

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JULY 17, 2014
7:30 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Burgess Hamer
 P Linda Koch
 P Andrew Melchiorre
 P Patricia Taylor
 P Stephanie Thomas
 A Patricia Ziolkowski

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Johnson, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:01:7/17/14

Mr. Roberts thanked all the teachers that attended the high school graduation as this year marked the graduation of the first class to have gone through our Pre School program.

Ms. Thomas commended the staff at the Performing Arts Center for a wonderful job they have done during the month of July considering the long hours and number of people that were at our PAC for the various dance extravaganzas.

V. PRESENTATIONS

- 1. 2013-14 Report Period 2 – NJ State Department of Education Annual District Report of Violence and Vandalism – David Salvo
Exhibit P 15:01:7/17/14

Motion:	Mr. DeLollis	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back

- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

2. HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School, Assessment Report for July 1, 2013 – June 30, 2014 – David Salvo
Exhibit P 15:02:7/17/14

Motion:	Mr. Roberts	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

VI. PUBLIC COMMENT ON AGENDA ITEMS

Stanley Doniger, Rio Grande, questioned the withdrawal of maintenance reserve money for the remediation of the oil tank at Elementary #1. Ms. Fox responded that it was necessary for the removal of piping related to the oil tank issue of 1991 and that this would complete our obligation to the state DEP.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – June 19, 2014
Exhibit M 15:01:7/17/14
- B. Closed Meeting Minutes – June 19, 2014
Exhibit M 15:02:7/17/14

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Back	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:01:7/17/14
- B. Attendance Report
Exhibit S 15:02:7/17/14
- C. Discipline Report
Exhibit S 15:03:7/17/14
- D. Trip List
Exhibit S 15:04:7/17/14

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee - July 10, 2014

Mr. DeLollis reported that the Extra-Curricular Committee met on July 10th and discussed the following items: Band Trip in November, Prom Contract 2015, Yearbook Camp, Band Director Job Description, Mock Trial Activities, 13-14 Athletic Season in Review, Summer Athletic Schedule, Fall Athletic Schedule, NJSIAA Group Classification, and Schedule B Recommendations.

Motion:	Ms. Thomas	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee – July 8, 2014

Mr. Bakley reported that the Facilities Committee met on July 8th and discussed the following topics: Remediation of Oil Tank at Elem. #1, Bleachers and Sound System at Boyd Street, Gymnasium Bleachers, Sprinkler System, Recognition Wall, Grade Reconfiguration/Referendum, Update of Summer Projects

A discussion ensued regarding the affordable housing projects and possible impact to the district.

Motion:	Mr. Melchiorre	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

- F. Finance Committee – July 10, 2014

Mr. DeLollis reported that the committee met on July 10th and discussed the Food Service Contract, Affordable Care Act and Compliance with the Law, Sub Pay rates for Security and Custodial/Grounds, and Interdistrict Public School Choice Data.

Motion:	Mr. Hamer	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – July 9, 2014

Mr. Hamer reported that the Transportation Committee met on July 9th and discussed the following items: Avalon/S.H. Transportation, Transfinder and Route Consolidation, Sale of Buses, and Replacement of 2 Buses.

Motion:	Mr. Melchiorre	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2013-2014 school year through June 30, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The June 30, 2014, Report of the Secretary for the 2013-2014 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the June 30, 2014, Report of Cash Funds for the 2013-2014 school year. It is in agreement with the June 30, 2014, Report of the Secretary, pending audit.

Report of the Secretary – June 30, 2014
Exhibit B 15:01:7/17/14
 Report of Cash – June 30, 2014
Exhibit B 15:02:7/17/14

Motion: Mr. Back Second: Ms. Koch
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:01:7/17/14
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:02:7/17/14
- C. The following Title I and Title IIA teachers for 2014/2015:

Title I:		
Location:	Name:	Funding %:
Elementary #1	Linda Adams	100%
Elementary #1	Jennifer Pfander	34%
Elementary #2	Cristal Holmes	100%
Elementary #2	Karen Ermelin	53%
Middle School	Connie Chabok	61%
Middle School	Ralph Nessler	60%
High School	Brian Hindle	100%
High School	Tom Griffin	61%
Title IIA:		
Location:	Name:	Funding %:
Elementary #1	Lisa Ludman	45%
Elementary #1	Lynsey Venturini	100%

- D. The signatures for banking as stated in the attached exhibit to be effective as of July 1, 2014.
Exhibit F 15:03:7/17/14

- E. The withdrawal of \$59,074 from maintenance reserve for the following:
 - \$5,700 Remediation of Oil Tank at Elementary #1
 - \$38,180 replacement of bleachers at Boyd Street Field
 - \$15,194 repair and maintenance of all indoor bleachers at Elementary #2, Middle School and High School.

F. To raise the following sub rates as follows:

Substitute Custodians/Groundskeeper to \$13.00 per hour
 Substitute Security Guards to \$11.66 per hour

G. The contract between Wildwood Convention Center and Middle Township Board of Education for the May 16, 2015 Prom.

Exhibit F 15:04:7/17/14

H. To award Food Service management Company to Compass Group USA, Inc. by and through its Chartwells Division.

Be it resolved that the Board of Education awards Compass Group USA, Inc. by and through its Chartwells Division, A Food Service contract for the SY 2014-2015 with a flat managerial fee of \$60,000. Chartwells guarantees that the bottom line of the operational financial report for the school year will be a profit of \$51,000 unlimited, resulting in no subsidy to the bottom line of the LEA.

Exhibit F 15:05:7/17/14

I. Purchase of 2 buses from Wolfington Bus Company for a total price of \$185,262.40 under the MRESC bid pricing. Lease financing arrangements for this purchase are being sought through the MRESC leasing cooperative.

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. Placement of the following Health & Physical Clinical Practice student:

School: Rowan University
 Dates: Fall 2014:
 Q1 (9/2/2014 – 10/24/2014) Elem. #2
 Q2 (10/27/2014-12/17/2014) High School
 Student: Megan A. Russ
 Cooperating
 Staff: Michelle Hockenberry - Elementary #2
 Kelly Damiana - High School

B. The job description for District Band Director

Exhibit A 15:01:7/17/14

C. The Yearbook Camp Trip to Gettysburg College from July 27 – 29, 2014.
(Four students chaperoned by Martina Trapani)

D. BE IT RESOLVED that the Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2014/2015 fiscal year.

Motion:	Ms. Thomas	Second:	Ms. Kock
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Jessica Wheaton
 Position: Teacher’s Aide
 Building: Elementary #1
 Type: Resignation
 Effective: July 1, 2014

Name: Joell Worster
Position: School Psychologist
Building: Elementary #1
Type: Resignation
Effective: July 1, 2014

Name: Amanda Fulton
Position: Teacher's Aide
Building: Cape Christian Academy
Type: Resignation
Effective: June 20, 2014

Name: Sakinah Masud
Position: Keyboard Clerk 1
Building: Elementary #2
Type: Resignation
Effective: July 25, 2014

B. The following leave(s) of absence:

Rich Costa – On FMLA/FLA from 6/17/14 through 6/16/15 using 15 sick days; balance unpaid up to 60 days total time off.

Siobhan Bernhardt – On FMLA/FLA from 9/2/14 to 1/20/15 using 20 ½ days sick and balance unpaid.

C. Ten (10) hours of curriculum writing for the new course Anatomy and Physiology @ \$30.00 per hour, by the high school staff member, Laura Lambert.

Account #11-000-221-104-00-05 \$300.00

D. Five (5) hours of curriculum writing for the course Advanced TV Broadcasting @ \$30.00 per hour, by the high school staff member, Elizabeth Volpe.

Account #11-000-221-104-00-05 \$150.00

E. The following substitute bus driver: John McMahon

F. Employment of the following Certified Staff:

Name: Amy Giulian
Position: Teacher
Status: **Summer School**
Building: High School
Effective: Summer 2014
Salary: 20 days; 3.5 hours per day; \$30 per hour
Account: 11-140-100-101-00-08

Name: Leann Adams
 Position: Part-Time Basic Skills
 Status: Permanent
 Building: Elementary #1
 Effective: September 2, 2014
 Salary: BA 1-\$21,620.34
 Account: 11-120-100-101-00-04
 Replacing: Mary Rulon
 Job Code: 1004

Name: Erin Oechslin
 Position: Teacher Grade 1
 Status: Permanent
 Building: Elementary #1
 Effective: September 2, 2014
 Salary: BA 1 - \$51,477
 Account: 11-120-100-101-00-04
 Replacing: Julie McNulty
 Job Code: 1004

Name: Laura Caron
 Position: Teacher Grade 5
 Status: Permanent
 Building: Elementary #2
 Effective: September 2, 2014
 Salary: BA 1-\$51,477
 Account: 11-120-100-101-00-02
 Replacing: Caren Quinn
 Job Code: 1004

Name: Elizabeth VanTriste
 Position: Teacher of Mathematics
 Status: Long-term Substitute
 Building: Middle School
 Effective: September 2, 2014
 Salary: \$125.00 per day
 Account: 11-130-100-101-00-04
 Replacing: Siobhan Bernhardt
 Job Code: N/A

Name: Denice Badders
 Position: Teacher
 Status: **Summer School**
 Building: Elementary #2
 Salary: \$30 per hour
 Account: 20-233-100-101-03-05

Names: Kelley Hogg
 Robert Shamberg
 Rita Tice

Maria Brault
 Amy Giulian**if enrollment warrants
 Martina Trapani**if enrollment warrants
 Position: Teacher
 Status: **Freshman Summer Experience**
 Building: High School
 Effective: Summer 2014
 Salary: 20.5 hours; \$30 per hour
 Account: 11-140-100-101-00-08

G. The following personnel transfer effective 9/2/14:

Name: Nancy Agness
 New Position: Teacher's Aide – 19.5 hours
 Previous Position: Teacher's Aide – 29.5 hours
 New Location: Elementary #1 School
 Previous Location: Elementary #1 School
 Account: 11-000-217-106-00-01
 Salary: \$10,420.00

H. Employment of the following Non-Certified Staff:

Name: Lisa Ciccarone
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Elementary #1 School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-01
 Replacing: Nancy Agness

Name: Christine Rodia
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: Juanita Jett

Name: Amy Reed
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: Susan Blood

Name: Abigail Schiavo
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Damon Allen
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

Name: Richard Crowder
 Position: Temporary Painter
 Status: Temporary – Part-time
 Building: District
 Effective: Summer 2014
 Salary: \$14.37 per hour
 Account: 11-000-262-110-77-10

Name: Eric Peterson
 Position: Temporary Painter
 Status: Temporary – Part-time
 Building: District
 Effective: Summer 2014
 Salary: \$14.37 per hour
 Account: 11-000-262-110-77-10

Name: Michael Longstreth
 Position: Instructional Aide
 Status: **Summer School**
 Building: Elementary #2
 Effective: Summer 2014
 Account: 20-231-100-101-03-05

I. Employment of the following stipend positions for the 2014-2015 school year:

Name: Karen Ortman
 Position: Elementary #1 Literacy Coach
 Building: Elementary #1
 Stipend: \$1,500.00

J. Employment of the following Schedule B positions:

Name: Cynthia Yenolevich
Position: Summer Band Instructor
Building: Elementary #2
Stipend: \$900.00

Name: Richard Sterling
Position: Summer Band Instructor
Building: Middle School
Stipend: \$900.00

Name: Richard Sterling
Position: Summer Band Instructor
Building: High School
Stipend: \$900.00

K. The following Elementary #1 teachers for 5 hours each @ \$30.00 per hour for summer turnkey training, lesson plan collaboration, and assistance with classroom set-up for the new Journeys materials:

1. Gaby Gandolfo
2. Susan Carton
3. Kim Banks
4. Lynsey Venturini
5. Kristen Frank
6. Kathrine Schoyer
7. Debbie Thornton
8. Shantelle DelConte
9. Amber Russell

Account # 11-000-221-104-00-05 \$1350.00

L. The following School Improvement Panel (SciP) teachers to receive 6 hours each @\$30.00 per hour of planning time for three in-service days:

1. Bill Handley
2. Sharon Rementer
3. Dave Farrow
4. Susan Young
5. Kathy Watts

Account # 11-000-221-104-00-05 \$900.00

Dr. Salvo personally thanked Joell Worster for her service and support and wished her well in her new position.

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts (Abstained on Letter J)
- Y George DeLollis
- Y Calvin Back

- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Gerard Chretien, Dennis Township, spoke about why his daughter did not come to high school at Middle Township even though he had been a long time coach for the district.

Stanley Doniger, Rio Grande, asked the following questions:

- How are students registered in the district and the process for verifying their residence?
- Could the district potentially have a space problem in light of the affordable housing project in the township?
- How did the first year of the new evaluation process go?
- Where are we with the Common Core Standards?

Dr. Salvo explained the process for registering a student in the district and informed him that should we have questions on residency, Mr. Webster does a residency investigation for us. He then explained that we are in the process of evaluating the possible impact on our schools of the new affordable housing. As for the evaluation process, it went well for the first year of implementation and the district is in compliance with the New Jersey Common Core Standards.

XVI. BOARD COMMENT

None

XVII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:35 p.m. for approximately 15 minutes for

1. H.I.B.
2. Litigation
3. Personnel

Motion:	Mr. Hamer	Second:	Mr. Melchiorre
Vote:	Voice	Carried:	Yes

XVIII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:54 p.m.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

1. Motion was made to approve the 6/19/14 H.I.B. Report.

Motion:	Mr. Melchiorre	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- A Patricia Ziolkowski

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:	Mr. Melchiorre	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary