

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 17, 2015  
7:00 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  A   George DeLollis  
  P   Calvin Back  
  P   Robert Bakley II  
  P   Edward Dagney  
  P   Burgess Hamer (Arrived at 7:02 p.m.)  
  P   Gloria Hodges  
  P   Patricia Taylor  
  P   Stephanie Thomas  
  A   Anne Haig

## ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

## OTHERS

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by Mr. Dagney of the Middle Township Board of Education and followed by a moment of silence dedicated to the 228<sup>th</sup> anniversary of the signing of the Constitution.

### IV. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 16:03:9/17/15**
- B. Student Council - Annie Mallet and Devon Nagle

*Annie Mallet and Devon Nagle from the high school student council discussed plans for the homecoming and events that are planned in the high school. The students hope that they will be allowed to have a bonfire to celebrate homecoming.*

### V. PRESENTATIONS

### VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the large electric bills on the bill list.

Ms. Fox explained that the new billing system with Atlantic Electric has delayed some bills for almost four months. The office has been working with Atlantic Electric to receive timely bills to avoid this in the future.

### VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):



G. Performing Arts Committee – September 11, 2015

*Ms. Thomas reported that the Performing Arts Center Committee met on September 11<sup>th</sup> and discussed: 3 contracts which appear on tonight’s agenda, Calendar 2015-2016, Maintenance of Floors - House/Stage, PAC Lobby Carpeting and a request to use PAC for a video shoot.*

|         |             |          |            |
|---------|-------------|----------|------------|
| Motion: | Mr. Roberts | Second:  | Ms. Hodges |
| Vote:   | Voice       | Carried: | Yes        |

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through August 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The August 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the August 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2015

**Exhibit B 16:07:9/17/15**

Report of Cash – August 31, 2015

**Exhibit B 16:08:9/17/15**

|         |           |          |            |
|---------|-----------|----------|------------|
| Motion: | Mr. Back  | Second:  | Ms. Thomas |
| Vote:   | Roll Call | Carried: | Yes        |

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II

- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Anne Haig

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 16:09:9/17/15**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 16:10:9/17/15**
- C. PAC Contracts  
**Exhibit F 16:11:9/17/15**
- D. The agreement between the Middle Township Board of Education and Cape Christian Academy for the School Year 2015-2016 Non-Public Entitlement.

|              |                      |         |
|--------------|----------------------|---------|
| Nursing Aid  | 20-509-213-100-77-99 | \$7,560 |
| Textbook Aid | 20-501-100-640-77-99 | \$4,796 |
| Technology   | 20-510-100-610-77-99 | \$2,184 |

- E. To award Food Service management Company to Compass Group USA, Inc. by and through its Chartwells Division.

Be it resolved that the Board of Education award Compass Group USA, Inc. by and through its Chartwells Division, a Food Service contract for the SY 2015-2016 with a flat managerial fee of \$60,000. Chartwells guarantees that the bottom line of the operational financial report for the school year will be a profit of \$25,000 unlimited, resulting in no subsidy to the bottom line of the LEA.

**Exhibit F 16:12:9/17/15**

And to amend the 2014-2015 agreement with Compass Group USA, Inc. to a bottom line guarantee of \$25,000.

- F. The following Title I and Title IIA teachers for 2015-2016:

| <b>Title I</b>  |                  |                  |
|-----------------|------------------|------------------|
| <b>Location</b> | <b>Name</b>      | <b>Funding %</b> |
| Elem #1         | Linda Adams      | 100%             |
| Elem #1         | Jennifer Pfander | 34%              |
| Elem #2         | Cristal Holmes   | 100%             |

|                  |                  |                  |
|------------------|------------------|------------------|
| Elem #2          | Karen Ermelin    | 53%              |
| Middle School    | Connie Chabok    | 61%              |
| Middle School    | Ralph Nessler    | 60%              |
| High School      | Jodi Lamoreux    | 100%             |
| High School      | Tom Griffin      | 55%              |
|                  |                  |                  |
| <b>Title IIA</b> |                  |                  |
| <b>Location</b>  | <b>Name</b>      | <b>Funding %</b> |
| Elem #1          | Lisa Ludman      | 45%              |
| Elem #1          | Lynsey Venturini | 100%             |

- G. Karen Nobel, a State Provider, as a Teacher of the Deaf Consultant at \$400 per day, for 1 day each of the following months: September and November 2015 and January, March and May, 2016 – Total cost \$2,000.
- H. The resolution authorizing participation in the Middlesex Regional Educational Services Commission “Small Ticket Lease Program” for one lease at \$68,906.00 (five year lease at 2.34% interest) for the purchase of one 25 passenger wheelchair lift School Bus.
- I. The following transportation jointures with CMC Special Services:
- Route A25 \$9,900.00
  - Route A42 \$9,900.00
  - CMSS01 \$30,001.82
- J. The English Language Learners Extension Program at Middle Township Elementary #1, Elementary #2, Middle School and High School for the 2015-2016 school year:  
170 total hours @ 30.00 per hour  
Account #20-241-100-100-00-05
- K. The following to be declared surplus and sent to auction by GovDeals, Inc.
- 2003 Freightliner 4UZAAXAL83CJ60225 A-19  
2003 Freightliner 4UZAAXAL63CJ60224 A-8  
2003 Freightliner 4UZAAXAL33CJ60228 A-31  
2003 Freightliner 4UZAAXALX3CJ60226 A-21  
2003 Freightliner 4UZAAXAL13CJ60227 A-24
- L. The acceptance of the following grants at the Middle School:
- Sustainable Jersey for Schools Small Grants in the amount of \$10,000 and \$2,000
  - Sustainable Jersey for Schools Health and Wellness Grant in the amount of \$4,000
  - Toshiba America Foundation Grant for STEM in the amount of \$10,000

- M. To approve the withdrawal from Maintenance Reserve in the following amount \$36,248.94 details in exhibit attached.  
**Exhibit F 16:13:9/17/15**

Motion: Ms. Hodges Second: Ms. Thomas  
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney (No, J.L. on Item F)
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Anne Haig

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

A. The following resolutions:

1. **WHEREAS** the Middle Township Board of Education approve the submission of the **Addition and Renovations Project at School #1 (DOE Project # 09-3130-080-15-1000)** to the New Jersey Department of Education for review and Department approval of a [School Facilities Project](#) with [Debt Service Aid](#) and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
2. **WHEREAS** the Middle Township Board of Education approve the submission of the **Renovations and site upgrades Project at School#2 (DOE Project # 09-3130-085-15-1000)** to the New Jersey Department of Education for review and Department approval of a [School Facilities Project](#) with [Debt Service Aid](#) funding and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
3. **WHEREAS** the Middle Township Board of Education approve the submission of the **Renovations Project at the Middle Township Middle School (DOE Project # 09-3130-091-15-1000)** to the New Jersey Department of Education for review and Department approval of a [School Facilities Project](#) with [Debt Service Aid](#) funding and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.



**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Richard Barber  
Position: Bus Driver  
Building: Transportation  
Type: Resignation  
Effective: August 26, 2015

Name: Abigail Schiavo  
Position: Teacher's Aide  
Building: Middle School  
Type: Resignation  
Effective: August 25, 2015

Name: Rebecca Angelastro  
Position: Teacher's Aide  
Building: Elementary #2  
Type: Resignation  
Effective: September 1, 2015

Name: Nicholas Martino  
Position: Teacher's Aide  
Building: Elementary #2  
Type: Resignation  
Effective: September 19, 2015

B. The following leave(s) of absence:

Victoria Villano – FMLA from 9/15/15 through 9/27/15; paid using sick time, RTW 9/28/15

Ann Marie Hendee – From 9/1/15 through 10/1/15, all leave exhausted, requesting board approved leave, using 14 personal days, then unpaid.

John Beers – FMLA from 9/8/15 through 11/15/15; paid through .75 days 9/28/15, remainder unpaid.

Crystine Whitaker – FMLA from 8/24/15 through 9/11/15; paid using sick days; return to work 9/14/15

## C. Employment of the following substitute teachers:

|                     |                           |            |
|---------------------|---------------------------|------------|
| Kailiegh Fenimore   | L.T. Sub Teacher/Reg. Sub | \$125/\$85 |
| Patricia Burke      | Sub Nurse/Sub Teacher     | \$125/\$85 |
| Allison Pfander     | L.T. Sub Teacher/Reg. Sub | \$125/\$90 |
| Jose Rivera         | L.T. Sub Teacher/Reg. Sub | \$125/\$90 |
| Sheryl Rubin        | Sub Teacher               | \$90       |
| Geraldine Schlenger | Sub Aide                  | \$9.00/hr. |
| Amy Burke           | Sub Teacher               | \$85       |

## D. Employment of the following substitute school bus drivers: Gerald Johnson

## E. Employment of the following substitute bus aides: Barbara Kardos and Kenneth Kardos

## F. Employment of the following substitute secretary: Eileen Douglass

## G. Employment of the following substitute custodians: Glenn V. Smith, Barbara A. Kardos and Kenneth M. Kardos

## H. Employment of the following Non-Certified Staff:

Name: Harlee Pellegrino  
 Position: Teacher's Aide  
 Status: P.T. – 29.5 hours  
 Building: Elementary #2  
 Effective: (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-02  
 Replacing: Danielle Mann

Name: Sheryl Rubin  
 Position: Teacher's Aide  
 Status: P.T. – 29.5 hours  
 Building: Elementary #2  
 Effective: (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-02

Name: Nicholas Martino  
 Position: Teacher's Aide  
 Status: P.T. 29.5 hours  
 Building: Elementary #2  
 Effective: September 3, 2015  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-02

Name: Lauren Cournoyer  
 Position: Teacher's Aide

Status: P.T. – 29.5 hours  
 Building: Elementary #2  
 Effective: TBD (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-02

Name: Elizabeth Van Trieste  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #1 School  
 Effective: September 3, 2015  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-01  
 Replacing: New

Name: Kristina Brown  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #1 School  
 Effective: TBD (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-01  
 Replacing: New

Name: Andrea Schmidt  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Elementary #1 School  
 Effective: TBD (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-01  
 Replacing: New

Name: Kevin Poltorak  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: Middle School  
 Effective: TBD (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-04  
 Replacing: Abigail Schiavo

Name: Marybeth Youmans  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: High School  
 Effective: TBD (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-08

Name: Sam Marsh  
 Position: Teacher's Aide – 29.5 hours  
 Status: Permanent  
 Building: High School  
 Effective: TBD (Pending Criminal Clearance)  
 Salary: TBD Pending Negotiations  
 Account: 11-000-217-106-00-08

I. Employment of the following Certified Staff:

Name: Rachel Barnes  
 Position: Special Education Teacher (Kindergarten Inclusion)  
 Status: F.T. Permanent  
 Building: Elementary #1  
 Effective: September 1, 2015  
 Salary: BA+15-Step 1/TBD pending Negotiations  
 Account: 11-213-100-101-00-01  
 Replacing: New Position

Name: Evan Weatherby, III  
 Position: Teacher of Music  
 Status: Permanent  
 Building: High School  
 Effective: September 1, 2015  
 Salary: BA-Step 1/TBD pending Negotiations  
 Account: 11-130-100-101-00-04  
 Replacing: Richard Sterling

Name: Jodi Lamoreux  
 Position: Special Education – Science Teacher  
 Status: Permanent  
 Building: High School  
 Effective: TBD  
 Salary: BA-Step 5/TBD pending Negotiations  
 Account: 20-231-100-101-00-08  
 Replacing: Brian Hindle

Name: Jose Rivera  
 Position: L.T. Substitute – Teacher of Spanish  
 Status: Long-Term Substitute  
 Building: High School  
 Effective: September 1, 2015  
 Salary: \$125.00 per day  
 Account: 11-213-100-101-00-08  
 Replacing: Samantha Polis

Name: Kaileigh Fenimore  
 Position: L.T. Substitute – Elem. Teacher  
 Status: Long-Term Substitute  
 Building: Elementary #2

Effective: September 3, 2015  
 Salary: \$125.00 per day  
 Account: 11-000-217-106-00-02  
 Replacing: Kelsey Acker

Name: Allison Pfander  
 Position: L.T. Substitute – Special Education  
 Status: Long-Term Substitute  
 Building: High School  
 Effective: September 1, 2015  
 Salary: \$125.00 per day  
 Account: 11-213-100-101-00-08  
 Replacing: Victoria Villano

J. The following salary advancement for completion of additional credits pending settlement of MTEA Contract: Kathleen Watts to MA Status from BA-11 effective from September 1, 2015.

K. The following Schedule B Positions:

Name: Evan Weatherby, III  
 Position: District Band Director  
 Building: District  
 Stipend: TBD pending negotiations

Name: Evan Weatherby, III  
 Position: M.S. Musical Band Director  
 Building: Middle School  
 Stipend: TBD pending negotiations

Name: Amy Lord  
 Position: Indoor Percussion Ensemble  
 Building: High School  
 Stipend: TBD pending negotiations

Name: Janet Biller  
 Position: PAARC Testing Coordinator  
 Building: Elementary #2  
 Stipend: \$500

Name: Melanie Lisitski  
 Position: PAARC Testing Coordinator  
 Building: Middle School  
 Stipend: \$500

Name: Rachel Chew  
 Position: PAARC Testing Coordinator  
 Building: High School  
 Stipend: \$500

L. The following personnel transfer:

Name: Pamela Shute  
Previous Position: Special Education Teacher  
New Position: IDEA Basic/CEIS Teacher  
Building: Elementary #1 – No Change  
Salary: No Change  
Previous Acct: 11-213-100-101-00-01  
New Acct: 20-250-100-101-00-10  
Effective: 9/1/15

M. Employment of the following individuals as PM School Instructors:

1. Megan Russ (timecard)
2. Malcolm Talton (timecard)
3. Michael Capito (timecard)
4. Angela Quintana (timecard)
5. Jose Rivera (timecard)
6. William Mendo (part of regular day)
7. Angela Mattera (part of regular day)
8. Lisa Taylor (part of regular day)
9. Rachel Chew (timecard)

N. The following volunteer position:

Name: Jeffrey Haas  
Position: Football Volunteer  
Building: High School

O. The following employees to work the Martin Luther King Center Program beginning September 28, 2015, at \$30.00 per hour:

Teachers

Leanne Adams  
Roberta Hoffman  
Margie DeLollis  
Ruby Kakembo  
Kathryn Schoyer  
Robert Stahler  
Vincent Tridente  
Lynsey Venturini

Substitutes

Amanda Conlow  
Debra McCall  
Marcella Stahler  
Account #: 20-231-100-101-30-01

Motion: Mr. Roberts Second: Mr. Hamer  
 Vote: Roll Call Carried: Yes

- P Dennis Roberts
- A George DeLollis
- P Calvin Back
- P Robert Bakley II
- P Edward Dagney (No Letter I, J.L.)
- P Burgess Hamer
- P Gloria Hodges
- P Patricia Taylor (No Letter I – Weatherby, No Letter K – Weatherby)
- P Stephanie Thomas
- A Anne Haig

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

| School Name         | Number of Students | Tuition  |
|---------------------|--------------------|----------|
| Bonnie Brae         | 1 (GG)             | \$59,400 |
| Mary Dobbins School | 1 (DC)             | \$57,636 |

Motion: Mr. Back Second: Mr. Bakley  
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Anne Haig

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Susan Sterling, Cape May Court House, questioned Dr. Salvo and the board regarding the qualification of an Assistant Band Director and when an Assistant Band Director was hired as, she does not see it on any agenda.

Dr. Salvo replied that an Assistant Band Director had not been hired as of this date. He further stated that the qualifications of an Assistant Band Director would include a love of music, team player, caring for students among other qualifications. She further asked how the person in the position now could be there, as he is not certified to be with students.

Dr. Salvo stated that this person has worked with the children for approximately eight years with her husband. Currently, there are two certified people assisting while this person is directing the band.

She stated that it was as a volunteer. At which point Mr. Sterling asked to make a comment about this situation. He stated that as the Band Director, he solicited donations from people for the band. In particular, he solicited a \$20,000 anonymous donation for the band in which he gave \$10,000 to the band boosters so the “volunteers” could be paid by the boosters for their time.

Mrs. Sterling continued to question the qualifications of the “Assistant Band Director”. Mr. Donio interjected that it was inappropriate to continue this discussion as the person in question had not been served a Rice letter and that this was a personnel issue.

Mr. Doniger, Rio Grande, commended the board for their actions at last month’s meeting. He could tell it was a difficult situation and felt the board handled it well in giving respect to the community to be heard. “Well done.”

Mr. Bill Doan, Cape May Court House, spoke about the schedule at the high school and the rotating system was not conducive for labs and to sufficiently cover the material in the science program. He further commented about the changing of the names for the classes from general to CP and CP to Advanced. Finally, Physics offered to freshmen was not a good idea as they need more Algebra and Trigonometry to truly understand Physics.

Dr. Salvo felt that the department has done an outstanding job with the schedule as it stands today.

**XVII. BOARD COMMENT**

Ms. Hodges commended Transportation for a job well done. The first day of school can often be very troublesome and it appeared that it was a very smooth opening.

Mr. Hamer is always excited to be there in person on the first day of school. Bus drivers are very supportive of the children, he thanked the committee and supervisor for doing an excellent job.

Mr. Roberts thanked Dawn DeVico for a wonderful job on the first day of school—the buses ran smoothly. Thank you, Gary Coram, for a fantastic opening.

Mr. Bakley commented about the walk-through that he did at the various schools before they opened, they were all clean and very nicely maintained.

**XVIII. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 7:48 p.m.

|         |           |          |            |
|---------|-----------|----------|------------|
| Motion: | Mr. Hamer | Second:  | Mr. Dagney |
| Vote:   | Voice     | Carried: | Yes        |

Respectfully Submitted,

Diane S. Fox  
School Business Administrator/Board Secretary