

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 17, 2015
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Anne Haig

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:03:9/17/15
- B. **Student Council - Annie Mallet and Devon Nagle**

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – August 20, 2015
Exhibit M 16:07:9/17/15
- B. Closed Meeting Minutes – August 20, 2015
Exhibit M 16:08:9/17/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
Vote: _____ Voice _____ Carried: _____

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:06:9/17/15
- B. Trip List
Exhibit S 16:07:9/17/15

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – September 15, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee – September 11, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee – September 11, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through August 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The August 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the August 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the August 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2015

Exhibit B 16:07:9/17/15

Report of Cash – August 31, 2015

Exhibit B 16:08:9/17/15

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:09:9/17/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:10:9/17/15
- C. **PAC Contracts**
Exhibit F 16:11:9/17/15
- D. The agreement between the Middle Township Board of Education and Cape Christian Academy for the School Year 2015-2016 Non-Public Entitlement.

Nursing Aid 20-509-213-100-77-99	\$7,560
Textbook Aid 20-501-100-640-77-99	\$4,796
Technology 20-510-100-610-77-99	\$2,184

- E. To award Food Service management Company to Compass Group USA, Inc. by and through its Chartwells Division.

Be it resolved that the Board of Education award Compass Group USA, Inc. by and through its Chartwells Division, a Food Service contract for the SY 2015-2016 with a flat managerial fee of \$60,000. Chartwells guarantees that the bottom line of the operational financial report for the school year will be a profit of \$25,000 unlimited, resulting in no subsidy to the bottom line of the LEA.

Exhibit F 16:12:9/17/15

- F. The following Title I and Title IIA teachers for 2015-2016:

Title I		
Location	Name	Funding %
Elem #1	Linda Adams	100%
Elem #1	Jennifer Pfander	34%
Elem #2	Cristal Holmes	100%
Elem #2	Karen Ermelin	53%
Middle School	Connie Chabok	61%
Middle School	Ralph Nessler	60%
High School	Jodi Lamoreux	100%
High School	Tom Griffin	55%
Title IIA		
Location	Name	Funding %
Elem #1	Lisa Ludman	45%
Elem #1	Lynsey Venturini	100%

- G. Karen Nobel, a State Provider, as a Teacher of the Deaf Consultant at \$400 per day, for 1 day each of the following months: September and November 2015 and January, March and May, 2016 – Total cost \$2,000.
- H. The resolution authorizing participation in the Middlesex Regional Educational Services Commission “Small Ticket Lease Program” for one lease at \$68,906.00 (five year lease at 2.34% interest) for the purchase of one 25 passenger wheelchair lift School Bus.
- I. The following transportation jointures with CMC Special Services:
- Route A25 \$9,900.00
 - Route A42 \$9,900.00

- CMSS01 \$30,001.82

J. The English Language Learners Extension Program at Middle Township Elementary #1, Elementary #2, Middle School and High School for the 2015-2016 school year:
 170 total hours @ 30.00 per hour
 Account #20-241-100-100-00-05

K. The following to be declared surplus and sent to auction by GovDeals, Inc.

- 2003 Freightliner 4UZAAXAL83CJ60225 A-19
- 2003 Freightliner 4UZAAXAL63CJ60224 A-8
- 2003 Freightliner 4UZAAXAL33CJ60228 A-31
- 2003 Freightliner 4UZAAXALX3CJ60226 A-21
- 2003 Freightliner 4UZAAXAL13CJ60227 A-24

Motion:
 Vote: Roll Call

Second:
 Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following resolutions:

1. **WHEREAS** the Middle Township Board of Education approve the submission of the **Addition and Renovations Project at School #1 (DOE Project # 09-3130-080-15-1000)** to the New Jersey Department of Education for review and Department approval of a [School Facilities Project](#) with [Debt Service Aid](#) and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.

2. **WHEREAS** the Middle Township Board of Education approve the submission of the **Renovations and site upgrades Project at School#2 (DOE Project # 09-3130-085-15-1000)** to the New Jersey Department of Education for review and Department approval of a **School Facilities Project** with **Debt Service Aid** funding and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
3. **WHEREAS** the Middle Township Board of Education approve the submission of the **Renovations Project at the Middle Township Middle School (DOE Project # 09-3130-091-15-1000)** to the New Jersey Department of Education for review and Department approval of a **School Facilities Project** with **Debt Service Aid** funding and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
4. **WHEREAS** the Middle Township Board of Education approve the submission of the **Renovations Project at the Middle Township High School (DOE Project # 09-3130-050-15-1000)** to the New Jersey Department of Education for review and Department approval of a **School Facilities Project** with **Debt Service Aid** funding and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.

B. The following teacher as mentor to novice teacher for the 2015/2016 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Michael Longstreth	Paul Schirmer/ Elementary #2
2. Kaileigh Fenimore	Cindy Dykhouse/Elementary #2
3. Amy McGarrity	Sharon Rementer/ M.S. (Revised from July Mtg.)
4. Samantha Douglass	Linda Kelley/Elementary #1
5. Rachel Barnes	Theresa Clark/Elementary #1
6. Evan Weatherby	Deborah Dalfonso/High School

C. The Uniform State Memorandum of Agreement between Middle Township Board of Education and the Township of Middle Law Enforcement for the 2015-2016 SY.

Exhibit A 16:05:9/17/15

D. The resolution authorizing Middle Township Board of Education to provide assistance with bus transportation services in the event of an evacuation of County residents during natural disaster or emergency.

E. The following curriculum:

Grade 3 – English Language Arts/Writing & Mathematics
 Grade 5 – English Language Arts/Writing & Mathematics
 High School Grades 9-12 Technology – Computer Systems
 (Binder with samples on the table)

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Richard Barber
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: August 26, 2015

Name: Abilgail Schiavo
Position: Teacher’s Aide
Building: Middle School
Type: Resignation
Effective: August 25, 2015

Name: Rebecca Angelastro
Position: Teacher’s Aide
Building: Elementary #2
Type: Resignation
Effective: September 1, 2015

B. The following leave(s) of absence:

Victoria Villano – FMLA from 9/15/15 through 9/27/15; paid using sick time, RTW 9/28/15

Ann Marie Hendee – From 9/1/15 through 10/1/15, all leave exhausted, requesting board approved leave, using 14 personal days, then unpaid.

C. Employment of the following substitute teachers:

Kailiegh Fenimore	L.T. Sub Teacher/Reg. Sub	\$125/\$90
Patricia Burke	Sub Nurse/Sub Teacher	\$125/\$85
Allison Pfander	L.T. Sub Teacher/Reg. Sub	\$125/\$90
Jose Rivera	L.T. Sub Teacher/Reg. Sub	\$125/\$90

D. Employment of the following substitute school bus drivers: Gerald Johnson

E. Employment of the following substitute secretary: Eileen Douglass

F. Employment of the following substitute custodians: Glenn V. Smith, Barbara A. Kardos and Kenneth M. Kardos

G. Employment of the following Non-Certified Staff:

Name: Harlee Pellegrino
 Position: Teacher's Aide
 Status: P.T. – 29.5 hours
 Building: Elementary #2
 Effective: (Pending Criminal Clearance)
 Salary: TBD Pending Negotiations
 Account: 11-000-217-106-00-02
 Replacing: Danielle Mann
 Name: Sheryl Rubin
 Position: Teacher's Aide
 Status: P.T. – 29.5 hours
 Building: Elementary #2
 Effective: (Pending Criminal Clearance)
 Salary: TBD Pending Negotiations
 Account: 11-000-217-106-00-02

Name: Nicholas Martino
 Position: Teacher's Aide
 Status: P.T. 29.5 hours
 Building: Elementary #2
 Effective: September 3, 2015
 Salary: TBD Pending Negotiations
 Account: 11-000-217-106-00-02

Name: Lauren Cournoyer
 Position: Teacher's Aide
 Status: P.T. – 29.5 hours
 Building: Elementary #2
 Effective: TBD (Pending Criminal Clearance)
 Salary: TBD Pending Negotiations
 Account: 11-000-217-106-00-02

Name: Elizabeth Van Trieste
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: New

Name: Kristina Brown
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: New

Name: Andrea Schmidt
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: New

Name: Kevin Poltorak
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Middle School
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-04
Replacing: Abigail Schiavo

Name: Marybeth Youmans
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: High School
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-08

Name: Sam Marsh
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: High School
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations

Account: 11-000-217-106-00-08
Name: Amanda Schwartz
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: High School
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-08

H. Employment of the following Certified Staff:

Name: Rachel Barnes
Position: Special Education Teacher (Kindergarten Inclusion)
Status: F.T. Permanent
Building: Elementary #1
Effective: September 1, 2015
Salary: BA+15-Step 1/TBD pending Negotiations
Account: 11-213-100-101-00-01
Replacing: New Position

Name: Evan Weatherby, III
Position: Teacher of Music
Status: Permanent
Building: High School
Effective: September 1, 2015
Salary: BA-Step 1/TBD pending Negotiations
Account: 11-130-100-101-00-04
Replacing: Richard Sterling

Name: Jodi Lamoreux
Position: Special Education – Science Teacher
Status: Permanent
Building: High School
Effective: TBD
Salary: BA-Step 5/TBD pending Negotiations
Account: 20-231-100-101-00-08
Replacing: Brian Hindle

Name: Jose Rivera
Position: L.T. Substitute – Teacher of Spanish
Status: Long-Term Substitute
Building: High School
Effective: September 1, 2015
Salary: \$125.00 per day
Account: 11-213-100-101-00-08
Replacing: Samantha Polis

Name: Kaileigh Fenimore
Position: L.T. Substitute – Elem. Teacher

Status: Long-Term Substitute
Building: Elementary #2
Effective: September 3, 2015
Salary: \$125.00 per day
Account: 11-000-217-106-00-02
Replacing: Kelsey Acker

Name: Allison Pfander
Position: L.T. Substitute – Special Education
Status: Long-Term Substitute
Building: High School
Effective: September 1, 2015
Salary: \$125.00 per day
Account: 11-213-100-101-00-08
Replacing: Victoria Villano

- I. The following salary advancement for completion of additional credits pending settlement of MTEA Contract: Kathleen Watts to MA Status from BA-11 effective from September 1, 2015.
- J. The following Schedule B Positions:

Name: Evan Weatherby, III
Position: District Band Director
Building: District
Stipend: TBD pending negotiations

Name: Evan Weatherby, III
Position: M.S. Musical Band Director
Building: Middle School
Stipend: TBD pending negotiations

Name: Amy Lord
Position: Indoor Percussion Ensemble
Building: High School
Stipend: TBD pending negotiations

Name: Janet Biller
Position: PAARC Testing Coordinator
Building: Elementary #2
Stipend: \$500

Name: Melanie Lisitski
Position: PAARC Testing Coordinator
Building: Middle School
Stipend: \$500

Name: Rachel Chew
Position: PAARC Testing Coordinator
Building: High School

Stipend: \$500

K. The following personnel transfer:

Name: Pamela Shute
 Previous Position: Special Education Teacher
 New Position: IDEA Basic/CEIS Teacher
 Building: Elementary #1 – No Change
 Salary: No Change
 Previous Acct: 11-213-100-101-00-01
 New Acct: 20-250-100-101-00-10
 Effective: 9/1/15

L. Employment of the following individuals as PM School Instructors:

1. Robert Griffith (timecard)
2. Malcolm Talton (timecard)
3. Michael Capito (timecard)
4. Angela Quintana (timecard)
5. Jose Rivera (timecard)
6. William Mendo (part of regular day)
7. Angela Mattera (part of regular day)
8. Lisa Taylor (part of regular day)
9. Rachel Chew (timecard)

M. The following volunteer position:

Name: Jeffrey Haas
 Position: Football Volunteer
 Building: High School

Motion:

Vote: Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
Bonnie Brae	1 (GG)	\$59,400
Mary Dobbins School	1 (DC)	\$57,636

Motion: _____
 Vote: _____ Roll Call _____ Second: _____
 Carried: _____

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. Personnel

Motion: _____ Second: _____
 Vote: _____ Voice _____ Carried: _____

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion: _____ Second: _____
 Vote: _____ Voice _____ Carried: _____

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:

Vote:

Voice

Second:

Carried:

DRAFT