

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

**THURSDAY, JULY 20, 2017
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Renee Pettit

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 18:01:7/20/17

V. PRESENTATION

- A. Robert Johnson – 2016-2017 NJ State Department of Education Annual District Report of Violence and Vandalism – Report Period 2
Exhibit P 18:01:7/20/17
- B. Robert Johnson - Presentation of the 2016-2017 HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School – July 1, 2016 through June 30, 2017, **Exhibit P 18:02:7/20/17**
- C. Approval to submit the 2016-2017 HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis

- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – June 22, 2017
Exhibit M 18:01:7/20/17

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Second:
Vote: Voice Carried:

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 18:01:7/20/17
- B. Trip List
Exhibit S 18:02:7/20/17
- C. Discipline Report
Exhibit S 18:03:7/20/17
- D. Attendance Report
Exhibit S 18:04:7/20/17
- E. Fundraising Requests - *None*
- F. H.I.B. Report – Confidential

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee - July 18, 2017

| | | | |
|---------|-------|----------|--|
| Motion: | | Second: | |
| Vote: | Voice | Carried: | |

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – July 17, 2017

| | | | |
|---------|-------|----------|--|
| Motion: | | Second: | |
| Vote: | Voice | Carried: | |

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through June 30, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The June 30, 2017, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the June 30, 2017, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the June 30, 2017, Report of the Secretary, pending audit.

Report of the Secretary – June 30, 2017

Exhibit B 18:01:7/20/17

Report of Cash – June 30, 2017

Exhibit B 18:02:7/20/17

Motion: Second:
Vote: Roll Call Carried:

_____ Dennis Roberts

- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 18:01:7/20/17
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 18:02:7/20/17
- C. Refusal of the 2017-2018 Perkins Grant in the amount of \$6,484.
- D. The Itinerant Services Agreement between Middle Township Board of Education and Cape May County Special Services School District for the 2017-2018 school year. **Exhibit F 18:03:7/20/17**
- E. The Services Contract with NJ Commission for the Blind and Visually Impaired (NJCBVI) for 2017-2018. Student names are on file in the Board of Education Office: 2 students at \$1,900 each
Exhibit F 18:04:7/20/17
- F. The School Staffing Agreement between Middle Township Board of Education and Preferred Home Health Care and Nursing Services, Inc.
Exhibit F 18:05:7/20/17
- G. To declare as surplus the following item to be removed and scrapped:
Traulsen Air Curtain Refrigerator/Freezer Asset tag number 00470 with a historical cost of \$8,500.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney

- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 18:01:7/20/17

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. BE IT RESOLVED that the Middle Township Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2017/2018 fiscal year.
- B. Student M.G. to attend Middle Township Public Schools starting in the 2017-2018 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- C. The agreement between Middle Township Board of Education and The Arc of New Jersey to host *Planning for Adult Life* for the 2017/2018 school year.

Motion:
Vote: Roll Call

Second:
Carried:

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Renee Pettit

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. 1. Public Hearing on the Employment Contract for Dr. David Salvo, Superintendent of Schools.
- 2. Rescind the 2016-2021 Employment Contract for Dr. David Salvo and approve the 2017-2022 Employment Contract for Dr. David Salvo to include merit goals not to exceed 3.3% for quantitative and 2.5% for qualitative goals.

Motion:
Vote: Roll Call

Second:
Carried:

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
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- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Renee Pettit

B. The following Resignations/Retirements:

Name: Janet Loefflad
Position: Teacher’s Aide

Building: Elementary #1
 Type: Resignation
 Effective: July 5, 2017

Name: Kaitlyn Beck
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: July 6, 2017

Name: Jason Gushue
 Position: Bus Aide
 Building: Transportation
 Type: Resignation
 Effective: July 4, 2017

C. The following substitute teachers:

| <u>Name</u> | <u>Cert. Type</u> | <u>Pay</u> |
|-----------------|-------------------|------------|
| Grazia DiDonato | Sub Teacher | \$85 |

D. The following substitute secretary: Crystal Bartleson

E. The submission of Superintendent of Schools Merit Goals Summary Report for SY 2016/2017.
 Qualitative Goal – 3.3 % of Salary
 Quantitative Goal – 2.5 % of Salary

F. The 2017-2018 Employment Contract for Ms. Kathleen McDonald, Director of Curriculum and Instruction, at an annual salary of \$110,100.

G. The following Schedule B Positions:

Name: Kathleen Watts
 Position: Choir Director
 Building: Elementary #2
 Stipend: \$4,028

Name: Gary Rhile
 Position: Cross Country – Boys and Girls
 Building: Middle School
 Stipend: \$2,145

Name: Thea Major
 Position: United Young Generation
 Building: Middle School
 Stipend: \$2,145

Name: David Farrow
 Position: Student Council Advisor

Building: Middle School
Stipend: \$2,145

Name: Connie Chabok
Position: PARCC Testing Coordinator
Building: Middle School
Stipend: \$500

Name: Nicholas Core
Position: Assistant Football Coach
Building: High School
Stipend: \$6,271

Name: Tom Griffin
Position: Assistant Football Coach
Building: High School
Stipend: \$6,271

Name: Jeanne Donohue
Position: Assistant Field Hockey Coach
Building: High School
Stipend: \$5,731

H. Employment of the following Non-Certified Staff:

Name: Crystal Hatcher (Replacing Mary Renza)
Position: Teacher's Aide
Status: **Summer School**
Building: **Elementary #2**
Effective: Summer 2017
Salary: 3.5 hours per day, July 10th through July 27 (Monday through Thursday); \$10 per hour
Account: 20-231-100-101-30-10

Name: Julie Shelton
Position: Full Time Custodial Worker
Building: District
Effective: July 21, 2017
Salary: Step 1-2/\$28,505
Replacing: Charles Gardiner
Account: 11-000-262-110-00-05

I. Employment of the following Certified Staff:

Name: Sara Berg
Position: P.T. Speech Therapist
Status: Permanent
Building: Elementary #1
Effective: September 1, 2017
Salary: MA-2/\$45,726.39 (81.5% P.T.)

Replacing: Jessica Canzano
Account: 11-000-219-104-64-06

Name: Crystal Hutchinson
Position: Elementary School Teacher
Status: Permanent
Building: Elementary #1
Effective: September 1, 2017
Salary: BA-1/\$54,232
Replacing: Kathleen Kindle
Account: 11-120-100-101-00-02

Name: Michael McGowan
Position: Elementary School Teacher
Status: Permanent
Building: Elementary #1
Effective: September 1, 2017
Salary: MA-1/\$55,906
Replacing: Jesse Morvay
Account: 11-120-100-101-00-02

Name: Natallia Webster
Position: Teacher of Math
Status: Permanent
Building: Middle School
Effective: September 1, 2017
Salary: MA-5/\$56,506
Replacing: Cassandra Haubensak
Account: 11-130-100-101-00-04

Name: Jessica Merryman
Position: Teacher of Math
Status: Permanent
Building: Middle School
Effective: September 1, 2017
Salary: BA-1/\$54,232
Replacing: Kristin Stiles
Account: 11-130-100-101-00-04

Name: Nicholas Core
Position: Teacher of History
Status: Permanent
Building: High School
Effective: September 1, 2017
Salary: MA-4/\$56,306
Replacing: James Ratchford
Account: 11-140-100-101-00-08

Name: Timothy Bermudez
Position: Elementary School Teacher

Status: Permanent
 Building: Elementary #2
 Effective: September 1, 2017
 Salary: BA-5/\$54,832
 Replacing: Kelsey Acker
 Account: 11-120-100-101-00-02

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XVI. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

| School Name | Student | Tuition | |
|---|---------|--------------|--------------|
| Pineland Learning Ctr | 171802 | \$102,270.00 | (continuing) |
| <i>(Tuition includes 1:1 aide @ \$40,950 annually)</i> | | | |
| Pineland Learning Ctr | 171803 | \$87,660.00 | (continuing) |
| <i>(Tuition includes 1:1 aide @ \$35,100 annually)</i> | | | |
| East Mountain School | 171804 | \$77,506.80 | (continuing) |
| Woods Services, Inc. | 171805 | \$74,823.97 | (continuing) |
| Woods Services, Inc. | 171806 | \$117,918.07 | (continuing) |
| <i>(Tuition includes 1:1 aide @ \$30/hr, 6.5hrs. daily)</i> | | | |
| The CEA School | 171801 | \$75,297.30 | (new) |
| Y.A.L.E. School | 171807 | \$65,448.60 | (continuing) |
| Legacy | 171808 | \$74,707.50 | (continuing) |

B. Approval for Out of District Placement 2016-2017. Student name on file in the Board of Education Office:

| School | Student | Tuition | |
|----------------|---------|------------|---------------|
| The CEA School | 161713 | \$7,479.92 | (new-34 days) |

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
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- _____ Edward Dagney
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- _____ Gloria Hodges
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- _____ Renee Pettit

XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVIII. BOARD COMMENT

XIX. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. MTSAA Negotiations

| | | |
|---------|-------|----------|
| Motion: | | Second: |
| Vote: | Voice | Carried: |

XX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

| | | |
|---------|-------|----------|
| Motion: | | Second: |
| Vote: | Voice | Carried: |

XXI. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at _____

| | | |
|---------|-------|----------|
| Motion: | | Second: |
| Vote: | Voice | Carried: |