

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

**THURSDAY, JUNE 14, 2018
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Ed Dagney
- Burgess Hamer
- Gloria Hodges
- James Norris
- Renee Pettit
- Patricia Taylor
- Stephanie Thomas

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Dr. Toni Lehman, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Jeffrey Ortman, Principal, Middle School
- _____ George West, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments

Exhibit I 18:12:6/14/18

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – May 17, 2018
Exhibit M 18:21:6/14/18
- B. Closed Meeting Minutes – May 17, 2018
Exhibit M 18:22:6/14/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: _____ Second: _____
 Vote: _____ Voice _____ Carried: _____

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 18:52:6/14/18
- B. Trip List
Exhibit S 18:53:6/14/18
- C. Discipline Report
Exhibit S 18:54:6/14/18
- D. Attendance Report
Exhibit S 18:55:6/14/18
- E. Fundraising Requests
Exhibit S 18:56:6/14/18
- F. H.I.B. Report – Confidential – No Report for May

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee
- G. Performing Arts Committee – June 5, 2018

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through May 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of May 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The May 31, 2018, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of May 31, 2018, after review of the Secretary’s Monthly Financial Report

(appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- C. That the Board approve the May 31, 2018, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the May 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – May 31, 2018

Exhibit B 18:23:6/14/18

Report of Cash – May 31, 2018

Exhibit B 18:24:6/14/18

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 18:33:6/14/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 18:34:6/14/18
- C. PAC Contracts – *None*
- D. Appointing Ford, Scott & Associated, LLC as the district Auditors for the 2018-2019 school year at a fee not to exceed \$30,800 for the audit of the school year ending June 30, 2018 and a test of the ASSA prior to the 2018-2019 year end for a fee not to exceed \$3,200 to be completed in December, 2018.
Exhibit F 18:35:6/14/18

- E. Pursuant to PL 2015, Chapter 47 the Middle Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
Exhibit F 18:36:6/14/18
- F. A transfer of up to \$1,000,000 to the Maintenance Reserve Account (10-310).
- G. An agreement with the following Cape May County school districts-Cape May City, Dennis Township, Lower Cape May Regional, Lower Township, North Wildwood, Upper Township, Wildwood, Wildwood Crest, Woodbine and West Cape May to not seek tuition or any other additional costs related to in-district educational services for any resident student determined to be homeless at the time the student enrolls from another school district a party to this agreement. This agreement excludes costs for out of district placements, transportation to/from district placements and any special education related costs.
Exhibit F 18:37:6/14/18
- H. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and to enter into a cooperative pricing agreements with other contracting units for HVAC, Refrigeration, Plumbing and Electrical Services for the 2018-2019 School Year.
- I. The tuition contract between Middle Township Board of Education (sending) and New Hanover Township for two homeless students, TJ and SW, for educational services. Middle Township Board of Education agrees to pay the pro-rated tuition of \$7,500.00 $(\$30,000.00/10)*2.5$. Payments of \$3,000.00 commence monthly and terminate June 16, 2018.
- J. The tuition contract between Garfield Board of Education (sending) and Middle Township Board of Education (receiving) for one homeless student, CI for the 2017-2018 school year. Garfield Board of Education agrees to pay Middle Township Board of Education pro-rated tuition of \$2400.00. Payments of \$1200.00 commence monthly and terminate June 21, 2018.
- K. The tuition contract between Somers Point Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, KC, for the period of November 1, 2017 through June 18, 2018. Somers Point Board of Education agrees to pay Middle Township the pro-rated tuition of \$11,178.40 monthly at \$1,397.30.
- L. The Itinerant Services Agreement between Middle Township Board of Education and Cape May County Special Services School District for the 2018-2019 school year. (Pricing as indicated on exhibit.) **Exhibit F 18:38:6/14/18**
- M. The agreement between Middle Township Public Schools and Preferred Home Health Care & Nursing Services, Inc. to provide services for the 2018-2019 school

year, as needed, at a rate of \$50 per hour for LPN services or \$55 per hour for RN services.

N. The agreement between Middle Township Public Schools and Union County Educational Services Commission to provide services for the 2018-2019 school year, as needed, according to the tuition rates and fees listed on attached exhibit.
Exhibit F 18:39:6/14/18

O. Resolution to approve 2018-2019 ESEA grant as follows:

Title I Basic	\$675,787
Title I Part A Neglected	\$ 689
Title II Part A	\$ 99,772
Title III	\$ 9,913
Title IV	\$ 40,680

P. The 2018-2019 contract with ACCASBOJIF at the annual premium of \$1,612,783.

Q. Renewal of Student Accident Insurance Policy for SY 2018-2019 in the amount of \$95,359.

R. Resolution concerning the distribution of the Middle Township Board of Education Net Returned Surplus Funds held in trust by the ACCASBO JIF, directing the FUND to forward a check in the full amount of \$143,680 to the Board.
Exhibit F 18:40:6/14/18

S. The three (3) year agreement with the County of Cape May to provide transportation services to assist in the evacuation of County residents in the event of a natural disaster or other emergency.
Exhibit F 18:41:6/14/18

T. Requisitioning the Township of Middle for their support of the 2018-2019 school district budget in the amount of \$26,400,435 for general fund and \$1,458,866 for debt service to be billed monthly according to the attached schedule.
Exhibit F 18:42:6/14/18

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris

Renee Pettit

Patricia Taylor

Stephanie Thomas

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 18:17:6/14/18

Motion:
Vote: Roll Call

Second:
Carried:

Dennis Roberts

George DeLollis

Calvin Back

Ed Dagney

Burgess Hamer

Gloria Hodges

James Norris

Renee Pettit

Patricia Taylor

Stephanie Thomas

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Middle Township Elementary #2 would like to request approval to submit a grant through Dollar General for \$4000.00 to utilize funding to support the purchase of materials and technology equipment by which to enhance youth literacy efforts.
- B. The following Fieldwork Placements:
 - School: Stockton University
 - Dates: September 4, 2018 to December 8, 2018
 - Student: Jerry Filangieri
 - Staff: Tracy Vanderhoff (Middle School)
- C. The **Revised** 2018-2019 Middle Township School District Calendar.
Exhibit A 18:26:6/14/18

- D. The Dual Credit Agreement between Atlantic Cape Community College and Middle Township High School for the 2018-2019 school years.

Dual Credit Courses:
HIST104-US History II

- E. The revised Policy 5511 Dress and Grooming
Exhibit A 18:27:6/14/18
- F. The agreement between Middle Township Board of Education and The Arc of New Jersey to host *Planning for Adult Life* for the 2018/2019 school year.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name: Maura Coskey
Position: Speech-Language Specialist
Building: District
Type: Resignation
Effective: July 1, 2018

Name: Susan Blood
Position: Science Teacher
Building: Middle School
Type: Resignation
Effective: August 1, 2018

Name: Eryn McAvoy
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: June 16, 2018

B. The following leave(s) of absence:

Morgan Tridente – On FMLA/FLA from 9/1/18 to 11/5/18 paid through 9/20/18 using sick time; remainder unpaid.

Michael Peck – *Amended* - On FMLA paid using sick days from 4/9/18 through end of school year.

Lisa Mericle – On FMLA paid using sick days from 6/1/18 through 6/13/18.

C. The following substitute teachers:

<u>Name</u>	<u>Cert.</u>	<u>Pay</u>
Rebecca Kennedy	Sub Teacher	\$85

D. The following Summer PAC Tech Assistant at \$15.00 per hour: Mary Beth Novsak and the following Substitute Bus Driver at \$19.00 per hour: James Dougherty

E. The 2018-2019 Employment Contract for Ms. Diane Fox, School Business Administrator/Board Secretary, at an annual salary of \$131,684.

F. The following personnel transfers effective upon opening of new transportation office, tentatively August 2018:

- Catherine Johnson from H.S. to Administration Building, no change in title or salary.
- Maria Mallett from PAC (all day) to ½ day at PAC and ½ day H.S. Main office.

G. Employment of the following Certified Employees:

Name: Elizabeth Sublinsky
 Position: Speech/Language Specialist
 Status: Permanent – Full-Time
 Building: District-Wide
 Effective: July 1, 2018
 Salary: MA Step 2-3/\$56,106.00 (17/18 rate)
 Replacing: Maura Coskey
 Account: 11-000-219-104-64-06

Name: Sara Huang
 Position: Speech/Language Specialist
 Status: Permanent – Full-Time
 Building: District-Wide

Effective: July 1, 2018
Salary: MA Step 2-3/\$56,106.00 (17/18 rate)
Replacing: New Position
Account: 11-000-219-104-64-06

Name: Stephan Griffin
Position: H.S. Teacher of Band and Music
Status: Permanent – Full Time
Building: High School
Effective: July 1, 2018
Salary: MA Step 1/
Replacing: Evan Weatherby
Account: 11-140-100-101-00-08

H. Employment of the following Non-Certified Staff:

Name: Suhail Rivera
Position: Custodial Worker – P.T. 29.5 hours
Building: District
Effective: June 15, 2018
Salary: \$21,236.23
Account: 11-000-262-110-00-02
Replacing: Lyndsey DeSimone

I. The following summer hours for the following staff members at \$25 per hour:

#1 15 hours-Library/Media-Nancy Simmerman
#2 10 hours-Technology-Janet Biller
#2 10 hours-Library/Media-Megan Bramble
MS 20 hours-Library/Media-Heather Chew
MS 10 hours-Technology-Lisa Mericle
MS 8 hours-Woodshop-Dave Moyer
HS 10 hours-Art-Karen Biederman
HS 10 hours-Industrial Art-Mark Heston
HS 10 hours-Library/Media-Kelly Jo Lasher
HS 10 hours-Woodshop-John Richardson

J. The following summer counselors at \$345 per day:

MS 10 days at \$345 per day-Monica DeRose
HS 20 days at \$345 per day-Rachel Chew, Guidance
HS 20 days at \$345 per day-David Joslin, Guidance
HS 20 days at \$345 per day-Sharon McAnaney, Guidance

K. The following summer school staff members:

Names: Elizabeth VanTrieste
Jackie Mendel
Kim Thompson
Pamela Shute

Vincent Tridente
Kathy Wynn
Kristen Frank
Leann Adams
Lynsey Venturini
Kim Banks
Dana Quigley
Elizabeth Churchill - **Teacher's Aide**
Melisha Anderson - **Teacher's Aide**
Linda Adams - **Teacher's Aide**
Ashley Sardoni - **Teacher's Aide**
Shirleen Darby – **Teacher's Aide**
Marcia Stahler – **Teacher's Aide**
Jane Gosney - **Substitute Teacher or Aide**
Crystal Hutchinson - **Substitute Teacher or Aide**

Position: Teacher/Teacher's Aide
Status: **Summer School**
Building: **Elementary #1 School**
Effective: Summer 2018
Salary: 3.5 hours per day, July 19 through July 26; (*unless otherwise stated*);
\$30 per hour teachers, \$15.50 per hour teacher aides
Account: 11-130-100-101-00-01 and 20-231-100-101-30-10

Names: Denise Badders
Laura Caron
Margie DeLollis
Kim Fiore
Kathy Kehm
Joseph O'Connell
Scott Salinsky
Jay Wynn
Susan Vallese
Mary Ann Renza – **Teacher's Aide**

Position: Teacher/Teacher's Aide
Status: **Summer School**
Building: **Elementary #2 School**
Effective: Summer 2018
Salary: 3.5 hours per day, July 19 through July 26; (*unless otherwise stated*);
\$30 per hour teachers, \$15.50 per hour teacher aides
Account: 11-130-100-101-00-02 and 20-231-100-101-30-10

Names: Heather Chew
Connie Chabok
Kelsey Champion
Dave Farrow
Amy McGarrity
Jessica Merryman
Donia Mills
Tracey Nagle (School Nurse)
Paul Ringkamp

Dawn Robbins
 Roberta Pruszinski
 Tracey Vanderhoff
 Mathew Zigner
 Janice Ricci – Teacher’s Aide
 Cody Wayt – Teacher’s Aide
 Position: Teacher/Teacher’s Aide
 Status: **Summer School**
 Building: **Middle School**
 Effective: Summer 2018
 Salary: 3.5 hours per day, July 19 through July 26; (*unless otherwise stated*);
 \$30 per hour Teachers/School Nurse, \$15.50 per hour teacher aides
 Account: 11-130-100-101-00-04 and 20-231-100-101-30-10

Names: Maria Brault
 William Doan
 Tracey Nagle – School Nurse
 Martina Trapani
 Victoria Villano
 Rita Willis
 Michael Wilson

Position: Teacher/Teacher’s Aide
 Status: **Eighth Grade Transition**
 Building: **High School**
 Effective: Summer 2018
 Salary: 3.5 hours for **two (2) days**; \$30 per hour Teachers/School Nurse
 Account: 11-130-100-101-00-08 and 20-231-100-101-30-10

Names: Tracey Nagle (School Nurse)
 Donna Shaw
 Rita Willis

Position: Teachers/Nurse
 Status: **Credit Completion**
 Building: **High School**
 Effective: Summer 2018
 Salary: 6.5 hours per day, **four (4) days**, June 25th through June 28th, 2018
 Account: 11-130-100-101-00-08 and 20-231-100-101-30-10

- L. The following nurses for Elementary #1 Pre-K and Kindergarten Summer Screening at \$345 per day for 4 days:
- Nancy Polt
 - Patricia Attenborough
 Acct. #11-120-100-101-00-01 and 20-231-100-101-30-10

- M. The following Reading Recovery Teachers for Elementary #1 Pre-K and Kindergarten Summer Screenings at \$30 per hour, 7 hours per day, 1 day each:
- Kathy Wynn
 - Linda Kelley
 Acct. #11-120-100-101-00-01 and 20-231-100-101-30-10

N. The following Elementary #1 Pre-School Orientation Teachers for 1.5 hours at \$30 per hour:

- Debbie Hess
- Christine D'Antonio
- Judy Richardson
- Vicki Peterson
- Deidre Bosacco
- Jackie Mendel

Acct. #11-120-100-101-00-01 and 20-231-100-101-30-10

O. The following Elementary #1 Preschool Orientation Teacher's Aides for 2 hours each at \$15.50 per hour:

- Roxane Anagnou
- Jennifer Kabusk
- Candace Fithian
- AnnMarie Kirkpatrick

Acct. #11-120-100-101-00-01 and 20-231-100-101-30-10

P. Employment of the following Schedule B positions:

Name: Vicki Walton
Position: H.S. Activities Accountant – A/P
Building: High School
Stipend: \$3,652.50

Name: Robert Heck
Position: H.S. Activities Accountant – A/R
Building: High School
Stipend: \$3,652.50

Name: Connie Chabok
Position: PARCC Testing Coordinator
Building: Middle School
Stipend: \$500

Q. The following volunteer(s):

Name: Larry Ryan
Position: Girls Tennis
Building: High School

R. The following summer curriculum writing hours @ \$30.00 per hour:

Grade K Social Studies-20 hrs.
Amber Russell-

Grade 1 Social Studies-20 hrs.
Crystal Hutchinson-

Shelley McFadden-

Grade 2 Social Studies-20 hrs.

Mike McGowen-
Linda Kelley-

Grade 3 Social Studies-20hrs.

Shannon Hagan-
Julie Moore-

Grade 4 Social Studies-20hrs.

Mary Pat Gleason-
Tory Magnusson-

Grade 5 Social Studies-20 hrs.

Susan Vallese-

Grade 3-5 ESL-20 hrs.

Connie Chabok-

Grade 6-8 ESL-20hrs.

Connie Chabok-

Grade HS Robotics-20 hrs.

Michael Capito-

Grade HS Stagecraft-12 hrs.

Bud Morey-

Grade HS French I & II-20 hrs.

Wendy Cope

Grade HS Spanish I & II-20 hrs.

Maria Brault-

Grade HS Survey of Spanish-10 hrs.

Carol Pearson-

Grade HS Horticulture-20 hrs.

Chuck Gehman-

Grade HS Forensics-20 hrs.

Laura Lambert-

Grade HS World History-20 hrs.

Amy Guilian-

Grade HS US History I-20 hrs.

Heather Heun-

Grade HS Afro-American History-10 hrs.

Kim Moore-

Grade HS Sociology-10 hrs.

Matthew D'Apolito-

Grade HS Studio Seminar/Dimensional Design-20 hrs.

Karen Biederman-

Grade HS Environmental Science-20 hrs.

Jodi Lameroux

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
Pineland Learning Center	171807	\$8,176.00 (28 days)

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor

Stephanie Thomas

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. Interview of 12-Month H.S. Assistant Principal
2. Interview of 10-Month H.S. Assistant Principal

Motion:
Vote: _____ Voice

Second:
Carried:

XX. RECONVENE TO REGULAR SESSION

Motion was made to reconvene to regular session at _____ p.m.

Motion:
Vote: _____ Voice

Second:
Carried:

1. **Motion to approve the following 12-Month H.S. Assistant Principal effective July 1, 2018:**

Motion:
Vote: _____ Roll Call

Second:
Carried:

- ____ Dennis Roberts
- ____ George DeLollis
- ____ Calvin Back
- ____ Ed Dagney
- ____ Burgess Hamer
- ____ Gloria Hodges
- ____ James Norris
- ____ Renee Pettit

- _____ Patricia Taylor
- _____ Stephanie Thomas

2. Motion to approve the following 10-Month H.S. Assistant Principal effective July 1, 2018:

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ James Norris
- _____ Renee Pettit
- _____ Patricia Taylor
- _____ Stephanie Thomas

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:
Vote: Voice

Second:
Carried: