20:3/20/14**
- B. Closed Meeting Minutes – February 20, 2014  
**Exhibit M 14:21:3/20/14**
- C. Special Meeting Minutes – March 12, 2014  
**Exhibit M 14:22:3/20/14**



**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2013-2014 school year through February 28, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of February 28, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The February 28, 2014, Report of the Secretary for the 2013-2014 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of February 28, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the February 28, 2014, Report of Cash Funds for the 2013-2014 school year. It is in agreement with the February 28, 2014, Report of the Secretary, pending audit.

Report of the Secretary – February 28, 2014  
**Exhibit B 14:17:3/20/14**  
 Report of Cash – February 28, 2014  
**Exhibit B 14:18:3/20/14**

Motion: Second:  
 Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Linda Koch
- \_\_\_\_\_ Andrew Melchiorre
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Patricia Ziolkowski

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 14:35:3/20/14**
- B. Bill List/Additional Bill List  
**Exhibit F 14:36:3/20/14**
- C. PAC Rental Contract Approvals  
**Exhibit F 14:37:3/20/14**
- D. The adoption and purchase the following new textbook for the 2014/2015 school year:

Course: Advanced Placement Literature and Composition – Grade 12  
 Textbook: “Literature & Composition: Reading-Writing-Thinking  
 Publisher: Bedford/ St. Martin  
 Cost: \$3,276.00

District textbooks: 11-190-100-640-00-05 \$3,276.00  
 (Sample book will be on display)

- E. A resolution that, for the 2014-2015 school year, Middle Township Board of Education does not require Pineland Learning Center, Inc. to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23-4.5iii.

Motion: Second:  
 Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Linda Koch
- \_\_\_\_\_ Andrew Melchiorre
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Patricia Ziolkowski

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. A motion to approve the waiver of a discipline hearing for student, D.H. 2014 – 1, in accordance with the recommendation of the Superintendent and as consented to by the guardian.  
**Exhibit A 14:24:3/20/14**
- B. The revised 2013-2014 School Calendar  
**Exhibit A 14:27:3/20/14**
- C. The revised mission statement of the Middle Township Performing Arts Center.  
**Exhibit A 14:28:3/20/14**
- D. Student B.B. from Cape May County Special Services School District to volunteer during the school day at the Performing Arts Center as part of an unpaid structured learning environment until the end of the school year.

Motion:		Second:
Vote:	Roll Call	Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Linda Koch
- \_\_\_\_\_ Andrew Melchiorre
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Patricia Ziolkowski

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following retirements/resignations/terminations:

Name: Rosslyn Cade  
 Position: Teacher’s Aide  
 Building: High School  
 Type: Resignation  
 Effective: April 1, 2014

Name: Linda Carr

Position: Bus Aide  
Building: Transportation  
Type: Termination  
Effective: March 12, 2014

Name: Patricia Ryan  
Position: Payroll Clerk  
Building: Administration Bldg.  
Type: Resignation  
Effective: April 2, 2014

B. The following leave(s) of absence:

Nicole Drake – On FMLA/FLA beginning 5/19/14 through end of school year, using 22 sick days and 2 unpaid days. Return to work 9/1/14.

Robert Jones – On FMLA beginning 4/14/14 through end of school year using 2.5 personal days, if available, and remaining balance unpaid.

Christine Ritchie – On FMLA/FLA beginning 3/18/14 using sick time, intermittently as needed, not to exceed 60 days.

Maria Grohe – On FMLA/FLA beginning 3/20/14 intermittently, using 2.75 personal days and balance unpaid. Not to exceed 60 days.

C. The following fieldwork placement:

School: Jones International University  
Dates: Spring 2014/Fall 2014/Spring 2015 – 3 hours of observation per week/ per eight week semester  
Student: Darlene Tschopp  
Cooperating Staff: Douglas Penkethman/ Principal – Elementary #2

D. The following substitute custodians: Michael Urban, Kourtney Riegel and Tyler Costa

E. The following substitute bus drivers: Jose Silvia, Robert Attenborough and Richard Marter (pending criminal history)

F. The following substitute security guard: Walter Kowal

G. Employment of the following Non-Certified Staff:

Name: Charlene Seymour  
Position: Teacher's Aide  
Status: Part-Time – 29.5 hours per week  
Building: Elementary #1  
Effective: Upon Completion of criminal history background check  
Step/Salary: \$13,180.00 (pro-rated)

Account: 11-000-217-106-00-01  
Replacing: New Position

Name: Joseph Sykes  
Position: Security Guard  
Status: Permanent  
Building: District  
Effective: March 19, 2014  
Pay Rate: \$11.42 per hour  
Account: 11-000-266-110-01-08  
Replacing: Walter Kowal

H. The following amended personnel transfer:

Name: Janet Loefflad  
New Position: Kindergarten Teacher's Aide  
Previous Position: Pre-K Teacher's Aide  
New Location: Elementary #1  
Previous Location: Elementary #1  
Account: 11-000-217-106-00-01  
Salary: \$10,209.00/Step 8 (Amended)  
Effective: March 17, 2014 (Amended)

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Linda Koch
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- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Patricia Ziolkowski

**XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVI. BOARD COMMENT**



**XVII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at        for approximately        minutes for

1.     H.I.B.
2.     Litigation

Motion:

Vote:

Voice

Second:

Carried:

**XVIII. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at

Motion:

Vote:

Voice

Second:

Carried:

**XIX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:

Vote:

Voice

Second:

Carried: