

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 18, 2014
7:31 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 A Calvin Back
 P Robert Bakley II
 A Burgess Hamer
 P Linda Koch
 P Patricia Taylor
 P Stephanie Thomas
 P Patricia Ziolkowski

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- A Robert Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Johnson, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

Chris Barrett of Cooper Levenson attended in Mr. Donio's absence.

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence which was dedicated to the fallen police officer in Pennsylvania.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:03:9/18/14

Ms. Taylor commented on how wonderful all the schools looked.

Ms. Koch attended both Elementary #1 and Elementary #2 Back to School nights and commented how nice the evening was and how beautiful the schools looked this year. She was happy to hear that student attendance was stressed at both of the events.

V. PRESENTATIONS

Mr. Barrett performed the swearing in of Mr. Dagney, newly appointed Board Member.

VI. PUBLIC COMMENT ON AGENDA ITEMS

Robert Ford, teacher, spoke to thank the board for giving him the opportunity to take on leadership roles in the district and that he was grateful for everything that the district had done for him.

Mr. Roberts addressed the board about changing the starting time of the meetings as well as, moving the venue of the February meeting to the renovated school house in Whitesboro.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 21, 2014
Exhibit M 15:05:9/18/14
- B. Closed Meeting Minutes – August 21, 2014
Exhibit M 15:06:9/18/14
- C. Special Meeting Minutes – September 11, 2014
Exhibit M 15:07:9/18/14
- D. Special Meeting Closed Minutes – September 11, 2014
Exhibit M 15:08:9/18/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. DeLollis	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

(Mr. Dagney abstained)

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:07:9/18/14
- B. Trip List Report
Exhibit S 15:08:9/18/14
- C. Discipline Report
Exhibit S 15:09:9/18/14

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 10, 2014

Mr. Bakley reported that the Facilities Committee met on September 10th and discussed the following items: Update of Boyd Street Fields; M.F. Track Repair; Security for Lockdowns; Lettering on H.S. old front entrance wall; and Pre-K Building/Bond Referendum.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

F. Finance Committee – September 12, 2014

Mr. DeLollis reported that the Finance Committee met on September 12th and discussed the following items: Trash Removal Bills; P.T. Secretary for Transportation; Affordable Healthcare Act and Schedule B Positions.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee – September 10, 2014

Ms. Thomas reported that the committee met on September 10th to discuss the pricing for Cape Shore Chorus and Other Community Groups, as well as some additional contracts.

Motion:	Ms. Koch	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through August 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The August 31, 2014, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2014, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the August 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2014
Exhibit B 15:05:9/18/14
 Report of Cash – August 31, 2014
Exhibit B 15:06:9/18/14

Motion: Ms. Thomas Second: Ms. Koch
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back
Y Robert Bakley II
X Edward Dagney
A Burgess Hamer
Y Linda Koch
Y Patricia Taylor
Y Stephanie Thomas
Y Patricia Ziolkowski

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:08:9/18/14

- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:09:9/18/14

- C. The Performing Arts Center Contracts
Exhibit F 15:10:9/18/14

- D. The following salary advancement for completion of additional credits: Kelsey McKee to MA-3/\$53,571.00 effective September 1, 2014.

- E. The Memorandum of Understanding between Middle Township Public School District, Upper Township Public School District, and Ocean City Public School District to join in a consortium for administration of NCLB Title III funding.
 Title III grant allocation as follows:

Middle Township	\$ 10,233
Ocean City	\$ 3,569
Upper	<u>\$ 766</u>
Total	\$ 14,568

- F. The agreement of \$1,254.00 for a stipend amount to be paid to all previously appointed website coordinators for the 14/15 school year.

- G. The English Language Learners Extension Program at Middle Township Middle School and High School:
 Cost: 1 teacher (Steven Collings) at \$30.00 per hour for 66 hours from September 19, 2014 to May 22, 2015. Total: \$1,980 + \$151.47 FICA=\$2131.47
 Title III Account # 20-241-100-100-00-05

Motion: Mr. Roberts Second: Mr. DeLollis
Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back
Y Robert Bakley II
X Edward Dagney
A Burgess Hamer
Y Linda Koch
Y Patricia Taylor
Y Stephanie Thomas
Y Patricia Ziolkowski

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The second reading of the following bylaws, policies and regulations:

Policy Alert No. 202

Policy 0141 Board Member Number and Term
Policy 0143 Board Member Election and Appointment
Policy 1581 Victim of Domestic or Sexual Violence Leave (M)
Policy 3125 Employment of Teaching Staff Members (M)
Policy 3240 Professional Development for Teachers and School Leaders (M)
Regulation 3240 Professional Development for Teachers and School Leaders
Policy 4125 Employment of Support Staff Members (M)
Policy 8507 Breakfast Offer Versus Serve
Policy 8508 Lunch Offer Versus Serve

Policy Alert No. 203

Policy and Regulation 2412 Home Instruction Due to Health Condition (M)
Policy and Regulation 2417 Student Intervention and Referral Services (M)
Policy and Regulation 2481 Home or Out-of-School Instruction for a General Education Student
for Reasons Other Than a Temporary or Chronic Health Condition (M)
Policy 3283 Electronic Communications Between Teaching Staff Members and Students (M)
Policy 4283 Electronic Communications Between Support Staff Members and Students (M)
Policy and Regulation 5200 Attendance (M)
Policy and Regulation 5610 Suspension (M)
Policy and Regulation 5611 Removal of Students for Firearms Offenses (M)
Policy and Regulation 5612 Assaults on District Board of Education Members or Employees (M)
Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses (M)
Policy 5620 Expulsion
Policy and Regulation 8462 Reporting Potentially Missing or Abused Children (M)

B. The first reading of the following policies:

Policy 3230 Outside Activities
Policy 4230 Outside Activities
Exhibit A 15:03:9/18/14

C. The following 2014-2015 Foreign Exchange Student Placement at Middle Township High School:

- Amina Kosbayeva – Kazakhstan
- Tzu-Candy Hsieh – Taiwan
- Nuwapa-Prim Promchotichai – Thailand

D. The agreement between Middle Township Public Schools, CMCSSSD and Preferred Home Health Care & Nursing Services, Inc. for one-on-one services provided to student (AF) for 9/1/14 – 9/30/14 and 10/1/14 – 6/30/15.

E. The following teacher as mentor to novice teacher for the 2014/2015 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Heather Chew	David Farrow/ Middle School

Motion:	Mr. DeLollis	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Robert Bakley II
- X Edward Dagney
- A Burgess Hamer
- Y Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Patricia Stocker
 Position: Keyboarding Clerk I
 Building: Elementary #2
 Type: Retirement
 Effective: August 26, 2014

Name: Robert Ford
Position: Science Teacher and M.S. Soccer Coach
Building: Middle School
Type: Resignation
Effective: September 22, 2014

Name: Lon Carter
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: August 26, 2014

Name: Steven Saylor
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: September 3, 2014

Name: Diane Belz
Position: Secretary
Building: Elementary #1
Type: Retirement
Effective: January 1, 2105

Name: Charlene Seymour
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: September 10, 2014

Name: Dorothy Sheehan
Position: Teacher's Aide
Building: Elementary #2
Type: Resignation
Effective: September 19, 2014

Name: Natalie Bada
Position: Payroll Clerk
Building: Administration Bldg.
Type: Resignation
Effective: September 15, 2014

B. The following leave(s) of absence:

Mary Rose Piro – Using FMLA/FLA intermittently from 9/3/14 through end of school year, unpaid, and not to exceed 60 days.

Karen Ortman – Using FMLA/FLA for the month of September, using sick time.

Necheala Pierce – Using FMLA/FLA from 9/9/14 through 2/1/14 without pay. RTW on 2/2/14 (May be amended)

Lois Gruenler – On FMLA/FLA from 9/30/14 through 12/30/14 using 58 sick days. RTW date may be amended.

C. Employment of the following Non-Certified Staff:

Name: Marion McCabe
Position: Keyboarding Clerk I (10-Month position)
Status: Permanent – 10 Month
Building: Elementary #2
Salary: \$23,679.70
Effective: TBD
Replacing: Pat Stocker

Name: Amy Nagel
Position: Teacher's Aide
Status: Part-Time – 29.5 hours
Building: Elementary #1
Effective: Upon completion of criminal history background check
Step/Salary: \$13,504.00
Account: 11-000-217-106-00-01
Replacing: Tiffany Holmes

Name: Rebecca Daniels
Position: Teacher's Aide
Status: Part-Time – 19.5 hours
Building: Elementary #1
Effective: Upon completion of criminal history background check
Step/Salary: \$8,849.04
Account: 11-000-217-106-00-01
Replacing: New

Name: Gregory Carr Sr.
Position: Custodial L.P. (District-Wide)
Status: Permanent
Building: District
Effective: Upon completion of criminal history background check
Step/Salary: \$28,555.00
Account: 11-000-262-110-00-08
Replacing: New

D. Employment of the following Certified Staff:

Name: Jacklyn Buckingham
Position: Teacher of Theatre/Elementary Basic Skills
Status: Permanent
Building: High School
Effective: TBD

Salary: BA Step 2/\$51,677.00
Account: 11-140-100-101-00-08
Replacing: New

Name: Susan Blood
Position: Teacher of Science
Status: Permanent
Building: Middle School
Effective: September 22, 2014
Salary: MA+30 Step 2/\$54,487.00
Account: 11-130-100-101-00-04
Replacing: Robert Ford

E. Employment of the following Schedule B Positions:

Name: Ralph Nessler
Position: Head Boys Soccer
Building: Middle School
Stipend: \$3,888

Name: Janet Biller
Position: Yearbook Advisor
Building: Elementary #2
Stipend: \$2,105.00

Name: Lisa Mericle
Position: Yearbook Advisor
Building: Middle School
Stipend: \$1,417.50 (Split)

Name: Jennifer Parmalee
Position: Yearbook Advisor
Building: Middle School
Stipend: \$1,417.50 (Split)

F. The following employees to work the Martin Luther King Center Program beginning September 22, 2014, at \$30.00 per hour:

Teachers:

1. Leann Adams
2. Margery DeLollis
3. Roberta Hoffmann
4. Ruby Kakembo
5. Erin Oechslin
6. Katharine Schoyer
7. Robert Stahler
8. Lynsey Venturini

Substitutes:

1. Nick Colin

- 2. Dana Quigley
- 3. Marcella Stahler

Supervisor:

- 1. Jesse Morvay

Account #: 20-231-100-101-30-01

G. The payment for Paraprofessional Training by Cynthia Dykhouse @ \$30 per hour for 5 hours on October 10, 2014. Account # 11-000-223-102-00-10 (\$150.00 Total)

H. The following Administration for the PM Alternative School as needed at \$100 per day:

One Administrator per Day

- 1. Frank Riggitano
- 2. Van Cathcart
- 3. Rita Tice
- 4. John King
- 5. Rachel Chew

I. The following Teaching Staff for the PM Alternative School as needed:

- 1. Richard Urbanski (per diem hourly)
- 2. Robert Shamberg (per diem hourly)
- 3. Karen Biederman (per diem hourly)
- 4. Michael Capito (per diem hourly)
- 5. Maripat Perone (Out of District, \$30 per hour)
- 6. Robert Griffith (Out of District, \$30 per hour)

J. To rescind the employment of Alissa Glock, Teacher's Aide (accepted another position).

K. The following substitute teachers: Regina Baker, Justin Cox, Laura Ann Fischetti, Michelle Loper, Laura Tomlin and Kayla Mebert.

L. To pay Laura Lambert for Freshman Summer Experience on 8/15/14 and 8/28/14 at \$30 per hour, Acct. 11-140-100-101-00-08.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis (Abstained from Letter F)
- A Calvin Back
- Y Robert Bakley II
- X Edward Dagney
- A Burgess Hamer

- Y Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XV. STUDENT PLACEMENT

1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

School Name	Number of Students	Tuition
<i>None</i>		

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mr. Stanley Doniger, Rio Grande, asked about the following items:

- Township trash removal bill
- Possibility of a new bond issue, will that mean no new taxes?
- The operating of the PAC center.

Ms. Fox responded that it was a five year interlocal agreement with the township that began before she arrived.

Mr. Roberts explained that the new bond issue would be put to vote and that the timing of the bond would be determined by the construction.

XVII. BOARD COMMENT

Mr. Bakley was impressed with the conditions of the school and the performance of the custodial staff.

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:15 a.m.

Motion:	Ms. Koch	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary