

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, AUGUST 20, 2015
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Anne Haig

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:02:8/20/15

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – July 16, 2015
Exhibit M 16:03:8/20/15
- B. Closed Meeting Minutes – July 16, 2015
Exhibit M 16:04:8/20/15
- C. Special Meeting Minutes – August 13, 2015
Exhibit M 16:05:8/20/15
- D. Closed Special Meeting Minutes – August 13, 2015
(Session I and Session II)
Exhibit M 16:06:8/20/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
 Vote: Voice Carried:

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
 Exhibit S 16:04:8/20/15
- B. Trip List
 Exhibit S 16:05:8/20/15

X. COMMITTEE REPORTS

- A. Curriculum Committee - August 12, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- B. Discipline Committee
- C. Equity/Affirmative Action Committee – August 12, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee August 11, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee – August 19, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – August 19, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through June 30, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The June 30, 2015, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- C. That the Board approve the June 30, 2015, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the June 30, 2015, Report of the Secretary, pending audit.
- D. The Monthly Budget Reports for the 2015-2016 school year through July 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of July 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- E. The July 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of July 31, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- F. That the Board approve the July 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the July 31, 2015, Report of the Secretary, pending audit.
 Report of the Secretary – June 30, 2015
Exhibit B 16:03:8/20/15
 Report of Cash – June 30, 2015
Exhibit B 16:04:8/20/15
 Report of the Secretary – July 31, 2015
Exhibit B 16:05:8/20/15
 Report of Cash – July 31, 2015
Exhibit B 16:06:8/20/15

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
 Exhibit F 16:06:8/20/15

- B. Bill List/Additional Bill List/PAC Bill List
 Exhibit F 16:07:8/20/15

- C. Requisitioning the Township of Middle for their support of the 2015-2016 school district budget in the amount of \$24,520,947 for general fund and \$1,639,250 for debt service to be billed monthly according to the attached schedule.
 Exhibit F 16:08:8/20/15

- D. Appointing Ford, Scott & Associates, LLC as the district Auditors for the 2015-2016 school year at a fee not to exceed \$30,800 for the audit of the school year ending June 30, 2015.

- E. The purchase of the following textbooks for the 2015-2016 school year as follows:
 Forensic Science – H.S. Grades 9-12 at a total cost of \$3,045.60 for 24 copies (sample on table)

- F. To purchase and pilot the Kindergarten BSIP “Soar to Success Houghton Mifflin Harcourt program during the 2015-2016 school year at a cost of \$2,002.98 from Title I Funding.

- G. To purchase and adopt the Basic Skills – Orton-Gillingham/Wilson Intervention Program at a cost of \$577.30 funded through IDEA.

- H. The purchase of the 2016 25-passenger school bus with handicapped lift through the MRESC at a cost of \$68,906.60, and to seek 5-year financing under the MRESC small ticket lease program.
- I. The purchase of the following:
 - 2016 F-250 4x4 Cab from Gentilini Ford for \$23,524.24
 - 2016 Ford 150 Transit van from Gentilini Ford for \$20,711.41
 - Purchase of vehicles to be financed for 5 years through the MRESC small ticket leasing program.
 - Purchase of carpeting from Commercial Interiors Direct . (state contract)
 - Elementary #2 media center \$19,100.67
 - PAC Lobby carpet \$14,782.99
- J. Withdrawal from Maintenance reserve of \$286,000 to replace the chiller at Elementary #2.
- K. The contract with Spiegle Architectural Group for the replacement of the HVAC controls at Elementary #2 in an amount not to exceed \$41,500.
- L. Approval to seek bids for the following projects:
 - Replacement of Chiller at Elementary #2
 - Replacement of HVAC Controls at Elementary #2

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Resolution to adopt current Title I – Parental Involvement Policy 2415.04 as required by NCLB
Exhibit A 16:02:8/20/15

- B. The 2016 Civil Service Commission Holiday Schedule.
Exhibit A 16:03:8/20/15
- C. Student R.W. to attend Middle Township Public Schools starting in the 2015-2016 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- D. Submission of the HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School.
Exhibit A 16:04:8/20/15
- E. The adoption of the following Middle Township School District Curriculum as follows:

Elementary #2 ESL Grade 3 Math
Forensic Science – Grades 9-12
(Curriculum in binder on table)
- F. The 2015-2016 Enrichment Program at the Middle Township Middle School.
Exhibit A 16:05:8/20/15

Motion: _____ Second: _____
 Vote: _____ Roll Call _____ Carried: _____

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following retirements/resignations/terminations:

Name: Laura Tomlin
 Position: Teacher’s Aide
 Building: Elementary #1
 Type: Resignation

Effective: 7/24/15
 Name: Deborah Papperman
 Position: School Nurse
 Building: Cape Christian Academy
 Type: Resignation
 Effective: June 30, 2015

Name: Brian Hindle
 Position: Special Education
 Building: High School
 Type: Resignation
 Effective: July 29, 2015

Name: Rebecca Canderan
 Position: Teacher's Aide
 Building: Elementary #2
 Type: Resignation
 Effective: 8/5/2015

Name: Danielle Mann
 Position: Teacher's Aide
 Building: Elementary #2
 Type: Resignation
 Effective: 8/5/2015

Name: Katherine King
 Position: Teacher's Aide
 Building: Elementary #2
 Type: Resignation
 Effective: 8/5/2015

B. The following leave(s) of absence:

Samantha Polis – On FMLA/FLA from 9/3/15 – 1/19/15 using 30 paid sick days, then unpaid. (May be amended)

Johni Tomlin – *Amended* – FMLA extended thru 10/2/15. RTW 10/5/15

C. The following Elementary #2 Instructional Coach for the 2015/2016 School Year at a stipend of \$1,500 - Janet Biller

D. Employment of the following substitute teachers:

Frederick Fynan	Sub Cert.	\$85
Kimberly Noon	Teacher's Cert.	\$90
Morgan Phillips	Sub Cert. – L.T.	\$125

- E. Employment of the following substitute bus aide: Doreen Dever and Geraldine Schlenger
- F. Employment of the following substitute secretary: Tamra Thompson
- G. Employment of the following Certified Staff:

Name: Carol MacFeat
Position: Learning Disabilities Teaching Consultant
Status: Long-Term Substitute
Building: Elementary #1
Effective: September 3, 2015 (For 1 Month)
Salary: \$75 per hour
Account: 11-130-100-101-00-04
Replacing: Johni Tomlin

Name: Morgan Phillips
Position: Dance Instructor
Status: Long-Term Substitute
Building: High School
Effective: September 3, 2015
Salary: \$125.00 per day
Account: 11-140-100-101-00-08
Replacing: New Position

Name: Alaina Keating
Position: Teacher of English
Status: Permanent
Building: High School
Effective: September 1, 2015
Salary: TBD Pending Negotiations
Account: 11-140-100-101-00-08
Replacing: Larissa Snyder

Name: Lisa Taylor
Position: Teacher of Social Studies
Status: Permanent
Building: High School
Effective: September 1, 2015
Salary: TBD Pending Negotiations
Account: 11-140-100-101-00-08
Replacing: Robert Shamberg

Name: Michael Longstreth
Position: P.T. Basic Skills Teacher
Status: Permanent
Building: Elementary #2 School
Effective: September 1, 2015
Salary: TBD Pending Negotiations
Account: 11-120-100-101-00-02

Replacing: Samantha Douglas

H. Employment of the following Non-Certified Staff:

Name: Katherine Schmidt
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: New Position

Name: Amanda Crafts
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: Erin Heitzmann

Name: Molly Gordon
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: Kathy Douglass

Name: Angela Iannello
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: Kim Davis

Name: Eryn McAvoy
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: Elementary #1 School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-01
Replacing: Lisa Ciccarone

Name: Megan Russ
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: High School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing:

Name: Lauren Conner
Position: Teacher's Aide – 29.5 hours
Status: Permanent
Building: High School
Effective: September 3, 2015
Salary: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing:

Name: John McMahon
Position: School Bus Driver
Status: P.T. Permanent
Building: Transportation
Effective: September 9, 2015
Salary: TBD Pending Negotiations
Account: 11-000-270-160-00-12
Replacing: Pete Diaz

Name: Joseph Sykes
Position: Security Guard – 29.5 hours
Status: Permanent
Building: District
Effective: September 9, 2015
Pay Rate: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing: Walter Kowal

I. Employment of the following Schedule B Stipend Positions:

Name: Robert Ridgway
Position: Assistant Football Coach
Building: High School
Stipend: TBD

Name: Cindy Yenolevich
Position: Band Director
Building: Elementary #2
Stipend: TBD

Name: John Richardson
Position: Assistant Football Coach

Building: High School
Stipend: TBD

J. The following CST employees to work extra additional days during summer months at a rate of \$325 per day:

Jessie Reeves – 5 Additional Days
Sandra Maund – 3 Additional Days

K. Permission to post for (3) Building Test Coordinator stipends for PAARC Testing at \$500 each for the following locations:

Elementary #2
Middle School
High School

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
YALE School East	1 (TM)	\$57,924.30
Strang School	1 (JS)	\$50,849.65

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II

- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. Personnel

Motion:

Vote:

Voice

Second:

Carried:

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion:

Vote:

Voice

Second:

Carried:

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at _____

Motion:

Vote:

Voice

Second:

Carried: