

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, JUNE 16, 2016  
7:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

Dennis Roberts  
 George DeLollis  
 Calvin Back  
 Robert Bakley II  
 Edward Dagney  
 Burgess Hamer  
 Gloria Hodges  
 Patricia Taylor  
 Stephanie Thomas  
 Jeffrey Trout

**ATTENDANCE**

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Kathleen McDonald, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Dr. Toni Lehman, Principal, Middle School
- \_\_\_\_\_ Frank Riggitano, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Elco, Board Solicitor

**OTHERS**

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 16:12:6/16/16**
- B. Student Council –

**V. PRESENTATIONS**

Melissa Mathis, Middle Township Parent Teacher Association – Presentation of Check

**VI. PUBLIC COMMENT ON AGENDA ITEMS**

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – April 21, 2016  
**Exhibit M 16:29:6/16/16**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

|         |       |          |
|---------|-------|----------|
| Motion: |       | Second:  |
| Vote:   | Voice | Carried: |

**VIII. CORRESPONDENCE**

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 16:40:6/16/16**
- B. Trip List  
**Exhibit S 16:41:6/16/16**
- C. Discipline Report  
**Exhibit S 16:42:6/16/16**
- D. Attendance Report  
**Exhibit S 16:43:6/16/16**
- E. H.I.B. Report - Confidential

**X. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee – June 13, 2016

|         |       |          |  |
|---------|-------|----------|--|
| Motion: |       | Second:  |  |
| Vote:   | Voice | Carried: |  |

- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – June 7, 2016

|         |       |          |  |
|---------|-------|----------|--|
| Motion: |       | Second:  |  |
| Vote:   | Voice | Carried: |  |

- G. Performing Arts Committee
- H. Policy Committee – June 7, 2016

|         |       |          |  |
|---------|-------|----------|--|
| Motion: |       | Second:  |  |
| Vote:   | Voice | Carried: |  |

- I. Staff Relations/Negotiations Committee – June 13, 2016

|         |       |          |  |
|---------|-------|----------|--|
| Motion: |       | Second:  |  |
| Vote:   | Voice | Carried: |  |

- J. Transportation Committee – June 14, 2016

|         |       |          |  |
|---------|-------|----------|--|
| Motion: |       | Second:  |  |
| Vote:   | Voice | Carried: |  |

### XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through May 31, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of May 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The May 31, 2016, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of May 31, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the May 31, 2016, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the May 31, 2016, Report of the Secretary, pending audit.

Report of the Secretary – May 31, 2016

**Exhibit B 16:25:6/16/16**

Report of Cash – May 31, 2016

**Exhibit B 16:26:6/16/16**

Motion:

Second:

Vote:

Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

### XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 16:48:6/16/16**

B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 16:49:6/16/16**

C. PAC Contracts – *None*

D. An amendment to the following newly created Schedule B Position:

Position: Musical Choreographer  
Building: Elementary #2 School  
Stipend: \$3930 (*Amended*)

E. The cancellation of the outstanding checks in the following funds: General Fund total \$1391.78, Payroll Fund total \$3678.83. The cancelled checks will be recognized as miscellaneous income.

F. A transfer of up to \$1,000,000 to the Maintenance Reserve Account (10-310).

G. Pursuant to PL 2015, Chapter 47 the Middle Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

**Exhibit F 16:50:6/16/16**

H. The 2016-2017 contract with ACCASBOJIF at the annual premium of \$1,576,261. Renewal of Student Accident Insurance Policy for SY 2016-2017 in the amount of \$54,885.

**Exhibit F 16:51:6/16/16**

I. Resolution concerning the distribution of the Middle Township Board of Education Net Returned Surplus Funds held in trust by the ACCASBO JIF, directing the FUND to forward a check in the full amount of \$70,356 to the Board.

**Exhibit F 16:52:6/16/16**

J. To award Food Service management Company to Compass Group USA, Inc. by and through its Chartwells Division.

Be it resolved that the Board of Education award Compass Group USA, Inc. by and through its Chartwells Division, a Food Service contract for the SY 2016-2017 with a flat managerial fee of \$60,000. Chartwells guarantees that the bottom line of the operational financial report for the school year will be a profit of \$15,000 unlimited, resulting in no subsidy to the bottom line of the LEA.

**Exhibit F 16:53:6/16/16**

- K. The agreement between Preferred Home Health Care and Nursing Services and Middle Township Board of Education for nursing services to student AF for the school year 2016-2017.
- L. The agreement between Interactive Kids and Middle Township Board of Education for Behavioral Consultant Services and Evaluation for the 2016-2017 school year.
- M. Karen Nobel. A State Provider, as a Teacher of the Deaf Consultant at \$100 per hour for 3 hours each month (September, November, 2016 and January, March and May, 2017) and \$100 travel
- N. The Memorandum of Understanding between Middle Township Public School District, Upper Township Public School District, and Ocean City Public School District to join in a consortium for administration of NCLB 2017 Title III funding Title III grant allocation as follows:

|                 |              |
|-----------------|--------------|
| Middle Township | \$ 10,999.00 |
| Ocean City      | \$ 10,159.00 |
| Upper           | \$ 240.00    |
| Total           | \$ 21,398.00 |

**Exhibit F 16:54:6/16/16**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XIII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Bill List  
**Exhibit R 16:02:6/16/16**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis

\_\_\_\_ Calvin Back  
\_\_\_\_ Robert Bakley II  
\_\_\_\_ Edward Dagney  
\_\_\_\_ Burgess Hamer  
\_\_\_\_ Gloria Hodges  
\_\_\_\_ Patricia Taylor  
\_\_\_\_ Stephanie Thomas  
\_\_\_\_ Jeffrey Trout

#### XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork placement(s):

School: Stockton University (Social Work – 200 hours)  
Dates: Fall 2016 to Spring 2017  
Student: Torrie Farrow  
Cooperating  
Staff: Paula Haeffner/ Social Worker

B. The 3-year Affiliation Agreement with Stockton University furnishing the students in the Course of Study of Human Services and Social Work with experience at Middle Township School District.

**Exhibit A 16:48:6/16/16**

C. The articulation and dual credit agreements between Atlantic Cape Community College and Middle Township High School for the 2016-2017 school year.

**Exhibit A 16:49:6/16/16**

D. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 24, in accordance with the recommendation of the Superintendent and as consented to by the parent.

**Exhibit A 16:50:6/16/16**

E. The first reading of the following policies and regulations:

P 0167 Public Participation in Board Meetings  
P 0168 Recording Board Meetings  
P 2422 Health and Physical Education  
P 2425 Physical Education (Abolished)  
P 2431 Athletic Competition (M)  
P 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)  
P & R 5111 Eligibility of Resident/Nonresident Students (M)  
P & R 5310 Health Services (M)  
P & R 5330.1 Administration of Medical Marijuana (M)  
P 5460 High School Graduation (M)  
P & R 8462 Reporting Potentially Missing or Abused Children (M)

P 8550 Outstanding Food Service Charges  
P 5511 Dress and Grooming  
**Exhibit A 16:51:6/16/16**

Motion:  
Vote:            Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A.    1.    Public Hearing on the Employment Contract for Dr. David Salvo, Superintendent of Schools.
- 2.    Rescind the 2014-2019 Employment Contract for Dr. David Salvo and approve the 2016-2021 Employment Contract for Dr. David Salvo to include merit goals not to exceed 5.8%.
- B.    The 2016-2017 Employment Contract for Ms. Diane Fox, School Business Administrator/Board Secretary, at an annual salary of \$124,125.
- C.    The 2016-17 Employment Contract for Ms. Kathleen McDonald, Director of Curriculum and Instruction, at an annual salary of \$107,415.
- D.    The 2016-17 Employment Contract for Mr. Robert Johnson, Director of Special Education, at an annual salary of \$109,886.
- E.    The following Resignations/Retirements:

Name:            Martina Trapani  
Position:        Mock Trial Advisor and Yearbook Advisor  
Building:        High School  
Type:             Resignation  
Effective:        June 30, 2016



Name: John King  
Position: Assistant Principal  
Building: High School  
Type: Resignation  
Effective: June 30, 2016

Name: Randi Ziring  
Position: Teacher's Aide  
Building: Middle School  
Type: Resignation  
Effective: May 18, 2016

Name: Cheryl Tolan  
Position: Teacher's Aide  
Building: Elementary #2  
Type: Resignation  
Effective: June 30, 2016

Name: Amanda Crafts  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: June 20, 2016

Name: Mary Marotta  
Position: Nurse's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: July 1, 2016

Name: Marnie McCabe  
Position: Keyboarding Clerk 1  
Building: Elementary #2  
Type: Retirement  
Effective: July 1, 2016

F. The following leave(s) of absence:

Joseph Sykes – On FMLA from 5/17/16 to End of School Year paid through 5/25/16; remainder unpaid.

G. The following Personnel Transfers for the 2016-2017 School Year effective July 1, 2016:

Name: Nancy Polt  
Previous Position: School Nurse  
New Position: School Nurse  
Previous Location: Elementary #1  
New Location: Elementary #2

Previous Account: 11-000-213-101-00-01 (78%) 20-218-200-104-00-01 (22%)  
 New Account: 11-000-213-101-00-02  
 Salary: No Change

Name: Nancy Loteck  
 Previous Position: Assistant Principal  
 New Position: Assistant Principal  
 Previous Location: Elementary #2  
 New Location: High School  
 Previous Account: 11-000-221-104-00-02 (25%) 11-000-240-103-00-02 (75%)  
 New Account: 11-000-221-104-00-08 (25%) 11-000-240-103-00-08 (75%)  
 Salary: No Change

Name: Michael McCormick  
 New Position: Guidance Counselor  
 Previous Position: Special Education Teacher  
 New Location: Middle School  
 Previous Location: Middle School  
 Previous Account: 11-213-100-101-00-04  
 New Account: 11-000-218-104-00-04  
 Salary: No Change

Name: Jennifer Kane  
 New Position: Full-Time Music Teacher  
 Previous Position: Part-Time Music Teacher  
 New Location: Elementary #1  
 Previous Location: Elementary #1  
 Account: No Change  
 Salary: BA-3/\$55,787.00

Name: Allyn Penkethman  
 Previous Position: Keyboarding Clerk 4  
 New Position: Keyboarding Clerk 4  
 Previous Location: High School  
 New Location: Administration Building  
 Previous Account: 11-000-240-105-00-08  
 New Account: 11-000-219-105-06-06  
 Salary: No Change

Name: Stacey Konczyk  
 Previous Position: Keyboarding Clerk 3  
 New Position: Keyboarding Clerk 3  
 Previous Location: Elementary #1  
 New Location: High School  
 Previous Account: 11-000-240-105-00-01 (80%) 20-218-200-105-00-01 (20%)  
 New Account: 11-000-240-105-00-08  
 Salary: No Change

- H. The following teacher as tutor at the Middle Township High School Title One Extended Day Program at \$30.00 per hour.

1. Katherine Schmidt

Title 1 Account #20-231-100-101-20-08  
(Not to exceed \$1,486.25)

I. Employment of the following Schedule B Positions:

Name: Nancy Gibson  
Position: School Musical Choreographer  
Building: High School  
Stipend: \$6,227

Name: Deborah Dalfonso  
Position: School Musical Director  
Building: High School  
Stipend: \$6,323

Name: Kelly Hogg  
Position: School Musical Director, Assistant  
Building: High School  
Stipend: \$3,242

Name: Marni McCann  
Position: School Musical Producer  
Building: High School  
Stipend: \$3,242

Name: Christal Holmes  
Position: School Musical Choreographer  
Building: Elementary #2  
Stipend: \$3,930

Name: Michael McCormick  
Position: H.I.B. Specialist  
Building: Middle School  
Stipend: \$500

J. The following volunteer for the 2016-2017 School Year:

Name: Donald Richardson  
Position: Volunteer Track Coach  
Building: High School

K. The following Summer Theater Camp stipends to be paid from proceeds:

1. Brinley Edwards, Rehearsal Coordinator - \$1,000
2. Marybeth Novsak, Sound Tech. - \$500
3. Julia Mills, Art Coordinator - \$500
4. Christal Holmes, Stage Coordinator - \$1,000
5. Costume Designers, Lisa Novsak and Stephanie Brown - \$1,000 each

- 6. Nancy Gibson, Choreographer - \$1,000
- L. Brian Parmalee to cover Kelly Damiana as PM Program Physical Education Instructor at \$30 per hour for the 2015-2016 school year.
- M. Employment of the following Certified Staff:

Names: Deborah Teise  
Deidre Bosacco  
Kimberly Thompson  
Andrea Davis  
Pamela Shute  
Vicki Peterson  
Kathryn Wynn  
Kristen Frank  
Amber Russell  
Lynsey Venturini  
Leann Adams  
Vincent Tridante (Substitute)  
Dana Quigley (Substitute)

Position: Teacher  
Status: **Summer School**  
Building: **Elementary #1**  
Effective: Summer 2016  
Salary: 3.5 hours per day for 57 hours total unless otherwise stated;  
\$30 per hour

Account: 11-120-100-101-00-01 and 20-231-100-101-30-10

Names: Susan Pohle  
Shawn Sypherd  
Donia Mills  
Kristin Stiles  
Matthew Zigner  
Jessica DeBiase  
Sharon Rementer  
Roberta Pruszinski  
Dave Farrow  
Tracy Reynolds  
Heather Chew  
Paul Ringkamp  
Tracy Vanderhoff (*1 Week Only*)  
Gary Rhile (*1 Week Only*)  
Susan Blood (*1 Week Only*)  
Shannon Hunsicker (*1 Week Only*)

Position: Teacher  
Status: **Summer School**  
Building: **Middle School**  
Effective: Summer 2016  
Salary: 3.5 hours per day for 57 hours total unless otherwise stated;  
\$30 per hour

Account: 11-130-100-101-00-04 and 20-231-100-101-30-10

Names: Maria Brault  
Michael Wilson  
Jacklyn Buckingham  
Chelsea Hoffman  
Rita Willis  
Kelly Hogg

Position: Teacher  
Status: **Eighth Grade Transition**  
Building: **High School**  
Effective: Summer 2016  
Salary: 3.5 hours per day for one week; \$30 per hour  
Account: 11-140-100-101-00-08 and 20-231-100-101-30-10

N. Employment of the following Non-Certified Staff:

Names: Erin McAvoy  
Candace Young-Fithian  
Nicole Dever  
Melisha Anderson-Ruiz  
Amy Nagel  
Megan Collins

Position: Teacher's Aide  
Status: **Summer School**  
Building: **Elementary #1 School**  
Effective: Summer 2016  
Salary: 3.5 hours per day for 57 hours total unless otherwise stated;  
\$10 per hour  
Account: 20-231-100-101-30-10

Names: Cody Wayt  
Joseph Foglio

Position: Teacher's Aide  
Status: **Summer School**  
Building: **Middle School**  
Effective: Summer 2016  
Salary: 3.5 hours per day for 57 hours total unless otherwise stated;  
\$10 per hour  
Account: 20-231-100-101-30-10

Name: Mikel Mitchell  
Position: Temporary Painter  
Status: Temporary (Up to 29.5 hours per week for summer)  
Effective: Immediately  
Salary: \$14.37 per hour  
Account: 11-000-262-110-77-10

O. Recommendation to approve the Unaffiliated Employees' Contract at 2.5% raises for 2016-2017 School Year, which mirrors the MTEA Support Staff Contract.

P. The following summer curriculum writing hours at \$30 per hour:

M.S. Science Curriculum – 40 hours

1. Susan Blood
2. Gary Rhile
3. Tracy Vanderhoff
4. Shannon Hunsicker

M.S. Art Curriculum – 10 hours

1. Amy McGarrity

M.S. Technology Curriculum – 10 hours

1. Melanie Lisitski

Account # 11-000-221-104-00-05 - \$1,800 total

Q. Employment of the following substitute teachers:

|              |           |      |
|--------------|-----------|------|
| Judy Casper  | Sub Cert. | \$85 |
| Randi Ziring | Sub Cert. | \$85 |

Motion:

Vote:

Roll Call

Second:

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XVI. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Name on file in the Office of the Superintendent.

| <u>School Name</u>                | <u>Number of Students</u> | <u>Tuition</u> |
|-----------------------------------|---------------------------|----------------|
| DCF Regional School (Cherry Hill) | 1 (SR)                    | \$5,433.29     |

B. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year and the 2016-2017 school year. Name on file in the Office of the Superintendent.

| School Name | Number of Students | Tuition     |
|-------------|--------------------|-------------|
| Pinelands   | 1 (AC)             | \$58,896.00 |

C. The placement of students listed below as tuition students at Out of District location for the 2016-2017 school year. Names on file in the Office of the Superintendent.

| School Name          | Number of Students | Tuition      |
|----------------------|--------------------|--------------|
| Woods Service, Inc.  | 1 (SC)             | \$ 72,635.00 |
| Woods Service, Inc.  | 1 (MC)             | \$114,105.20 |
| East Mountain School | 1 (BG)             | \$ 73,415.43 |

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XVII. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVIII. BOARD COMMENT**

**XIX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:  
Vote: Voice

Second:  
Carried: