

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JULY 16, 2015
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:01:7/16/15

V. PRESENTATIONS

2014-15 Report Period 2 – NJ State Department of Education Annual District Report of Violence and Vandalism – Robert F. Johnson
Exhibit P 16:01:7/16/15

Motion:		Second:
Vote:	Roll Call	Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – June 18, 2015
Exhibit M 16:01:7/16/15
- B. Closed Meeting Minutes – June 18, 2015
Exhibit M 16:02:7/16/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
 Vote: Voice Carried:

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:01:7/16/15
- B. Discipline Report
Exhibit S 16:02:7/16/15
- C. Attendance Report
Exhibit S 16:03:7/16/15

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee - July 9, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – July 15, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

J. Transportation Committee – July 14, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through June 30, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of June 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The June 30, 2015, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of June 30, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- C. That the Board approve the June 30, 2015, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the June 30, 2015, Report of the Secretary, pending audit.

Report of the Secretary – June 30, 2015

Exhibit B 16:01:7/16/15

Report of Cash – June 30, 2015

Exhibit B 16:02:7/16/15

Motion:		Second:
Vote:	Roll Call	Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:01:7/16/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:02:7/16/15
- C. Acceptance of a grant for \$10,000 - Sustainable Jersey for Schools Small Grant from The PSEG Foundation. The money will be used at the Middle School to fund the Sustainability Showcase in the courtyard.
- D. Acceptance of a grant for \$2,000 - Sustainable Jersey for Schools Small Grant from the PSEG Foundation. The money will be used for Gardens and composting in the courtyard at the Middle School.
- E. The contract with CASA Reporting Services for the ACA Reporting Service for 2015 filing year at a cost of \$1 per employee per month plus \$1 per paper copy of 1095-C.
- F. The use of Dr. Judith Poley as a Special Education Psychological Testing Consultant on an as-needed basis at a rate of \$60 per hour (pending criminal history clearance).
- G. The contract with Spiezle Architects Professional Services for the Control Replacement at Elementary #2 not to exceed \$41,500.
- H. The following High School teachers, Timothy Moore and Wendy Cope, to attend the AP Summer Institute in Lewes, DE from July 21, 2015 to July 24, 2015. Cost of the 4-day workshop, \$1,150.00
Account #11-000-221-320-00-05
(They will be funding their own transportation, lodging, and other needs.)
- I. The Commission for the Blind and Visually Impaired Request to Provide Services Contract for the 2015-2016 school year:

<u>Level of Service</u>	<u>Students</u>	<u>Cost</u>
1	3 (KC, VA, NL)	\$1,900 per student
- J. The agreement between Middle Township Board of Education and Centris Group for RTIM DIRECT (Initial Fee and Annual Support/Maintenance Fee) 1st year fee is \$14,283.30 with an estimated subsequent annual fee of \$4,252.80.
Exhibit F 16:03:7/16/15
- K. Amy Lord, Percussion Instructor, 2014-15 Season - \$2,000

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
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- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The Shared Services Agreement between Middle Township Board of Education and Cape May County to act as a mass care shelter with the provisions of the Uniform Shared Services and Consolidation Act (USSCA), N.J.S.A. 40A:65-1 to -35.

B. WHEREAS, Diane S. Fox, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Middle Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Diane S. Fox to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

C. WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the (Name of Board of Education) would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the (Name of the Board of Education), establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Diane S. Fox to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

- D. Approve the Senior Class Trip to Disneyworld, Orlando, Florida for March 17-20, 2016.
- E. The contract between Wildwood Convention Center and Middle Township Board of Education for the May 14, 2016 Prom.
Exhibit A 16:01:7/16/15
- F. BE IT RESOLVED that the Board of Education adopts a resolution to enroll Middle Township High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) and participate in the approved interschool athletic programs sponsored by the Association for the 2015/2016 fiscal year.
- G. To appoint the law firm of McManimon, Scotland & Baumann as recognized Bond and Counsel firm for Middle Township Board of Education.
Exhibit A 16:02:7/16/15
- H. Permission to post for two Special Education Teacher positions, one at the Elementary #1 School and one at High School.
- I. Permission to apply for Toshiba America Foundation Science and Math Improvement Grant in the amount of \$10,000 for robotics equipment and software, kits for Ex Tech, and data collecting supplies (data collection equipment with attached probeware) for Science, as well as manipulative supplies for math at the Middle School.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
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- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Kasey Fox
 Position: Teacher’s Aide
 Building: High School
 Type: Resignation
 Effective: June 24, 2015

Name: Larissa Snyder
 Position: Teacher of English
 Building: High School
 Type: Resignation
 Effective: June 16, 2015

Name: Thomas McCool
 Position: Security Guard
 Building: High School
 Type: Retirement
 Effective: July 1, 2015

Name: Samantha Douglass
 Position: P.T. Basic Skills Teacher
 Building: Elementary #2
 Type: Resignation
 Effective: July 16, 2015

B. The following fieldwork placement(s):

<u>Novice Teacher</u>	<u>Mentor Teacher</u>
1. Amy McGarrity	Connie Chabok/M.S.

C. Employment of the following substitute teachers:

Torrie Farrow	Sub Cert.	\$85
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D. Employment of the following Certified Staff:

Name: Debbie Thornton (Substitute)
 Position: Teacher
 Status: **Summer School**
 Building: Elementary #1 School
 Effective: Summer 2015
 Salary: 3.5 hours per day for 70 hours total unless otherwise stated;
 \$30 per hour
 Account: 20-233-100-101-03-05

Name: Michelle Smith
Position: Special Education Teacher
Status: Long-Term Substitute
Building: Middle School
Effective: September 1, 2015
Salary: \$125 per day
Account: 11-213-100-101-00-04
Replacing: Michael McCormick

Name: Samantha Douglass
Position: 2nd Grade Teacher
Status: Permanent
Building: Elementary #1 School
Effective: September 1, 2015
Salary: \$51,477.00
Account: 11-120-100-101-00-01
Replacing: Mary Lou Doan

Name: Dana Quigley
Position: Kindergarten Teacher
Status: Permanent
Building: Elementary #1 School
Effective: September 1, 2015
Salary: \$51,477.00
Account: 20-218-100-101-00-01
Replacing: Mary Fondi

E. Employment of the following Non-Certified Staff:

Name: Andrea Glenn
Position: Teacher's Aide
Status: Part-time – 29.5 hours
Building: Middle School
Effective: September 3, 2015
Salary: TBD pending negotiations
Account: 11-000-217-106-00-04

Name: Robert Edwards
Position: Teacher's Aide
Status: Part-time – 29.5 hours
Building: Middle School
Effective: September 3, 2015
Salary: TBD pending negotiations
Account: 11-000-217-106-00-04

F. The following reading coach for Elementary #1 School at a stipend of \$1,500 for the 2015-2016 School Year:

1. Karen Ortman

G. The 2015-2016 Department Chairpersons & Supervisors Stipends:

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>	<u>Amount</u>
Chew	Rachel	Guidance	\$975.00
Kane	Leann	School Nurses	\$1,000.00
Villano	Victoria	H.S. Instructional Supervisor - Math	\$4,000.00
Willis	Rita	H.S. Instructional Supervisor - Lang.	\$4,000.00
Chabok	Connie	M.S. Instructional Supervisor	\$4,000.00
Nessler	Ralph	M.S. Instructional Supervisor	\$4,000.00

H. The following Schedule B stipends funded from the Shore Productions Theater Camp:

3-Costume Designers @ \$1,000 each – Jacklyn Buckingham, Lisa Novsak and Stephanie Brown

1-Theater Activity Coordinator @ \$1,078- Brinley Edwards

1-Student Sound Technician at \$500 – Evan Carr

1-Art Director at up to \$750 – Karen Biederman

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
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XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
Mary Dobbins	1 (ZH)	\$67,242.00
Pinelands Learning	3 (AW,CW, AC)	\$47,262.60 (each)

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
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- _____ Stephanie Thomas
- _____ Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

- 1. H.I.B.
- 2. Personnel

Motion:
Vote: _____ Voice

Second:
Carried:

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion:
Vote: _____ Voice

Second:
Carried:

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at _____

Motion:
Vote: _____ Voice

Second:
Carried: