

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, MAY 21, 2015
7:09 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 A Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Anne Haig

ATTENDANCE

- A Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- A Dr. Lyn Langford, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the Mr. Dagney of the Middle Township Board of Education and followed by a moment of silence dedicated to Memorial Day and those that gave the ultimate sacrifice for our country.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:10:5/21/15
- B. Student Council

David Hicks and Steven Hoy presented on behalf of the High School Student Council. The spoke about the Senior Citizen Prom that was hosted at the high school, the upcoming Relay for Life event to be held June 6 and 7 and Spirit Week to lead up to the Relay for Life event.

Mr. Roberts expressed how proud he is of the High School for being named one of the top in the state.

Mr. Hamer thanked everyone involved with the Senior Citizen Prom. All those who attended had a wonderful time; were impressed by our students at how well dressed and polite the students were and they were most appreciative of the warm food. They cannot wait until the next one is held.

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

None

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – April 23, 2015
Exhibit M 15:28:5/21/15
- B. Closed Meeting Minutes – April 23, 2015
Exhibit M 15:29:5/21/15
- C. Public Hearing Minutes – April 29, 2015
Exhibit M 15:30:5/21/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Thomas	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:38:5/21/15
- B. Discipline Report
Exhibit S 15:39:5/21/15
- C. Attendance Report
Exhibit S 15:40:5/21/15
- D. Trip List Report
Exhibit S 15:41:5/21/15

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – May 20, 2015

Mr. Bakley reported that the Facilities Committee met on May 20th and discussed options for the referendum, the Elem. #2 Chiller, and a summer project list.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee – May 12, 2015

Ms. Thomas reported that the Performing Arts Center met on May 12th and discussed the contracts which appear on tonight’s agenda, the upcoming Jersey Shore Pops show, C.M.C. Chamber Map Advertisement, and Shore Productions Summer Theater Camp.

Motion:	Mr. Bakley	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

- H. Policy Committee – May 13, 2015
- Mr. Bakley reported that the Policy Committee met on May 13th to review the most recent Policy Alert received from Strauss Esmay. Most of these policies are on tonight’s agenda for the first reading, with the exception of Policy 0134, 0152 and 2622, which the committee had a few questions on before approving.*

Motion:	Ms. Thomas	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- I. Staff Relations/Negotiations Committee – April 27, 2015 and May 11, 2015

Mr. Roberts stated that the Staff Relations/Negotiations Committee met on April 13th and May 11th to discuss MTEA contract negotiations.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through April 30, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of April 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The April 30, 2015, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of April 30, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are

available to meet the District’s financial obligations for the remainder of the fiscal year.

- C. That the Board approve the April 30, 2015, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the April 30, 2015, Report of the Secretary, pending audit.

Report of the Secretary – April 30, 2015

Exhibit B 15:21:5/21/15

Report of Cash – April 30, 2015

Exhibit B 15:22:5/21/15

Motion: Mr. DeLollis Second: Ms. Thomas
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:39:5/21/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:40:5/21/15
- C. The Performing Arts Center Contracts – **Exhibit F 15:41:5/21/15**
- D. A resolution that, for the 2015-2016 school year, Middle Township Board of Education does not require YALE School to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23-4.5iii.
- E. The following contracts with the Cape May County Technical School for the year 2015-2016:

Type	Amount per student
Full time Regular	\$ 7,646.00
Full Time Special Education	\$11,226.00
Shared Time Regular	\$ 3,823.00
Shared Time Special Education	\$ 5,613.00

- F. High School teacher, Martina Trapani, to attend the AP Summer Institute in Austin, Texas from July 22, 2015 to July 26, 2015.
Cost of the 5-day workshop, \$499.00, Cost of Lodging, \$140.00 per night
Account #11-000-221-320-00-05
(Ms. Trapani will be funding her own transportation and other needs.)
- G. High School teacher, Kelsey McKee, to attend the AP Summer Institute in Lewes, DE from July 21, 2015 to July 24, 2015.
Cost of the 4-day workshop, \$1,150.00
Account #11-000-221-320-00-05
(Ms. McKee will be funding her own transportation, lodging, and other needs.)
- H. The agreement with Phoenix Advisors, Inc., the continuing disclosure agent at a cost of \$650 annually.
- I. The following tuition contracts with our sending districts as follows:

District	Program	Amount
Avalon	High School & Resource Room	\$ 171,529.37
Stone Harbor	High School & Resource Room	\$ 82,904.00
Dennis Township	Full time High School	\$ 1,363,984.40
Dennis Township	Shared Time High School	\$ 112,000.00
Dennis Township	PM High School	\$ 25,000.00
Dennis Township	Resource Room	\$ 99,860.11
West Cape May	Special Education Elementary	\$ 16,474.00
Woodbine	Full time High School	\$ 520,781.24
Woodbine	Shared Time High School	\$ 50,400.00
Woodbine	Resource Room	\$ 105,355.00
Woodbine	PM High School	\$ 12,500.00

- J. WHEREAS the Middle Township Board of Education approve the submission of the Chiller Replacement Project at School#2 (DOE Project # 09-3130-085-15-2000) to the New Jersey Department of Education for review and Department approval of an “other capital project” with no state funding and Amendment of the 2005-2010 Long Range Facilities Plan to be consistent with this Project. Further the Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
- K. To award the following bid for services for the 2015/2016 school year:
 - HVAC Services and Refrigeration Services – Multi-Temp: Journeyman \$77.00 per hour, Helper \$50.00 per hour, 10% above wholesale for supplies
 - Electrical Services – Calvi: Journeyman \$112.02 per hour, Helper \$50.63 per hour, 15% above wholesale for supplies
 - Off-Site Fuel Services – Riggins, Inc: Unleaded Fuel Net per gal. 3.286 plus .164; Diesel Net per gal. 3.2703 plus .149

Transportation Drug & Alcohol Testing – Pogue, per fee schedule

Employee Assistance Services – EmployeeCare, \$6,750.00 annually

Tires and On-Site Mounting Services – Service Tire Truck Center, per fee schedule

L. The following contracts:

- Spiezle Architects Professional Services for the Chiller Replacement at School #2 not to exceed \$39,500.
- Acentech Acoustical Consulting Services not to exceed \$5,000.
- Spiezle Architects Professional Services for Pre and Post Referendum Services— Pre Services at \$19,500 and post services based on scope of referendum at 7.25% of construction costs.

M. The Itinerant/Shared Services Agreement for 2015-2016 with Salem County Special Services.

Exhibit F 15:42:5/21/15

N. Withdrawal of \$47,966 from Maintenance Reserve for the following:

- | | |
|---|----------|
| • Elementary #1 Rooftop air conditioning unit above main office | \$21,781 |
| • Elementary #1 Boiler Center Heat Exchanger | \$ 5,800 |
| • Elementary #2 Maintenance on Compressors | \$ 9,085 |
| • High School 10 ton Choir room air conditioning unit | \$11,300 |

Motion:	Mr. Bakley	Second:	Ms. Haig
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following teacher as mentor to novice teacher for the 2014/2015 school year.

Novice Teacher _____ Mentor Teacher _____
1. Dana Quigley Karen Ortman/Elementary #1

- B. The following fieldwork placement:

School: Grand Canyon University
Dates: Spring 2015:
May 22, 2015 to June 23, 2015 (30 hours)
Student: Katherine King
Cooperating
Staff: Frank Riggitano/ High School Principal

- C. The first reading of the following policies, regulations, and bylaws:

Policy 3212 Attendance (Revised)
Policy 4212 Attendance (Revised)
Policy and Regulation 3218 Substance Abuse (M) (Revised)
Policy and Regulation 4218 Substance Abuse (M) (Revised)
Policy and Regulation 5200 Attendance (M) (Revised)
Policy 5460 High School Graduation (M) (Revised)
Policy 5465 Early Graduation (M) (Revised)
Policy 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
Regulation 8630 Emergency School Bus Procedures (M) (Revised)
Exhibit A 15:38:5/21/15

- D. The Dual Credit Contract between Middle Township School District and Atlantic Cape Community College for the 2015-2016 academic year, as follows:

Middle Township High School will conduct the following course(s) in the high school and Atlantic Cape will provide students who successfully complete the course(s) through the Dual Credit Option with a college transcript.

Middle Township High School teachers will instruct the courses with the support of Atlantic Cape. Students and/or the School District will be responsible for payment of all tuition and fees. Middle Township High School will provide all student textbooks. Atlantic Cape will review all instructional materials.

- E. The change in tuition fees for ACCC Dual Credits from \$47 per credit to \$48 per credit.

Motion: Mr. Roberts Second: Ms. Hodges
Vote: Roll Call Carried: Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back

Y Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
Y Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations/terminations:

Name: William Speziale, Sr.
Position: Bus Aide
Building: Transportation
Type: Retirement
Effective: March 1, 2015

Name: Dawn Brewer
Position: Teacher
Building: High School
Type: Retirement
Effective: June 30, 2015

Name: Melissa Conover
Position: Teacher's Aide
Building: High School
Type: Resignation
Effective: May 17, 2015

B. The following leave(s) of absence:

Mary Kate Garry – Board Requested Leave from 5/11/15 to 6/8/15 (unpaid). *Non-eligible for FMLA coverage due to hours worked at location being less than 1250.

Johni Tomlin – FMLA from 5/26/15 through end of year (paid thru 6/10/15, remainder unpaid). Dates are approximate; subject to change.

Lynn Frech – On FMLA from 5/15/15 through 6/29/15 using sick days. RTW 7/1/15

William Myers – On FMLA from 5/7/15 to 8/8/15; paid thru ¼ day 5/19/15; remainder unpaid.

Barbara Arenberg – On FMLA from 5/18/15 to 6/30/15 using 6.75 personal days, then unpaid.

Kelsey Acker – On FMLA/FLA from 9/3/15 to 3/14/16 using 20 sick and remainder unpaid.

Diana DiAngelis – On FMLA from 6/4/15 to 6/15/15 using 7 sick days.

C. Employment of the following substitute teachers:

Amanda Crafts	Sub Cert.	\$85
Christopher Hagan	Sub Cert.	\$85
Susan McCarthy-Miller	Teacher Cert.	\$90

D. The following teacher as tutor for the Middle Township Middle School Title One Extended Day Program at a rate of \$30 per hour:

1. Gina Farreny
Title 1 Acct # 20-231-100-101-20-04

Motion:	Mr. DeLollis	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XV. STUDENT PLACEMENT

1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
YALE School East	1 (TM)	(Add'l 1-1 Aide) \$16,906.78 (62 days)
Pineland Learning Center	1 (AC)	\$13,123.83 (51 days)
Pineland Learning Center	1 (AW)	\$ 9,006.53 (35 days)
Rugby School	1 (SR)	\$13,316.67 (37 days)

Motion:	Mr. Roberts	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

None

XVII. BOARD COMMENT

None

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:38 p.m. for approximately 30 minutes for

1. H.I.B.
2. Legal
3. Personnel

Motion:	Mr. Bakley	Second:	Mr. Dagney
Vote:	Voice	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:32 p.m.

Motion:	Ms. Haig	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

1. **Motion was made to approve the 4/23/15 Harassment, Intimidation and Bullying Report.**

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis
A Calvin Back
Y Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
Y Anne Haig

2. Motion was made to approve the employment of:

Name: Kathleen McDonald
 Position: Director of Curriculum and Instruction
 Status: Full-Time Permanent
 Building: Administration
 Effective: July 1, 2015
 Salary: \$105,000
 Account: 11-000-221-102-00-05
 Replacing: Lyn Langford

Motion: Ms. Thomas Second: Ms. Haig
 Vote: Roll Call Carried: Yes

Y Dennis Roberts
X George DeLollis (Abstained)
A Calvin Back
X Robert Bakley II (Abstained)
Y Edward Dagney
Y Burgess Hamer
X Gloria Hodges (Abstained)
Y Patricia Taylor
Y Stephanie Thomas
Y Anne Haig

3. Motion was made to approve the employment of:

Name: John King
 Position: Assistant Principal
 Status: Full-Time Permanent
 Building: High School
 Effective: July 1, 2015
 Salary: \$90,000
 Account: 11-000-221-104-00-08 (25%)
 11-000-240103-00-08 (75%)
 Replacing: Van Cathcart

Motion: Ms. Thomas Second: Ms. Haig
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- X George DeLollis (Abstained)
- A Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- X Gloria Hodges (Abstained)
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

4. Motion was made to establish another Assistant Principal position for the school district and post for the position.

Motion: Ms. Haig Second: Mr. Hamer
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- X George DeLollis (Abstained)
- A Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:36 p.m.

Motion: Ms. Hodges Second: Mr. Hamer
Vote: Voice Carried: Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary