

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JULY 16, 2015
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis (Arrived 7:02 p.m.)
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 A Stephanie Thomas
 P Anne Haig

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Amy Houck, Board Solicitor

OTHERS

Scott Webster, Director of Security was also present.

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence, which was dedicated to the victims of the shooting in Tennessee.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:01:7/16/15

V. PRESENTATIONS

2014-15 Report Period 2 – NJ State Department of Education Annual District Report of Violence and Vandalism – Robert F. Johnson
Exhibit P 16:01:7/16/15

Motion:	Mr. Back	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- A Stephanie Thomas
- Y Anne Haig

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the bill to the Mollie Woods School.

Ms. Fox responded that is was for an out of district placement at a school for disabilities.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – June 18, 2015
Exhibit M 16:01:7/16/15
- B. Closed Meeting Minutes – June 18, 2015
Exhibit M 16:02:7/16/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Haig	Second:	Mr. Dagney
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:01:7/16/15
- B. Discipline Report
Exhibit S 16:02:7/16/15
- C. Attendance Report
Exhibit S 16:03:7/16/15

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee - July 9, 2015

Mr. DeLollis reported that the Facilities Committee met on July 9th and discussed: Summer Project List, Maintenance vehicles to be purchased, PAC carpeting, Elem. #2 Chiller project Route 9 Maintenance yard, and the proposed building referendum.

Motion:	Mr. Roberts	Second:	Ms. Haig
---------	-------------	---------	----------

Vote:	Voice	Carried:	Yes
-------	-------	----------	-----

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – July 15, 2015

Mr. Roberts reported that the Staff Relations/Negotiations Committee met on July 15th and discussed the following: Vacancies to be filled, Investigations, and MTEA Negotiations.

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- J. Transportation Committee – July 14, 2015

Mr. Hamer reported that the Transportation Committee met on July 14th and discussed the Parkway Construction/Traffic Update, Personnel, Bus Window tinting, and September Readiness.

Motion:	Ms. Hodges	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through June 30, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The June 30, 2015, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the June 30, 2015, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the June 30, 2015, Report of the Secretary, pending audit.

Report of the Secretary – June 30, 2015
Exhibit B 16:01:7/16/15

Report of Cash – June 30, 2015
Exhibit B 16:02:7/16/15

Motion:	Ms. Haig	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
Y Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
A Stephanie Thomas
Y Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:01:7/16/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:02:7/16/15
- C. Acceptance of a grant for \$10,000 - Sustainable Jersey for Schools Small Grant from The PSEG Foundation. The money will be used at the Middle School to fund the Sustainability Showcase in the courtyard.
- D. Acceptance of a grant for \$2,000 - Sustainable Jersey for Schools Small Grant from the PSEG Foundation. The money will be used for Gardens and composting in the courtyard at the Middle School.
- E. The contract with CASA Reporting Services for the ACA Reporting Service for 2015 filing year at a cost of \$1 per employee per month plus \$1 per paper copy of 1095-C.
- F. The use of Dr. Judith Poley as a Special Education Psychological Testing Consultant on an as-needed basis at a rate of \$60 per hour (pending criminal history clearance).
- G. The contract with Spiezle Architects Professional Services for the Control Replacement at Elementary #2 not to exceed \$41,500.
- H. The following High School teachers, Timothy Moore and Wendy Cope, to attend the AP Summer Institute in Lewes, DE from July 21, 2015 to July 24, 2015. Cost of the 4-day workshop, \$1,150.00

Account #11-000-221-320-00-05

(They will be funding their own transportation, lodging, and other needs.)

- I. The Commission for the Blind and Visually Impaired Request to Provide Services Contract for the 2015-2016 school year:

Level of Service	Students	Cost
1	3 (KC, VA, NL)	\$1,900 per student

- J. The agreement between Middle Township Board of Education and Centris Group for RTIM DIRECT (Initial Fee and Annual Support/Maintenance Fee) 1st year fee is \$14,283.30 with an estimated subsequent annual fee of \$4,252.80.
Exhibit F 16:03:7/16/15

- K. Amy Lord, Percussion Instructor, 2014-15 Season - \$2,000

Motion:	Mr. DeLollis	Second:	Ms. Haig
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- A Stephanie Thomas
- Y Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The Shared Services Agreement between Middle Township Board of Education and Cape May County to act as a mass care shelter with the provisions of the Uniform Shared Services and Consolidation Act (USSCA), N.J.S.A. 40A:65-1 to -35.

- B. WHEREAS, Diane S. Fox, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Middle Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Diane S. Fox to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- C. WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the (Name of Board of Education) would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the (Name of the Board of Education), establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Diane S. Fox to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

- D. Approve the Senior Class Trip to Disneyworld, Orlando, Florida for March 17-20, 2016.
- E. The contract between Wildwood Convention Center and Middle Township Board of Education for the May 14, 2016 Prom.
Exhibit A 16:01:7/16/15
- F. BE IT RESOLVED that the Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2015/2016 fiscal year.
- G. To appoint the law firm of McManimon, Scotland & Baumann as recognized Bond and Counsel firm for Middle Township Board of Education.
Exhibit A 16:02:7/16/15
- H. Permission to post for two Special Education Teacher positions, one at the Elementary #1 School and one at High School.
- I. Permission to apply for Toshiba America Foundation Science and Math Improvement Grant in the amount of \$10,000 for robotics equipment and software, kits for Ex Tech, and data collecting supplies (data collection equipment with attached probeware) for Science, as well as manipulative supplies for math at the Middle School.

<u>Novice Teacher</u>	<u>Mentor Teacher</u>
1. Amy McGarrity	Connie Chabok/M.S.

C. Employment of the following substitute teachers:

Torrie Farrow	Sub Cert.	\$85
---------------	-----------	------

D. Employment of the following Certified Staff:

Name: Debbie Thornton (Substitute)
 Position: Teacher
 Status: **Summer School**
 Building: Elementary #1 School
 Effective: Summer 2015
 Salary: 3.5 hours per day for 70 hours total unless otherwise stated;
 \$30 per hour
 Account: 20-233-100-101-03-05

Name: Michelle Smith
 Position: Special Education Teacher
 Status: Long-Term Substitute
 Building: Middle School
 Effective: September 1, 2015
 Salary: \$125 per day
 Account: 11-213-100-101-00-04
 Replacing: Michael McCormick

Name: Samantha Douglass
 Position: 2nd Grade Teacher
 Status: Permanent
 Building: Elementary #1 School
 Effective: September 1, 2015
 Salary: \$51,477.00
 Account: 11-120-100-101-00-01
 Replacing: Mary Lou Doan

Name: Dana Quigley
 Position: Kindergarten Teacher
 Status: Permanent
 Building: Elementary #1 School
 Effective: September 1, 2015
 Salary: \$51,477.00
 Account: 20-218-100-101-00-01
 Replacing: Mary Fondi

E. Employment of the following Non-Certified Staff:

Name: Andrea Glenn
 Position: Teacher's Aide
 Status: Part-time – 29.5 hours

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:34 p.m. for approximately 30 minutes for

1. H.I.B.
2. Personnel

Motion:	Mr. DeLollis	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:39 p.m.

Motion:	Ms. Haig	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:46 p.m.

Motion:	Mr. Hamer	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary