

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JULY 21, 2016
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Jeffrey Trout

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 17:01:7/21/16

V. PRESENTATIONS

Robert Johnson - NJ State Department of Education Annual District Report of Violence and Vandalism – Report Period 2
Exhibit P 17:01:7/21/16

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – June 16, 2016
Exhibit M 17:01:7/21/16

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VIII. CORRESPONDENCE

- A. Letter from student, Tim Gear
- B. Letter regarding a student's graduation status

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 17:01:7/21/16
- B. Trip List
Exhibit S 17:02:7/21/16
- C. Discipline Report
Exhibit S 17:03:7/21/16
- D. Attendance Report
Exhibit S 17:04:7/21/16
- E. H.I.B. Report - Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – July 20, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee – July 7, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee – July 12, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through June 30, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The June 30, 2016, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the June 30, 2016, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the June 30, 2016, Report of the Secretary, pending audit.

Report of the Secretary – June 30, 2016

Exhibit B 17:01:7/21/16

Report of Cash – June 30, 2016

Exhibit B 17:02:7/21/16

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 17:01:7/13/16

B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 17:02:7/13/16

C. PAC Contracts

Performer/Lessee	Dates	Total Rental Fee Charged
NEXTGEN Reporting Services	9/20/16	\$75/hr. or \$600/8 hr.

D. The following salary advancement for completion of additional credits: Samantha Polis from to MA-Step 10 to MA+15 – Step 10/\$57,789.00 effective September 1, 2016.

E. The 2016-2017 IDEA Grant:

Basic	\$ 616,759
Pre-School	\$ 27,140

F. The awarding of lease quote to TD Equipment Finance Inc. at a rate of 1.40% for a five year lease to purchase 6 54 passenger buses in the amount of \$574,000. Total interest expense is \$17,373.50 with an escrow of \$500. Closing on the lease is anticipated on July 28, 2016. Annual payments will commence on September 1, 2016.

Exhibit F 17:03:7/13/16

G. Appointing Ford, Scott & Associated, LLC as the district Auditors for the 2016-2017 school year at a fee not to exceed \$30,800 for the audit of the school year ending June 30, 2016 and a test of the ASSA prior to the 2016-2017 year end for a fee not to exceed \$3,200 to be completed in December, 2016.

Exhibit F 17:04:7/13/16

Motion:

Vote: Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Bill List – Additional Bill List
Exhibit R 17:01:7/21/16

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement(s) for the 2016/2017 School Year:

School: Stockton University
 Dates: Fall 2016 to Spring 2017
 Student: Mariah Berger
 Cooperating Staff: Paula Haeffner/ Social Worker (200 Hours)

School: Stockton University
 Dates: September 6, 2016 to December 15, 2016
 Fall Semester 2016
 Student: Michael Morey
 Cooperating Staff: Kristin Stiles/ Math – Grades 6, 7, & 8

- B. Student D.G. to attend Middle Township Public Schools starting in the 2016-2017 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

- C. The second reading of the following policies and regulations:

P 0167 Public Participation in Board Meetings
 P 0168 Recording Board Meetings

- P 2422 Health and Physical Education
- P 2425 Physical Education (Abolished)
- P 2431 Athletic Competition (M)
- P 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)
- P & R 5111 Eligibility of Resident/Nonresident Students (M)
- P & R 5310 Health Services (M)
- P & R 5330.1 Administration of Medical Marijuana (M)
- P 5460 High School Graduation (M)
- P & R 8462 Reporting Potentially Missing or Abused Children (M)
- P 8550 Outstanding Food Service Charges
- P 5511 Dress and Grooming

- D. BE IT RESOLVED that the Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2016/2017 fiscal year.
- E. Accept donation of volunteer hours and supplies up to \$2,500 from the Lowe's Heroes volunteer program. The middle school has been identified as the recipient and the volunteers will be accomplishing the following projects:
 - New mirrors in bathrooms
 - Repainting 10 classrooms
 - Fixing wall cracks above lockers and in nursing room
 - New wall trims
- F. The 2017 Civil Service Commission Holiday Schedule
Exhibit A 17:01:7/21/16

Motion:
Vote:

Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following Resignations/Retirements:

Name: Robert Edwards
 Position: Teacher’s Aide
 Building: Middle School
 Type: Resignation
 Effective: June 30, 2016

Name: William Mendo
 Position: Teacher of English
 Building: High School
 Type: Retirement
 Effective: July 1, 2016

Name: Siobhan Bernhardt
 Position: Teacher of Math
 Building: Middle School
 Type: Resignation
 Effective: July 6, 2016

Name: Richard Marter
 Position: Bus Driver
 Building: Transportation
 Type: Resignation
 Effective: July 12, 2016

Name: JaninaPerna
 Position: Teacher’s Aide
 Building: Middle School
 Type: Resignation
 Effective: July 14, 2016

B. The following leave(s) of absence:

Crystal Neill – On FMLA from 9/1/16 to 10/25/16 paid through 10/5/16; remainder unpaid; board leave 10/26/16 to 10/28/16; RTW 11/1/16

Ashley Graver On FMLA from

C. Employment of the following substitute teachers:

Dylan Hughes	Sub Cert.	\$85
Martin Malloy	Sub Cert.	\$85

- D. Tracey Nagle and Allison Wills to cover Summer K/PreK screenings in Nancy Polt's absence at \$30 per hour.
- E. The following personnel transfer:

Name: Charles Hengstler
Previous Position: Maintenance Worker 2 Grounds
New Position: Maintenance Worker 2 Grounds
Previous Location: District
New Location: Elementary #1
Salary: No Change
Previous Account: 11-000-261-110-00-10
New Account: 11-000-262-110-00-01
Effective: July 5, 2016

- F. Employment of the following Certified Staff:

Name: Morgan Phillips
Position: Dance Instructor
Status: Permanent
Building: High School
Effective: September 1, 2016
Salary:
Replacing: P.T. to F.T.
Account: 11-140-100-101-00-08

Name: TBD
Position: Special Education Teacher – History
Status: Permanent
Building: High School
Effective: September 1, 2016
Salary:
Replacing: Charlotte Sadler
Account: 11-213-100-101-00-08

Name: TBD
Position: Special Education Teacher – Math
Status: Permanent
Building: High School
Effective: September 1, 2016
Salary:
Replacing: Donna Ewing
Account: 11-213-100-101-00-08

Name: Janina Perna
Position: Health and Physical Education Teacher
Status: Permanent
Building: High School
Effective: September 1, 2016
Salary:

Replacing: Kelli Damiana
Account: 11-140-100-101-00-08

Name: Anthony Farmer
Position: In-School Suspension Teacher
Status: Permanent
Building: High School
Effective: September 1, 2016
Salary:
Replacing: New Position
Account: 11-140-100-101-00-08

Name: TBD
Position: English Teacher
Status: Permanent
Building: High School
Effective: September 1, 2016
Salary:
Replacing: Will Mendo
Account: 11-140-100-101-00-08

Name: TBD
Position: Teacher of Math
Status: Permanent
Building: Middle School
Effective: September 1, 2016
Salary:
Replacing: Siobhan Bernhardt
Account: 11-130-100-101-00-04

Name: TBD
Position: Assistant Principal
Status: Permanent
Building: Elementary #2
Effective: September 1, 2016
Salary:
Replacing: Nancy Loteck
Account: 11-000-221-104-00-02 (25%) 11-000-240-103-00-02 (75%)

Name: TBD
Position: P.T. Music Teacher
Status: Permanent
Building: Elementary #2
Effective: September 1, 2016
Salary:
Replacing: Jennifer Kane
Account: 11-120-100-101-00-02

Name: TBD
Position: P.T. Teacher (Basic Skills)

Status: Permanent
Building: Elementary #2
Effective: September 1, 2016
Salary:
Replacing: Michael Longstreth
Account: 11-120-100-101-00-01

Name: TBD
Position: L.T. Substitute Teacher - Grade 5
Status: Long-Term Substitute
Building: Elementary #2
Effective: September 1, 2016
Salary:
Replacing: Jennifer Heun
Account: 11-213-100-101-00-04

Name: TBD
Position: Special Education Teacher
Status: Permanent
Building: Elementary #1
Effective: September 1, 2016
Salary:
Replacing: Rachel Barnes
Account: 11-212-100-101-00-01

Name: TBD
Position: School Nurse
Status: Permanent
Building: Elementary #1
Effective: September 1, 2016
Salary:
Replacing: Nancy Polt
Account: 11-000-213-101-00-01 (78%) 20-218-200-104-00-01 (22%)

G. Employment of the following Non-Certified Staff:

Name: Kacie Engiles
Erin McAvoy (Substitute)
Position: Teacher's Aide
Status: **Summer School**
Building: **Elementary #1 School**
Effective: Summer 2016
Salary: 3.5 hours per day for 57 hours total unless otherwise stated;
\$10 per hour
Account: 20-231-100-101-30-10

Name: TBD
Position: Keyboarding Clerk 1 – Curriculum Dept.
Status: Permanent – 12-Months
Building: Administration

Effective:
Salary:
Replacing: Barbara Hall
Account: 11-000-221-105-00-05

Name: TBD
Position: Keyboarding Clerk 1
Building: Elementary #1
Status: Permanent – 12-Months
Effective:
Salary:
Replacing: Stacy Konczyk
Account: 11-000-240-105-00-01

Name: TBD
Position: Keyboarding Clerk 1
Status: Permanent – 12-Months
Building: Elementary #2
Effective:
Salary:
Replacing: Marnie McCabe
Account: 11-000-240-105-00-02

Name: TBD
Position: Nurse's Aide
Status: Permanent – 10-Months
Building: Elementary #1
Effective:
Salary:
Replacing: Mary Marotta
Account: 11-000-213-106-00-01 (78%) 20-218-200-104-00-01 (22%)

Name: TBD
Position: School Bus Driver
Status: Permanent
Effective:
Salary:
Replacing: Richard Marter
Account: 11-000-270-160-00-12

H. Employment of the following Schedule B Positions:

Name: Gregory Carr
Position: Assistant Football Coach
Building: High School
Stipend: \$6,118

I. The following Volunteers:

Name: Sam Caraballo

Position: Football Volunteer
 Building: High School

Name: Paul Yerk
 Position: Football Volunteer
 Building: High School

J. The 2016-2017 Department Chairpersons & Supervisors Stipends:

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>	<u>Amount</u>
Chew	Rachel	Guidance	\$975.00
Kane	Leann	School Nurses	\$1,000.00
Villano	Victoria	H.S. Instructional Supervisor - Math	\$4,000.00
Willis	Rita	H.S. Instructional Supervisor - Lang.	\$4,000.00
Chabok	Connie	M.S. Instructional Supervisor	\$4,000.00

Motion:
 Vote: Roll Call

Second:
 Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Jeffrey Trout

XVI. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2016-2017 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
YALE East	1 (GG)	\$61,023.90

B. Commission for the Blind and Visually Impaired Request to Provide Services Contract for the 2016-2017 school year:

<u>Level of Service</u>	<u>Students</u>	<u>Cost</u>
1	2 (KC, NL)	\$1,900 per student

Motion:
Vote: Roll Call

Second:
Carried:

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Jeffrey Trout

XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVIII. BOARD COMMENT

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote: Voice

Second:
Carried: